

Town of Tupper Lake Regular Town Board Meeting

March 14, 2019

Roll Call: Supervisor Patricia S. Littlefield
 Councilman Michael Dechene
 Councilwoman Tracy Luton
 Absent- Councilman John Quinn
 Councilwoman Mary Fontana

Recording Secretary: Laurie J Fuller – Town Clerk

Press: Dan McClelland – Tupper Lake Free Press
 Aaron Cerbone – Adirondack Daily Enterprise

Guest: Mark Dewyea
 Jim Lanthier

Supervisor Littlefield called Regular Town Board Meeting to order at 6:00 p.m. opening with the Pledge of Allegiance.

Supervisor Littlefield noted the four personal appearances listed on agenda have canceled.

1. Jim Lanthier
 Presented Photo to Board:

Jim Lanthier has many photos from the late Kathleen Bigrow, he has an aerial photograph of the Oval Wood Dish, in the center of the photograph was the company’s headquarters which became the town hall. On behalf of Tupper Arts and himself he presented photo to the town board to hang in new entry way of the town hall.

2. Mark Dewyea
 Pay Vet bill request:

Mark Dewyea’s dog was badly attacked by a larger dog when in custody of Dog Control Officer and Police officer Michael Vaillancourt. The dog has had 14 surgeries. The total veterinarian bill was \$5,000.00 dollars. the Village agreed to pay \$1,572.00 of Vet bill, and he is asking the Town to match amount. Claim was turn into the Towns insurance company (NYMIR) after, claim was denied.
 Town Attorney, Kirk Gagnier is reviewing paperwork.

Establish the Agenda

- Country Club Lease Agreement Renewal
- Supervisor execute letter to consider Town for Northern Border Regional Application
- Execute Agreement with PrimeLink for new Phone System

3. Approve Abstract #3:

Town of Tupper Lake
 Abstract #3
 Vouchers # 2019-0121 to 2019-0195

<u>Fund</u>	<u>Prepaid/Debit</u>	<u>Unpaid</u>	<u>Total</u>
200.01-200.31	\$15,285.38	\$49,684.00	\$64,969.38

Motion to approve Abstract #3 of Audit Vouchers in the amount of \$64,969.38 was made by Councilman Dechene

Seconded by Councilwoman Luton
 All Town Board Members voted AYE 3/0 Littlefield, Dechene, Luton

4. Approve Budget Amendment:

Town of Tupper Lake

March 2019 Budget Amendment				
General	Account	Detail	Decrease	Increase
	3021.01	State Aid Court General	\$4,626.29	
	11104.01	Justice CE		\$4,626.29
		Total	\$4,626.29	\$4,626.29

Motion to approve Budget Amendment in the amount of \$4,626.29 as submitted was made by Councilman Dechene

Seconded by Councilwoman Luton
All Town Board Members voted AYE 3/0 Littlefield, Dechene, Luton

5. Approve Minutes:

Town Clerk provided each board member a drafted copy of minutes dated February 14, 2019 for approval.

Motion to approve minutes as written for meeting dated February 14, 2019 was made by Councilwoman Luton

Seconded by Councilman Dechene
All Town Board Members voted AYE 3/0 Littlefield, Dechene, Luton

6. Approve Town Departments
Monthly Reports:

Code Officer

Monthly Report
February 2019

2 Building Permits issued in February

No Demolition Permit issued

No Complaint filed

Completed 3 field inspections

February 2019 miles logged 40

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O'Leary
Code Enforcement Officer
Town of Tupper Lake

Youth Activity Director

Board Report Youth Activities
3/11/2018

Angie Snye

Campground: We are continuing to take reservations for the campground and pavilion. Calls for reservations have been steady, sites are filling up. Letters to seasonal site campers will go out this week.

Youth Nordic Ski: Ski club finished up March 7, with a windy day of skiing and a pizza party. Thank you to all the volunteers, chaperones, groomers, parents and guardians! In total we skied 15 days this winter with an average of 14 skiers each day. Weather, school holidays and vacations played a part in us not skiing more, but we were able to get in 3 more days than our previous season. I think everyone had fun, and we've heard from parents that their skiers are excited to ski again next year.

Junior Lumberjack Scramble: The 3rd annual Junior Lumberjack Scramble was a great success! We had 35 racers from Tupper Lake, Lake Placid, Saranac Lake and Old Forge join us on February 16. The weather was great, the trails were in fantastic shape, and there was plenty of food and smiles all around. We would like to thank Stewart's Shops, Trillium Florist, Shaheen's, the Wild Center, Boulevard Wine & Spirits, Mountain Market & Redemption, Patti Littlefield, The Wawbeek Quick Stop, The Fallen Arch, The Row, Christine Campeau, Patti & John Gillis for their donations of food and raffle items! We also want to thank all the volunteers and family who helped spot the course, time racers, serve food and cheer our skiers on. We couldn't have done it without all of you!

Over \$700.00 was raised at the Brew Ski event for ski trail improvements. Thank you to everyone who donated to this!

Winter Break activities at Goff-Nelson Memorial Library: Over the February school break we offered free crafts and activities in the library's community room. While our groups were small, they were enthusiastic and everyone had fun making paper bag animal puppets, Clifford the Big Red Dog (after a Clifford story upstairs in the library), origami and an anything-goes craft day on Friday, using all our supplies from earlier in the week to make whatever we wanted. We hope to be able to offer projects again a few days during the school spring break.

Tupper Tumbling: Tupper Tumbling started on March 2 and it was great! Mallory Law is working with the kids, ages 3 – 12; instructing them on a wide range of age-appropriate activities from forward-roll and safe-landings off a foam mat to cartwheels, handstands and bridges. The kids are working with a trampoline, wedge mats to help with handstands and rolls, hoops and tumbling mats. The space in the library community room is working great, with plenty of room for the tumblers to spread out. This has been a popular program and we are excited to try to hold another semester in the fall.

Spring/Summer Sports: Baseball will be starting soon, with letters going home to students and registration forms available shortly. We will announce our plans for evening registrations as soon as we have dates settled. A new pitching machine is needed, I am confident that we will be able to cover the cost of one for one with the registration fees we collect. Uniforms and other equipment that was ordered last year will not need to be ordered again. Girls' softball uniforms will be updated once we know sizes and quantities.

Other: We have secured the LPQ gymnasium for day camp again this summer. Day camp will start July 8 and go through August 16 this year. We are currently taking applications for day camp counselors and Little Wolf Beach lifeguards – the application deadline for both is April 26. Prospective employees are encouraged to contact the Recreation Director with any questions 518-359-8370 or youthdir@townoftupperlake.com

Grants: We will be applying to the Franklin County Youth Bureau again for grant money to help with the cost of day camp programming. These funds would go to offset the cost of bringing presenters to camp, and to help with admission costs on field trips. We will be applying to the Cloudsplitter Foundation for grant money for lunches for day camp campers on beach days. We have also applied for transportation funding from Adirondack Foundation to help cover the cost of busing campers to and from field trips.

Highway Department

Town of Tupper Lake Highway Department
William Dechene

Highway Superintendent

Monthly report for February 12 – March 11, 2019

- Pushed Snowbanks back at Country Club for the Brewski.
- Brought 2 cords of firewood up to the Country Club for the Brewski
- Picked up snow at the Town Hall & Maddox Hall.
- Weekly dump run for the Town Hall & Maddox Hall.
- Pushed snowbanks back on roads and intersections for visibility and room for more snow.
- Plowed and sanded parking lots at the Town Hall, Maddox Hall, Country Club and the lower parking lot at the Rod & Gun Club per weather conditions.
- The snowmobile groomer has been to Floodwood the Gull Pond Rd. and through Mt. Matumbula out to Pitchfork Road., Feb. 14,20,26 and March 1 & 7.

I attended Advocacy Day in Albany on March 6th for CHIPS money for Highway Depts.

Fuel and gas records per other logs.

Motion to accept Town Departments monthly reports as presented was made by Councilman Dechene.

Seconded by Councilwoman Luton

All Town Board Members voted AYE 3/0 Littlefield, Dechene, Luton

7. Committee Reports:

Councilman Dechene reported Country Club is up and running, dues coming in, fund raiser raised \$2,700.00, wind storm blow shingles off club house and pro shop, NYMIR insurance has accepted claim just have \$250.00 dollar deductible.

Supervisor Littlefield reported Water #3 tank on Tamarac Drive will start to hook up Monday, will be completed by end of May, Kevin from the Comptrollers office was here to help Samantha with Water & Sewer Districts. Spent many hours on phone with Spectrum to get internet service fixed in office.

8. Country Club Lease Agreement Renewal:

LEASE AGREEMENT RENEWAL RESOLUTION #14 /2019

THIS LEASE AGREEMENT made and entered this 14th day of March, 2019 by and between the TOWN OF TUPPER LAKE, a municipal corporation located in the County of Franklin and State of New York, hereinafter referred to as the “Town”, and the TUPPER LAKE COUNTRY CLUB, INC., a membership not-for-profit corporation with its principal place of business in the Town of Tupper Lake, County of Franklin and State of New York, hereinafter referred to as the “Club”.

WITNESSETH

WHEREAS the Town is the owner of premises constituting the municipal golf course and country club, consisting of the existing golf course, buildings and facilities located on Country Club Road in the Town of Tupper Lake, hereinafter referred to as the “Country Club” and the Club has managed, maintained and operated the Country Club pursuant to various agreements for a period in excess of seventy years; and

WHEREAS the Town and Club have entered in a Lease Agreement dated November 4, 2013; and

WHEREAS the parties have determined that it is in the best interest of the people of the Town of Tupper Lake and the tourism industry in the Town to permit the Club to continue to operate the Country Club pursuant to a Lease Agreement Renewal with the provisions contained herein.

NOW THEREFORE, for valuable consideration, including the promises contained herein, the parties hereby agree as follows:

1. The Town hereby leases the Country Club to the Club and the Club agrees to lease the Country Club from the Town. The leased property shall consist of the land on which the existing golf course is located including any areas used for maintenance of the golf course but shall not include any of the adjoining land owned by the Town.
2. The term of the Lease shall include the periods from April 1st to October 15th of each year commencing April 1st, 2019 and terminating October 15th, 2026. The parties agree that the Country Club will be open to the public for recreational purposes for the remainder of each year (October 16 – March 31), and the Club shall have no responsibility for maintenance of the Country Club or any of the facilities thereon or for any damages caused by the use of the Country Club during those periods.
3. The Club shall pay rent to the Town in the amount of \$10,000.00 for each year of the Lease. Rent for each year shall be payable no later than October 15th of each such year.
4. All other provisions of the 2013 Lease remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement pursuant to resolutions of their respective boards as of the date set forth above.

TOWN OF TUPPER LAKE

TUPPER LAKE COUNTRY CLUB, INC.

BY: _____
PATRICIA LITTLEFIELD,
 Town Supervisor

BY: _____
MICHAEL SOVEY, President

Date: March 22, 2019

Motion: Councilman Dechene

Seconded: Councilwoman Luton

Action: Carried 3/0 vote Littlefield, Dechene, Luton

9. Approve Town Clerk & Deputy
 To attend conference:

Motion for Town Clerk and Deputy to attend conference in Syracuse, May 5th – May 8th 2019 was made by Councilwoman Luton

Seconded by Councilman Dechene
 All Town Board Members voted AYE 3/0 Littlefield, Dechene, Luton

10. Approve Town Accountant/Bookkeeper to
 Attend conference:

Motion for Town Accountant/Bookkeeper to attend NYSGOFA conference in Albany, March 28th and 29th 2019 was made by Councilwoman Luton

Seconded by Councilman Dechene

All Town Board Members voted AYE 3/0 Littlefield, Dechene, Luton

11. Approve attendance for

Adk. Park Local Government conference:

Motion to approve anyone wanting to attend Adirondack Park Local Government conference April 3rd & 4th 2019 was made by Councilwoman Luton

Seconded Councilman Dechene

All Town board Members voted AYE 3/0 Littlefield, Dechene, Luton

12. Authorize Supervisor to execute

Public Release for GIS Data:

Currently, all of municipal-owed GIS is set to "private", the municipality is authorizing the Authority to make the municipal-owned infrastructure data available on the Public Portal. The municipality will still have access to their private portal where additional data layers are not public, which include water well sites, zombie properties, and other data layers that a municipality may develop for internal uses.

Councilman Dechene made a motion to authorize the Supervisor to execute a Public Release form allowing (DANC) Development Authority of the North Country to make public the Town's Geographic Information System (GIS) data layers on Public Portal.

Seconded by Councilwoman Luton

All Town board Members voted AYE 3/0 Littlefield, Dechene, Luton

13. Authorize Supervisor execute letter

for Northern Border Regional Application:

March 12, 2019

Northern Border Regional Commission
James Cleveland Federal Building, Suite
1201 53 Pleasant Street

Concord, New Hampshire 03301

Dear Sirs,

I am writing to express my support for the Village of Tupper Lake's Regional Forest Economy Partnership proposal, which is being submitted in partnership with the Town of Tupper Lake.

The Town of Tupper Lake has worked in partnership with the Village of Tupper Lake for over a decade to advance economic restructuring, invest in key infrastructure, improve outdoor recreation facilities, and increase quality of life in the community. Together, we strive to invest in community assets and support the business community with the goal of ensuring that Tupper Lake remains a place where people want to live, work and visit.

The projects proposed in this application will advance our community's vision, goals and priority projects, as articulated in numerous planning documents, including our Revitalization and Economic Development Strategies.

The Town of Tupper Lake looks forward to partnering with the Village of Tupper Lake by winterizing the Pro Shop at our popular cross country ski center. The center, unique in the

region, is a free, groomed, dog-friendly trail system on and adjacent to the town golf course. The trail system, which also welcomes snowshoeing and hiking, already draws visitors from around the region. The construction of a quality, warm space for users will greatly add value to this important asset of the regional outdoor economy.

The Town will also join with the Village and project partners in examining ways to better capitalize on the dark fiber broadband present but underutilized in the community and in marketing and promoting Tupper Lake as a great place to work, run a business and live.

As support for these key initiatives, the Town of Tupper Lake will contribute \$1,000 of the Town Planner's services for project implementation.

I hope you will give the proposal submitted by the community of Tupper Lake every consideration.

Sincerely,

Patricia Littlefield
Supervisor

14. Approve Agreement with
PrimeLink Phone Service:

Stephanie Gootz from PrimeLink Phone Service, was unable to attend meeting due to illness, contacted the Town about changing Phone & Internet Service, saving the Town money, better internet service. A few months ago, she asked for copies of the Town's phone bill from Magum5, so she could give us a quote. The Village & School have already switch from Magum5 to PrimeLink. \$1,078.89 / Month is what we pay now. Quote to lease phones from PrimeLink is \$1,022.68 /Month, 12 phones and internet service. Phones now at Town Office, Highway Garage and Littlewolf Beach/Campground are over 18 years old, and very little internet service. Savings is about \$60.00 dollars a Month and better internet service.

Town of Tupper Lake Town Board
Franklin County, New York
Resolution # 15/2019

WHEARAS; Stephanie Gootz from PrimeLink Phone Service, contacted the Town about giving a quote to save the Town money on phone service and have better internet, and

WHEREAS; the Town now has Magum5 for phone service and Spectrum for internet service, and

WHEREAS; the phones Town Office, Highway Garage, and Littlewolf Campground are using now are over 18 years old and have very little internet service.

THEREFORE, BE IT RESOLVED; at a regular Town Board Meeting March 14, 2019, a motion was made to switch phone & internet service at Town Office, Highway Garage and Littlewolf Campground, from Magum5 and Spectrum to PrimeLink Phone Service.

Date: March 14, 2019

Motion: Councilman Dechene

Seconded: Councilwoman Luton

Absent: Councilman Quinn & Councilwoman Fontana

Action: Carried 3/0 vote Littlefield, Dechene, Luton

Laurie J Fuller, Town Clerk RMC

15. Road Condition

On Moody Road:

Councilman Dechene commented on the road condition out on Moody Road, it is in terrible condition with pot holes, should be flagged until they can repair, should contact State.

16. Adjourn:

Motion to adjourn at 7:25 p.m. was made by Councilman Dechene

Seconded by Councilwoman Luton

All Town Board Members voted 3/0 Littlefield, Dechene, Luton

Laurie J Fuller, Town Clerk RMC