

Town of Tupper Lake Regular Town Board Meeting

September 12, 2019

Roll Call: Supervisor Patricia S. Littlefield
 Councilman John Quinn
 Councilman Michael Dechene
 Councilwoman Tracy Luton

Absent: Councilwoman Mary Fontana

Recording Secretary: Laurie J Fuller – Town Clerk

Press: Dan McClelland – Tupper Lake Free Press
 Aaron Cerbone – Adirondack Daily Enterprise

Also: William Dechene- Highway Superintendent

Guest: Highschool Students from Mrs. Sexton’s Class
 Bella Herr Haydon Ormsby
 Alexis Ottley Cassidy Kentile
 Jayce Clement Patrick Cote
 Katie Harriman

Jim Lanthier
 Daniel Carmichael
 John Dixon & Eileen Dattola
 John & Linda Shaw

Supervisor Littlefield called meeting to order at 6:00 p.m. opening with the Pledge of Allegiance.

Supervisor Littlefield reminded guest of the Rules of Business, no comments or questions during meeting agenda item, please save for public comment period. There are two public comment periods.

Public Comment

James Lanthier commended the Highway Department on roadwork, also has questions and concerns about the condition of the Railroad station, presenting photos and list of questions for town board members.

John Dixon who runs a public vessel, requested from the town board to send a letter to the NYS DEC to help get channel straightened out, stating it should be dredged from State Boat launch to the village, also improvements to the Rod and Gun Club boat launch site.

Daniel Carmichael address the town board, stating a few months back he FOILed the town and is not satisfied with response, asking board members questions on FOIL request again.

Establish the Agenda

1. Review and approve paperwork for close out on Water District #3
2. Grant letter of support for ANCA

1. Approve Abstract #9 of Audited Vouchers:

Town of Tupper Lake
 Abstract #9
 Vouchers #2019-0592 – 2019-0679

<u>Prepaid/Debit</u>	<u>Unpaid</u>	<u>Total</u>
\$34,469.08	\$41,608.97	\$76,078.05

Motion to approve Abstract #9 of Audited Vouchers in the amount of \$76,078.05 as presented was made by Councilman Quinn

Seconded by Councilwoman Luton

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

2. Approve Budget Transfers & Budget Amendments:

Motion to approve Budget Transfers in the amount of \$8,699.66 was made by Councilwoman Luton

Seconded by Councilman Quinn

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

Motion to approve Budget Amendments was made by Councilman Quinn

Seconded by Councilwoman Luton

All Town Board Members voted 4/0 Littlefield, Quinn, Dechene, Luton

3. Approve Town Departments Monthly Reports:

Code Officer

Monthly Report
August 2019

5 Building Permits issued in August

1 Demolition Permit issued

1 Complaint filed

Completed 16 field inspections

August 2019 miles logged 188

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O'Leary
Code Enforcement Officer
Town of Tupper Lake

Youth Activity Director

Board Report Youth Activities
09/10/2019

Angie Snye

Campground: The campground has quieted down but reservations are still being made and campers are still camping. It was a beautiful summer for camping and we were very busy. Thank you once again to John and Joanne Sparks for all they do to keep things at the campground organized and clean and looking wonderful.

Beach: Little Wolf Beach has closed for the season. It was a great season and we'd like to thank all of our staff for the amazing work they did. Thanks to Chris Savage, Logan Savage, Kasandra Sipler, Ava Cuttaia, Samantha Higgins, Riley Strader, Ruby LaDue, Nolan Savage, Loran Kavanagh and Jace Desmarais for putting in their best efforts to make this swimming season safe and fun for everyone that came to Little Wolf. Not only did they guard the beach but they were instrumental in setting up and breaking down the beach for the season, worked hard on a float for the Woodsmen's Days parade and won 1st place, guards (especially Sam Higgins) were

patient and accommodating during our very busy Day Camp swim days, the swimming instructors (Logan and Kasey) had over 40 kids signed up for the 6-week swimming program plus the 50+ kids signed up for lessons through Day Camp. Thanks to Mr. Savage for working hard to make sure schedules were set and trainings were conducted periodically. It was a busy summer and we appreciate all of you very much!

Day Camp: Tupper Lake Day Camp saw a huge jump in attendance. We ended the season with 91 kids registered total with an average of 41 campers per day. For the 2018 season we had 87 kids signed up, and averaged 29 campers per day. We had a very full calendar, with field trips and theatre performances, hikes and beach days, movies, games and lots of play. The program would not be possible without our counselors. We would like to recognize Hannah Klossner, Kaitlyn Gilman, Rebecca Delair, Tyler Nilsson, Danielle Roy, Alyssah Martinez and Sophie Arsenault for the wonderful season. We cannot thank you enough for your work ensuring these campers are safe, having fun and are well taken care of. Thank you to LP Quinn and the TLCSD for allowing us to use the gymnasium and grounds as our home-base this summer, and for working on us with bus schedules, facilities and accommodations. Thank you to all the office staff, bus drivers and custodians for having us again this summer. Thank you again to the Cloudsplitter Foundation for awarding Tupper Lake Day Camp with a grant to provide lunches to campers on Beach Days!

Tumbling: Tupper Tumbling will be starting again October 19! We are happy to be working with Mallory Law again to have classes on Saturdays at the Goff Nelson Memorial Library. Registration will be at the Tupper Lake Town Hall on Wednesday September 25 from 6:00 pm to 8:00 pm. Due to the popularity of the class, and the limited space, we will not be taking registration forms before but we will accept registration forms until classes are filled.

Other: We will be set up at OkTUPPERfest on October 5 from 2:00 to 4:00 with kids crafts and activities. We have been working on sorting out sports equipment, organizing and cleaning our storage spaces. Part of that includes baseball and softball uniforms. If you have not returned your uniforms, please do so as soon as possible. I have been in touch with a distributor in Jay, NY that deals with MobiMat, a mobility mat that can be used on sand. We are doing research on how we can make Little Wolf beach more accessible to folks in wheelchairs, with walkers and even with strollers. Soon we will be starting up our youth Nordic ski program, I will be meeting with ORDA in the next few weeks to talk about plans for winter!

**** Supervisor Littlefield commended the Life Guard and Day Camp Staff, did an outstanding job.

Highway Department

Town of Tupper Lake Highway Department
William Dechene
Highway Superintendent

Monthly report for August 6 – September 10, 2019

- Mowed roadsides on Gull Pond Road
- Started mowing the old land fill
- Cut shoulders on Woods Ave. 600 ft.
- Graded Woods Ave. to get ready for blacktop
- Cut shoulder and brush on Maddox Lane to get ready for blacktop
- Cut shoulders on Becky Ave.
- Patched Becky Ave., Big Wolf Rd., and Maddox Lane with black top to get ready to pave
- Weekly dump run for the Town Hall & Maddox Hall
- Graded Pitchfork Pond Rd
- Rolled the outfield of the park with the Town of Franklin's roller
- Hauled blacktop for the Town of Harriestown for 2 days with 2 tandem trucks
- Hauled blacktop for the Town of Brighton 1 day with 1 tandem truck
- Hauled blacktop for the Town of Franklin for 2 days with 2 tandem trucks

-Burnell paving completed our paving in 4 days: Big Wolf Rd., Woods Ave., Becky Ave., Maddox Lane and the intersections of Hosley Ave. and Old Wawbeek Rd.

-Towns that helped haul our blacktop were 2 tandems from Clifton, 2 tandems from Fine, 2 tandems from Hermon, 2 tandems from the Village of Tupper Lake, 3 tandems from the Town of Harrietstown, 2 tandems from the Town of Franklin, 1 tandem from Brighton and our 2 tandems

Fuel and gas records per other logs

Motion to approve Town Departments monthly reports as submitted was made by Councilman Dechene

Seconded by Councilwoman Luton

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

4. Committee Reports:

Councilman Dechene reported **Country Club** Board had new election.

Councilman Quin reported **X-Cross Country Ski Trails** have been mowed, thanked Bill and his crew with help with mower, waiting to hear if awarded funding from smart growth grant, agreement with land owner has expired need to renew for this year, get new sign up with Mr. Frenette's name. Had another meeting with **Broadband group**. Had a meeting with Mayor and Trustee Hollingworth, Village & Town Code Officers to discuss comments received on **drafted Land Use Code**. Received a letter from Syracuse woman about sale of **flags at Flea Market**.

Supervisor Littlefield thanked the **two town employees**, Ryan Shaheen & Hebert Kentile willing to work extra hours doing odd jobs for town buildings, cost a lot more if have to pay contractor, saving taxpayers. **Sub Boeys on Lake Simond**, are not holding up, need to be replaced. Will purchase 9 sub boeys at \$65.00 each, falls within procurement policy.

5. Re-appoint Town Assessor

Paul O'Leary:

**RESOLUTION # 35/2019
OF
THE TOWN BOARD OF THE TOWN OF TUPPER LAKE
FRANKLIN COUNTY, NEW YORK**

WHEREAS, a letter from the State of New York Office of Real Property Services making Town Board members aware that the appointed assessor term expires September 30, 2019 in New York State and;

WHEREAS, Pursuant to Real Property Tax Law (RPTL), §310.2, the appointed assessor has a six-year term of office. The next term will begin October 1, 2019 and end September 30, 2025 and;

NOW THEREFORE BE IT RESOLVED, at a regular town board meeting held September 12, 2019, Town Board members passed a resolution to re-appoint Paul O'Leary as the Town of Tupper Lake Town Assessor for another 6-year term, effective October 1, 2019.

Motion: Councilman Quinn

Seconded: Councilman Dechene

Absent: Councilwoman Fontana

Action: Carried 4/0 Littlefield, Quinn, Dechene, Luton

Date: September 12, 2019

Laurie J Fuller

Seal

Laurie J. Fuller – Town Clerk, RMC

6. Resolution for Climate Week 2019:

Resolution #36/2019
Resolution on Climate Week 2019

Whereas our major industries of agriculture and outdoor tourism are affected by unpredictable and changing weather

And

Whereas in our lifetime we have already experienced environmental changes that have endangered our farmers' crops and our winter tourism

And

Whereas climate change, based on the known changes that have already occurred, will accelerate over the next ten years, likely changing our temperatures in our community at three times the national rate

And

Whereas there is still time to tackle climate change, but it will require effort from all sectors of society

And

Whereas to boost ambition and accelerate actions to implement the Paris Agreement on Climate Change, UN Secretary-General António Guterres will host the 2019 Climate Action Summit on 23 September to meet the climate challenge.

Therefore, be it resolved that

The Town of Tupper Lake supports our local students in their participation in the Global Climate Strike on September 20, 2019, together with our local communities in a collective effort to urgently focus on climate change during the week of September 20th to 27th 2019 and into the future.

Date: September 12, 2019

Supervisor Patricia S Littlefield	AYE
Councilman John Quinn	AYE
Councilman Michael Dechene	AYE
Councilwoman Mary Fontana	Absent
Councilwoman Tracy Luton	AYE

Seal

Laurie J Fuller

Laurie J Fuller – Town Clerk RMC

7. JCAP Resolution for 2020:

Resolution # 37/2019

Of

The Town Board of the Town of Tupper Lake
Franklin County, New York

WHEREAS: The Town of Tupper Lake wishes to ensure the highest level of service and Professionalism; and

WHEREAS: The Town continues to aggressively search for and secure funding Assistance for the Town Court; and

WHEREAS: The Town Justice has identified a funding opportunity and need to acquire certain office equipment and renovation to courtroom facility, now therefore be it

RESOLVED: that the Town Board of the Town of Tupper Lake does hereby support and approve a grant request to the New York State Unified Court System Justice Assistance Program, and be it further

RESOLVED: that such request shall not exceed \$30,000.00

Date: September 12, 2019

Motion: Councilman Dechene

Seconded: Councilwoman Luton

Absent: Councilwoman Fontana

Action: Carried 4/0 vote Littlefield, Quinn, Dechene, Luton

Laurie J Fuller

Laurie J Fuller – Town Clerk RMC

8. Bids for Crusher Run:

NOTICE TO BIDDERS

Notice is hereby given pursuant to section 103 General Municipal Law that

The Town of Tupper Lake is accepting **sealed bid proposals** for 2,900 ton, item #4, 1 ½” minus crusher run, has to meet state specs, 1,000 ton delivered to Gull Pond road and 1,900 ton delivered to Town Highway Garage, 3 Pine Street, Tupper Lake, New York by September 26, 2019.

Sealed bids can be dropped off or mailed to the office of the Town Clerk, 120 Demars Blvd. Tupper Lake, New York 12986 on or before **12:00 p.m. September 10, 2019**, at which time sealed bids will be open and read publically.

All Bids must be accompanied by a non-collusive certificate.

Bidder to clearly mark outside of envelope **“2,900 ton item #4 1 ½” minus crusher run”**

The Town of Tupper Lake reserves the right to accept or reject or to waive any informalities in any and all bids if in the interest of the Town of Tupper Lake.

Town of Tupper Lake
Highway Superintendent
William Dechene

Date: September 10, 2019

Bid opening for: 2,900 ton item #4 1 ½” minus crusher run

Name	Submitted Bid
Mitchell Stone Products, LLC	\$14.50 per ton 1,000 ton to Gull Pond \$14.85 per ton 1,900 ton to Highway Garage
_____	_____
_____	_____

Date of Opening September 10, 2019
Time of Opening 12:02 p.m.

Present: Donna K. Maliszewski, Deputy
Laurie J Fuller, Town Clerk

Witness: Angie Snye

Bid was awarded to Mitchell Stone Products, LLC

Town of Tupper Lake
120 Demars Blvd.

Laurie J Faller
Town Clerk

Tupper Lake, NY 12986

Motion to award bid for 2,900 ton of crusher to Mitchell Stone Products for amounts list was made by Councilwoman Luton

Seconded by Councilman Quinn

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

9. Set Special Meeting Date to
Accept Tentative Budget & Approve Paving Vouchers

Special meeting date to accept tentative budget as presented to Clerk and approve paving vouchers as presented by Highway Superintendent is set for September 26, 2019 at 12:00 p.m.

10. Approve Closeout Documents
Water #3:

Motion to approve Closeout Documents for Water District #3 Improvements presented to board members from Kevin Feuka, PE from C2AE was made by Councilwoman Luton

Seconded by Councilman Quinn

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

11. Letter of Support for ANCA grant:

Motion to draft a letter of support for Adirondack North Country Association (ANCA) grant application was made by Councilman Dechene

Seconded by Councilman Quinn

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

12. Public Comment:

James Lanthier received a letter from Assemblymen Billy Jones, thanking him for looking out for his Community.

Town Clerk commented on new lift is being used at lease once or twice a day, during busy office hours.

13. Executive Session:

Motion to enter into executive session at 7:20 p.m. for pending litigation matter was made by Councilman Quinn

Seconded by Councilman Dechene

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

Motion to enter out of executive session and resume regular meeting at 7:35 p.m. was made by Councilman Dechene

Seconded by Councilman Quinn

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

14. Hire Attorney Brian Stewart:

Motion to contract with Attorney Brian Stewart to represent Town on an Assessment suit was made by Councilman Quinn

Seconded by Councilman Luton

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

15. Adjourn:

Motion to adjourn at 7:40 p.m. was made by Councilman Dechene

Seconded by Councilwoman Luton

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

Laurie J Fuller – Town Clerk