

Town of Tupper Lake Town Board Meeting
July 9, 2020 at 5:02 P.M.

Patricia Littlefield is inviting you to a scheduled Zoom meeting.

Topic: Town Board Meeting
Time: Jul 9, 2020 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87532017070?pwd=K3QzckR2WnVZNGxLYWVlaXFJVVVpZz09>

Meeting ID: 875 3201 7070

Password: 224542

One tap mobile

+19292056099,,87532017070#,,,,0#,,224542# US (New York)

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 875 3201 7070

Password: 224542

Find your local number: <https://us02web.zoom.us/j/87532017070?pwd=K3QzckR2WnVZNGxLYWVlaXFJVVVpZz09>

Roll Call: Supervisor Patricia S. Littlefield
Councilman John Quinn
Councilman Michael Dechene
Councilwoman Tracy Luton – on Zoom

Councilwoman Mary Fontana – Absent

Recording Secretary: Laurie J Fuller – Town Clerk – on Zoom

Press: Dan McClelland- Tupper Lake Free Press – on Zoom

Also: Kirk Gagnier – Town Attorney – on Zoom

Guest: Mr. & Mrs. James Costly – on Zoom

Supervisor Littlefield called Regular Town Board Meeting to order at 5:02 p.m. opening with the Pledge of Allegiance.

Supervisor Littlefield congratulated Mr. Seth McGowan, Superintendent of schools for his great leadership, and wish him all the best on his retirement.

Establish the Agenda

Add – Highway items on Auction International

Add - Discuss ROOST Contract

1. Approve Emergency Orders
16 through 21:

Motion to approve Emergency Orders 16 through 21 set by Town Supervisor and Village Mayor regarding Corona Virus Pandemic was made by Councilman Dechene.

Seconded by Councilman Quinn
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

2. Approve Minutes:

Town Clerk provided Board Members a drafted copy of minutes dated June 11, 2020 for approval.

Motion to approve minutes as written for meeting dated June 11, 2020 was made by Councilman Dechene.

Seconded by Councilman Quinn
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

3. Approve Abstract #7 of
Audited Vouchers:

Town of Tupper Lake
Abstract #7 – July 9, 2020

Vouchers #2020 – 0359 – 2020 – 0442

<u>Fund</u>	<u>Prepaid</u>	<u>Unpaid</u>	<u>Total</u>
General	\$17,356.85	\$21,519.15	\$38,876.00
General Outside		\$750.00	\$750.00
Highway	\$21.85	\$2,853.80	\$2,875.65
Highway Outside	\$21.85	\$7,138.10	\$7,159.95
Sewer #1		\$22.32	\$22.32
Sewer #5	\$67.30	\$38.90	\$106.20
Sewer #17	\$28.21	\$12.36	\$40.57
Sewer #17-1		\$20.95	\$20.95
Sewer #17-2		\$66.96	\$66.96
Sewer #23		\$9,870.97	\$9,870.97
Water #1		\$13.69	\$13.69
Water #3	\$33.65	\$120.28	\$153.93
Moody Lighting		\$522.12	\$522.12
Total for Abstract	\$17,529.71	\$42,949.60	\$60,479.31

Motion to approve Abstract #7 of Audited Vouchers in the amount of \$60,479.31 as presented was made by Councilwoman Luton.

Seconded by Councilman Quinn
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

4. Approve Town Departments Monthly Reports:

Code Officer

Monthly Report
June 2020

17 Building Permits issued in June

0 Demolition Permits issued

1 Complaints filed

0 Fire calls

Completed 34 field inspections

June 2020 miles logged 186

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O'Leary
Code Enforcement Officer
Town of Tupper Lake

Recreational Director

Board Report Youth Activities

7/6/2020

Angie Snye

- Contacted all remaining campers to notify and cancel existing short-term reservations for the 2020 season
 - Issued refunds/submitted vouchers for refunds
- Secured three full-season campers from seasonal waiting list for the remainder of the 2020 season
 - Moved those campers in, finalized paperwork

- Created reservations for ALL regular seasonal campers for the 2021 season
- Worked with lifeguards to get paperwork completed for hiring, ordered supplies, reviewed special protocol and procedures with lifeguards prior to opening – thank you to all the guards for their hard work keeping everyone safe at Little Wolf, especially during this uncertain time
 - Lifeguards this season are: Ava Cuttaia, Loran Kavanagh, Ruby LaDue, Chris Savage, Logan Savage, Nolan Savage & Riley Strader
- Worked with volunteers to install floating dock at Little Wolf (Thank you to Riley Gillis, John Rust, Owen Littlefield and Neilson Snye for spending a Saturday morning assembling and installing docks!)
- Worked with Waterfront Director to create safe beach opening plan and procedure (Thank you to Chris Savage for the time spent researching and reaching out to other area beaches regarding opening and operating procedures!!)
- Ordered and installed new Little Wolf Beach signs
- Edited safe opening template and procedure documents for Little Wolf
- Working on keeping website and facebook updated with current information
- Working with Joanne Sparks at campground (helping to fill in with restroom cleanings as Joanne needs, updating and installing temporary signage, assisting campers when needed)



Highway Department

Town of Tupper Lake Highway Department
William Dechene-Highway Superintendent

Monthly report June 9 – July 6, 2020

- Replaced (1) 15" driveway culvert at 107 Underwood Road and cleaned approx.. 200' of ditch in the area of 107 Underwood Rd.
- Hauled 495.27 tons of cob rock from Tahawus to the garage for stock pile for future use.
- Brought Unit 53 to Barstows in Potsdam for warranty work on the fuel system.
- Brought the cross-country trails 4-wheeler to Roberts Sports for repair and service.
- Hauled 3 tandem loads of millings to the Country Club from the garage.
- Cleaned approx. 2000' of ditch and shoulder on the right side of Gull Pond Rd. and cut brush.
- Helped Angie set up the beach to open.
- Worked on the bathroom at the beach house.
- Weekly dump runs for the Town Hall, Maddox Hall and the beach.
- Mowing the Town Hall, Maddox Hall, Train Station, two parking areas out at Moody and lower parking lot at the Rod and Gun Club.
- Cold patched pot holes as needed.
- Took the old dump box off Unit 60, sand blasted the frame painted the frame and brought the truck to Viking to have a new box installed.

Fuel and gas records per other logs.

Motion to approve Town Departments reports for the Month of June was made by Councilman Quinn

Seconded by Councilman Dechene

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

5. Committee Reports:

Councilman Dechene reported the Department of Health has given the Tupper Lake Country Club Restaurant (The Lookout Bar & Grill) the O.K. to open. The Country Club Board has paid for and installed new paved patio in front of restaurant.

Councilman Quinn reported the Broad Band application grant has been submitted should hear back in September or October.

Supervisor Littlefield reported at last meeting it was agreed to offer Little Wolf campground seasonal sites not taken to people on waiting list for seasonal site, only 3 sites were taken leaving around 10 sites available. Still not having short term guest weekend or weekly, tent sites still not opening or renting pavilion. Playground can be opened as per conversation with NYMIR Insurance.

*****Councilman Quinn made a motion to allow vacant seasonal sites be rented for rest of season (now until Labor Day), on a first come first serve bases at a pro-rated cost at Little Wolf Campground.

Seconded by Councilman Dechene

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

Supervisor Littlefield also reported, today she meet with Drive Team (Underwater Specialties), which the Town has a contract with to inspect Setting Pole Dam. They will send an official report, but overall stated dam is in good shape.

Electronic sign for front of Town Hall has been ordered, Signs for building are in, have to be installed.

There have been complaints about speeders in cars and on ATV's at Little Wolf, Gull Pond, Lake Simond and Old Wawbeek Road, maybe should post signs no ATV's on road.

*****Councilman Dechene made motion to ask Franklin County Traffic Safety Board to due assessment of speed on all town roads for a possible speed reduction.

Seconded by Councilman Quinn

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

6. ROOST Contract:

Supervisor Littlefield has received the Destination Marketing and Planning Contract with ROOST (Regional Office of Sustainable Tourism), board members have not had a chance to review yet. Will **TABLE** until next Month board meeting.

7. Approve Tax Collector's Report:

Tax Collector's Report January 1 Thru April 2, 2020

Taxes collected in Town Office	\$4,026,782.99
Tax penalties collected	\$5,395.78
Interest on Tax Deposits	\$57.83
Paid to Supervisor	\$2,081,469.05
Paid to Supervisor (Penalties & Interest)	\$5,453.61
Paid to County Treasurer	\$2,903,508.42
Unpaid taxes returned to Franklin County	\$751,768.64

Laurie J Fuller

Laurie J Fuller –Tax Collector

Motion to approve Town and County Tax Collector's report for 2020 as submitted was made by Councilman Dechene.

Seconded by Councilman Quinn

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

8. Statutory Installment Bond for Water #3:

TABLED

Resolution #16 / 2020
Of
The Town Board of the Town of Tupper Lake
Franklin County, New York

Authorization for Statutory Installment Bond for Water District #3 Upgrades & Repairs

WHEREAS, Town Account, Samantha Davies solicited quotes for a Statutory Installment Bond for Water District #3 upgrades and repairs, and

WHEREAS, only one quote received from Champlain National for 20 years at 2.95%.

BE IT RESOLVED, that the Town of Tupper Lake Town Board, upon reviewing quote placed a 2.95% Statutory Installment Bond for 20 years with Champlain National for upgrades and repairs to Water District #3 in the amount of \$232,720.36.

Date: July 9, 2020

Motion:

Seconded:

Action:

Laurie J Fuller – Town Clerk RMC

9. Approve Water Front Director & 6 Lifeguards
For 2020 Season:

2020 Little Wolf Lifeguards

Chris Savage	Waterfront Director	\$14.25/hour
Logan Savage	Head Lifeguard	\$13.75/hour
Ava Cuttaia	3 rd year guard	\$12.50/hour
Loran Kavanagh	2 nd year guard	\$12.25/hour
Ruby LaDue	2 nd year guard	\$12.25/hour
Nolan Savage	2 nd year guard	12.25/hour
Riley Strader	2 nd year guard	\$12.25/hour

Motion to approve Little Wolf Lifeguards and Waterfront Director for 2020 season as listed was made by Councilman Quinn.

Seconded by Councilman Dechene

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

10. Bids for Firewood:

NOTICE TO BIDDERS

Notice is hereby given pursuant to section 103 General Municipal Law that

The Town of Tupper Lake accepting **sealed bid proposals** for 70 face cords of hardwood firewood, 18 inches long, split and delivered to the Highway Garage at 3 Pine Street, Tupper Lake NY 12986

Sealed bids can be dropped off or mailed to the office of the Town Clerk, 120 Demars Blvd. Tupper Lake, New York 12986 on or before **12:00 p.m. July 6, 2020**, at which time sealed bids will be open and read publically.

All Bids must be accompanied by a non-collusive certificate.

Bidder to clearly mark outside of envelope **"70 face cords of hardwood firewood 18 inches long"**

The Town of Tupper Lake reserves the right to accept or reject or to waive any informalities in any and all bids if in the interest of the Town of Tupper Lake.

Town of Tupper Lake
Highway Superintendent
William Dechene

Bid Opening Summary

Highway Department

70 Face Cords of Hardwood Firewood 18 Inches Long

Bid Opening Date: July 6, 2020

Time of Bid Opening: 12:00 p.m.

Bid Award Date: 7/9/2020

Bid Awarded to: Richards Logging

Bids Submitted by the following:

Amount of Bid:

Name: Bruce Richards

Address: Ricahrds Logging

\$67.50 per face cord

\$4,725.00 Total

Name: Roger Amell

Address: Amell Logging

\$70.00 per face cord

\$4,900.00 Total

Name: _____

Address: _____

Bids Opened by: **Laurie J Fuller, Town Clerk**

Witness to Bid Opening: Donna Malizewski, Deputy

Also present: _____

Motion to award bid for 70 face cords of firewood 18" long delivered to highway garage in the amount of \$4,725.00 was made by Councilman Quinn.

Seconded by Councilman Luton

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

11. Bids for Crusher Run:

NOTICE TO BIDDERS

Notice is hereby given pursuant to section 103 General Municipal Law that

The Town of Tupper Lake is accepting **sealed bid proposals** for 3,500-ton, item #4, 1 ½" minus crusher run, has to meet state specs, 1,500 ton delivered to Gull Pond road and 2,000 ton delivered to Town Highway Garage, 3 Pine Street, Tupper Lake, New York.

Sealed bids can be dropped off or mailed to the office of the Town Clerk, 120 Demars Blvd. Tupper Lake, New York 12986 on or before **12:05 p.m. July 6, 2020**, at which time sealed bids will be open and read publically.

All Bids must be accompanied by a non-collusive certificate.

Bidder to clearly mark outside of envelope **"3,500-ton item #4, 1 ½" minus crusher run"**

The Town of Tupper Lake reserves the right to accept or reject or to waive any informalities in any and all bids if in the interest of the Town of Tupper Lake.

Town of Tupper Lake
Highway Superintendent

William Dechene

Bid Opening Summary

Highway Department

3,500-ton -item #4, 1 1/2 minus crusher run

Bid Opening Date: July 6, 2020

Time of Bid Opening: 12:05 p.m.

Bid Award Date: 7/9/2020

Bid Awarded to: Mitchell Stone Products

Bids Submitted by the following:

Amount of Bid:

Name: Paul Mitchell	1500 delivered to Gull Pond Rd.
Address: Mitchell Stone Products	\$14.75 per ton
_____	2000 delivered to Highway Garage
_____	\$15.10 per ton

Name: _____

Address: _____

Name: _____

Address: _____

Bids Opened by: Laurie J Fuller, Town Clerk

Witness to Bid Opening: Donna Malizewski, Deputy

Also present: _____

Motion to award bid for 3,500 -ton crusher run to Mitchell Stone Products as presented was made by Councilman Quinn.

Seconded by Councilman Dechene

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

12. Authorize Purchase New Highway Truck:

Resolution #17 / 2020

Of

The Town Board of the Town of Tupper Lake,
Franklin County, New York

Town Purchase New 2021 Chevrolet Silverado Work Truck for Highway Department

WHEREAS; the Highway Superintendent, William Dechene has requested purchasing a new 2021 Chevrolet Silverado 3500 HD w/Fisher Stainless extreme V2 plow, and

WHEREAS; it was agreed to purchase truck off State Contract from DeNooyer Chevrolet.

NOW THEREFORE BE IT RESOLVED; at a Regular Town Board Meeting held July 9, 2020 Town Board Members passed a resolution to purchase a 2021 Chevy Silverado 3500 HD with Fisher Plow, pre NYS contracting pricing from DeNooyer Chevrolet in the amount of \$45,202.50.

Date: July 9, 2020

Motion: Councilwoman Luton

Seconded: Councilman Quinn

Absent: Councilwoman Fontana

Action: Carried 4/0 Littlefield, Quinn, Dechene, Luton

Laurie J Fuller

Laurie J Fuller – Town Clerk RMC

13. Authorize Advertising Highway Equipment
On Auction International:

Highway Superintendent has a Dump Box and Winch he is requesting to put up for bid on Auction International.

Councilman Dechene made a motion to advertise on Auction International one dump box and one winch as requested by Highway Superintendent.

Seconded by Councilman Quinn

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

14. Shoreline Walkway:

Town Attorney, Kirk Gagnier stated the Village has agreed to take over the Shoreline Walkway. and has prepared a Quick Claim Deed he will be sending to Village Attorney, Nathan Race. Should be able to take action on this at next Town Board Meeting.

15. Adjourn:

Motion to adjourn at 6:30 p.m. was made by Councilman Dechene.

Seconded by Councilman Quinn

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Dechene, Luton

Laurie J Fuller – Town Clerk RMC