

**Village of Tupper Lake
Board of Trustees**

Minutes

Date: Tuesday, December 19, 2017
Location: Board Room
Meeting: Regular Monthly 6:00-7:06 PM

At the Regular Monthly Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc, Clint Hollingsworth, David Maroun, Ronald LaScala and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Code Enforcement Officer Peter Edwards, Electric Superintendent Marc Staves, Water/Wastewater Superintendent Mark Robillard, Police Chief Eric Proulx, Department of Public Works Superintendent Robert Degrace, Resident Jan Yaworski and News Reporters Dan McClelland and Aaron Cerbone.

Call Regular Meeting
To Order Mayor Maroun called the Regular Meeting to order at 6:00 pm.

Pledge Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Open Comment None

ROOST Destination
Marketing & Planning
Contract

Motion by Trustee LaScala, seconded by Trustee Maroun to authorize Mayor Maroun to execute a three (3) year contract with ROOST for Destination Marketing and Planning services for the Village of Tupper Lake as proposed. (Carried 5-0)

Big Tupper Brewing
Cliff Avenue Closure
Requested 2/17/18

Motion by Trustee LaScala, seconded by Trustee Maroun to approve Big Tupper Brewing's request to close off Cliff Avenue on Saturday, February 17, 2018 from 1-8:00 pm to host a Lumberjack & Jill event to also lift the open container law for those hours. (Carried 5-0)

REDC Awards for
Tupper Lake

Mayor Maroun reviewed and announced some of the local awards from the Regional Economic Development Council awards for Tupper Lake recently announced this week as follows: \$1.4 ESD Grant for our Wood Pellet Fired Municipal District Heating System project, \$100,000 DEC EPG Grant for our Infiltration and Inflow Study, \$60,000 Arts WRP for The Wild Center for Workforce Training and Development Expansion and \$200,000 ESD Grant for the Adirondack Public Observatory and Astro Science Center Phase 3 project.

Empire State Development
Winter Games

Mayor Maroun announced that the Empire State Winter Games have announced their events for February 1-4, 2018 in which Tupper Lake will host the junior girls and women's hockey tournaments all four days.

Electric Superintendent Marc Staves asked if the ROOST event organizers needed his department to hang the banners for this year's event. It was noted that we would reach out to James McKenna or Michelle Clement to coordinate the placement of their banners this week.

Support of the Town of TL's
Water & Sewer Consolidation

Implementation Plan Motion by Trustee LaScala, seconded by Trustee Hollingsworth to support the Town of Tupper Lake's Water and Sewer District Consolidation Implementation Plans as presented respectively. (Carried 5-0)

Board Minutes
Approved

Motion by Trustee LaScala, seconded by Trustee Hollingsworth approve the board minutes from November 16, 2017, December 1, 2017 and December 14, 2017 respectively. (Carried 5-0)

Code Enforcement:
Accept November
Report

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to approve the November Monthly Code Report. (Carried 5-0)

10 Front Street
Progress Update

Code Enforcement Officer Peter Edwards updated the board that the property transfer paperwork has been executed and sent to the county for processing, he expects a spring demolition.

Demars Blvd
Signage

Code Enforcement Officer Peter Edwards advised that each of the Demars Blvd property owners who had signs in disrepair have been addressed and he is working closely with a few of them and will update the board accordingly.

Mayor Maroun advised that there is new language being considered with our proposed code revision and he expects a drafted copy to be available in the coming months for the public's review and comments.

Code Conference
Attendance

Motion by Trustee LaScala, seconded by Trustee Maroun to authorize Code Enforcement Officer Peter Edwards to attend the Northern Adirondack Education Conference in Lake Placid March 5-8, 2018. (Carried 5-0)

Unopened Street
Spruce Street

Code Enforcement Officer Peter Edwards advised that he has been approached by a potential buyer of three (3) lots off of the unopened street Spruce Street and they expressed an interest in purchasing the unopened street for a driveway access.

156 Park Street
Property

Code Enforcement Officer Peter Edwards advised the board that the 156 Park Street property owners have removed the damaged windows, failing porch ceiling but we are still waiting on them to complete the remaining items in their notice of violation. He advised he would continue to follow the owner's progress.

Police:
Accept November
Report

Motion by Trustee LaScala, seconded by Trustee Maroun to approve the November 2017 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 5-0)

Dog Waste & Parking
On Sidewalks

Mayor Maroun asked that residents please pick their dog waste up from the Village sidewalks, it has been an ongoing problem for pedestrians and it is the pet owner's responsibility to do the right thing and pick up after their pets.

On another note, Mayor Maroun asked that residents please be conscious of parking far enough up in their driveways as to not block the sidewalks with their cars.

Fire:
Accept November
Monthly Report

Motion by Trustee Maroun, seconded by Trustee LeBlanc to approve the November 2017 Monthly Fire Report. (Carried 5-0)

DPW:
Winter Prep

Department of Public Works Superintendent Robert Degrace advised that his department have been working winter preparations.

Water/Wastewater:
IMG & WQIP & DEC
EPG Grants

Water/Wastewater Superintendent Mark Robillard advised that we were not successfully awarded the (IMG) Inter-municipal Grant and WQIP Grant for our Wastewater Improvement Project. However we were awarded a DEC EPG Grant in the amount of \$100,000 to study Infiltration/Inflow with our system as required per our modified SPDES permit with the DEC.

DOH Drinking
Water Backflow
Compliance

Water/Wastewater Superintendent Mark Robillard advised that he is working with NYS DOH for the installation of drinking water backflow prevention devices in order to be in compliance with new state code mandates to prevent negative pressure.

New construction for residential or commercial will require a double check valve that will need to be yearly calibrated and the calibrated reading will be provided to NYS DOH annually.

Chaney Avenue
Accident

Water/Wastewater Superintendent Mark Robillard took a moment to thank all the village departments that helped his department with the water line break on Chaney Avenue over the weekend including the TL Rescue Squad. He was happy to report that everyone is doing well.

Electric:
NYPA Holiday
Notice

Electric Superintendent Marc Staves announced that he has been notified by NYPA our regulators that they have imposed an additional holiday moratorium for the period December 17, 2017 to January 2, 2018 in which system's residential customers are protected from termination of electric service for nonpayment for the period specified.

Mayor Maroun encouraged residents to stop in the office and set up payment arrangements with office personnel if you are an affected residential customer.

New Hampshire
Wind Storm Assistance
Thank-You

Electric Superintendent Marc Staves took a moment to thank Lineman Supervisor Carl Larson and Lineman Chad Montana for offering to assist New Hampshire Electric Co-op through mutual aid with their recent wind storm damages that affected their electric customers for 10-days. New Hampshire Electric Co-op sent a nice thank you letter.

Peak Shaving Feasibility
Study – NYSERDA
PON 3585

Motion by Trustee Hollingsworth, seconded by Trustee Maroun to authorize the Tupper Lake Municipal Electric Department to participate with Clarkson University in a NYSERDA PON 3585 Energy Storage Peak Shaving Feasibility Study for Tupper Lake and Lake Placid Municipal Electric Departments as presented. (Carried 5-0)

Discharge/Write Off
Electric Balances

Motion by Trustee LeBlanc, seconded by Trustee LaScala to discharge an electric account balance for a deceased customer totaling \$308.27 and to also write off an account balance totaling \$51.26 for an elderly customer in a nursing home. (Carried 5-0)

Pole Upgrades
Chaney Avenue

Electric Superintendent Marc Staves advised that his department is almost done with the Chaney Avenue pole upgrades and once the weather cooperates they will complete the project. He advised they expect to work in the Water Street area next.

Treasurer:

Approve Warrant

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to approve the December 19, 2017 warrant in the amount of \$753,741.39 for payment of the bills and abstracts for the month of November 2017. (Carried 5-0)

Review Cash

Position

Review the monthly cash position for November 30, 2017.

December 22, 2017

12:00-1:00 pm

Closure

Motion by Trustee LeBlanc, seconded by Trustee Maroun to authorize closure of the Village Offices during lunch hour from 12:00 to 1:00 pm on Friday, December 22, 2017 so all could attend the Christmas Party at the Village garage. (Carried 5-0)

Christmas & New

Years Observances

Reminder that the Village will be closed the next two Mondays in observance of Christmas and New Years respectively.

Enter Executive

Session

Motion by Trustee LaScala, seconded by Trustee LeBlanc to enter Executive Session at 6:35 pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. (Carried 5-0)

Exit Executive

Session

Motion by Trustee LaScala, seconded by Trustee LeBlanc to exit Executive Session at 7:07 pm. (Carried 5-0)

Adjournment

Motion by Trustee LaScala, seconded by Trustee LeBlanc to adjourn at 7:06 pm. (Carried 5-0)

Mary A. Casagrain, Village Clerk/Treasurer