

Village of Tupper Lake
Board of Trustees
Minutes

Date: Monday, November 19, 2018
Location: Board Room
Meeting: Regular Monthly 6:00-7:26 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees David Maroun, Leon LeBlanc, Ronald LaScala, Clint Hollingsworth and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Electric Superintendent Marc Staves, Water/Wastewater Superintendent Mark Robillard, Code Enforcement Officer Peter Edwards, Police Chief Eric Proulx, Police Sergeant Jordan Nason, Volunteer Fire Department Assistant Chief Nick Rolley, Resident James Lanthier and Jan Yaworski, and News Reporters Aaron Carbone and Daniel McClelland.

Call Regular Meeting
To Order Mayor Maroun called the Regular Meeting to order at 6:00 pm.

Pledge Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Public comment
Sidewalk Thank You Mayor Maroun took a moment to thank Trustee LaScala for reaching out to Mr. Samuel Churco to complete the necessary sidewalk repairs in front of China Wok for the NYS DOT.

James Lanthier Resident Mr. James Lanthier expressed his delight that the sidewalk have been complete.

In addition, Mr. James Lanthier asked when the public might see the updated code revisions because he is interested to see how the commercial lighting will be addressed in the revised plan for example Dollar General and Family Dollar etc.

Trustee Hollingsworth explained that the drafted plan is being reviewed by the steering committee and expect sometime in January to schedule a public hearing for comments from the public.

Franklin County Local Law Reviewed Mayor Maroun presented a copy of a proposed Local Law from Franklin County titled "Claims Against Fire Insurance Proceeds" for review by the Village Board for discussion at next months meeting.

Employee Handbook Revisions Approved Motion by Trustee LaScala, seconded by Trustee Maroun to formally review and approve the revisions to the Village of Tupper Lake's Employee Handbook as presented. (Carried 5-0)

Board Minutes Approved Motion by Trustee LaScala, seconded by Trustee Maroun to approve the board minutes from October 22, 2018 and November 2, 2018 respectively. (Carried 5-0)

Code Enforcement: Accept October Monthly Report Motion by Trustee LaScala seconded by Trustee LeBlanc to approve the October 2018 Monthly Code Report. (Carried 5-0)

Code Revision
Update

It was noted that the joint efforts of the Village and Town to complete code revisions is expected to be completed sometime in early December with public hearing to follow in January 2019.

Police:

Accept October
Monthly Report

Motion by Trustee Maroun, seconded by Trustee LaScala to approve the October 2018 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 5-0)

Formal Pinning Ceremony

Police Sergeant Jordan
Nason

Mayor Maroun and Police Chief Eric Proulx took a moment to acknowledge that at a special meeting earlier this month Police Officer Jordan Nason was provisionally appointed to the position of Police Sergeant. Chief of Police Eric Proulx officially pinned Sergeant Jordan Nason.

NYS Civil Service

Section 211 Waiver

Approved

It was noted by Mayor Maroun that Sgt. Geoffrey P. Carmichael's NYS Civil Service Section 211 Waiver has been approved.

Schooling Reimbursement

Officer Kennedy

Trustee LaScala asked the board to consider reimbursing Officer Kennedy for her schooling expense since all the other officer's schooling has been paid for by the Village except hers. It was so moved by Trustee LaScala, seconded by Trustee Hollingsworth to calculate the reimbursement for review by the board for next months meeting. (Carried 5-0)

Fire:

Accept October

Monthly Report

Motion by Trustee Maroun, seconded by Trustee LaScala to approve the October 2018 Monthly Fire Report. (Carried 5-0)

Chimney Cleaning

Reminder & Alarm

Devices

Mayor Maroun made a public plea with homeowners to make sure their chimneys are cleaned and smoke/fire alarm monitors have their batteries replaced as the heating season begins. In addition he also stressed the importance that homes have a clearly visible 911 address posted on them, if a homeowner doesn't have the means to properly mark their homes to please give the village a call and we will ensure it is labeled properly.

DPW:

2006 Chevy Sale

Motion by Trustee LeBlanc, seconded by Trustee LaScala to formally accept the bid of \$9,900.00 for the sale of the 2006 Chevy pick-up truck with a plow on Auction's International. (Carried 5-0)

Snow Pick-up In

Progress

Trustee LeBlanc noted that snow was picked up over the weekend and will continue this evening for the upper portion of Park Street.

W/WW:

Water Change Order

No. 1-6 NCC, LLC

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to formally approve Base Water System Improvement Project Change Order No. 1-6 for North Country Contractors, LLC for an increase of \$12,534.00 for work completed related to Mitchell Lane improvements and accept Certificate of Substantial Completion as presented. (Carried 5-0)

WD#3 Water Change

Order No. 1-E NCC,

LLC

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to formally approve WD#3 Water System Improvement Project Change Order No. 1-E for North Country Contractors, LLC for a time extension to May 1, 2019 for putting the new water tank

online in early Spring of 2019, the change order was a \$0 cost change order. (Carried 5-0)

C2AE Contract Amendment No. 4 Motion by Trustee LaScala, seconded by Trustee Hollingsworth to formally approve Amendment No. 4 to the Owner-Engineer Agreement for additional services to be performed by Capital Consultants Architecture and Engineering, Inc. dba C2AE relating to the installations of new water monitors. (Carried 5-0)

Maddox Lane Water Filter Plan Water/Wastewater Superintendent Mark Robillard advised the board that the old Maddox Lane Filter Plant would be drained, telemetry shutdown and powered off while the valves would be opened with a bubbler.

Electric: Verizon Joint Pole Anticipated Revenue Electric Superintendent Marc Staves advised the board that the Village has prepared a joint pole invoice for Verizon in the amount of \$16,037 as part of our pole replacement program and upgrades to our property poles.

Christmas Decorations Electric Superintendent Marc Staves advised the board that the electric crews are putting up Christmas decorations for the season.

Lineman Graduation Zaidan & Chiasson Electric Superintendent Marc Staves advised the board that two men from his crew recently graduated from the MEUA Lineman Academy, Linemen Christopher Zaidan and Tyler Chiasson. He advised he would like an opportunity for a photo in the coming week.

Meeting MRB Group Elevation Plans Electric Superintendent Marc Staves advised the board the he and Trustee Hollingsworth met with Scott Bova from MRB Group in Rochester while attending the Lineman Graduation to review drafted elevation drawings for the Municipal Electric Garage replacement project. He stated he expects to have elevation plans for review early next month.

Thanksgiving Greeting Electric Superintendent Marc Staves took a moment to wish everyone a Happy Thanksgiving.

Police Officer Graduation Heseltine & Muldowney Police Chief Eric Proulx announced that two of his Police Officers, Connor Heseltine and Keegan Muldowney recently graduated from the Plattsburgh Police Academy and they will be completing their field training over the next 10 weeks.

No Parking Zone Discussion Police Chief Eric Proulx asked the board to consider reinstating a “No Parking Zone” in front of the Catholic Church for traffic control.

Mayor Maroun stated he would like it to be closer to the Arden Street intersection to alert traffic from the South of traffic control ahead due to the limited sight distance.

It would be reviewed and discussed at a future meeting.

Treasurer: Approve Warrant Motion by Trustee LaScala, seconded by Trustee LeBlanc to approve the November 19, 2018 warrant in the amount of \$1,226,817.04 for payment of the bills and abstracts for the month of October 2018. (Carried 5-0)

Review Cash Position Review the monthly cash position for October 31, 2018.

Organizational Meeting

Date set It was noted that the Annual Organizational Meeting would be held on Monday, December 3, 2018 at 9:00 am.

Health Insurance Buy-out for 2019

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to formally approve an Insurance Buy-out for 2019 for our full-time employees. (Carried 5-0)

ESB Dedication Paul A. Maroun

Motion by Trustee LaScala, seconded by Trustee LeBlanc to formally dedicate the naming of the Emergency Services Building after Mayor, Paul A. Maroun. (Carried 4-1, Mayor Maroun “Abstained”)

Adjournment

Motion by Trustee LeBlanc, seconded by Trustee LaScala to adjourn at 6:30 pm. (Carried 5-0)

Mary A. Casagrain, Village Clerk/Treasurer