

**Village of Tupper Lake
Board of Trustees
Minutes**

Date: Monday, November 18, 2013
Location: Board Room
Meeting: Regular 5:00-8:27 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc, Richard Donah, Thomas Snyder, David Maroun and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Fire Chief Carl Steffen, HUD/Small Cities Coordinator Donald Earlin, Police Chief Eric Proulx and Safety Officer Joseph Zachary.

Enter Executive Session

Motion by Trustee LeBlanc, seconded by Trustee Snyder to enter Executive Session at 5:00 pm to conduct Work Place Violence Prevention Safety Training. (Carried 5-0)

Exit Executive Session

Motion by Trustee Snyder, seconded by Trustee LeBlanc to Exit Executive Session at 6:04 pm. (Carried 5-0)

Also present were resident Ronald LaScala, C2AE Engineer Timothy Burley, Department of Public Works Superintendent Michael Sparks, Water/Wastewater Superintendent Mark Robillard, Electric Department Superintendent John Bouck, Police Chief Eric Proulx, Code Enforcement Officer Peter Edwards, Fire Chief Carl Steffen and News Reporters Shaun Kittle, Ted Morgan and Mary Peryea.

Call Regular Meeting To Order

Mayor Maroun called the Regular Meeting to order and established the agenda at 6:00 pm.

Pledge

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

Open Public Period

There were no public comments

Mr. Timothy Burley With C2AE Update Ground Water Supply Project

Mr. Timothy Burley with C2AE was present to give the board a brief update on our Ground Water Supply Project. Mr. Burley gave a background of our project and updated the board on the progress thus far in moving our NYS EFC Hardship Application and M/WBE requirements forward. He also reviewed our short term timeline for early of 2014 and needed agreements with our new engineers C2AE, Local Counsel Hughes, Stewart & Race and Bond Counsel Harris Beach, LLP. Other items discussed were regulatory reviews, force account tracing of in-kind services, HydroSource search for water, and to get us to short-term financing under \$25,000. He advised that the next scope of services would be finalized in the coming week, for example, updating our SEQR, further define areas in hamlet that can be enhanced and what additional work needs to be done.

<p>Authorize Contract C2AE Professional Services</p>	<p>Motion by Trustee Snyder, seconded by Trustee Maroun to authorize Mayor Maroun to execute a Standard Contract for Professional Services with C2AE for the preliminary services for our Community Water Supply Comprehensive Improvements Project. (Carried 5-0)</p>
<p>Personal Achievements Acknowledged for Robert Tebo & Amy Farrell</p>	<p>Mayor Maroun took a moment to recognize two of Tupper Lake's finest, Mr. Robert Tebo and Ms. Amy Farrell who recently traveled to Hawaii to participate in the Iron Man recently.</p>
<p>Tree Lighting Ceremony December 7, 2013</p>	<p>The Official Tree Lighting Ceremony will be held on Saturday, December 7, 2013 at 6:00 pm in memory of Chad Martin.</p>
<p>Rock the Arc August 9, 2014</p>	<p>Motion by Trustee Snyder, seconded by Trustee LeBlanc to authorize The Adirondack Arc to host "Rock the Arc" August 9, 2014 in the Municipal Park and to approve an Alcohol Permit for the event. (Carried 4-1, Trustee Donah "Abstained")</p>
<p>TL Rotary & Lions Fire & Ice Tournament February 22, 2014</p>	<p>Motion by Trustee Snyder, seconded by Trustee Maroun to authorize the Tupper Lake Rotary & Lions clubs to host the 4th Annual Fire & Ice Tournament February 22, 2014 in the Municipal Park and to approve an Alcohol Permit for the event. (Carried 4-1, Trustee Donah "Abstained")</p>
<p>NYMIR Interest Check Received</p>	<p>Motion by Trustee Snyder, seconded by Trustee LeBlanc to formally accept an interest distribution check from our insurance provider NYMIR in the amount of \$5,371.00. (Carried 5-0)</p>
<p>Grants Update</p>	<p>Trustee Donah gave a brief update on the status of each of our ongoing grants for the month November.</p>
<p>Approve Minutes</p>	<p>Motion by Trustee Snyder, seconded by Trustee Maroun to approve the Board Minutes from October 22, 2013 and November 4, 2013. (Carried 5-0)</p>
<p>Code Enforcement: Accept October Report</p>	<p>Motion by Trustee Snyder, seconded by Trustee Maroun to approve the October 2013 Monthly Code Report. (Carried 5-0)</p>
<p>Review Sample Animal Ordinances</p>	<p>Code Enforcement Officer Peter Edwards presented the Village Board with the same examples from last months meeting of neighboring communities that have modified their local codes via local law to prohibit farm animals. It was suggested that we create a sample local law for the board's consideration next month, and if wanted, a public hearing would be set to adopt it.</p>
<p>Fire: Accept October Report</p>	<p>Motion by Trustee Snyder, seconded by Trustee Donah to approve the October 2013 Monthly Report. (Carried 5-0)</p>
<p>Vehicle Update</p>	<p>Fire Chief Carl Steffen gave the board an update on the recent chassis and pump maintenance inspections completed and he discussed the vehicle deficiencies that were reported from Century Fire Apparatus, Inc. for vehicle #165 the 1990 Pierce and #166 the 2006 International Tanker.</p>

Discussions Budget Transfers

The board briefly discussed moving funds around in the Fire Department Budget to pay for the necessary repairs to the trucks.

Fire Chief Carl Steffen advised the board that he would take ownership of the deficiencies and ensure they necessary repairs are completed in a timely manner.

Police:

Accept October Report

Motion by Trustee Snyder, seconded by Trustee Maroun to approve the October 2013 Monthly Police Report. (Carried 5-0)

Winter Parking Ban

Chief of Police Eric Proulx advised that the winter parking ban started at 12:01 pm on November 15, 2013, and parking restrictions are from 2:00 to 6:00 am daily

Thomas Arsenault

Appointed PT

Dispatcher

Motion by Trustee LeBlanc, seconded by Trustee Maroun to appoint Mr. Thomas Arsenault to the position of part-time Dispatcher at a rate of \$10.00 per hour. (Carried 5-0)

Thomas Amell &

Christopher Delair

Fire Arms Instructors Motion by Trustee LeBlanc, seconded by Trustee Snyder to sponsor Mr. Thomas Amell and Mr. Christopher Delair to be volunteer Fire Arms Instructors for the Village of Tupper Lake. (Carried 5-0)

Loud Mufflers

Discussed

At the Mayor's request the Police Department are continuing to review sample laws to prohibit the installation of after market mufflers to vehicles to enhance the noise that is emitted as they accelerate. Acceptable decibel reading devices will be researched and follow-up with our Village Attorney Nathan Race.

DPW:

B&L Modification

Agreement No. 6

Multi-Use Connector

Trail

Motion by Trustee Snyder, seconded by Trustee LeBlanc to formally authorize approval of Modification Agreement No. 6 with Barton & Logudice, PC to extend our agreement with them until December 31, 2014. (Carried 5-0)

ESB Site Secured

Department of Public Works Superintendent Michael Sparks advised that he has placed a snow fence along the Santa Clara site to secure the ESB Project site for spring construction and to prevent snow from being dumped there. The property will be posted "No Private Dumping."

He advised that general contractors will be limited this season on where they can put snow; the site we investigated behind the OWD was too soft. We will us Santa Clara first and Washington Street and Wolf Avenue if needed.

Pleasant Avenue

Trustee LeBlanc and Mayor Maroun gave their compliments on the finished product of Pleasant Avenue.

Water/Wastewater:

Ground Water Supply

Project Update

Water/Wastewater Superintendent Mark Robillard advised that that our drillers found good quality water on the Lyme Adirondack Timberlands I, LLC but may want to consider other sites before drilling additional well sites. Superintendent Robillard took a moment to thank the DPW for helping to rough in a road for the drillers.

Pine Street Manhole Update Water/Wastewater Superintendent Mark Robillard advised that the Pine Street Manhole project site need to be reviewed by the APA due to the wetlands and a full SEQR will be completed in the coming weeks by Malcolm Pirnie for submission.

Lift Station #3 Demars Blvd. Generator Building Almost Complete Water/Wastewater Superintendent Mark Robillard advised that the generator building for Lift Station #3 Demars Blvd is almost completed and he took a moment to thank the DPW and Electric Departments for helping.

Electric: Electric Curtailment There will be no reduction in firm hydro energy sales for the month of December 1-31, 2013.

Substation Relay Project Electric Superintendent John Bouck advised that the relay replacement project is underway and he expects delivery of the new relays soon while the panels are being made.

Trustee Maroun Exited Trustee Maroun exited the Regular Meeting at 8:00 pm.

Treasurer: Approve Warrant Motion by Trustee Snyder, seconded by Trustee Donah to approve the November 18, 2013 in the amount of \$207,480.33 for payment of the bills and abstracts for the month October 2013. (Carried 4-0)

Review Cash Position Review the monthly cash position for October 31, 2013.

Organization Meeting It was noted that the Annual Organization Meeting is scheduled for Monday, December 2, 2013 at 4:00 pm.

Call In: There were no calls received.

Enter Executive Session Motion by Trustee Donah, seconded by Trustee Snyder to enter Executive Session at 8:07 pm to discuss personnel issues for the Police, Fire, Electric and to discuss negotiations for fire protection, and the proposed acquisition of real property for our ground water supply project.. (Carried 4-0)

Exit Executive Session Motion by Trustee Snyder, seconded by Trustee LeBlanc to Exit Executive Session at 8:20 pm. (Carried 4-0)

Adjournment Motion by Trustee Snyder, seconded by Trustee LeBlanc to adjourn at 8:27 PM. (Carried 4-0)

Mary A. Casagrain, Village Clerk/Treasurer