

Village of Tupper Lake
Board of Trustees
Minutes

Date: Thursday, November 16, 2017
Location: Board Room
Meeting: Regular Monthly 6:00-7:10 PM

At the Regular Monthly Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc, Clint Hollingsworth and Village Clerk/Treasurer Mary A. Casagrain.

Absent from the Monthly Meeting were Trustee Ronald LaScala and Trustee David Maroun.

Call Regular Meeting
To Order Mayor Maroun called the Regular Meeting to order at 6:00 pm.

Also present were Code Enforcement Officer Peter Edwards, Electric Superintendent Marc Staves, Department of Public Works Superintendent Robert Degrace, Fire Chief Royce Cole, Residents Jan Yaworski and James Lanthier.

Pledge Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Accept Resignation Donald Earlin Motion by Trustee LeBlanc, seconded by Trustee Hollingsworth to formally accept the resignation of part-time employee Donald Earlin; Mayor Maroun thanked him for his 37 years of service to the Village of Tupper Lake community effective 12/31/17. (Carried 3-0)

Woulf Avenue Parcel Officer Mayor Maroun announced that the Village of Tupper Lake received an offer of \$17,000 for the purchase of the former Woulf Avenue Trailer Park by the alternate bidder from last year. He advised that he didn't see a problem with the offer and would table action by the board until we received a formal offer in writing.

Board Minutes Approved Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to approve the board minutes from October 18, 2017 and November 3, 2017 respectively. (Carried 3-0)

Open Comment Code: Jan Yaworski Oak Street Resident Ms. Jan Yaworski asked the board what their plans were to alleviate the snow banks in the road right of way along Oak Street this Winter? She stated she had safety concerns with snowmobile traffic etc. She requested that the Village Board notify the businesses not to store snow in the right of way on Oak Street.

It was so moved by Trustee LeBlanc, seconded by Trustee Hollingsworth to have Surveyor Mr. John Martino set the boundaries of the road so it could be addressed with adjoining property owners. (Carried 3-0)

James Lanthier Mr. James Lanthier addressed concerns he had with local commercial signage along Demars Blvd, he provided photo's of signs that were in disrepair for existing businesses and some for businesses that have been closed.

Trustee Hollingsworth advised Mr. Lanthier that he is part of a committee that is currently reviewing the land use code and they are going to be addressing and updating the Village of Tupper Lakes Land Use Code to address some of his concerns. He also advised Mr. Lanthier that they recently just had their first meeting and they expect to host two (2) public input meetings in the near future.

Mr. James Lanthier also addressed concerns he had with repairs to the Moody Bridge road surface repair from March 24, 2017 and the ongoing repairs to the corner of Broad Street by a subcontractor for Verizon, Morrisonville Contracting.

Code Enforcement:
Accept October
Report

Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to approve the October Monthly Code Report. (Carried 3-0)

Park Street
Property

Code Enforcement Officer Peter Edwards advised the board that the home above Tupper Lake Dentistry and Little Italy recently had a new roof installed and the garage but still there isn't an active power service to the property and the new owner's have failed to move reconstruction forward. He advised he would continue to follow the owner's progress.

10 Front Street
Progress Update

Code Enforcement Officer Peter Edwards updated the board that he expects title to change hands in the coming weeks.

Franklin County Auction
Results

Code Enforcement Officer Peter Edwards advised the board that all the homes that were up for auction with Franklin County were sold to local contractors and individuals.

Code Revision
Committee Update

Code Enforcement Officer Peter Edwards advised the board that they have completed their initial meeting with the consultants who will assist the Village and Town with the revisions to the land use code for each government, a timeline and work session schedule has been established and updates will be given at each monthly meeting.

Police:
Accept October
Report

Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to approve the October 2017 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 3-0)

Winter Parking
Ban

Mayor Maroun advised as a courtesy reminder that the winter parking ban will be in effect as of mid-night on 11/15/2017 and continuing until April 15, 2018.

Fire:
Accept October
Monthly Report

Motion by Trustee LeBlanc, seconded by Trustee Hollingsworth to approve the October 2017 Monthly Fire Report. (Carried 3-0)

9 Mill Street Grease
Fire Assistance

Fire Chief Royce Cole advised that at a recent possible structural fire at 9 Mill Street, Police Officer Troy Griffin put the grease fire out in advance of members of the fire department arriving on the scene. Fire Chief Cole wanted to thank Officer Griffin for his quick action in saving possible extensive damage to the building.

Vehicle Repairs
Update

Fire Chief Royce Cole advised the board that he and his department have been working closely with the Village Mechanic to complete necessary repairs to the fire department's fleet of trucks.

Santa Clara Boat
Dock Removed

Fire Chief Royce Cole advised the board that members of his department worked diligently to remove the Santa Clara boat dock, next year they will try to get it out of the water much earlier to avoid the colder water temperatures.

Lighted Information
Sign for PD & FD

Fire Chief Royce Cole asked the board on the status of putting the lighted information sign out to bid for the Police and Fire Departments. Mayor Maroun advised he wanted to wait until it was addressed in the revisions to the Village's Land Use Code.

New Fire Vehicle
Update

Fire Chief Royce Cole advised the board that they have reviewed pictures of the new fire vehicle as it is being built and he expects to have a link to the website so that we could view progress of its construction.

DPW:

APA Jurisdictional
Determination Little

League Baseball Park Mayor Maroun announced that we received a Jurisdictional Determination notice from the APA that the placement of a Little League Baseball Field where the Skate Park currently is will not require an agency permit or variance. The next steps will be to finalize the drafted plans and get planning board approval.

Summer Construction
Update

Department of Public Works Superintendent Robert Degrace advised the board that blacktopping and sidewalk construction is done for the season and they are preparing for winter by getting their sand pile ready and making sure our equipment is ready for the season.

Water/Wastewater:

Change Order #3

C2AE & North Country
Contractors

Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to formally authorize Mayor Maroun to execute Change Order #3 with C2AE in the amount of \$23,900.00 as submitted for construction oversight on the bid alternates and to also authorize Mayor Maroun to execute Change Order #3 with North Country Contractors for a time extension due to delays associated with weather conditions. (Carried 3-0)

Electric:

Pick-up Bids

Results & Award

Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to award the mini-bid to replace a pick-up truck to the low bidder NYE Automotive Group for the purchase of a 2018 Ford F150 XL Crew Cab in the amount of \$30,247.95. (Carried 3-0)

MOU with The Wild

Center for NYS DEC

ZEV & Infrastructure

Municipal Rebate

Program – Round 2

Grant Application

Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to authorize the Village of Tupper Lake Municipal Electric Department to enter into a Memorandum of Understanding with The Wild Center to submit a grant application to the NYS DEC Zero-Emission Vehicle (ZEV) and Infrastructure Municipal Rebate Program – Round 2 to apply for three (3) charging stations for electric vehicles to replace the charging station at The Wild Center and to install a charging station at the Municipal Waterfront Park and Municipal Parking lot on Park Street respectively.(Carried 3-0)

Pole Updates Electric Superintendent Marc Staves advised the board that his department are currently working on some of the poles in the Bigrow Avenue area, replacing them with a higher class of poles to eliminate a few poles and also completing some upgrades to the poles along Chaney Avenue.

HMT Replay Work Scheduled Electric Superintendent Marc Staves reported that HMT are performing upgrades in the substation and he will provide photo's once it is completed.

Flanders Performance Band Shell Lighting Plan Completed Electric Superintendent Marc Staves advised that the lighting plan for the Flanders Park Performance Band Shell have been finalized with Terrain, Kurt Bedore and Andrew Chary and will be included in the finalized bid documents.

Treasurer:
Approve Warrant Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to approve the November 17, 2017 warrant in the amount of \$1,207,192.40 for payment of the bills and abstracts for the month of September 2017. (Carried 3-0)

12/1/17 Organizational Meeting Set Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to establish Friday, December 1, 2017 at 9:00 am as our Annual Organizational Meeting. (Carried 3-0)

Health Insurance Buy-out Approval Motion by Trustee LeBlanc, seconded by Trustee Hollingsworth to formally approve an Insurance Buy-out for 2018 for our full-time employees. (Carried 3-0)

Review Cash Position Review the monthly cash position for October 31, 2017.

Adirondack Health Stetson/Route 3 Removed Mayor Maroun advised that the Adirondack Health Medical Building sign will be removed to improve the safety at the intersection of Stetson Road and Route 3.

Adjournment Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to adjourn at 6:55 pm. (Carried 3-0)

Mary A. Casagrain, Village Clerk/Treasurer