

**Village of Tupper Lake  
Board of Trustees  
Minutes**

Date: November 15, 2023  
Location: Board Room  
Meeting: Regular Monthly 6:00-6:38 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc, Eric Shaheen, David Maroun, Jason McClain and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Electric Superintendent Michael Dominie, Department of Public Works Superintendent Robert Degrace, Code Enforcement Officer Peter Edwards, Police Chief Eric Proulx, ROOST Representatives Michelle Clement and Katie LaLonde, TLCSD Students Emma Daniels, Rylee Labarge, Jennifer Russell, Katherine Barkley, Rebecca Becker, Thomas Peterson, Ryder Willett, Colin Amell, Chase Lewis, Katherine Stock, Liza Crouse, Jordis Joannette, Residents Barbara Denis and Michael Vaillancourt, Town Councilwoman Mary Fontana, News Reporter Dan McClelland and Aaron Marbone (Via Zoom) and Courtney Carey Goff Nelson Memorial Library Executive Director (Via Zoom).

**Call Monthly Meeting**

To Order Mayor Maroun called the Monthly Meeting to order and established the agenda at 6:00 pm.

**Pledge & Moment**

Of Silence Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

**Public Comment**

Period: No public comment.

**Board Minutes**

**Approved**

Motion by Trustee McClain, seconded by Trustee Maroun to approve the board minutes from October 18, 2023, November 3, 2023 and November 7, 2023, respectively. Carried 5-0)

**Treasurer:**

Approve Warrant Motion by Trustee Maroun, seconded by Trustee LeBlanc to approve the November 15, 2023, warrant in the amount of \$632,407.26 for payment of the bills and abstracts for the month of October 2023. (Carried 5-0)

**Review Cash Position**

Review the monthly cash position for October 31, 2023.

**Tax Relevy Correction**

Motion by Trustee Shaheen, seconded by Trustee LeBlanc to formally acknowledge the correct tax relevy total of \$209,669.64 from the November 3, 2023 meeting. (Carried 5-0)

**Organizational**

**Meeting Date Set**

12/4/2023

It was noted that the Organizational Meeting will be held on Monday, December 4, 2023 at 6:00 pm.

**Code Enforcement:**

**Accept October**

**Monthly Report**

Motion by Trustee LeBlanc, seconded by Trustee McClain to approve the October 2023 Monthly Code Report. (Carried 5-0)

**Miscellaneous**

**Updates**

Code Enforcement Officer Peter Edwards advised the board that the 15 Broad Street cleanup project has been completed.

ESB Building  
Floor Concerns

Code Enforcement Officer Peter Edwards followed up on the photos he sent each board member concerning the movement of the floors. He stated his initial measurements were that the floor raised 3/8" in the community room.

Emergency  
Independent Structural  
Engineer Approval

Trustee Shaheen stated he wanted a neutral assessment done by a reputable firm that had nothing to do with the original project construction or who would have any relationship with the original builders of the building.

It was so moved by a motion by Trustee Maroun, seconded by Trustee LeBlanc to contact John Aspland with Fitzgerald, Baker Firth who has represented us on other NYMIR claims for a recommendation and to proceed with retaining an independent structural engineer due to the emergency conditions that exist at the facility. (Carried 5-0)

Police:  
Accept October  
Monthly Report

Motion by Trustee Shaheen, seconded by Trustee LeBlanc to approve the October 2023 Monthly Police Report. (Carried 5-0)

Winter Parking  
Ban

Police Chief reminded the community that the winter parking restrictions are in affect, there will be no parking on the streets between the hours of 2:00 am to 6:00 pm in the Village for snow plowing and removal. As a courtesy over the last few days his department has been giving residents courtesy warnings.

Fire:  
Accept October  
Monthly Report

Motion by Trustee McClain, seconded by Trustee Shaheen to approve the October 2023 Monthly Fire Report. (Carried 5-0)

W/WW:

There was no water report for the month of October.

DPW:  
Miscellaneous  
Updates

Department of Public Works Superintendent Robert Degrace advised the board that they have their shared salt pile ready for winter, one bleacher pad is poured and the other will be poured this Friday. The new bleacher installers are on site and expect to be here through Thanksgiving to complete the two sections of bleachers. We have gotten the green light from the OWD Developers to utilize the snow field behind the town offices again this winter season. Once the weather permits ice will be made for the outdoor skating rink.

Electric:  
Miscellaneous  
Updates

Electric Superintendent Michael Dominie advised the boards that they have all three (3) transformer relay switches back in service at the substation. He recommended we replace the one transformer relay switch; there is a one (1) year lead time for delivery. The initial cost will be approximately \$82,000.00 and with the installation it could be approximately \$110,000.00.

Future Bucket  
Truck Replacement

Electric Superintendent Michael Dominie advised the boards that he has started seeking quotes for a bucket truck replacement. In 2020 the cost of an idle mitigation unit that would qualify for zero percent financing through NYPA was around \$260,000.00 per unit. Right now if we ordered/reserved a spot for a vehicle it wouldn't be received until 2027 and the projected cost is currently \$455,000, a \$200,000 inflationary cost.

Thank W/WW  
Department

Electric Superintendent Michael Dominie advised the boards that they have replaced 3 of the 5 poles on Raquette River drive with the assistance of the Water/Wastewater Department, he thanked them for their assistance.

Motion by Trustee Shaheen, seconded by Trustee LeBlanc to formally approve the Electric Department's October Monthly Report as presented. (Carried 5-0)

Office of the Franklin County

Economic Development & Tourism

\$25,000 ROOST

Motion by Trustee LeBlanc, seconded by Trustee Maroun to formally accept and request that the Office of the Franklin County Economic Development & Tourism appropriate the \$25,000 funding from the Occupancy Tax for the Village of Tupper Lake directly to ROOST on our behalf. (Carried 4-1, Trustee Shaheen voted "Nay")

Mayor Maroun's

Parting Words

Mayor Maroun took a moment to wish Mayor Elect Fontana well in her endeavors as the new Mayor of Tupper Lake.

He also took a moment to express his sincere thanks to each department and supervisor respectively as well as each volunteer and civic group we have worked with over the years in making our village successful.

Trustee LeBlanc

Presented a Plaque

Of Thanks to Mayor

Maroun

Trustee LeBlanc presented Mayor Maroun with a plaque of thanks for his service to the community and reminisced about their childhood train ride

Adjournment

Motion by Trustee Maroun, seconded by Trustee Shaheen to adjourn the meeting at 6:38 pm. (Carried 5-0)

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Mary A. Casagrain, Village Clerk/Treasurer