

**Village of Tupper Lake
Board of Trustees**
Minutes

Date: Monday, October 20, 2014
Location: Board Room
Meeting: Regular 5:00-8:01 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Richard Donah, Thomas Snyder, David Maroun, Leon LeBlanc and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Police Chief Eric Proulx.

Enter Executive
Session

Motion by Trustee LeBlanc, seconded by Trustee Maroun to enter Executive Session at 5:07 pm for the purpose of discussing proposed, pending or current litigation and the employment history of potential employees for the Police Department. (Carried 5-0)

Request Full-Time
Certified Police Officer

Motion by Trustee Snyder, seconded by Trustee Maroun to formally request a full-time certified police officer list from Franklin County Personnel Office. (Carried 5-0)

Exit Executive
Session

Motion by Trustee Snyder, seconded by Trustee LeBlanc to exit Executive Session at 6:07 pm. (Carried 5-0)

Also present were Electric Superintendent John Bouck, Department of Public Works Superintendent Michael Sparks, Code Enforcement Officer Peter Edwards, Fire Chief Carl Steffen, ROOST Michelle Clement and James McKenna, Residents Ronald LaScala, Reese Fleury, Maureen and Maynard Peroza, Hope Frenette, and News Reporters Mary Peryea and Thomas Selitsky.

Call Regular Meeting
To Order

Mayor Maroun called the Regular Meeting to order and established the agenda at 6:06 pm.

Pledge

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

Public Comment
Period:

Hope Frenette

Mrs. Hope Frenette stated that a hearing for the Remsen/Lake Placid Corridor will be held soon to allow comments on the Unit Management Plan and that she supports the trail plan that would increase snowmobile traffic and bike traffic to our wonderful adirondack community.

Maureen Peroza

Mrs. Maureen Peroza stated she supports ARTA and thanked the Village Board for our past support and she encouraged us to send emails and write letters to continue to support a trail system in our community.

Trustee Donah

Trustee Donah reminded Mrs. Peroza and Mrs. Frenette that the Village Board has adopted several resolutions in the past in support of a trail plan and to remove the tracks for the creation of a recreation corridor and will continue to do so.

James McKenna &
Michelle Clement

Mr. James McKenna and Mrs. Michelle Clement were present to give a brief update on ROOST and to highlight some of the initiatives that they have kicked off. They have a Virtual Travel Site that is ready to go live, so far they have 17 sites uploaded and a traveler can view them in 3-D; they also have secured the tupperlake.com website and lastly they expect to have a new home in Tupper Lake at 121 Park Street sometime before Christmas. On the horizon they expect to have other virtual travel locations available for water ways and road ways in last December and early spring.

**TAC Resolution
Financial Support**

Motion by Trustee Donah, seconded by Trustee Maroun to formally support the following resolution:

Resolution #102014 A

of
The Village Board of Trustees the Village of Tupper Lake
Franklin County, New York

Whereas, the Village of Tupper Lake will enter the second year of its partnership with the Regional Office of Sustainable Tourism (ROOST) for destination marketing services in 2015; and

Whereas, this partnership with ROOST includes the villages of Tupper Lake and Saranac Lake, the towns of North Elba and Harrietstown, Essex, Hamilton and Franklin counties, the Tupper Lake Chamber of Commerce, the Saranac Lake Area Chamber of Commerce; and

Whereas, the Village of Tupper Lake will be budgeting \$20,000 for its share of the costs associated with obtaining destination marketing services from ROOST for the Village's 2014-2015 budget year; and

Whereas, Franklin County's financial participation in these partnerships is critical to their continuation; and

Whereas, Franklin County financial participation in marketing efforts for the Malone Country Club and Titus Mountain are important to the Malone area in the same way that the ROOST partnerships are important to Saranac Lake and Tupper Lake; and

Whereas, the Village of Tupper Lake supports Franklin County's interest in developing a county-wide destination master plan, and support its being done initially in a collaborative and cost-effective manner led by the Franklin County Tourism Advisory Committee (TAC), but not at the cost of eliminating any of the ongoing tourism marketing initiatives for the Saranac Lake, Tupper Lake or Malone areas; and

Whereas, the willingness demonstrated by the TAC to begin such a dialogue through its committee is appreciated, and the Village will participate in any way that it can be helpful; and

Whereas, the collaborative development of a county-wide destination master plan will help us all better plan for Franklin County's tourism future.

NOW, THEREFORE, be it resolved that:

The Village of Tupper Lake hereby requests that Franklin County provide its share of \$20,000 each for the ROOST partnerships in Saranac Lake and Tupper Lake, as well as funding for the ongoing marketing initiatives for the Malone area, as part of the County's 2015 budget.

Copies of this resolution shall be forwarded to the Franklin County Legislature, the Franklin County Tourism Advisory Committee, the Essex County Board of Supervisors, the village of Saranac Lake, the towns of Tupper Lake, Harrietstown and North Elba, and the Saranac Lake area and Tupper Lake Chambers of Commerce.

Date: October 20, 2014

Motion: Trustee
Seconded: Trustee
Action: Carried 5-0

Village Clerk/Treasurer
(Carried 5-0)

Mary A. Casagrain

Proclamation
Ms, Dorothy Dunn
Parmelee 100th
Birthday

Motion by Trustee Donah, seconded by Trustee LeBlanc to formally adopt the following Proclamation honoring Ms. Dorothy Dunn Parmelee who will be 100 years old on November 12, 2014 as follows:

PROCLAMATION

WITNESSETH: In the Village of Tupper Lake situated in the Town of Tupper Lake, County of Franklin, State of New York, United States of America, at a regular meeting of the Board of Trustees of said Village, the following proclamation:

WHEREAS: Dorothy Dunn Parmelee and her family moved US Bobbin from Perry Station, Vermont to Faust, NY in 1949 which was later incorporated into Tupper Lake Bobbin Company which sustained employment for many local residents over the years.

WHEREAS: Dorothy Dunn Parmelee is a lifelong resident of Tupper Lake, who has given of herself as a Volunteer Rescue Member continued in her families footsteps of support and faith to the community of Tupper Lake, and

WHEREAS: The Village of Tupper Lake wishes to acknowledge Dorothy Dunn Parmelee's contributions on November 8, 2014 at a Birthday Luncheon; and

WHEREAS: Dorothy Dunn Parmelee will be celebrating her 100th Birthday on November 12, 2014,

NOW THEREFORE BE IT RESOLVED: The Board of Trustees of the Village of Tupper Lake, on behalf of the residents of this community, hereby thank Dorothy Dunn Parmelee for her community support and wish her a wonderful 100th Birthday.

Dated: October 20, 2014

On behalf of the Village of Tupper Lake Board of Trustees,

(Carried 5-0)
_____, Mayor

Josh Cassell Fire
Hall Use

Motion by Trustee Maroun, seconded by Trustee LeBlanc to authorize Mr. Josh Cassell to use the upstairs of the fire hall for a private birthday party on November 29, 2014. (Carried 5-0)

Joseph Bennett
Property Interest

Mayor Maroun advised that he would like to table discussion on Mr. Joseph Bennett's interest in our unopened street Nelson Avenue due to concerns of land locking other property owners on the road. We would revisit it when and if Mr. Bennett owns all the property on the street.

Approve Minutes

Motion by Trustee Donah, seconded by Trustee Snyder to approve the Board Minutes from September 15, 24 and October 9, 2014. (Carried 5-0)

Court:
Section 2019-a
Annual Review

Motion by Trustee Snyder, seconded by Trustee Maroun to review and approve the Section 2019-a of the Uniform Justice Court Act annual court records and dockets of the Village Justice Court for Village Justice Christopher J. Delair. (Carried 5-0)

Code:
Accept September
Report

Motion by Trustee Snyder, seconded by Trustee Donah to approve the September 2014 Monthly Code Report. (Carried 5-0)

Michael Keniston
Appointed to Joint
Planning Board

Motion by Trustee Snyder, seconded by Trustee Donah to appoint Mr. Michael Keniston to the Joint Village/Town Planning Board Appointment to replace Mr. Ben Peets. (Carried 5-0)

Mayor Maroun stated he has met with the Town of Tupper Lake Supervisor and are looking at staggering the terms and amending the Village and Town Code to update both plans together in coming months.

Moratorium on Electric Heating

Code Enforcement Officer Peter Edwards recommended that under NYS Code a homeowner should bring their home up to code before we would allow them to heat with electric heating.

Fire:

Accept September Report

Motion by Trustee Maroun, seconded by Trustee Snyder to approve the September 2014 Monthly Fire Report. (Carried 5-0)

Vehicle Update

Fire Chief Carl Steffen advised that pump testing has been done and two problems have been detected, #165 (1990) failed and #169 (1983) barely passed

ISO Update

Fire Chief Carl Steffen advised that he has completed the Insurance Service Office review and that our insurance rating for the community will remain the same, 4 inside the village and a 9 outside the village.

He advised that in 1998 was the last time we were inspected. This rating determines our homeowner's insurance costs.

OSHA Hose Testing

Fire Chief Carl Steffen advised that under OSHA requirements we will be required to start testing our fire hose in the very near future; a sample of hose will need to be tested annual and be certified. We will be required to number and catalog each section of hose with dates it was tested.

NFPA

The National Fire Protection Association is recommending hose be replaced every 10 years, it is currently being challenged by fire companies all over the country and we wait to hear how it affects us.

Fire Protection Public Hearing Town of TL Nov. 5, 2014 @6:00

It was noted that the Town of Tupper Lake will be hosting a public hearing on their fire protection agreement with the Village of Tupper Lake on Wednesday, November 5, 2014 at 6:00 pm.

Table Part-time Fire Driver

Mayor Maroun asked that we table discussion concerning the appointment of a part-time fire driver position for Mr. Joshua Cassell.

Harrietstown Fire Protection Request

Mayor Maroun advised that he has met with the Harrietstown Supervisor Kilroy and he has asked that we provide them with a proposal for fire protection. A formal letter requesting \$25,000 will be sent in the coming days.

Carl Steffen's Honoring

Mayor Maroun advised that Fire Chief Carl Steffen was honored for his hard work and dedication to the Northern New York Firemen's Association with a dinner in his honor at the K of C on October 11, 2014; our congratulations go out to him on behalf of the community.

ESB Update

Mayor Maroun advised that we have been meeting with our attorney concerning the progress of the Emergency Services Building Project and we expect to have a public update in the coming weeks or months.

Mayor Maroun added that we may see a winter shutdown due to some discrepancies with the building that are being rectified with a thorough review of the building plans. We are not sure at this point what our future bond rate will be on the long term debt but we are doing everything possible to reduce our tax burden by revisiting federal grants.

Grant Update

Senator Schumer

Mayor Maroun advised that he and Trustee Donah will be traveling to Albany to meet with Senator Schumer and his grant representatives on October 23 or 24, 2014 to discuss possible federal funding for our Emergency Services Building Project.

Police:

Accept September Report

Motion by Trustee Donah, seconded by Trustee Maroun to approve the September 2014 Monthly Police Report. (Carried 5-0)

DPW:

Misc. Updates

Department of Public Works Superintendent Michael Sparks advised that we have more failing storm water systems in the community and they are being addressed as we become aware of them.

He advised that they are getting ready for winter by putting the park benches and garbage cans away and winterizing the restrooms at the parks.

Little Logger Park's

Ribbon Cutting Ceremony

Set October 24, 2014 Department of Public Works Superintendent Michael Sparks advised that the official Little Logger Park's ribbon cutting ceremony will be held this Friday, October 24, 2014 at 2:30 pm, the entire public is welcomed to attend.

TLCSD Bus Damage

Storm Water Cover

Department of Public Works Superintendent Michael Sparks advised that one of the Tupper Lake Central School District bus steps were damaged when a manhole cover flipped up on the corner of Lake & Wawbeek Avenue on September 23, 2014.

Water/Wastewater:

Lake/Wawbeek Ave. & Pine Street

Utility Improvements It was noted that the Lake and Wawbeek Avenue Utility Improvements project and the Pine Street Manhole projects have been completed.

Water Hydrant

Flushing Completed It was noted that the water hydrant flushing has been completed.

Electric:

Electric Curtailment

There will be no reduction in firm hydro energy sales for the month of November 1-30, 2014.

MEUA Fall Engineering

Workshop Approved

Motion by Trustee Snyder, seconded by Trustee Maroun to authorize 2-3 members to attend the MEUA Fall Engineering Workshop in Syracuse November 5 & 6, 2014 to include mileage, tuition, lodging and meals. (Carried 5-0)

VTL NYPA Report

For 5/31/2014

Motion by Trustee Snyder, seconded by Trustee Maroun to formally approve the Municipal Electric's Fiscal Year End May 31, 2014 NYPA Report. (Carried 5-0)

Write-Off Electric

Balances Due To

Bankruptcy

Motion by Trustee Snyder, seconded by Trustee LeBlanc to authorize the write off of five account balances totaling \$2,926.01 for a customer due to bankruptcy discharge. (Carried 5-0)

Treasurer:	Motion by Trustee Maroun, seconded by Trustee Snyder to approve the October 20, 2014 warrant in the amount of \$773,669.71 for payment of the bills and abstracts for the month of September. (Carried 5-0)
Approve Warrants	
Review Cash Position	Review the monthly cash position for September 30, 2014.
Budget Transfer	Motion by Trustee Snyder, seconded by Trustee LeBlanc to authorize a General Fund Budget Transfer in the amount of \$27,500.00 from our Contingency Account to A5110.200 Streets Equipment for the purchase of a DPW vehicle. (Carried 5-0)
Approve NYS Comptroller's AUD FY 5/31/2014	Motion by Trustee Maroun, seconded by Trustee Donah to formally approve the Fiscal Year End May 31, 2014 New York State Comptroller's Annual Financial Update document for the Village of Tupper Lake as presented. (Carried 5-0)
Tax Reminder 10/31/14	As a courtesy reminder village taxes are due by the end of October. Any unpaid taxes will be placed on the 2015 Town of Tupper Lake and Franklin County Tax Bills with additional penalties if not paid by October 31, 2014.
Woulf Avenue Parcel Re-advertisement	Motion by Trustee Donah, seconded by Trustee Snyder to re-advertise the Woulf Avenue parcel which is zoned residential for a minimum \$20,000.00. (Carried 5-0)
Enter Executive Session	Motion by Trustee LeBlanc, seconded by Trustee Snyder to enter Executive Session at 7:19 pm to discuss the employment history of potential employees. (Carried 5-0)
Exit Executive Session	Motion by Trustee LeBlanc, seconded by Trustee Maroun to Exit Executive Session at 8:00 pm. (Carried 5-0)
Dispose of Obsolete Office Equipment	Motion by Trustee LeBlanc, seconded by Trustee Donah to dispose of obsolete office equipment and old computers that serve no municipal purposes at the local landfill. (Carried 5-0)
Adjournment	Motion by Trustee LeBlanc, seconded by Trustee Donah to adjourn at 8:01 PM. (Carried 5-0)

Mary A. Casagrain, Village Clerk/Treasurer