

**Village of Tupper Lake  
Board of Trustees  
Minutes**

Date: Wednesday, September 25, 2019  
Location: Board Room  
Meeting: Regular Monthly 6:00-8:56 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc, Ronald LaScala, Clint Hollingsworth and Village Clerk/Treasurer Mary A. Casagrain.

Absent from the Monthly Meeting was Trustee David Maroun.

Also present were Electric Superintendent Michael Dominie, Police Chief Eric Proulx, Water/Wastewater Superintendent Mark Robillard, Department of Public Works Superintendent Robert Degrace, Fire Chief Royce Cole, Town Supervisor Patricia Littlefield, Mercy Care Members Jeremiah and Eileen Hayes, Jack McGill, Donna Beal, Mackenzie Boushie, Tupper Lake Central School Students Lauren Denis, Dalton Lafountain, Jordan Hoag, Emily Trumble and Danielle Roy, residents James Lanthier and News Reporters Dan McClelland and Aaron Cerbone.

Call Regular Meeting  
To Order and Agenda  
Established

Mayor Maroun called the Regular Meeting to order and established the agenda at 6:00 pm.

Pledge & Moment  
Of Silence

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Age-Friendly  
Communities  
Presentation

Executive Director Donna Beal and Program Director Kackenzie Boushie presented Age-friendly Communities in the Adirondacks presentation to raise awareness about promoting Tupper Lake as an age-friendly community.

Open Comment

Period:

James Lanthier  
Walkway Lighting

Mr. James Lanthier advised the board that he noticed there are 8-10 of the light fixtures along the Town of Tupper Lake's walkway are out and wondered how to get them repaired.

Electric Superintendent Michael Dominie advised they belonged to the Town of Tupper Lake and earlier in the week he spoke to the Town Highway Superintendent William Dechene about getting the bulbs ordered and replaced in the coming weeks.

Additional Handicap  
Parking – Village  
Offices

Mr. James Lanthier asked the board why the handicapped parking spot wasn't marked in front of the Village Offices.

Village Clerk/Treasurer Mary A. Casagrain advised that the NYS DOT did not replace the parking spot due to the number already existing on the street more central to Cliff Avenue.

Mayor Maroun advised he was going to be meeting with someone from NYS DOT later in the month and would discuss reinstating the handicap parking spot with them.

Zoning Code Update Trustee Hollingsworth took a moment to give a brief update on the progress of the Zoning Code Update project between the Village and Town of Tupper Lake.

Climate Smart Community Coordinator, Resolution of Support & Committee Formation Motion by Trustee LaScala, seconded by Trustee Hollingsworth to formally approve the following resolutions: a Resolution establishing a Climate Smart Community Coordinator, a Resolution of Support for a Climate Smart Community and a Resolution establishing a Climate Smart Community Task Force as follows:

**Resolution**  
**Climate Smart Community Coordinator**

WHEREAS, the Village of Tupper Lake is dedicated to achieving a Climate Smart Community Certification and,

WHEREAS, one of the mandatory action items to be certified is appointing a Climate Smart Community Coordinator and,

Whereas, the Climate Smart Community Coordinator will work with Village elected officials and staff to help support and build capacity for the Town and,

WHEREAS, the Climate Smart Community Coordinator will be the Chairperson of the Climate

Smart Community Task Force for the Village of Tupper Lake and,

WHEREAS, the Climate Smart Community Coordinator will report to the Village of Tupper Lake Liaison Community Development Director Melissa McManus,

IT IS HEREBY RESOLVED that Cassidy (Lee) Kyle is appointed as the Climate Smart Community Coordinator for a term of (1) year due to his exemplary qualifications, experience, and dedication to climate change adaptation and resiliency.  
(Carried 4-0)

**Resolution of Support**  
**Climate Smart Community**

WHEREAS, the Village of Tupper Lake (hereinafter “local government”) believes that climate change poses a real and increasing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

WHEREAS, the effects of climate change will endanger our infrastructure, economy and livelihoods; harm our farms, orchards, and ecological communities, including native fish and wildlife populations; spread invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities; and pose health threats to our citizens; and

WHEREAS, we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

WHEREAS, we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts; and

WHEREAS, we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come,

IT IS HEREBY RESOLVED that Village of Tupper Lake, in order to reduce greenhouse gas emissions and adapt to a changing climate, adopts the New York State Climate Smart Communities pledge, which comprises the following ten elements:

1. **Build a climate-smart community.**
2. **Inventory emissions, set goals, a plan for climate action.**
3. **Decrease energy use.**
4. **Shift to clean, renewable energy.**
5. **Use climate-smart materials management.**
6. **Implement climate-smart land use.**
7. **Enhance community resilience to climate change.**
8. **Support a green innovation economy.**
9. **Inform and inspire the public.**
10. **Engage in an evolving process of climate action.**

(Carried 4-0)

**Resolution**  
**Climate Smart Community Task Force**

WHEREAS, the Town and Village of Tupper Lake are dedicated to achieving a Climate Smart Communities (CSC) certification and,

WHEREAS, one of the mandatory action items to be certified is appointing a Climate Smart Community Task Force and,

WHEREAS, the CSC Task Force serves as a central body of leadership that promotes and supports climate mitigation and adaption in the community and,

WHEREAS, the role of the CSC Task Force is to assess the status and/or feasibility of action items in the CSC certification program and will act as an advisory board that collaborates with Town and Village elected officials and staff to accomplish plans, programs and activities that are part of the CSC certification program and,

WHEREAS, the meeting and operational structure of the CSC Task Force is up to its members and the CSC Coordinator, while complying with the Open Meetings Law of New York State and,

WHEREAS, any recommendation made by the CSC Task Force will be in close consultation with Town and Village staff and require approval for implementation by the Town and Village Boards and,

IT IS HEREBY RESOLVED that a Climate Smart Community Task Force be initiated with the initial voting membership list below and,

BE IT FURTHER RESOLVED that voting members of the Task Force do not exceed (9) individuals and appointments to the Task Force require a majority vote of the Town and Village Boards.

Initial Membership List for CSC Task Force:

Lee Kyles, Tupper Lake Central School District and Climate Smart Community  
Coordinator

Erin Griffin, Representing The Wild Center

Patricia Littlefield, Town of Tupper Lake, Supervisor

Seth McGowan, Superintendent of Schools, Tupper Lake Central School District

John Waldron, Tupper Lake Central Schools

Paul Maroun, Village of Tupper Lake, Mayor

William Dechene, Superintendent of Highways for the Town of Tupper Lake

Melissa McManus, Community Development Director

\* Other names may be presented before the Board \*

(Carried 4-0)

Climate Week  
2019

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to formally approve resolution #092519B designating Climate Week 2019 as follows:

**Resolution #092519B**

**Resolution on Climate Week 2019**

Whereas our major industries of agriculture and outdoor tourism are affected by unpredictable and changing weather, and

Whereas in our lifetime we have already experienced environmental changes that have endangered our farmers' crops and our winter tourism, and

Whereas climate change, based on the known changes that have already occurred, will accelerate over the next ten years, likely changing our temperatures in our community at three times the national rate, and

Whereas there is still time to tackle climate change, but it will require effort from all sectors of society, and

Whereas to boost ambition and accelerate actions to implement the Paris Agreement on Climate Change, UN Secretary-General António Guterres will host the 2019 Climate Action Summit on 23 September to meet the climate challenges.

Now, Therefore, Be it Resolved, that the Village of Tupper Lake does hereby supports our local students in their participation in the Global Climate Strike on September 20<sup>th</sup> and our local community in the collective effort to urgently focus on climate change during the week of September 20<sup>th</sup> to 27<sup>th</sup> and into the future.

(Carried 4-0)

APA Gov't  
Support

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to formally approve our annual support for the Adirondack Park Local Government Review Board in the amount of \$300.00 in representing the Village of Tupper Lake. (Carried 4-0)

NYS Archives

LGRMIF Application Motion by Trustee Hollingsworth, seconded by Trustee LaScala to formally approve a resolution approving sponsorship of a Shared Services NYS Archives LGRMIF Application as presented. (Carried 4-0)

2019 Local Government

Conference

As a courtesy reminder the 2019 Local Government Conference will be October 15, 2019 if anyone wants to attend please let the Village Clerk know by the end of the week.

Board Minutes  
Approved

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to approve the board minutes from August 21, 2019 and September 12, 2019 respectively. (Carried 4-0)

Court:  
Training Saratoga  
December 3 & 4

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to authorize the Village Justice and Village Court Clerk to attend mandatory court training in Saratoga, New York December 3<sup>rd</sup> and 4<sup>th</sup>, 2019 including travel, lodging and meals. (Carried 4-0)

Code Enforcement:  
Accept August  
Monthly Report

Motion by Trustee LaScala seconded by Trustee Hollingsworth to approve the August 2019 Monthly Code Report as presented. (Carried 4-0)

Other miscellaneous updates it was noted that the Dollar General sign is fully lit on the building but they are working on the road sign. In addition, the Aubuchon Hardware foundation has been removed and grass planted. Finally, Mr. Edwards will be attending the local government conference in Potsdam, October 15, 2019.

Police:  
Accept August  
Monthly Report

Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to approve the August 2019 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 4-0)

Bulletproof Vest  
Partnership Grant

Motion by Trustee LaScala, seconded by Trustee LeBlanc to formally accept an award for fiscal year 2019 from the Bureau of Justice Assistance for the Bulletproof Vest Partnership (BVP) in the amount of \$1,301.98. (Carried 4-0)

Annual “Trick or  
Treating”

Police Chief Eric Proulx announced that the Annual “Trick or Treating” on Park Street will be held on October 31, 2019 from 3:00 to 5:00 pm, motion by Trustee LaScala, seconded by Trustee Hollingsworth to close the street off for the event. (Carried 4-0)

Request Handicap  
Parking Space

Police Chief Eric Proulx advised he spoke to a Main Street resident about an additional handicap parking space in the Cedar to Pine Street area. He advised he was going to talk to Rob Haynes about the area and report back with his recommendations.

Trustee LaScala  
No Bail Questions

Trustee LaScala asked the Police Chief Eric Proulx how the “No Bail” will affect us come January 2020.

Police Chief Eric Proulx advised there are many new changes coming January 1<sup>st</sup> of 2020. Many defendants will be given an appearance ticket at the time of arrest instead of being arraigned in court. They will be given 15 days to be assigned defense counsel and the court will be responsible for reminding defendants that they have a court appearance by phone, email or text message. It may necessitate the need for part-time civilian employees down the road.

Franklin County  
Sheriff Road Patrols

Trustee LaScala expressed in great detail his unhappiness with the Franklin County Sheriff Mulverhill for allowing certain patrolmen to perform road patrol in our community and wanted to make sure they knew they were not welcomed here.

Police Chief Eric Proulx advised he would discuss the issue with the Franklin County Sheriff in the coming week at a scheduled law enforcement meeting.

Mayor Maroun asked the all further discussion be reserved for Executive Session.

Fire:

Accept August  
Monthly Report

Motion by Trustee LaScala, seconded by Trustee LeBlanc to approve the August 2019 Monthly Fire Report. (Carried 4-0)

Accept Bid Offer  
For Poseidon Air  
System

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to formally accept the highest bid of \$2,375.00 for the sale of the Poseidon Air/Air Tank Refill Cascade System from Auctions International. (Carried 4-0)

Pump Testing  
In Process

Police Chief Royce Cole advised that engine and pump testing are being performed this week and thus far are good.

DPW:

Deer/Church Street  
Reconstruction

Department of Public Works Superintendent Robert Degrace advised the board that the black topping is completed and they are finishing a few miscellaneous aprons by the end of the week.

Winter Sand

Department of Public Works Superintendent Robert Degrace advised the board that his department are hauling winter sand with the Town of Tupper Lake and expect to complete a few other road projects in the coming weeks before closing the parks down for winter.

W/WW:

Hydrant Flushing

Water/Wastewater Superintendent Mark Robillard advised the board that they started hydrant flushing on Monday, September 23, 2019 and will continue until the week of October 8, 2019.

WD#3 Close Out  
Change Order 1-G

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to formally approve Water District #3 Close-out Change Order 1-G for a decrease of \$14,680.00. (Carried 4-0)

Other Miscellaneous

Water/Wastewater Superintendent Mark Robillard advised the board his department will be making a water tap for Tupper Lake Supply's Welding Shop and his department assisted with the building repairs to the front of the Village Offices.

Trustee LaScala commended the Water/Wastewater Department and noted what a great job Mr. Matt Merrihew is doing for the Village.

Electric:

Murnane Change Order  
No. 5, 6, 7 & 8

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to formally approve Change Order GC-05 for an increase of \$27,740.46, GC-06 for a decrease of \$13,750.00, GC-07 for a decrease of \$330.00 and GC-08 for an increase of \$39,754.35 as proposed. (Carried 4-0)

Burns Brothers  
Contractors Change  
Order PC-02

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to formally approve Change Order PC-02 for our Plumbing Contractor Burns Brothers Contractors for a decrease of \$553.00 for changes to the shower bases as presented. (Carried 4-0)

Miscellaneous

Updates:

Electric Superintendent Michael Dominie advised the board his men have finished Lincoln Drive and now they are moving a transformer at Trail's End. Once completed they will be moving to Old Wawbeek Road to complete some winter repairs. Over the weekend a private contractor removing a tree for a resident caused damage to pole on Wawbeek Avenue and caused a power outage. The homeowner has reimbursed the Village for the damages.

Alan Quesnel

It was noted that Meter Serviceman Mr. Alan Quesnel also assisted Matt Merrihew in the Municipal Offices building as well as damage to the corner of Belleville's building from our sidewalk plow. He was commended for going above and beyond in his performance to the Village.

Treasurer:

Approve Warrant

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to approve the September 25, 2019 warrant in the amount of \$1,003,234.90 for payment of the bills and abstracts for the month of August 2019. (Carried 4-0)

Review Cash

Position

Review the monthly cash position for August 30, 2019.

Into Executive

Session

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to enter Executive Session at 7:30 pm for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. Also to discuss the proposed acquisition, sale or lease of real property. (Carried 4-0)

Exit Executive

Session

Motion by Trustee LeBlanc, seconded by Trustee LaScala to exit Executive Session at 8:55 pm. (Carried 4-0)

Adjournment

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to adjourn at 8:56 pm. (Carried 4-0)

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Mary A. Casagrain, Village Clerk/Treasurer