

Village of Tupper Lake
Board of Trustees
Minutes

Date: Wednesday, September 21, 2016
Location: Board Room
Meeting: Regular 6:00-7:50 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Ronald LaScala, Thomas Snyder, David Maroun, Leon LeBlanc and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Code Enforcement Officer Peter Edwards, Water/Wastewater Superintendent Mark Robillard, Department of Public Works Superintendent Robert Degrace, Police Chief Eric Proulx, Fire Chief Carl Steffen, Volunteer Fire Department Member Nick Rolley, Electric Superintendent Marc Staves, residents Jan Yaworski, David McMahon, Clint Hollingsworth, and News Reporters Dan McClelland and Carrie Gentile.

Call Regular Meeting
To Order Mayor Maroun called the Regular Meeting to order at 6:00 pm.

Pledge Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

Public Comment:
Jan Yaworski Ms. Jan Yaworski property owner of 9 Oak Street was in to inquire as to the status of her sidewalk replacement request.

Department of Public Works Superintendent Robert Degrace advised that next week she would be down to remove the sidewalks and crusher run it for this year.

Zoning Board of Appeals
Board Member Motion by Trustee LaScala, seconded by Trustee Snyder to formally accept the resignation of Mr. Rene' Breton from the Village of Tupper Lake's Zoning Board of Appeals effective August 19, 2016 due to his appointment to the Village/Town Joint

Resignation - Breton
Approve Minutes Motion by Trustee LaScala, seconded by Trustee Snyder to approve the Board Minutes from August 17, 2016. (Carried 5-0)

Code:
Accept August Report Motion by Trustee LaScala, seconded by Trustee Snyder to approve the August 2016 Monthly Code Report. (Carried 5-0)

21 High Street
Soils Removed Code Enforcement Officer Peter Edwards also reported that the contaminated soils were picked up earlier today by Precision Environmental.

Schools Inspection
Completed Code Enforcement Officer Peter Edwards also reported that the annual school inspections were completed this month.

Use Variance
Approved Code Enforcement Officer Peter Edwards also reported that a Use Variance was approved for Mr. Peter Boushie with conditions for the construction of tiny homes at the 82 Main Street location.

Franklin County
Property Auction Mayor Maroun noted that Franklin County will be hosting their Annual Fall 2016 Property Auction on October 5th at Mo's Grill in Malone New York.

Grants:

DANC Technical
Services Agreement
For NBRC Grant

Motion by Trustee LaScala, seconded by Trustee LeBlanc to
authorize a Technical Services Agreement for our Northern Border
Regional Commission Grant Administration as follows:

**RESOLUTION AUTHORIZING
DEVELOPMENT AUTHORITY OF THE NORTH COUNTRY
TECHNICAL SERVICES AGREEMENT FOR
NORTN BORDER REGIONAL COMMISSION GRANT ADMINISTRATION
FOR THE VILLAGE OF TUPPER LAKE WATER SYSTEM IMPROVEMENTS**

WHEREAS, a notice of funding availability for the Northern Border Regional
Commission 2016 Economic and Infrastructure Development Investment Program was
announced for the current round of funding; and

WHEREAS, the Village of Tupper Lake seeks to construct water system infrastructure
improvements essential to construction of the Adirondack Club and Resort project; and

WHEREAS, developing this infrastructure to support the Adirondack Club and Resort
project is essential to advancing Tupper Lake's economic goals as identified in the
community's Tourism Destination Master Plan Workbook and 2007 Economic
Development Strategy; and

WHEREAS, the Village of Tupper Lake has received a \$1,000,000 grant award from the
2015 Consolidation Funding Application (CFA) program administered by NYS Empire
State Development (ESD), and

WHEREAS, a grant award from the Northern Border Regional Commission (NBRC)
would provide the funding needed to proceed with this critical infrastructure project that
will provide significant economic benefits to Tupper Lake and the North Country region
as a whole; and

WHEREAS, the Village of Tupper Lake Board of Trustees fully supports entering into a
technical services agreement with Development Authority of the North Country for the
administration of the Northern Border Regional Commission Grant;

NOW, THEREFORE, BE IT:

RESOLVED that Mayor Paul A. Maroun, as Mayor of the Village of Tupper Lake, is
hereby authorized and directed execute a Technical Services Agreement for
administration services for the Northern Border Regional Commission Grant.

CERTIFICATE OF RECORDING OFFICER

I, Mary A. Casagrain, the duly qualified and acting Clerk of the Village of Tupper Lake,
New York, do hereby certify that the attached resolution was adopted at a regular
meeting of the Tupper Lake Village Board held on September 21, 2016 and is
incorporated in the original minutes of said meeting, and that said resolution has not been
altered, amended or revoked and is in full force and effect.

Seal of the Municipality:

Mary A. Casagrain, Village Clerk/Treasurer

(Carried 5-0)

Court:

Section 2019-a
Annual Review

Motion by Trustee LaScala, seconded by Trustee Maroun to
review and approve the Section 2019-a of the Uniform Justice
Court Act annual court records and dockets of the Village Justice
Court for Village Justice Christopher J. Delair for Fiscal Year End
5/31/2016 compliance. (Carried 5-0)

Water/Wastewater:
Misc. Updates

Water/Wastewater Superintendent Mark Robillard advised that the drillers attempted to create a 5th monitoring well and they hit bedrock at 48 feet, therefore we are going to proceed with our wells as planned.

Read Dam

Water Loss Investigation

Water/Wastewater Superintendent Mark Robillard advised that one half of the dam has been poured and the other half will be completed sometime next week.

Water Loss Investigation

Water/Wastewater Superintendent Mark Robillard advised that there is a water loss somewhere in our water system uptown and he suspects it is around Hosley, Becky or Larkin Avenue. He cautioned the public to report any events of running water especially during dry periods.

Fire:
Accept August Report

Motion by Trustee Maroun, seconded by Trustee LaScala to approve the August 2016 Monthly Fire Report. (Carried 5-0)

Annual Chassis Insp. Completed

Fire Chief Carl Steffen advised that that annual chassis inspections and pump service report has been completed by Century Fire Apparatus, Inc. and they will begin reviewing and reporting the progress on the maintenance suggestions. The list is quite a bit smaller compared to previous years.

Joshua Cassell
Completed Pump Operator Training

Fire Chief Carl Steffen advised that part-time Relief Fire Driver Mr. Joshua Cassell has completed his Pump Operator Training and is ready to be scheduled into a rotation as a fire driver and standby.

Mayor Maroun recommended that Fire Chief Steffen start him on a rotation as soon as possible.

Rebid 21 High Street Discussion

After debating how to proceed with the sale of the 21 High Street property, Trustee LaScala wanted to confirm with Village Counsel that we could put the property back out to sale without a minimum bid.

Trustee Snyder asked the board to consider repurposing the property for the good of the community i.e. the food pantry etc.

Trustee LeBlanc made the motion, seconded by Trustee Maroun to re-advertise without a minimum bid with the bid opening date of October 7, 2016 contingent that the Village Attorney Nathan Race has no objections. (Carried 5-0)

Town of Santa Clara
VFD Extension Request

Fire Chief Carl Steffen explained that we received a request from the Town of Santa Clara's Supervisor Mr. Mickey Webb to create a Volunteer Fire Department Member Extension to accommodate a few Town of Santa Clara Employees who serve as volunteers of ours when an alarm is sounded and they would be trained to respond to exterior fire fighting only. He explained in depth how it would work and advised the Volunteer Fire Department would have to modify their by-laws to allow such an event.

Mayor Paul Maroun advised that the Town of Santa Clara would provide their own vehicle, equipment to their employees and training etc. There would no cost to the Village and they would give us the needed time to reply to a fire call by dispatching to the scene and having a vehicle ready to go for our volunteers to fight the fire.

Police:
Accept August
Report

Motion by Trustee Maroun, seconded by Trustee LeBlanc to approve the August 2016 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 5-0)

Officer Matthew Dana
Promoted to Police
Sergeant

Motion by Trustee LeBlanc, seconded by Trustee LaScala to promote Officer Matthew Dana to the position of Police Sergeant effective today, September 21, 2016 provisionally contingent upon a successful passing of the Franklin County Civil Service Exam for the position. (Carried 5-0)

K-9 Donations
Accepted

Motion by Trustee LaScala, seconded by Trustee Maroun to formally accept \$290.00 in donations for the K-9 Unit. (Carried 5-0)

K-9 Schooling
Completed

Police Chief Eric Proulx reported that Officer Jordan Nason and “JD” will complete their K-9 Schooling on September 30, 2016. He also reported that the Dodge Durango will be modified and fabricated to accommodate the K-9 with special brakes etc.

Law Enforcement
Appreciation Dinner

Police Chief Eric Proulx reported that Franklin County celebrated a Law Enforcement Appreciation Dinner on September 18, 2016 at the Civic Center for members in the community from each branch of law enforcement and “JD” also attended.

Electric:
Utility Pole Bid
Opening Results

Electric Superintendent Marc Staves reported that the results from the September 16, 2016 bid opening for 35, 40 and 50 foot utility poles to replenish our inventory received a low bid of \$20,906.00 from GENERGY. Motion by Trustee Snyder, seconded by Trustee LaScala to award the utility pole bid to the low bidder GENERGY in the amount of \$20,906.00. (Carried 5-0)

5/31/16 NYPA
Report Accepted

Motion by Trustee Snyder, seconded by Trustee LaScala to formally accept the Fiscal Year end NYPA Report for may 31, 2016 as presented. (Carried 5-0)

IEEP Annual
Meeting Attendance

Motion by Trustee Snyder, seconded by Trustee LaScala to authorize Electric Superintendent Marc Staves to attend the Annual IEEP Meeting September 22, 2016 in Easy Syracuse. (Carried 5-0)

2016 Innovators Summit
NYS Clean Energy

Motion by Trustee Snyder, seconded by Trustee LaScala to authorize Electric Superintendent Marc Staves and Lineman Helper Tyler Chiasson to attend the 2016 Innovators Summit on Accelerating NY’s Clean Energy Future on October 5, 2016 in Saratoga Springs. (Carried 5-0)

MEUA Accounting &
Finance Workshop

Motion by Trustee Snyder, seconded by Trustee LaScala to authorize Electric Superintendent Marc Staves and Deputy Village Treasurer Jacqueline St. Louis to attend the Annual MEUA Accounting & Finance Workshop in East Syracuse October 19 & 20, 2016. (Carried 5-0)

RFP for Design
Services Electrical
Garage

Motion by Trustee LaScala, seconded by Trustee Maroun to authorize the Electric Department to create a Request for Proposals and Credentials for a design firm to construct a new electrical garage, including schematic design and cost estimation. (Carried 5-0)

DPW:
Franklin County
Paving

Department of Public Works Superintendent Robert Degrace advised that they have completed their paving for the season with the help of the Franklin County Highway Department and all the surrounding townships and villages. We are expected to repay the assistance in those communities in the next month.

Park Update

Department of Public Works Superintendent Robert Degrace advised that our summer help for the park is coming to a conclusion and for the remaining part of the season we will use Michael Rule to keep the area in order.

Coming Weeks

Department of Public Works Superintendent Robert Degrace advised that his crews will be working on sidewalk replacements over the course of the next few weeks and putting our salt and sand up for the winter season.

Treasurer:

Approve Warrants

Motion by Trustee Maroun, seconded by Trustee LaScala to approve the September 21, 2016 warrant in the amount of \$616,561.95 for payment of the bills and abstracts for the month of August, 2016. (Carried 5-0)

Review Cash
Position

Review the monthly cash position for August 31, 2016.

Budget Transfers
General Fund

Motion by Trustee LaScala, seconded by Trustee Maroun to formally approve Fiscal Year End 5/31/16 Budget Transfers for the General Fund totaling \$67,784.97. (Carried 5-0)

NYS AUD for
5/31/16

Motion by Trustee LaScala, seconded by Trustee Maroun to formally accept the Fiscal Year End 5/31/16 NYS Comptroller's AUD Report for the Village of Tupper Lake. (Carried 5-0)

53 Park Street
Lobby Entrance
Reject Bids

Motion by Trustee Maroun, seconded by Trustee LeBlanc to formally reject all bids received for the refurbishment of the Village Lobby Entrance and to re-advertise with a new bid opening date of October 7, 2016 at Noon. (Carried 5-0)

Phone System
Upgrade

Village Clerk/Treasurer Mary A. Casagrain presented to the Village Board a quote for an upgrade to our Park Street phone system for consideration during our budget process next spring.

Enter Executive
Session

Motion by Trustee Maroun, seconded by Trustee LaScala to enter Executive Session at 7:05 pm for the purpose of discussing the medical, financial, credit or employment history of a particular person in our employment. (Carried 5-0)

Exit Executive
Session

Motion by Trustee LeBlanc, seconded by Trustee Maroun to exit
Executive Session at 7:49 pm. (Carried 5-0)

Adjournment

Motion by Trustee LeBlanc, seconded by Trustee Maroun to
adjourn at 7:50 PM. (Carried 5-0)

Mary A. Casagrain, Village Clerk/Treasurer