

Village of Tupper Lake
Board of Trustees
Minutes

Date: Wednesday, September 20, 2017
Location: Board Room
Meeting: Regular Monthly 6:03-8:13 PM

At the Regular Monthly Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc, Clint Hollingsworth, Ronald LaScala and Village Clerk/Treasurer Mary A. Casagrain.

Enter Executive Session at 6:03 pm
Motion by Trustee LeBlanc, seconded by Trustee LaScala to Enter Executive Session at 6:03 pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to dismissal, or removal of a particular person or corporation. (Carried 5-0)

Exit Executive Session 6:12 pm
Motion by Trustee LeBlanc, seconded by Trustee Maroun to exit Executive Session at 6:12 pm. (Carried 5-0)

Also present were Code Enforcement Officer Peter Edwards, Water/Wastewater Superintendent Mark Robillard, Fire Chief Royce Cole, Volunteer Fire Department Member Nicholas Rolley, Police Chief Eric Proulx, Department of Public Works Superintendent Robert Degrace, Electric Superintendent Mark Staves and News Reporters Dan McClelland and Aaron Carbone.

Call Regular Meeting To Order
Mayor Maroun called the Regular Meeting to order at 6:13 pm.

Pledge
Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Open Comment Period:
No public comments received.

2017 TL Tinman Annual Report
Mayor Maroun acknowledged receipt of the 2017 Tupper Lake Tinman Annual report prepared by ROOST for the board's review.

Big Tupper Brewing Corn Hole Tournament October 8, 2017
Motion by Trustee LeBlanc, seconded by Trustee Hollingsworth to authorize the closure of Cliff Avenue on October 8, 2017 from 1:00 to 5:00 pm to host a Corn Hole Tournament to benefit the Tupper Lake Fire Department and to also lift the open container law for the event. (Carried 5-0)

Renew Term For Kathleen LeFebvre TL Housing Authority Board Member
Motion by Trustee Maroun, seconded by Trustee Hollingsworth to reappoint Ms. Kathleen LeFebvre to the Village of Tupper Lake Housing Authority Board for a five-year term to expire August 8, 2022. (Carried 5-0)

Board Minutes Tabled
Board minutes were tabled until next month.

Code: Accept August Report
Motion by Trustee Hollingsworth, seconded by Trustee Maroun to approve the August Monthly Code Report. (Carried 5-0)

10 Front Street Progress Update	Code Enforcement Officer Peter Edwards updated the board on the progress of removing 10 Front Street. He informed the board that the title search has been done and the paperwork is in the lawyer's hands for execution.
Zombie Property Grant	Code Enforcement Officer Peter Edwards advised the board that updated the board that he plans to work on the Zombie Property grant outside of his normal work hours with the Village of Tupper Lake since the grant will be compensating him directly.
Police: Accept August Report	Motion by Trustee Hollingsworth, seconded by Trustee LaScala to approve the August 2017 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 5-0)
Fire/Police Display Sign Discussion	Police Chief Eric Proulx asked the board for permission to go to bid for the purchase and installation of an electronic message board for the Police and Fire Emergency Services Building. It was so moved by Trustee LaScala, seconded by Trustee LeBlanc with the understanding that we first need to modify our code before it can be allowed. (Carried 5-0)
New PD Vehicle In Service	Police Chief Eric Proulx advised the board that the new Police Department Vehicle is now in service and the older Dodge Charger is now deemed surplus and can be sold on Auctions International once it is stripped. It was so moved by Trustee LaScala, seconded by Trustee Hollingsworth. (Carried 5-0)
Electronic Speed Signs	Police Chief Eric Proulx advised the board that there are now new regulations for electronic speed signs and stamped engineered plans are now required to be submitted for approval before we will get permission from NYS DOT to install the devices. Mr. Thomas Maroun will be contacted to see if he has a recommendation.
Section 211 Civil Service Waiver Renewal Carmichael	Motion by Trustee LaScala, seconded by Trustee Hollingsworth to authorize Mayor Maroun to sign the Section 211 Civil Service Waiver renewal for Sgt. Geoffrey Carmichael for one-year. (Carried 5-0)
Police Contract With Town of TL	Mayor Maroun briefly discussed that our police contract with the Town of Tupper Lake expires December 31, 2017 and he will reach out and talk to Town Supervisor Patricia Littlefield. He recommended we start thinking about what we might want to consider now that we have 5-years statistics recorded.
K-9 Tahoe Activated Fire: Accept August Monthly Report	Police Chief Eric Proulx advised the board that the K-9 Tahoe is being decaled and will be activated in the coming week.
Fire Prevention Week 10/9/17	Motion by Trustee Maroun, seconded by Trustee Hollingsworth to approve the August 2017 Monthly Fire Report. (Carried 5-0) Fire Chief Royce Cole advised the board that his department members will be visiting the local schools during the week of October 9, 2017 to educate the students during National Fire Prevention Week.

Vehicle Inspections Fire Chief Royce Cole advised the board that Mr. Randy Preston with Century Fire Apparatus has started to complete the annual truck inspections and we might want to consider taking the 1983 Pierce out of service soon.

DPW:
Mini-Bid Results Department of Public Works Superintendent Robert Degrace recommended that the board award the mini-bid to C. Basil Ford for the purchase of a single axle dump truck in the bid amount of \$80,955.00. (Carried 5-0)

Warranty Deed Amell Lane Tabled The board tabled action on Mayor Maroun executing the warranty deed prepared for the Amell Lane conveyance until a map is provided.

Blacktopping Schedule Department of Public Works Superintendent Robert Degrace advised the board that the Franklin County paver will be here to blacktop beginning September 28, 2017. The roads to be resurfaced this year will be Lantry Avenue, Mt. View Avenue, Freeman Street, McLaughlin Avenue, Joseph Street, Bushey (1/2 of road), Oak Street and a portion of Pine Street.

New Franklin County Highway Superintendent Mayor Maroun announced that Franklin County should be announcing their new Highway Superintendent soon and he is also a licensed surveyor.

Little League Ball Field Efforts Trustee Hollingsworth reported that the formal chain of command for the Little League Ball Field project will be Rick Dattola as the Project Manager.

Tri-Axle Surplus Sale Also reported is that the Jurisdictional Inquiry form has been submitted by C2AE on our behalf at no cost.
Motion by Trustee Hollingsworth, seconded by Trustee Maroun for the DPW Department to sell a surplus tri-axle with tires since it serves no municipal purpose on Auctions International. (Carried 5-0)

Water/Wastewater: North Country Contractors Change Order 1-2 Motion by Trustee LaScala, seconded by Trustee LeBlanc to formally approve a Contract Change Order No. 1-2 with North Country Contractors for the bid alternates B-E for a net increase change of \$388,310.00 as proposed, increasing their contract to \$2,758,309.00. (Carried 5-0)

Stetson Rd. & Hosley Avenue Reconstruction Proposed In 2018 Mayor Maroun announced that the county road running from NYS DOT State Route 3/30 at Park Street from Hosley Avenue to Stetson Road and ending at Mercy Healthcare is proposed for reconstructed in 2018 by the Franklin County Highway Department including ditching and piping.

HD Supply NY Bid Misc. Pipes, Valves & Fittings Motion by Trustee LaScala, seconded by Trustee Maroun to ratify the bid results from August 21, 2017 for Miscellaneous Pipes, Valves and Fittings to the low bidder HD Supply NY District in the amount of \$28,852.45. (Carried 5-0)

Kildare Easement Approval	Motion by Trustee LaScala, seconded by Trustee Hollingsworth to authorize Mayor Maroun to execute a grant of easement between the Town and Village of Tupper Lake for Kildare Road for our Water development Project. (Carried 5-0)
North Country Contractors Progress	Water/Wastewater Superintendent Mark Robillard advised the board that North Country Contractors are moving along on McLaughlin Avenue, they have live tapped Bradley Street and they hit rock on Kildare Road and will need to blow the ledge in order to move the project along. He expressed that he is very happy with their progress so far.
Electric: Annual NYPA Report Fiscal Year End 5/31/17	Motion by Trustee Hollingsworth, seconded by Trustee LaScala to formally accept the Fiscal Year end May 31, 2017 Tupper Lake Municipal Electric System New York Power Authority Report as presented. (Carried 5-0)
Transformer Delivery Water Project	Electric Superintendent Marc Staves advised the board that the transformers for the project are on their way and he expects to coordinate the work with the subcontractors in the coming month.
Replace Meter Departments 2008 Chevy Pick-up	Electric Superintendent Marc Staves advised that he would like permission to replace the meter departments 2008 Chevy; it currently has 104,000 miles and would like to replace it with a F150 Ford Crew Cab. It was so moved by Trustee Hollingsworth, seconded by Trustee LaScala to post a mini-bid on the OGS website. (Carried 5-0)
Cold Storage Building Discussion	Electric Superintendent Marc Staves advised that there is a storage issue at the garage and he would like the Electric and DPW Departments to share in the purchase of a cold storage pole building approximately 24' x 40' to alleviate the storage problem. He advised he will work with Curtis Lumber Supply to see if they can provide the necessary engineering stamp and review before we revisit the discussion at next month's meeting.
Treasurer: Approve Warrant	Motion by Trustee LaScala, seconded by Trustee Maroun to approve the September 20, 2017 warrant in the amount of \$1,463,300.21 for payment of the bills and abstracts for the month of August 2017. (Carried 5-0)
Review Cash Position	Review the monthly cash position for August 31, 2017.
NYS Comptroller's AUD Fiscal Year End 5/31/17	Motion by Trustee Maroun, seconded by Trustee Hollingsworth to formally accept the Fiscal Year End May 31, 2017 Village of Tupper Lake New York State Comptroller's Annual Update Document as presented. (Carried 5-0)
Fiscal Year End 5/31/17 Budget Transfers General, Water & Sewer Funds	Motion by Trustee LaScala, seconded by Trustee Maroun to formally approve fiscal year end May 31, 2017 budget transfer for the general, water & sewer funds in the amounts of \$266,807.34, \$35,225.23 and \$13,597.81 respectively. (Carried 5-0)

Trustee LaScala

Comments to Press

Trustee LaScala expressed how unhappy he was with the local newspapers for their distasteful comments surrounding the release of the autopsy report for the recent death of Police Sgt. Matthew Dana.

Enter Executive

Session at 7:05pm

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to Enter Executive Session at 7:05 pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to dismissal, or removal of a particular person or corporation. (Carried 5-0)

Authorize Shift Change

& OT - Police

Chief Proulx

Motion by Trustee LeBlanc, seconded by Trustee Maroun to authorize a rotating schedule and overtime compensation for Police Chief Eric Proulx due to staffing shortages and field training purposes for our new officers until our new officer is out of school and the next Sergeants exam list is available in April-May of 2018. (Carried 5-0)

C2AE Engineers

Retainer for Code

Issues

Motion by Trustee LaScala, seconded by Trustee LeBlanc to authorize the Village of Tupper Lake to consult with C2AE out of Canton, New York for code related issues as they arise in the future. (Carried 5-0)

Exit Executive

Session 8:12 pm

Motion by Trustee LeBlanc, seconded by Trustee Maroun to exit Executive Session at 8:12 pm. (Carried 5-0)

Adjournment

Motion by Trustee LeBlanc, seconded by Trustee Maroun to adjourn at 8:13 pm. (Carried 5-0)

Mary A. Casagrain, Village Clerk/Treasurer