

**Village of Tupper Lake
Board of Trustees
Minutes**

Date: Monday, September 16, 2024
Location: Board Room
Meeting: Regular Meeting 6:00-7:33 PM

At the Regular Monthly Meeting of the Board of Trustees held this date, the following were present: Mayor Mary Fontana, Trustees Eric Shaheen, David Maroun, Jason McClain, Leon LeBlanc and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Electric Superintendent Michael Dominic, Police Chief Eric Proulx, Fire Chief Royce Cole, Code Enforcement Officer Peter Edwards, TLCSO Superintendent Jaycee Welsh, Emergency Coordinator Carl Steffen, Residents Rick Pickering, Susan Fitzpatrick, and News Reporters Chris Gaige and Dan McClelland via ZOOM.

Call Monthly Meeting
To Order Mayor Fontana called the Monthly Meeting to order and established the agenda at 6:00 pm.
Pledge & Moment
Of Silence Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Public Comment
Period:
Carl Steffen-Homeland Security Training Town and Village of Tupper Lake Emergency Coordinator Mr. Carl Steffen was present to inform the community that NYS Homeland Security and Emergency Services will be hosting a free NY Citizen Preparedness Training Program in Tupper Lake on October 16, 2024, from 7-9:00 pm for residents to prepare for emergencies with our ever-increasing extreme weather events.

Pet Hair Complaint
Municipal Pavilion Trustee LeBlanc mentioned that he received a complaint that residents were grooming their dogs in the Municipal Pavilion leaving behind clumps of dog hair all over the picnic area. He asked the Tupper Lake Free Press to post a notice alerting residents to reframe from doing this please.

Board Minutes
Approved Motion by Trustee Shaheen, seconded by Trustee McClain to approve the board minutes from August 19, 2024, August 23, 2024 and August 26, 2024, respectively. (Carried 5-0)

Electric:
Electric Balances
Write-Off Motion by Trustee Shaheen, seconded by Trustee McClain to formally write-off electric balances for five deceased customers in the amounts of \$541.22, \$25.10, \$23.88, \$278.44, and \$16.39, respectively. (Carried 5-0)

Miscellaneous
Updates - Substation Electric Superintendent Michael Dominic advised the board that they had their annual replay circuit breaker testing completed by Black & McDonald and Relay #3 is in need of repair. He advised that we need to de-energize Relay #3 and load tap needs to be repaired; our system can carry the load while the relay is out of services to be rebuilt. He advised that the replay would be sent to Troy, Missouri to be rebuilt-restored at a cost of \$100,000 and would be down for about 8-10 weeks.

National Grid/NYPA
Cost Increases
Anticipated

Electric Superintendent Michael Dominie advised the board that he received notice from National Grid who provides transmission of our power to us that they are requesting a rate increase of 20% or \$18.00 per customer effective April 1, 2025, which would be a pass through to our customers in our Purchase Power Adjustment (PPA). In addition, NYPA has also requested a 50% cost increase, and any increases would be passed through in the PPA as well. He noted that it has been 14 years since their last increase. We have no say over these increases and we do not receive a cent from them.

Accept August
Monthly Electric
Report

Motion by Trustee Shaheen, seconded by Trustee LeBlanc to formally approve the August 2024 Electric Report as presented. (Carried 5-0)

Treasurer:

Approve Warrant

Motion by Trustee Shaheen, seconded by Trustee McClain to approve the September 16, 2024, warrant in the amount of \$828,067.48 for payment of the bills and abstracts for the month of August 2024. (Carried 5-0)

Review Cash
Position

Review the monthly cash position for August 31, 2024.

BST Visit

As a courtesy reminder our auditors from Bollam, Sheedy & Torani, PC will be here this week to complete out Annual Financial Report for the NYS Comptroller.

Court:

Village Court:
Village Justice Court
Annual Examination &V
Accepted Resolution
#091624-A

Motion by Trustee LeBlanc, seconded by Trustee Maroun to formally approve the submitted court records and dockets for the Village of Tupper Lake Justice Court as submitted by Village Justice Mr. Christopher Delair examined for Fiscal Year End May 31, 2024 for compliance with Section 2019-a of the Uniform Justice Court Act of New York State. (Carried 5-0)

Certificate of Recording Officer

This is to certify that I, Mary A. Casagrain, the undersigned Clerk/Treasurer for the Village of Tupper Lake Board of Trustees, attest to the attached Resolution as being a true and correct original of said Resolution #091624-A, for the Justice Court formally acknowledging examination by the Village Board Members of the Village of Tupper Lake Justice Court records for the Fiscal Year End of May 31, 2024 meeting the requirements of Section 2019-a of the Uniform Justice Court Act of the State of New York.

Village of Tupper Lake Board of Trustees

Duly held on the 16th day of September 2024; and further that such Resolution has been fully recorded in the Minute Book for September 16, 2024, in my office.

In witness whereof, I have hereunto set my hand this 16th day of September 2024.

Official Seal:

Mary A. Casagrain, Village Clerk/Treasurer

**Code Enforcement:
Accept August
Monthly Report**

Motion by Trustee Shaheen, seconded by Trustee LeBlanc to approve the August 2024 Monthly Code Report as presented. (Carried 5-0)

**Miscellaneous
Updates**

Code Enforcement Officer Peter Edwards informed the board that the owners of the burned out structure on Main Street hope to hear from their insurance company this Friday to get direction to fence off the area while it is cleaned up.

In addition, 41 Main Street has been condemned and posted, there currently is no water or power to the property and it is in the process of foreclosure by Franklin County.

**Police:
Accept August
Monthly Report**

Motion by Trustee Maroun, seconded by Trustee LeBlanc to approve the August 2024 Monthly Police Report. (Carried 5-0)

**Trustee LeBlanc
Officer Prospects**

Trustee LeBlanc asked the Police Chief Eric Proulx about future prospects for officer candidates.

Police Chief Proulx stated he has a few prospects that they are completing background checks for and once they are completed he will let the board know.

**TLCSD Superintendent
Jaycee Welsh**

TLCSD Superintendent Jaycee Welsh thanked the Tupper Lake Police Department for their increased presence in recent days; it was very helpful to have them there to put parents at ease with recent local school district threats.

**Fire:
Accept August
Monthly Report**

Motion by Trustee McClain, seconded by Trustee LeBlanc to approve the August 2024 Monthly Fire Report. (Carried 5-0)

**Annual Pump
Testing Completed**

Fire Chief Royce Cole informed the board that the annual pump testing has been completed and all the vehicles passed with flying colors.

**Annual Host Testing
Completed**

Fire Chief Royce Cole informed the board that the annual hose testing has been completed and we only had one length each of 3", 1 3/4" and 5" hose fail.

**Fire Tower Service
Scheduled**

Fire Chief Royce Cole informed the board that the ladder truck will be out of service from October 28th to be repaired in Altamont, New York following damages that were sustained to it from the Main Street structure fire.

**Santa Clara Boat
Still Not in Service**

Fire Chief Royce Cole informed the board that they were told the boat was repaired for Santa Clara and upon picking it up in Plattsburgh, we demanded it be tested in the waters there and it unfortunately failed again.

**DPW:
Seasonal Laborer
Resignation**

Motion by Trustee LeBlanc, seconded by Trustee Maroun to formally accept the resignation of Mr. Andrew Coleman as a Seasonal Laborer effective August 30, 2024. (Carried 5-0)

Scoreboard
Placement

Mayor Fontana advised the board that she and Robert Degrace recently met with NYS DOT Representatives and the scoreboard location will be impacted by the NYS DOT ROW for their Route 3 storm water piping. Additional test pits will be dug and a new location set soon.

Outlet Covers

Missing – Little Loggers
Playground

Trustee Shaheen mentioned that he was notified by a resident that there was a missing outlet cover under the covered pavilion in the Little Loggers Playground and wanted it repaired as soon as possible.

W/WW:

Local Government
Day Attendance

Motion by Trustee LeBlanc, seconded by Trustee McClain to give permission for the licensed operators to attend the 2024 SUNY Potsdam Local Government Conference on Tuesday, October 15, 2024, in Potsdam, NY. (Carried 5-0)

Hydrant Flushing
Scheduled

It was noted that hydrants flushing will be completed during the month of October 2024.

Miscellaneous
Updates

It was noted that the water main on Tallman has been completed and they are now working on the sewer laterals; the road is expected to be black topped before winter.

Accept August
W/WW Monthly
Report

Motion by Trustee McClain, seconded by Trustee Shaheen to formally approve the August 2024 W/WW Monthly Report as presented. (Carried 5-0)

Into Executive
Session

Motion by Trustee LeBlanc, seconded by Trustee Shaheen to enter Executive Session at 6:47 pm for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. In addition, also discuss the proposed acquisition, sale, or lease of real property. (Carried 5-0)

Trustee LeBlanc
Exited @ 6:55 pm

Trustee LeBlanc exited the meeting at 6:55 pm.

Exit Executive
Session

Motion by Trustee McClain, seconded by Trustee Maroun to exit Executive Session at 7:32 pm. (Carried 4-0)

Adjournment

Motion by Trustee McClain, seconded by Trustee Maroun to adjourn the meeting at 7:33 pm. (Carried 4-0)

Mary A. Casagrain, Village Clerk/Treasurer