

**Village of Tupper Lake
Board of Trustees
Minutes**

Date: September 16, 2020
Location: Board Room
Meeting: Regular Monthly & Public Hearings 6:00-7:31 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Ronald LaScala, David Maroun, Leon LeBlanc and Village Clerk/Treasurer Mary A. Casagrain.

Absent from the Monthly Regular Meeting was Trustee Clint Hollingsworth.

Also available via FreeConferenceCall.com were Electric Superintendent Michael Dominie, Department of Public Works Superintendent Robert Degrace, Water/Wastewater Superintendent Mark Robillard, Police Chief Eric Proulx, Fire Chief Royce Cole, Code Enforcement Officer Peter Edwards, Resident Jan Yaworski, and News Reporter Dan McClelland.

Call Monthly Meeting

To Order Mayor Maroun called the Monthly Meeting to order and established the agenda.

**Pledge & Moment
Of Silence**

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

**Open Comment
Period:**

None.

**Public Hearing
Local Law #102020
Chapter 9, Fencing**

Mayor Maroun called the Public Hearing to order at 6:15 pm for the purpose of hearing comments from the public on Local Law #1-2020 to amend Chapter 9, Fencing, to add provisions allowing fence permit applicants to apply for a variance to the law and other miscellaneous changes.

Trustee LaScala objected to having to pay for a variance application fee and height restrictions.

A lengthy debate was had concerning a good compromise for changes. In the end it was agreed to allow solid fencing on 48" or less and waive application fees.

**Close Hearing at
6:32 PM**

Mayor Maroun called the first hearing to a close at 6:32 PM.

**Public Hearing
Local Law #2-2020
Chapter 48, Vehicles
& Traffic**

Mayor Maroun called the Public Hearing to order at 6:00 pm for the purpose of hearing comments from the public on Local Law #2-2020 to amend Chapter 48, Vehicles and Traffic, to restrict parking on the south side of Martin Street from Cliff Avenue to Mill Street.

No comments were made.

**Close Hearing at
6:35 PM**

Mayor Maroun called the second hearing to a close at 6:35 PM.

NY Local Gov't
Records Resolution

Motion by Trustee LaScala, seconded by Trustee Maroun to formally approve the following resolution adopting the new Retention and Disposition Schedule S of the Arts and Cultural Affairs Law:

RESOLVED, By the Village Board of Trustees of the Village of Tupper Lake that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, or historical value to merit retention beyond established legal minimum periods.

(Carried 4-0)

Board Minutes
Approved

Motion by Trustee Maroun, seconded by Trustee LaScala to approve the board minutes from August 19, 2020 as presented. (Carried 4-0)

Justice Court:
NYS Unified Court
System JCAP Grant
Submission Approval
#091620 A

Motion by Trustee LaScala, seconded by Trustee Maroun to formally approve the following resolution for the submission of a NYS Unified Court System JCAP Grant:

WHEREAS: The Village of Tupper Lake wishes to ensure the highest level of service and professionalism; and

WHEREAS: The Village of Tupper Lake continues to aggressively search for and secure funding assistance for the Village Court; and

WHEREAS: The Village Justice has identified a funding opportunity and need to acquire certain office equipment and renovation to the courtroom facilities, now therefore be it

RESOLVED: that the Village Board of Trustees of the Village of Tupper Lake does hereby authorize the Tupper Lake Village Court to apply for a JCAP grant in the 2020-21 grant cycle up to \$30,000.00 to the New York State Unified Court System Justice Assistance Program.

(Carried 4-0)

Code Enforcement:
Accept August
Monthly Report

Motion by Trustee LaScala seconded by Trustee Maroun to approve the August 2020 Monthly Code Report. (Carried 4-0)

Local Law #1-2020
Fencing Approved

Motion by Trustee Maroun, seconded by Trustee LaScala to approve Local Law #1-2020's proposed changes to Chapter 9, entitled Fencing. (Carried 4-0)

Police:
Accept August
Monthly Report

Motion by Trustee Maroun, seconded by Trustee LaScala to approve the August 2020 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 4-0)

#2-2020 Chapter 48
V & T

Motion by Trustee Maroun, seconded by Trustee LaScala to approve Local Law #2-2020's proposed changes to Chapter 48, entitled Vehicles and Traffic to restrict parking on the south side of Martin Street. (Carried 4-0)

Police Reform
Committee

Mayor Maroun advised he is in the process of putting together a committee the first week of October to assess the needs of the department as a result of Police Reform in New York State.

Municipal Park
Bathrooms

It was noted that the Municipal Park bathrooms will be locked earlier to deter vandalism and once day light savings occurs on November 1, 2020 the restrooms will be locked at the end of shift 3:00 pm.

Fire:
Accept August
Monthly Report

Motion by Trustee Maroun, seconded by Trustee LaScala to approve the August 2020 Monthly Fire Report. (Carried 4-0)

Approve FD Election
Results

Motion by Trustee Maroun, seconded by Trustee LaScala to formally accept the Volunteer Fire Department's Election Results as presented. It was noted there were no changes from the previous year. (Carried 4-0)

DPW:
Prospect Street
Progress

Department of Public Works Superintendent Robert Degrace advised that are ready for blacktopping and working on prepping Martin Street and grinding the top of Lake Street. They are expected to start blacktopping September 22, 2020.

Sno-Cat Groomer
Bid

Motion by Trustee LeBlanc, seconded by Trustee LaScala to award the Sno-Cat Groomer sale to the highest bidder contingent upon our Village Attorney's legal opinion to Ms. Emily Keane for a bid price of \$8,100.00. In addition to commit \$5,000.00 of those proceeds to the local snow mobile club to purchase a new machine accordingly as originally planned. (Carried 4-0)

W/WW:
Miscellaneous
Updates

Water/Wastewater Superintendent Mark Robillard advised that they are done Prospect Street and bringing the road up to grade to prepare for blacktopping. They are also flushing hydrants again as planned before the winter season. In addition the department has been busy making new water tops and completing small project before winter.

Sewer Capital
Improvements Project
Update

Water/Wastewater Superintendent Mark Robillard advised that North Country Contractors encountered a small problem trying to core through a wall at the plant that had a steel plate but they were able to bring in a special drill to complete the building modification.

3rd Well Site – Glenwood

Avenue
Trustee LaScala advised that he and North Country Contractors LLC have walked the 3rd Well Site at the end of Glenwood Avenue and he has a proposal from his firm for \$12,500.00 to install a temporary access road off Glenwood Avenue as requested. It was so moved by Trustee LaScala, seconded by Trustee Maroun as proposed. (Carried 4-0)

Trustee LaScala also reported that he made arrangements with a neighbor Mr. Randy LaLonde to store materials for the project.

Electric:
Electric Garage
Change Orders

Motion by Trustee LaScala, seconded by Trustee Maroun to formally approve the following change orders for the Municipal Electric Garage as follows:

- #GC-15 Murnane for and increase of \$1,467.88
- #EC-01 Weydman Electric, Inc. Extension Only No Charge
- #EC-02 Weydman Electric, Inc. Decrease of \$7,500
- #HVAC-02 ENI Mechanical, Inc. Decrease of \$4,115
- #PC-05 Burns Bros Contractors Decrease of \$5,000
(Carried 4-0)

FYE 5/31/20 NYPA
Report

Motion by Trustee LaScala, seconded by Trustee Maroun to formally approve the Fiscal Year End May 31, 2020 NYPA Report for the Municipal Electric Department. (Carried 4-0)

Skate Park Lighting

Electric Superintendent Michael Dominic advised that the new light timers at the park were changed to turn off at 9:00 pm as requested.

New Garage Move &
Miscellaneous

Electric Superintendent Michael Dominic advised that his department is in the process of moving into the new garage and more than half of his crew have resumed lineman schooling. Lastly the Electric Department is working with the Sewer Department's contractors for their electrical needs as part of their Sewer Capital Project that has started.

Treasurer:

Approve Warrant

Motion by Trustee LaScala, seconded by Trustee Maroun to approve the September 16, 2020 warrant in the amount of \$579,211.38 for payment of the bills and abstracts for the month of August 2020. (Carried 4-0)

Review Cash
Position

Review the monthly cash position for August 31, 2020.

FYE 5/31/20 NYS
Comptroller AUD
Report

Motion by Trustee LaScala, seconded by Trustee Maroun to formally approve the Fiscal Year End May 31, 2020 NYS Comptroller's AUD for the Village of Tupper Lake. (Carried 4-0)

Into Executive
Session

Motion by Trustee LaScala, seconded by Trustee Maroun to enter Executive Session at 7:00 pm for the purpose to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. Also to discuss the proposed acquisition, sale or lease of real property. (Carried 4-0)

Exit Executive
Session

Motion by Trustee LaScala, seconded by Trustee Maroun to exit Executive Session at 7:30 pm. (Carried 4-0)

Adjournment

Motion by Trustee LaScala, seconded by Trustee Maroun to adjourned the meeting at 7:31. (Carried 4-0)

Mary A. Casagrain, Village Clerk/Treasurer