

**Village of Tupper Lake
Board of Trustees
Minutes**

Date: Friday, August 23, 2024
Time: 8:00 AM
Location: Board Room
Meeting: Special Meeting 8:00-10:05 AM

At the Special Meeting of the Board of Trustees held this date, the following were present: Mayor Mary Fontana, Trustees Eric Shaheen, Jason McClain and Village Clerk/Treasurer Mary A. Casagrain.

Absent from the Special Meeting were Trustees David Maroun and Leon LeBlanc.

Also present were Electric Superintendent Michael Dominic, Deputy Village Clerk Kyle Fuller and Deputy Village Treasurer Melissa Dominic.

**Call Special Meeting
To Order**
Mayor Fontana called the Special Meeting to order at 8:00 am.

**Enter Executive
Session**
Motion by Trustee McClain, seconded by Trustee Shaheen to enter Executive Session at 8:00 pm for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation (Carried 3-0)

**Create Village Clerk
& Village Treasurer
Titles**
Motion by Trustee McClain, seconded by Trustee Shaheen to formally create the civil service titles of Village Clerk and Village Treasurer. (Carried 3-0)

This is with the understanding that once the titles are created we will advertise within for the Village Treasurer and advertise outside for a Village Clerk and a part-time Deputy Village Clerk.

**WW Grade 2
NCCC Course**
Motion by Trustee McClain, seconded by Trustee Shaheen to authorize W/WW Workers Craig LaLonde and Joseph Cormier to attend the free NCCC Basic Wastewater Operator Course starting September 20th to be held on Friday's and Saturday's for 8-weeks in Saranac Lake at North Country Community College. Tuition and books are free thanks to a grant from the Northern Border Regional Commission. (Carried 3-0)

**Exit Executive
Session**
Motion by Trustee Shaheen, seconded by Trustee McClain to exit Executive Session at 10:01 am. (Carried 3-0)

Adjournment
Motion by Trustee Shaheen, seconded by Trustee McClain to adjourn the Special Meeting at 10:05 am. (Carried 3-0)

Mary A. Casagrain, Village Clerk/Treasurer