

**Village of Tupper Lake
Board of Trustees
Minutes**

Date: July 20, 2022
Location: Board Room
Meeting: Regular Monthly 6:00-7:21 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc and Jason McClain and Village Clerk/ Treasurer Mary A. Casagrain.

Absent from the Monthly Meeting were Trustees Ronald LaScala and David Maroun.

Also present were Electric Superintendent Michael Dominie, Water/Wastewater Superintendent Mark Robillard, Code Enforcement Officer Peter Edwards, Police Chief Eric Proulx, Mercy Healthcare Executive Director Madaline Toliver, Library Director of the Goff Nelson Memorial Courtney Carey and News Reporter Dan McClelland.

Call Monthly Meeting

To Order Mayor Maroun called the Monthly Meeting to order and established the agenda at 6:00 pm.

Pledge & Moment

Of Silence Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Public Comment: None

Resolution of Support

2022 DOS LWRP

CFA Improvements

Motion by Trustee LeBlanc, seconded by Trustee McClain to formally approve a resolution in support of a 2022 DOS Local Waterfront Revitalization Program Consolidated Funding Application for improvements to our historic grandstand site and new Locke room facilities as follows:

RESOLUTION IN SUPPORT OF
2022 DOS LOCAL WATERFRONT REVITALIZATION PROGRAM
CONSOLIDATED FUNDING APPLICATION

WHEREAS a Notice of Funding Availability for Local Waterfront Revitalization Program grant funds has been made by the Department of State in the 2022 CFA Round; and

WHEREAS the Village of Tupper Lake seeks to advance its LWRP Component 2013 Revitalization Strategy and follow up 2015 Park Master Plan, developed with EPF funding from the DOS Local Waterfront Revitalization Program, by continuing to enhance the historic grandstand site at the Village's waterfront park on the Raquette River; and

WHEREAS this project is identified as a priority in the community's draft Local Waterfront Revitalization Program and draft Park Master Plan Update, both of which are currently in development; and

WHEREAS this project will advance the vision and strategies of the North Country Regional Economic Development Council's Strategic Plan and Tupper Lake's Downtown Revitalization Initiative; and

WHEREAS the proposed project is supported by the local community, volunteer groups, and partner agencies; and

WHEREAS, the Village of Tupper Lake Board of Trustees fully supports the proposed projects included in the funding application;

NOW HERE BE IT RESOLVED:

That Mayor Paul Maroun, as Mayor of the Village of Tupper Lake, is hereby authorized and directed to file an application for funds to the New York State Department of State Local Waterfront Revitalization Program.

Be it further resolved that the Mayor is hereby authorized to act on behalf of the Village of Tupper Lake Board in all matters related to this financial assistance, and upon approval of the said request, to enter into and execute a state assistance contract for such financial assistance. The attached Resolution shall take effect immediately.

CERTIFICATE OF RECORDING OFFICER

I, Mary A. Casagrain, the duly qualified and acting Clerk of the Village of Tupper Lake, New York, do hereby certify that the attached resolution was adopted at a regular meeting of the Tupper Lake Village Board held on July 20, 2022, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Seal of Municipality:

Mary A. Casagrain, Village Clerk/Treasurer

(Carried 3-0)

Board Minutes
Approved

Motion by Trustee LeBlanc, seconded by Trustee McClain to approve the board minutes from June 15, 2022. (Carried 3-0)

Code Enforcement:
Accept June
Monthly Report

Motion by Trustee LeBlanc, seconded by Trustee McClain to approve the June 2022 Monthly Code Report as presented. (Carried 3-0)

Police:

Accept June
Monthly Report

Motion by Trustee LeBlanc, seconded by Trustee McClain to approve the June 2022 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 3-0)

Annual Adk Canoe
Classic – 90 Miler

Motion by Trustee McClain, seconded by Trustee LeBlanc to authorize the police department to offer traffic support for the Annual Adirondack Canoe Classic – 90 Miler as proposed for September 10th, 2022 from 1:00 to 4:00 pm. (Carried 3-0)

Set Public Hearing
August 17, 2022
@ 6:00 pm.

Motion by Trustee LeBlanc, seconded by Trustee McClain to set a public hearing for Wednesday, August 17, 2022 for the purpose of amending the Village Code for Chapter 48 titled Vehicles & Traffic for the purpose of adding the “No Parking” to the intersection of Balsam Street and NYS Route 3 and to add a new handicap parking space on Lake Street and to discuss possible parking restrictions in front of the handicap parking space on Lake Street. (Carried 3-0)

Recent Park
Vandalism etc.

Mayor Maroun took a moment to address recent vandalism to the little league field dugouts in our park and that it may have been suggestive of a hate crime, he advised the public that if visitors in the park fool around and are caught we will send them to jail because hate crimes will not be tolerated here.

Additional Cameras
Needed

Trustee McClain asked if we could get additional cameras to cover the area where the recent vandalism occurred and Trustee LeBlanc moved that we spend the necessary funds to get the two (2) extra cameras installed as soon as possible, it was seconded by Trustee McClain. (Carried 3-0)

Fire:
Accept June
Monthly Report
Motion by Trustee McClain, seconded by Trustee LeBlanc to approve the June 2022 Monthly Fire Report. (Carried 3-0)

Robert Kennedy
Membership
Motion by Trustee LeBlanc, seconded by Trustee McClain to formally appoint Mr. Robert Kennedy to the Volunteer Fire Department, Mr. Kennedy has recently returned to Tupper Lake and has been a long standing member of the department. (Carried 3-0)

Relief Fire Driver
Mr. Nick McLear
Motion by Trustee LeBlanc, seconded by Trustee McClain to appoint Mr. Nickolas McLear as a part-time relief driver pending Franklin County Civil Service approval. (Carried 3-0)

DPW:
Extend Baker
Avenue
Motion by Trustee McClain, seconded by Trustee LeBlanc to formally authorize extension of Baker Avenue roughly 60' to allow Mr. PJ Kavanagh to have access to his vacant lots as requested. (Carried 3-0)

W/WW:
NNYWW Attendance
Alexandria Bay
Motion by Trustee McClain, seconded by Trustee LeBlanc to authorize three (3) members to attend the Northern New York Water Works Conference in Alexandria Bay, August 12, 2022. (Carried 3-0)

Lakeview Avenue
Road Project
Water/Wastewater Superintendent Mark Robillard advised the board he intends to meet the deadline for completion of Lakeview Avenue.

Electric:
Annual MEUA
Meeting & Voting Delegate

RESOLUTION

At a regular meeting of the Board of Trustees of the Village of Tupper Lake, held on Wednesday, July 20, 2022, the following resolution was adopted:

Moved by Trustee McClain, seconded by Trustee LeBlanc,
WHEREAS, the Electric Superintendent Michael Dominic of the Village of Tupper Lake, New York is a municipal member of the Municipal Electric Utilities Association of New York State, and
WHEREAS, the Annual Conference of the Municipal Electric Utilities Association of New York State has been called on September 6-9, 2022, to be held at Marriott Syracuse Downtown Hotel, and,
WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Michael Dominic be and is hereby designated as the accredited delegate of the Village of Tupper Lake, New York.

(Carried 3-0)

NYPA Annual
Report 5/31/22
Motion by Trustee McClain, seconded by Trustee LeBlanc to formally accept the Fiscal Year End May 31, 2022 Tupper Lake Municipal Electric System New York Power Authority Annual Report as presented. (Carried 3-0)

Account Write-off Motion by Trustee LeBlanc, seconded by Trustee McClain to formally approve the write-off a deceased customer account in the amount of \$58,34. (Carried 3-0)

Miscellaneous Updates Electric Superintendent Michael Dominie advised the board that they have completed tree cutting on Prospect Street, behind Tyler's Pizza to the former Moose Hall and some 3-phase work on Simond.

Treasurer: Approve Warrant Motion by Trustee McClain, seconded by Trustee LeBlanc to approve the July 20, 2022 warrant in the amount of \$453,792.58 for payment of the bills and abstracts for the month of June 2022. (Carried 3-0)

Review Cash Position Review the monthly cash position for June 30, 2022.

Franklin County Civil Service Deputy Village Treasurer Title Motion by Trustee LeBlanc, seconded by Trustee McClain to authorize approval of the Deputy Village Treasure title to act generally for and in place of the Village Treasurer in her absence in all capacities in the Village of Tupper Lake. In addition, the Village of Tupper Lake respectfully requests that NYS Civil Service Commission approve our request for a Deputy Village Treasurer and a Deputy Village Clerk titles under the Exempt Classification. Therefore, we would no longer have the Deputy Village Clerk/Treasurer title approved and if in the future the titles were merged again we would have to seek re-approval by the NYS Civil Service Commission. (Carried 3-0)

Mercy Living Center Continued Staffing Shortages Mercy Healthcare Executive Director Madaline Toliver reported that they are consolidating units due to staffing shortages and they are not allowing new admits until they can get their staffing numbers up.

Goff Nelson Memorial Library Updates The Director of the Goff Nelson Memorial Library Ms. Courtney Carey reported that they have members of the River Pig Baseball Team reading to the children on July 26, 2022 at the Sunset Stage and the other summer programs are underway and being received nicely by members of the community and visitors alike.

Into Executive Session Motion by Trustee LeBlanc, seconded by Trustee McClain to enter Executive Session at 6:25 pm for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. (Carried 3-0)

Electric Superintendent Salary Increase Motion by Trustee LeBlanc, seconded by Trustee McClain to authorize a 3% additional salary increase retroactive to June 1, 2022 for Mr. Michael Dominie. (Carried 3-0)

Deputy Village Treasurer Salary Adjustment Motion by Trustee LeBlanc, seconded by Trustee McClain to authorize a \$2,500 salary increase retroactive to June 1, 2022 for Deputy Village Treasurer Ms. Melissa Dominie as promised at time of appointment. (Carried 3-0)

Part-Time
Cleaner Salary
Adjustment

Motion by Trustee LeBlanc, seconded by Trustee McClain to authorize a rate per hour of \$20.00 for our part-time cleaner title which is being held by Ms. Michelle Moeller from today forward. (Carried 3-0)

Exit Executive
Session

Motion by Trustee McClain, seconded by Trustee LeBlanc to exit Executive Session at 7:20 pm. (Carried 3-0)

Adjournment

Motion by Trustee McClain, seconded by Trustee LeBlanc to adjourned the meeting at 7:21 pm. (Carried 3-0)

Mary A. Casagrain, Village Clerk/Treasurer