

**Village of Tupper Lake
Board of Trustees
Minutes**

Date: Wednesday, July 19, 2017
Location: Board Room
Meeting: Executive Session & Regular 5:30-7:15 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Clint Hollingsworth, Leon LeBlanc, Ronald LaScala and Village Clerk/Treasurer Mary A. Casagrain.

Trustee David Maroun was absent from the meeting.

Enter Executive Session at 5:30 pm
Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to enter Executive Session at 5:30 pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to dismissal, or removal of a particular person or corporation and to discuss possible litigation. Also to discuss proposed, pending, or current litigation and finally to discuss the proposed acquisition, sale of lease of real property. (Carried 4-0)

Exit Executive Session 6:07 pm
Motion by Trustee LaScala, seconded by Trustee LeBlanc to exit Executive Session at 6:07 pm. (Carried 4-0)

Also present were Code Enforcement Officer Peter Edwards, Electric Superintendent Marc Staves, Fire Chief Royce Cole, Volunteer Fire Department Member Nicholas Rolley, Tupper Lake Housing Authority Executive Director Mr. Eric Aycock, Residents Mr. Fred and Mrs. Evelyn Gadway, Ray Bigrow and News Reporters Aaron Carbone and Dan McClelland.

Call Regular Meeting To Order
Mayor Maroun called the Regular Meeting to order at 6:00 pm.

Pledge
Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis as well as the death of George Cannon.

Open Comment Period:
Evelyn Gadway
Mrs. Evelyn Gadway addressed the board with her request to appeal the local law restricting the care and keeping of farm animals in the village corporation.

Mrs. Gadway stated she would like to be allowed to keep hens for financial reason.

Code Enforcement Officer Peter Edwards suggested we revisit the local law when we update our village code in the coming months to maybe only allow egg producing hens.

Tupper Lake Housing Authority Potential Class Action Suit
Executive Director Mr. Eric Aycock from the Tupper Lake Housing Authority was asked by his board of directors to ask the Village of Tupper Lake if they would like to join in a class action suit with other housing authorities for unpaid subsidies from 2012. Mr. Aycock stated the Tupper Lake Housing Authority can not use federalized funds to join the class action suit but instead would have to receive those funds from the Village's general fund. There is a chance that the Tupper Lake Housing Authority and Village

may stand the chance of losing the \$1,000.00 to join the suit. A decision needs to be made by August 15, 2017.

The Village Board took no action at this time.

Tupper Lake Housing
Authority Negative
Declaration

Motion by Trustee LaScala, seconded by Trustee Hollingsworth with regard to the subject environmental review and the funded project scope of work, we find the following that after the completion of both the HUD Environmental Assessment Checklist and HUD Statutory Checklist (anticipating compliance letters from NY State Historic Preservation (SHPO), and the NYS Department of Environmental Conservation (NYSDEC) based on compliance in previous review years) the Environmental Review Preparer finds the project activities described in Attachment 1 to be **“Exempt” activities**, requiring no further review at this time under HUD or NEPA, in accordance with **24 CFR PART 58** (Code of Federal Regulations, Title 24 Housing and Urban Development, Part 58 – Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities, effective October 29, 2003), **Section 58.34 Exempt activities (a), (12), and (b); and Section 58.35 Categorical exclusions (a), (1), (2) and (3).** (Carried 4-0)

Set Public Hearing
Best Value Procurement
Procedure Policy

Motion by Trustee LeBlanc, seconded by Trustee LaScala to set a public hearing for August 16, 2017 at 5:45 pm for the purpose of hearing comments from the public on the Village’s proposed local law to adopt a Best Value Procurement Procedure Policy. (Carried 4-0)

Formally Accept
Rene “Billy” Breton’s
Resignation

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to formally accept the resignation from Mr. Rene “Billy” Breton from the Joint Village/Town Planning Board effective immediately. (Carried 4-0)

Appoint David St. Onge
Joint Village/Town Planning
Board

Motion by Trustee LaScala, seconded by Trustee LeBlanc to appoint Mr. David St. Onge to the Joint Village/Town Planning Board to replace Mr. Rene “Billy” Breton and to fill his remaining unexpired term. (Carried 4-0)

Approve Minutes

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to approve the Board Minutes from June 21 and June 26, 2017 respectively. (Carried 4-0)

Grants:
MOU Ausable River
Association & Town of
North Elba

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to authorize Mayor Maroun to execute the MOU between the Village of Tupper Lake and Ausable River Association and Town of North Elba for our 2015 Local Waterfront Program Grant as presented. (Carried 4-0)

Justice Assistance
Grant K-9 Vehicle

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to formally accept a Byrne Justice Assistance Grant (JAG) Program through the Division of Criminal Justice for assistance with the Tupper Lake Police Department’s Police K-9 Unit in the amount of \$6,000.00. (Carried 4-0)

Code:
Accept June Report
10 Front Street
Unsafe & Dangerous
13 Vachereau Street
Unsafe Building
Code Enforcement Officer Peter Edwards asked the Board to authorize its Department of Public Works Department to remove the dangerous conditions that exist on the 13 Vachereau Street property and asses the owner of the property the bill for the clean-up accordingly. It was so moved by Trustee LaScala, seconded by Trustee LeBlanc authorizing the Department of Public Works to complete the necessary clean-up of the exterior of the property. (Carried 4-0)

ATV Illegal Use & Camera System
Code Enforcement Officer Peter Edwards asked the Board to invest in a camera system to be placed along our recreational trail, the train station and Town of Tupper Lake garage. He expressed that the camera system would identify the illegal trespassing by the ATV's in the area as well as deters continued deterioration of the walking trails.

Balsam Street Update
Trustee LeBlanc asked if we had an update on the status of proceeding with the Balsam Street road extension?

Police:
Accept June Report
Mayor Maroun advised that our Village Attorney is researching ownership and legal issues and we should have answers soon.

Formally Accept Jay Peets' Resignation
Motion by Trustee LaScala, seconded by Trustee LeBlanc to approve the June 2017 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 4-0)

Acknowledge Hire Geoffrey Carmichael Police Sergeant
Motion by Trustee LaScala, seconded by Trustee LeBlanc to formally accept a resignation letter from Police Officer Mr. Jay M. Peets effective July 11, 2017. (Carried 4-0)

Fire:
Accept July Monthly Report
Mayor Maroun acknowledged that the Village has received authorization under Section 211 Waiver of the Civil Service Law to bring Sgt. Geoffrey Carmichael back on the force full time effective July 9, 2017. (Carried 4-0)

Accept Santa Clara Dock Donation
Motion by Trustee LeBlanc, seconded by Trustee Hollingsworth to approve the July 2017 Monthly Fire Report. (Carried 4-0)

Santa Clara Substation Update
Motion by Trustee LeBlanc, seconded by Trustee Hollingsworth to formally accept a donation from the Upper Saranac Lake Foundation in the amount of \$4,300.00 for use to build a new dock for the boat. (Carried 4-0)

Fire Chief Royce Cole advised that the Santa Clara substation is still in the works. They are waiting on the background checks to get back on the proposed members to the volunteer department and Erl from Champlain Communications is working on installing their radios and he still needs to program our radios to pick up the new frequency.

Chicken BBQ

Canceled

It was noted that the Volunteer Fire Department are canceled their annual Chicken BBQ Picnic originally scheduled for Saturday, August 5, 2017 due to other commitments in the community.

DPW:

Vachereau Street
Progress

Department of Public Works Superintendent Robert Degrace advised the board that the Vachereau Street reconstruction is coming along, drainage and sidewalks are almost completed and then on to Oak Street.

Water/Wastewater:

Vachereau Street
Progress

Vachereau Street improvements are completed and equipment and work crews will be moving to Oak Street in the coming days to start laterals and main work.

Well Development Update

July 31, 2017 Pre-

Construction Meeting

Well Development

Project

It was noted that Monday, July 31, 2017 at 1:00 pm we will be hosting our pre-construction meeting for our well project kick-off at our Emergency Services building.

Bid Alternates for

Well Development

Project

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to authorize Mayor Maroun to execute the Bid Alternates as proposed totaling \$630,000.00. (Carried 4-0)

Authorization Legal

Services to Modify

Bond Resolution

Motion by Trustee LaScala, seconded by Trustee LeBlanc giving Mayor and Village Clerk/Treasurer authorization to work with bond counsel to prepare the necessary amended bond resolution to incorporate the additional bid alternates and cost increases. (Carried 4-0)

Electric:

Motor Boat

Purchase

Electric Superintendent Marc Staves advised the board that the remote read meters were unyielding and too costly. The initial cost estimate outlay was \$30,000.00 and \$2.00 a month per meter maintenance cost. At this time the Electric Department would like to purchase a motor boat for the purpose of reading the meters instead of leasing or renting a boat each time we want to read meters in the summer months.

Electric Superintendent Marc Staves estimates he could find a good conditioned boat for less than \$5,000.00. Motion by Trustee LeBlanc, seconded by Trustee Hollingsworth to proceed with purchasing the necessary boat for remote meter reading purposes. (Carried 4-0)

Re-advertise Bucket

Truck Sale

Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to re-advertise the sale of the bucket truck we recently tried to sell on Auctions International with a minimum bid of \$10,000. (Carried 4-0)

Line Helper

Vacancy

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to re-advertise for a Line Helper sometime in September. (Carried 4-0)

Treasurer:

Approve Warrant

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to approve the July 19, 2017 warrant in the amount of \$651,258.43 for payment of the bills and abstracts for the month of June 2017. (Carried 4-0)

Review Cash

Position

Review the monthly cash position for June 30, 2017.

DASNY \$100,000

Grant Fund Received

It was noted that on June 30, 2017 we finally received the close-out payment from DASNY in the amount of \$100,000 for our Emergency Services Building as anticipated.

Adjournment

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to adjourn at 7:15 PM. (Carried 4-0)

Mary A. Casagrain, Village Clerk/Treasurer