

**Village of Tupper Lake
Board of Trustees
Minutes**

Date: June 15, 2022
Location: Board Room
Meeting: Regular Monthly 5:00-6:47 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Ronald LaScala, Leon LeBlanc, David Maroun and Village Clerk/
Treasurer Mary A. Casagrain.

Absent from the Monthly Meeting was Trustee Jason McClain.

Also present were Department of Public Works Superintendent Robert Degrace, Electric Superintendent Michael Dominie, Code Enforcement Officer Peter Edwards, Police Chief Eric Proulx, Fire Chief Royce Cole, Library Director of the Goff Nelson Memorial Courtney Carey and News reporter Dan McClelland

Call Monthly Meeting

To Order Mayor Maroun called the Monthly Meeting to order and established the agenda at 6:00 pm.

Pledge & Moment

Of Silence Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Public Comment:

Ms. Courtney Carey Ms. Courtney Carey the Goff Nelson Library Director announced that the Kiwanis Club of Tupper Lake will present the Summer Reading Challenge again this year, in addition the library will support the reading by the community garden, various arts and crafts, bugs club etc. it should be a full slate for the entire Summer months.

Resolution of Support

Franklin County Multi-Jurisdictional Hazard

Mitigation Plan Motion by Trustee LaScala, seconded by Trustee Maroun to authorize a resolution of support for the Franklin County Multi-Jurisdictional Hazard Mitigation Plan as follows:

RESOLUTION OF SUPPORT

FRANKLIN COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, the Village of Tupper Lake, with the assistance from Friends of the North Country, has gathered information and prepared the Franklin County Multi-Jurisdictional Hazard Mitigation Plan and

WHEREAS, the Franklin County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Village of Tupper Lake is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Village of Tupper Lake has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the Village Board that the Village of Tupper Lake adopts the Franklin County Multi-Jurisdictional Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan and resolves to execute the actions in the Plan.

CERTIFICATION OF RECORDING OFFICER

I, Mary A. Casagrain, the duly qualified and acting Clerk of the Village of Tupper Lake, New York, do hereby certify that the attached resolution was adopted at a regular meeting of the Tupper Lake Village Board held on June 15, 2022 and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Seal of Municipality:

Mary A. Casagrain, Village Clerk/Treasurer

(Carried 4-0)

Resolution of Support
May 10, 2023 as
Jamie Rose Martin
Domestic Violence
Awareness Day

Motion by Trustee Maroun, seconded by Trustee LaScala to formally approve the following resolution for the establishment of May 10th, 2023 and every May 10th thereafter in the Village of Tupper Lake to be designed as the “Jamie Rose Martin” Domestic Violence Awareness Day as follows:

**Resolution by the Village of Tupper Lake
County of Franklin**

WHEREAS, the Village of Tupper Lake recognizes the tragedy of May 10th, 2017, when the life of Jamie Rose Martin was taken by domestic violence. This somber day will be recognized in our community to advance awareness of domestic Violence and to support its many victims,

WHEREAS, New York State has created the only executive level agency dedicated to the issues of gender-based violence,

WHEREAS, Domestic Violence Behavior is a pattern of behavior used by an individual to establish and maintain power and control over their intimate partner or former partner. This behavior includes abusive tactics, threats, and actions that may or may not rise to the level of criminal behavior,

WHEREAS, the community continues to honor Jamie Rose Martin by taking a stand against domestic violence,

WHEREAS, the designation of this day helps support the Domestic Violence Awareness Month (DVAM) held each October as a way to unite advocates across the nation in their efforts to end domestic violence. February of each year also marks Teen Domestic Violence Awareness Month (TDVAM), an annual observation raising awareness about the specific ways that abuse impacts teen dating relationships,

BE IT FURTHER RESOLVED, that the Village Clerk will add this to the Village’s annual calendar and the Village of Tupper Lake will recognize the importance of building awareness and identifying resources in this community to help prevent incidents of domestic violence.

Seal of Municipality:

Mary A. Casagrain, Village Clerk/Treasurer

(Carried 4-0)

Public Service
911 Refresher

Mayor Maroun took a moment to ask that the news sources as a public service courtesy remind member in our community that in the event of an emergency they are to dial “911” for Police, Fire and Rescue emergencies.

Board Minutes Approved	Motion by Trustee LaScala, seconded by Trustee LeBlanc to approve the board minutes from May 18, 2022. (Carried 4-0)
Code Enforcement: Accept May Monthly Report	Motion by Trustee LaScala, seconded by Trustee Maroun to approve the May 2022 Monthly Code Report as presented. (Carried 4-0)
	It was noted that by Code Enforcement Officer Peter Edwards that he is covering for the Town of Tupper Lake Code Officer Paul O’Leary while he is on vacation this week.
Police: Accept May Monthly Report	Motion by Trustee LaScala, seconded by Trustee LeBlanc to approve the May 2022 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 4-0)
Route 3 Parking Problem near Balsam Street – Raquette River Brewery	Police Chief Eric Proulx advised the board that he would like them to address the continued parking problem on Route 3 near Balsam Street and the Raquette River Brewery. He asked that they restrict parking 80’ from the center of the intersection on all four corners. It was so moved by Trustee LaScala, seconded by Trustee Maroun to formally request the parking restriction from NYS DOT as requested. (Carried 4-0)
Amado’s Handicap Parking Request	Motion by Trustee LaScala, seconded by Trustee LeBlanc to convert an old driveway entrance to a handicap parking space near the Lake Street entrance to the back dining facilities as requested by the current owner. (Carried 4-0)
Santa Clara Closure	Motion by Trustee LaScala, seconded by Trustee LeBlanc to close Santa Clara Avenue for the Tinman 6/23/22. (Carried 4-0)
Fire: Accept May Monthly Report	Motion by Trustee LaScala, seconded by Trustee Maroun to approve the May 2022 Monthly Fire Report. (Carried 4-0)
Membership Additions	Fire Chief Royce Cole advised the board that the fire board is reviewing 5-6 new membership additions and they should be ready for board approval next month.
DPW: Miscellaneous	Department of Public Works Superintendent Robert Degrace advised they will be rerouting a manhole on Lakeview Avenue and expect to cut it in live in the coming week. Once that is done they can proceed with the road reconstruction. In addition they are continuing to address failed drainage pipe in the park and planning for special events.
W/WW: PER Report Tupper Lake	Motion by Trustee LeBlanc, seconded by Trustee Maroun to formally accept direct C2AE to recommend in the PER Report our wish to proceed back to Tupper Lake for our main water source before finalizing our PER Report. (Carried 4-0)

NYS EFC Amendment
Number One Project
Finance Agreement
DWSRF #18061

Motion by Trustee LeBlanc, seconded by Trustee Maroun to formally review and authorize Amendment Number One to the New York State Environmental Facilities Corporation Finance Agreement for DWSRF Short Term Interest Free State Revolving Fund Project No. 18061 for additional time to complete improvements to our water system as proposed to close on August 11, 2022. (Carried 4-0)

Budget Transfers
For Water & Sewer

Motion by Trustee Maroun, seconded by Trustee LaScala to formally approve budget transfers in the amount of \$19,087.08 for the Water Fund and \$95,100.60 for the Sewer Fund respectively. (Carried 4-0)

Miscellaneous

Water/Wastewater Superintendent Mark Robillard advised the board that both water towers have been cleaned.

Electric:

Carl Larson Retiring

Motion by Trustee Maroun, seconded by Trustee LaScala to formally accept Electric Line Supervisor Carl Larson's letter of retirement effective July 9, 2022. (Carried 4-0)

It was noted there will be a retirement party for him on Friday, July 1, 2022 at 12:00 Noon, all are welcome.

Provisional Appointment

Line Worker Ryan

Skiff

Motion by Trustee Maroun, seconded by Trustee LaScala to formally approve the provisional appointment of Line Helper Ryan Skiff to the position of Line Worker effective June 19, 2022 to complete the on-call rotation. (Carried 4-0)

High Density Load
(HDL) Service Added
To Tariff

Motion by Trustee LaScala, seconded by Trustee Maroun to formally request to the New York Power Authority that we add a high density load (HDL) service class to our electric tariff; this specific rates will be determined at a later date. (Carried 4-0)

Miscellaneous
Updates

Electric Superintendent Michael Dominie advised the board that they have completed the pole replacement near the HGA as well as a pole in the substation. As a reminder Electric Superintendent Michael Dominie advised the board that pad mounted transformers are 70 weeks out and pole mounted are 12 months out due to Supply Chain delays.

Treasurer:

Approve Warrant

Motion by Trustee LaScala, seconded by Trustee Maroun to approve the May 31, 2022 and June 15, 2022 warrants in the amount of \$51,256.03 and \$485,852.18 respectively for payment of the bills and abstracts for the month of May 2022. (Carried 4-0)

Review Cash
Position

Review the monthly cash position for May 31, 2022.

Procurement Policy
Modification

Motion by Trustee Maroun, seconded by Trustee LaScala to formally approve modifying our procurement policy for the purpose of raising the limit at which a purchase order needs to be issued from \$200 to \$2,000. (Carried 4-0)

Into Executive
Session

Motion by Trustee LaScala, seconded by Trustee Maroun to enter Executive Session at 6:30 pm for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. (Carried 4-0)

DPW/W/WW
Vacancies

Motion by Trustee LeBlanc, seconded by Trustee Maroun to make the following appointments:
Hayden Poirier – Heavy Equipment Operator DPW 7/4/22
Derrick Olds – Heavy Equipment Operator DPW – Lateral 7/4/22
Aaron Megliore – Seasonal Laborer DPW Park 6/28/22
Stephen Godin – Seasonal Laborer DPW Park 6/20/22
Ryan Savage – Water/Wastewater Helper 7/18/22
(Carried 4-0)

Exit Executive
Session

Motion by Trustee LeBlanc, seconded by Trustee Maroun to exit Executive Session at 6:46 pm. (Carried 4-0)

Adjournment

Motion by Trustee LeBlanc, seconded by Trustee Maroun to adjourned the meeting at 6:47 pm. (Carried 4-0)

Mary A. Casagrain, Village Clerk/Treasurer