

**Village of Tupper Lake
Board of Trustees
Minutes**

Date: May 20, 2020
Location: Board Room
Meeting: Regular Monthly 6:00-6:30 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Ronald LaScala, David Maroun, Leon LeBlanc, Clint Hollingsworth and Village Clerk/Treasurer Mary A. Casagrain.

Also available via FreeConferenceCall.com were Department of Public Works Superintendent Robert Degrace, Police Chief Eric Proulx, Water/Wastewater Department Superintendent Mark Robillard, Code Enforcement Officer Peter Edwards, Fire Chief Royce Cole and News Reporters Dan McClelland and Aaron Cerbone.

Call Monthly Meeting

To Order Mayor Maroun called the Monthly Meeting to order and established the agenda.

Pledge & Moment

Of Silence Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Open Comment

Period:

Dan McClelland

News Reporter Mr. Dan McClelland asked if we knew where the Tupper Lake Woodsmen and River Pigs events stood with the COVID19 Pause.

Mayor Maroun advised we really were not sure but we were expecting them to cancel their events if we do not successfully move the Phase 4 with the Governor's re-opening plans.

2020 Local Gov't

Efficiency Grant

Resolution

#052020-A

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to formally approve resolution #052020-A authorizing support of a 2020 Local Government Efficiency Grant Application for a North Country Shared Geographic Information System Project with the assistance of the Development Authority of the North Country (DANC) as follows, there will be a 10% local match requirement:

Resolution #052020-A

**Village of Tupper Lake
Resolution in support of a 2020 Local Government Efficiency Grant Application
for a North Country Regional Shared Geographic Information System Project**

Whereas, the Board of Trustees of the Village of Tupper Lake (Village) desires to develop Geographic Information System (GIS) data for its municipal owned infrastructure, and to join the Development Authority of the North Country's (Authority) regional shared services GIS platform, to manage their assets more efficiently and sustainably, and

Whereas, the Village will act as a participating municipality for a shared services project involving multiple local governments in the North Country to develop GIS datasets for municipal owned assets, including water, wastewater, electric, highway, public works, and cemeteries, and

Whereas, the project partners will submit an application to the Department of State Local Government Efficiency (LGe) Implementation Grant Program, anticipated to be part of the 2020 Consolidated Funding Application, and

Whereas, the Village understands that they will be required to contribute a 10% match for the Village's portion of the overall project budget, up to \$5,550, which will be paid to the lead agency for the project.

Now, Therefore Be It Resolved, that the Village of Tupper Lake will participate as a municipal partner as required for the LGe grant application to be filed with the NYS Department of State, and

Be It Further Resolved, that the Village authorizes its Mayor to execute all financial and/or administrative processes relating to the implementation of the grant program project as lead applicant, and

Be It Further Resolved, that the Village will provide the required documentation and the support of its staff (as necessary) to the Development Authority of the North Country in performance of the North Country Regional Shared GIS Implementation Project.

Certification of Resolutions made by the Village of Tupper Lake Board of Trustees:

Certificate of Recording Officer

This is to certify that I, Mary A. Casagrain, the undersigned Clerk for the Village of Tupper Lake Board of Trustees, attest to the above Resolution from May 20, 2020 Board of Trustees Special Meeting is a true and correct copy of the original resolution fully recorded in the Minute Book in my office.

Village of Tupper Lake Board of Trustees

In witness whereof, I have hereunto set my hand this 20th day of May 2020.

Official Seal:

Mary A. Casagrain, Village Clerk

(Carried 5-0)

Board Minutes
Approved

Motion by Trustee Maroun, seconded by Trustee LaScala to approve the board minutes from April 15, 2020, April 21, 2020 and May 1, 2020 and Public Hearing from April 15, 2020 respectively.
(Carried 5-0)

Code Enforcement:

Accept April

Monthly Report

Motion by Trustee LaScala seconded by Trustee LeBlanc to approve the April 2020 Monthly Code Report. (Carried 5-0)

Code Enforcement Officer Edwards advised that has been working on distributing masks and sanitizer to local businesses and helping local contractors navigate the NYS Department of Health Work Guidelines for reopening.

Police:

Accept April

Monthly Report

Motion by Trustee Maroun, seconded by Trustee LaScala to approve the April 2020 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 5-0)

New Police Officer

Update

Chief of Police Eric Proulx advised that the two new police officers are doing really well during their field training and this fall we expect them to complete the rest of their schooling.

Fire:

Accept April

Monthly Report

Motion by Trustee LaScala, seconded by Trustee Maroun to approve the April 2020 Monthly Fire Report. (Carried 5-0)

DPW:

Street Sweeping Completed & Misc. Projects	Department of Public Works Superintendent Robert Degrace advised the board that his department has completed the street sweeping and they are now working on some of their summer projects before moving to Prospect Street at the end of next week.
Advertise Heavy Equipment Operator	Motion by Trustee Hollingsworth, seconded by Trustee LaScala to advertise for a Heavy Equipment Operator with applications due by June 12, 2020 to fill a vacancy by Operator Evan Dechene moving over to the Water/Wastewater Department. (Carried 5-0)
W/WW: WWTP & Collection System Improvements Awards	Motion by Trustee LaScala, seconded by Trustee Hollingsworth to ratify notice of awards for our WWTP & Collection System Improvements Contract No. 1 – North Country Contractors LLC, Contract No. 3 – M.A. Bongionvanni, Inc., and Contract No. 3 – Weydman Electric, Inc. respectively. (Carried 5-0)
Water Budget Transfer	Motion by Trustee LaScala, seconded by Trustee Maroun to authorize a Water Budget transfer in the amount of \$21,000 from F8340.400 to F8340.480. (Carried 5-0)
Route 3 Water Break Repair	Water/Wastewater Superintendent Mark Robillard advised the board that he has a water break in the Pine Grove Trailer Park where it meets Route 3 and another one on Murray Street before going to the Mauer property to rough-in a road for water testing and then on to Prospect Street.
Electric: Deceased Customer Account Write-off	Motion by Trustee LaScala, seconded by Trustee Maroun to formally write off a deceased customer's account balance in the amount of \$57.07. (Carried 5-0)
Misc. Updates	Trustee Hollingsworth advised that the new municipal garage project building is enclosed, tiles in showers are done, sheet rock and heaters are hung; completion is expected by the end of July 2020. The Veteran's flags look really nice.
Treasurer: Approve Warrant	Motion by Trustee LaScala, seconded by Trustee Maroun to approve the May 20, 2020 warrant in the amount of \$359,507.14 for payment of the bills and abstracts for the month of April 2020. (Carried 5-0)
Review Cash Position	Review the monthly cash position for April 30, 2020.
FYE Special Meeting Planned	Motion by Trustee LaScala, seconded by Trustee Maroun to set Monday, June 8, 2020 at 4:00 pm as our Fiscal Year End accounts payable meeting. (Carried 5-0)
Into Executive Session	Motion by Trustee LaScala, seconded by Trustee Hollingsworth to enter Executive Session at 6:16 pm for the purpose to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. (Carried 5-0)
Formally Accept	

Resignation of
Evan Dechene-HEO
& Appoint W/WW
Helper

Motion by Trustee LaScala, seconded by Trustee LeBlanc to formally accept the resignation of Mr. Evan Dechene from the position of Heavy Equipment Operator with the Department of Public Works effective May 23, 2020; and formally to appoint Mr. Dechene to the position of Water/Wastewater Helper effective May 24, 2020. (Carried 5-0)

Exit Executive
Session

Motion by Trustee LaScala, seconded by Trustee Maroun to exit Executive Session at 6:29 pm. (Carried 5-0)

Adjournment

Motion by Trustee Maroun, seconded by Trustee LaScala to adjourn at 6:30 pm. (Carried 5-0)

Mary A. Casagrain, Village Clerk/Treasurer