

**Village of Tupper Lake
Board of Trustees
Minutes**

Date: May 18, 2022
Location: Board Room
Meeting: Regular Monthly 5:00-6:33 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Ronald LaScala, Leon LeBlanc, David Maroun, Jason McClain and Village Clerk/ Treasurer Mary A. Casagrain.

Also present was Heavy Equipment Operator Mr. Brian Kennedy.

Into Executive Session

Motion by Trustee LaScala, seconded by Trustee McClain to enter Executive Session at 5:00 pm for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. (Carried 5-0)

Workplace

Safety Investigation
Motion by Trustee LeBlanc, seconded by Trustee McClain to consult with Public Sector HR to conduct a workplace safety investigation. (Carried 5-0)

**Advertise Positions
DPW & W/WW**

Motion by Trustee LaScala, seconded by Trustee LeBlanc to advertise for a W/WW Helper, Heavy Equipment Operator and Laborer positions until June 3, 2022 respectively. (Carried 5-0)

Exit Executive Session

Motion by Trustee LeBlanc, seconded by Trustee LaScala to exit Executive Session at 5:55 pm. (Carried 5-0)

Also present were Department of Public Works Superintendent Robert Degrace, Electric Superintendent Michael Dominie, Police Chief Eric Proulx, Fire Chief Royce Cole, Residents Reese and Kelly Fleury, James Farnsworth, Laurie Delosh, Library Director of the Goff Nelson Memorial Courtney Carey, News reporter Dan McClelland; via ZOOM were W/WW Superintendent Mark Robillard, Code Enforcement Officer Peter Edwards, News Reporter Aaron Carbone, and Mercy Healthcare Executive Director Madaline Toliver.

**Call Monthly Meeting
To Order**

Mayor Maroun called the Monthly Meeting to order and established the agenda at 6:00 pm.

**Pledge & Moment
Of Silence**

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

**Public Comment:
Laurie Delosh**

Mitchell Lane resident Ms. Laurie Delosh was present to request a water and sewer connection to the Village's system.

She was told she needed to contact the Town of Tupper Lake to formalize a district formation and then they will initiate permission from the Village of Tupper Lake.

Resolution of Support
LDC Allocation Franklin
County Occupancy Tax
Revenues

Motion by Trustee LaScala, seconded by Trustee LeBlanc to
authorize a resolution of support for a LDC Allocation of Franklin
County Occupancy Tax Revenues for continuation of Tupper
Lake's partnership with ROOST as follows:

RESOLUTION OF SUPPORT OF
LDC ALLOCAITON OF A PORTION OF FRANKLIN COUNTY
OCCUPANCY TAX REVENUES
FOR CONTINUATION OF TUPPER LAKE'S PARTNERSHIP WITH ROOST

WHEREAS the community of Tupper Lake is completing the sixth year of a successful partnership with the Regional Office of Sustainable Tourism; and

WHEREAS during that time, the community has made a significant investment in developing of a brand identity that has been enthusiastically adopted by our residents and businesses; and

WHEREAS Tupper Lake's new brand identity, and ROOST's skillful marketing and promotion of the brand, our community, and our assets, have resulted in improved community morale and a changed perception of Tupper Lake within the region and state; and

WHEREAS web and social media analytics, along with reports from Tupper Lake's businesses, demonstrate the partnership is yielding increased visitation; and

WHEREAS, Tupper Lake's partnership with ROOST has also leveraged significant private investment, including new business development by residents and investment by developers.

NOW HERE BE IT RESOLVED:

The Village of Tupper Lake Board of Trustees strongly supports continuation of these activities in partnership with ROOST and formally requests the Franklin County LDC utilize \$62,000 in occupancy tax revenues received from Franklin County to fund ROOST's ongoing partnership with Tupper Lake for brand development, promotion and marketing.

CERTIFICATE OF RECORDING OFFICER

I, Mary A. Casagrain, the duly qualified and acting Clerk of the Village of Tupper Lake, New York, do hereby certify that the attached resolution was adopted at a regular meeting of the Tupper Lake Village Board held on May 18, 2022 and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Seal of Municipality

Mary A. Casagrain, Village Clerk/Treasurer

(Carried 5-0)

Board Minutes
Approved

Motion by Trustee McClain, seconded by Trustee LaScala to
approve the board minutes from April 27, April 29 and May 5,
2022 respectively. (Carried 5-0)

Code Enforcement:
Accept April
Monthly Report

Motion by Trustee LaScala, seconded by Trustee McClain to
approve the April 2022 Monthly Code Report as presented.
(Carried 5-0)

NYSERDA
 Energy Code
 Training
 Code Enforcement Officer Peter Edwards advised the board that he completed an all day NYSERDA Energy Code training in Potsdam on April 26, 2022.

Police:
 Accept April
 Monthly Report
 Motion by Trustee LaScala, seconded by Trustee LeBlanc to approve the April 2022 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 5-0)

Close Santa Clara
 Avenue June 4, 2022
 For Bike Rodeo
 Motion by Trustee LaScala, seconded by Trustee LeBlanc to formally authorize the closure of Santa Clara Avenue for part of the day on June 4, 2022 for the Annual Bike Rodeo. (Carried 5-0)

Scheduling of a Follow-up
 Meeting With Town of TL
 Police Agreement
 Trustee LaScala asked when we could meet with the Town of Tupper Lake Board to discuss or cancel our Police Agreement with them.

Mayor Maroun advised he didn't want to discuss it at this time and would address it once he has made the request to the Town.

Fire:
 Accept April
 Monthly Report
 Motion by Trustee McClain, seconded by Trustee LaScala to approve the April 2022 Monthly Fire Report. (Carried 5-0)

Fire Boat In
 Fire Chief Royce Cole advised the board that they are putting the fire boat in at Upper Saranac Lake this weekend and it will be available for the Fire District.

DPW:
 Miscellaneous
 Department of Public Works Superintendent Robert Degrace advised they are almost done spring street sweeping and they are also working on identifying the source of a water pipe in the park near the newly finished board walking path. Doug Wood has been assigned to the park until additional laborers are hired.

W/WW:
 DANC Water Meter
 Amendment #3
 Motion by Trustee LaScala, seconded by Trustee Maroun to formally authorize Mayor Maroun to execute Amendment #3 with Development Authority of the North Country for technical services for our Water System Capital Improvement Project as proposed. (Carried 5-0)

Water Meter Installation
 Start-up
 Water/Wastewater Superintendent Mark Robillard advised that the Water Meter Installations will be starting up beginning June 8th & June 9th. Our scheduling will be two days per week, Wednesday and Thursdays.

Miscellaneous
 Water/Wastewater Superintendent Mark Robillard advised that the Demars Boulevard and Washington Street parks water is on. In addition, they are finishing up winter repairs to lawns as well as finishing up hydrant flushing. At the end of the month they will be having the water tanks cleaned.

Electric:
 Account Write-offs
 Motion by Trustee Maroun, seconded by Trustee LaScala to formally approve the write-off of two deceased customer accounts in the amount of \$13.72 and \$28.54 respectively. (Carried 5-0)

Miscellaneous
Updates

Electric Superintendent Michael Dominic advised the board that they have installed new poles near the HGA and in the Electric Substation. There were a few outages due to transformer failures at the end of Washington Street and on Park Street; power was also out at the Country Club as a result of a storm. He also advised they would be removing trees and installing a temporary pole on the corner of Cliff Avenue and Martin Street with a power panel in the coming weeks.

Treasurer:

Approve Warrant
Motion by Trustee LaScala, seconded by Trustee Maroun to approve the May 18, 2022 warrant in the amount of \$242,757.40 for payment of the bills and abstracts for the month of April 30, 2022. (Carried 5-0)

Review Cash
Position

Review the monthly cash position for April 30, 2022.

Special Meeting
Scheduled

After a brief discussion on the availability of Trustees, it was noted that a Special Meeting has been scheduled for 9:00 am on Thursday, June 9, 2022 for end of year accounts payable.

Mercy Living
Center Update

Mercy Living Center Executive Director Ms. Madaline Toliver advised the board that they are still having trouble recruiting Nurses and CNA's, their census numbers continue to be down due to staffing shortages.

Ms. Courtney Carey

Ms. Courtney Carey the Goff Nelson Library Director thanked the board for the bench and flower barrel for the entrance to the library. She also advised they are getting closer to kicking off the summer programming.

Adjournment

Motion by Trustee LaScala, seconded by Trustee LeBlanc to adjourned the meeting at 6:33 pm. (Carried 5-0)

Mary A. Casagrain, Village Clerk/Treasurer