

**Village of Tupper Lake  
Board of Trustees  
Minutes**

Date: Tuesday, April 23, 2024  
Time: 5:00 PM  
Location: Board Room  
Meeting: Special Meeting 5:00 -8:06 PM

At the Special Meeting of the Board of Trustees held this date, the following were present: Mayor Mary Fontana, Trustees David Maroun, Eric Shaheen, Jason McClain and Village Clerk/Treasurer Mary A. Casagrain.

Absent from the Special Meeting was Trustee Leon LeBlanc.

Also present was the Electric Superintendent Michael Dominic.

**Call Special Meeting  
To Order**

Mayor Fontana called the Special Meeting to order at 5:00 pm for the purpose of continuing a budget work session in preparation of budget adoption of the tentative FY2024-25 Budgets.

**Budget Work Session:**

**Electric Budget** Electric Superintendent Michael Domine highlighted a few of the project for the 2024-25 Budget as follows:

- Substation work by Black & McDonald, they are expected to visit on April 29<sup>th</sup> to go over the necessary work in the substation. Some that will be discussed are the replacement of 2 circuit breakers, upgrade 3 relays over the next 3 years, SCADA incorporation over a 5 year period etc.
- Completion of a bucket truck build, delivery isn't expected until 2028 and the price tag is roughly \$200,000 more than our last purchased vehicle
- Complete North Little Wolf insulator replacement, trimming and poles as necessary, the materials are estimated around \$15,000, additional off shelf materials with Stuart Irby are around \$5,000, 2 rolls of secondary wire \$6,000
- Complete annual bucket truck preventative maintenance checks, with repairs the cost is estimated around \$13,000
- Would like a new brush head attachment for the mini excavator cost is estimated around \$10,000, we are waiting on a final quote from Able

**Additional Adjustments  
FY2024-25 General  
Fund Budget:**

**VTL Budget Adjustments FY2024-25**

**Adjustments to Appropriations:**

A 1010.100	Trustees Salary (Eric's Salary 6-mos)	-\$3,900.00
A 1110.400	Cout Contractual Expense	-\$500.00
A 1210.100	Mayor Salary (Mayor's Salary)	-\$3,070.00
A 1440400	Engineer	-\$2,000.00
A 1640.100	Central Garage	\$815.00
A 1930.400	Judgements & Claims	-\$10,000.00
A 3120.200	Police Equipment	-\$2,000.00
A 3410.100	Fire Personal Services	\$815.00
A 3410.201	Fire Safety Gear	-\$6,600.00
A 3410.210	Fire Air Packs/Tanks	\$1,000.00
A 3410.250	Fire Hoses/Nozzles	-\$1,675.00
A 3410.270	Fire Investigations	-\$300.00
A 3410.440	Fire Truck Repairs	-\$5,000.00
A 3410.470	Fire Grant Writing	\$675.00
A 5110410	DPW Fuel	-\$5,000.00
A 7140.400	Park - McManus Salary Offset by NYSDOS Grants	\$45,000.00 *

**Total Appropriations Adjustments      \$8,260.00**

**Adjustments to Revenues:**

A 2260.000	Police Services Other Govt	\$26,000.00
A 2750.000	NYS Revenue Sharing AIM Temp Assist	\$5,060.00
A 3789.100	NYSDOS DRI Streetscape C1002459	\$15,000.00 *
A 3897.110	NYSDOS Docks/Scoreboard C1002045	\$10,000.00 *
A 3897.180	NYSDOS New Park Grant C1002643	\$15,000.00 *
A 3897.190	NYSDOS LWRP Completion C1001353	\$5,000.00 *

**Total Revenue Adjustments**

**\$76,060.00**

Motion by Trustee Maroun, seconded by Trustee McClain to approve the adjustments to appropriations and revenues in the tentative FY2024-25 General Fund Budget as presented.  
(Carried 4-0)

**Approve Local Law  
#2-2024 Tax Levy  
Limit Override**

Motion by Trustee Shaheen, seconded by Trustee Maroun to approve Local Law# 2-2024 for the purpose of a Tax Levy Limit Override as authorized by General Municipal Law 3-c which amounted to \$44,254.67 above the allowable Tax Levy Limit.  
(Carried 4-0)

**Adopt FY2024-25  
Budgets**

Motion by Trustee Maroun, seconded by Trustee McClain to formally adopt the Village of Tupper Lake FY2024-25 General Fund Budget in the amount of \$3,318,839.67 with estimated revenues expected of \$954,236.00 and appropriated fund balance of \$100,000.00 and total tax levy of \$2,264,603.67 which reflects a tax rate per \$1,000 of \$15.7856. In addition, to also approve the Electric & Water/ Wastewater Department Budgets as proposed.  
(Carried 4-0)

**Adjournment**

Motion by Trustee Shaheen, seconded by Trustee McClain to adjourn the Special Meeting at 8:06 pm. (Carried 4-0)

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Mary A. Casagrain, Village Clerk/Treasurer