

**Village of Tupper Lake
Board of Trustees
Minutes**

Date: Wednesday, April 22, 2019
Location: Board Room
Meeting: Public Hearing & Regular Monthly 6:00-7:46 PM

At the Public Hearing of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc, Ronald LaScala, Clint Hollingsworth, and Village Clerk/Treasurer Mary A. Casagrain.

Call to Order and Agenda Established
Mayor Maroun called the Public Hearing to order for the purpose of hearing comments from the public concerning proposed Amendments to Chapter 48, Vehicles & Traffic restricting parking at the intersection of Park Street and Forest Avenue.

Mayor Maroun kept the Public Hearing open during meeting in case anyone wanted to comment.

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Ronald LaScala, Clint Hollingsworth, Leon LeBlanc and Village Clerk/Treasurer Mary A. Casagrain.

Absent from the Regular Meeting was Trustees David Maroun.

Also present were Electric Superintendent Michael Dominic, Code Enforcement Officer Peter Edwards, Police Chief Eric Proulx, Department of Public Works Superintendent Robert Degrace, Ti-Sales representative Jay Matt, Ferguson representative Michael Worden, and News Reporter Ian Roantree.

Call Regular Meeting
To Order
Mayor Maroun called the Regular Meeting to order at 6:05 pm.

Pledge
Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Open Comment
Period
No comments.

TL Woodsmen's Day
Parade
Mayor Maroun announced that the Tupper lake Woodsmen's Day Parade will resume its original route down Park Street and Lake Street and this year Stacked Graphics and the team at Spruce & Hemlock are working with Amanda Lizotte to make the 2019 Woodsmen's Day parade the biggest we have seen in years with a request for business participants in decking the route with lumberjack decor.

Board Minutes
Approved
Motion by Trustee LaScala, seconded by Trustee LeBlanc to approve the board minutes from the March 20, 2019, March 29, 2019 and Public Hearing from April 8, 2019 respectively.
(Carried 4-0)

Community Development:
Darwin Designs, Inc. Motion by Trustee LaScala, seconded by Trustee LeBlanc to authorize Mayor Maroun to execute a proposal with Darwin Designs, Inc. for the Multi-Use Trail natural history signage as proposed as outlined in EPF LWRP Grant C1000656 Component #4. (Carried 4-0)

MOU ROOST

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to authorize Mayor Maroun to execute a MOU with ROOST for website video content enhancement component as presented. (Carried 4-0)

Code Enforcement:

Accept March Monthly Report

Motion by Trustee LeBlanc seconded by Trustee LaScala to approve the March 2019 Monthly Code Report as presented. (Carried 4-0)

Zombie Grant Update

Code Enforcement Officer Peter Edwards advised the board that they have submitted the first phase of the Zombie Grant and expect the remainder to start soon, the Governor's website seems to be giving the banks the needed push to move the abandoned properties to sell the properties as we had hoped it would.

Final PAC Meeting

Code Enforcement Officer Peter Edwards advised the board that on April 23, 2019 the Village will be hosting our final PAC Meeting to review the final draft of the code revisions before going to public meeting on May 16, 2019.

Main Street Grant Review Meeting

Code Enforcement Officer Peter Edwards advised that the Franklin County IDA Main Street Grant Review Committee will be meeting on April 23, 2019 to familiarize themselves with the grant applicants from Tupper Lake in their review our their applications.

Police:

Accept March Monthly Report

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to approve the March 2019 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 4-0)

Police Collective Bargaining Negotiations

It was noted that Police Collective Bargaining Negotiations will continue on April 23, 2019 at 9:00 am.

Dog Control Officer Concerns of Trustee LaScala

Trustee LaScala advised that he has concerns with dogs running without leashes. He also voiced his concerns that the dog control officer of the Town's may not have the proper tools needed to properly do his job and he asked that the Mayor on behalf of the village reach out to the Town Supervisor to discuss it further.

Fire:

Accept March Monthly Report

Motion by Trustee LaScala, seconded by Trustee LeBlanc to approve the March 2019 Monthly Fire Report. (Carried 4-0)

Accept Annual 2018-19 Report

Motion by Trustee LaScala, seconded by Trustee LeBlanc to approve the Annual 2018-19 Fire Report. (Carried 4-0)

Accept Election Results

Motion by Trustee LeBlanc, seconded by Trustee LaScala to formally accept the Volunteer Fire Department Election Results as presented. (Carried 4-0)

DPW:

Thank-you

Mayor Maroun read aloud a thank-you letter received from Mr. and Mrs. Thomas Arsenault about the quick response the DPW crews made to repair a damaged culvert pipe in front of their home.

Miscellaneous

Updates:

Department of Public Works Superintendent Robert Degrace advised that his crews are doing the spring sweeping and patching pot holes. In addition, as water levels rise in the park he intends to barricade the area off to prevent further damage.

W/WW:

Water Meter Bid

Award Ti-Sales, Inc. Motion by Trustee LaScala, seconded by Trustee Hollingsworth to authorize the bid award to for Water Meter Procurement to Ti-Sales, Inc. representing Neptune Meters for our residential and commercial meters to be installed in compliance with our Water Withdrawal Permit issued by the New York State Department of Environmental Conservation on 4/30/2018. (Carried 4-0)

Change Order NCC

WWTP Chlor/Dechlor

Project

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to authorize a contract change order for North Country Contractors LLC for our 2018 WWTP Chlorination/Dechlorination Improvements project of a time extension only to 4/19/2019, no monetary addition or subtraction. (Carried 4-0)

Hydrant Flushing

Schedule

It was noted that the hydrant flushing would be performed from May 1, 2019 to May 17, 2019

Electric:

Municipal Electric
Department Garage &

Office Building Bid

Award

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to formally award the Municipal Electric Department Garage and Office Building project bids to the low bidders as follows: Murmane Building Contractors, Inc. (General), Burns Bros. Contractors (Plumbing), ENI Mechanical, Inc. (HVAC) and Weydman Electric, Inc. (Electrical) respectively and authorize Mayor Maroun to execute notices of award for each. (Carried 4-0)

MEUA & NYPA

LTA Extension

Electric Superintendent Michael Dominie announced that we received word from the MEUA and NYPA that they have passed a Long-Term Agreement (LTA) extension for 15 years and will provide the Municipals with continued preference Hydro Power through September 1, 2040. Our present contract is set to expire in 2025.

Electric Account

Write-Off

Motion by Trustee LeBlanc, seconded by Trustee LaScala to write off electric account balances for four customers who are deceased totaling \$1,351.15. (Carried 4-0)

Miscellaneous

Updates

Electric Superintendent Michael Dominie advised that they are working on the LED Street Lighting Project and he has a follow-up phone conference on Friday, April 26, 2019.

As a courtesy reminder Electric Superintendent Michael Dominie advised they will be heading to conference April 23, 2019 through April 25, 2019.

Treasurer:

Approve Warrant

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to approve the April 22, 2019 warrant in the amount of \$356,057.75 for payment of the bills and abstracts for the month of March 2019. (Carried 4-0)

Review Cash

Position

Review the monthly cash position for March 31, 2019.

Special Meeting
Dates Set

It was noted that we have set a few Special Meeting for Wednesday, April 24, 2019 at 9:00 am for the budget work session for the PD and DPW and 5:00 pm for the FD and W/S.

In addition we will review the Electric budget on April 30, 2019 at 9:00 am and approve the General Fund, Water/Wastewater Funds and Electric Budgets that day.

Consolidate Vital
Registration Districts
W/Town of TL

Motion by Trustee LeBlanc, seconded by Trustee Hollingsworth to formally approve a resolution approving consolidation of vital registration districts between the Town of Tupper Lake and the Village of Tupper Lake as follows:

WHEREAS, the Town of Tupper Lake has been assigned by New York State as Vital Statistics Registration District 1650, and the Village of Tupper Lake has been assigned by New York State as Vital Statistics Registration District 1620, and

WHEREAS, the Village Clerk has requested the approval of the Village Board to formally consolidate the Town and Village into one primary registration district, namely the District of the Town of Tupper Lake under Vital Statistics Registration District 1650, and

WHEREAS, the formal consolidation of the Registration Districts would benefit the public by eliminating questions as to which district records should be filed and not result in the loss of services to either municipality,

NOW THEREFORE BE IT RESOLVED, by the Village Board of the Village of Tupper Lake that consolidation of the Town and Village Registrar functions under the Town's registration number (Vital Registration District 1650) is approved, pending necessary approvals of all other required entities, including the Town of Tupper Lake, Franklin County and New York State Department of Health.

Village Trustee Leon LeBlanc moved to adopt this Resolution/Village Trustee Clint Hollingsworth seconded the Motion. Motion carried with 4 Ayes and 0 Nays

This Resolution was adopted by the Village Board of the Village of Tupper Lake on April 22, 2019.

Seal:

Mary A. Casagrain
Village Clerk/Treasurer

(Carried 4-0)

Close Public Hearing There were no comment made during the hearing, Mayor Maroun closed the Public Hearing at 6:41 pm.

Adopt Local Law
#1-2019 Amendments
Chapter 24, V&T

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to formally approve Local Law #1-2019 titled Amendments to Chapter 24, Vehicles and Traffic restricting parking at the intersection of Park Street and Forest Avenue as proposed. (Carried 4-0)

Enter Executive
Session

Motion by Trustee LeBlanc, seconded by Trustee Hollingsworth to enter Executive Session at 6:45 pm for the purpose of discussing collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law). (Carried 4-0)

Exit Executive
Session

Motion by Trustee LeBlanc, seconded by Trustee LaScala to exit Executive Session at 7:45 pm. (Carried 4-0)

Adjournment

Motion by Trustee LeBlanc, seconded by Trustee LaScala to adjourn at 7:46 pm. (Carried 4-0)

Mary A. Casagrain, Village Clerk/Treasurer