

**Village of Tupper Lake  
Board of Trustees  
Minutes**

Date: April 21, 2021  
Location: Board Room  
Meeting: Regular Monthly 6:00-7:51 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Ronald LaScala, Clint Hollingsworth, Leon LeBlanc and Jason McClain and Village Clerk/Treasurer Mary A. Casagrain.

Also available via FreeConferenceCall.com were Electric Superintendent Michael Dominie, Water/Wastewater Superintendent Mark Robillard, Department of Public Works Superintendent Robert Degrace, Police Chief Eric Proulx, Code Enforcement Officer Peter Edwards, News Reporters Dan McClelland and Aaron Cerbone.

Call Monthly Meeting  
To Order Mayor Maroun called the Monthly Meeting to order and established the agenda.

Pledge & Moment  
Of Silence Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Open Public Comment  
Period: No comments were made.

Board Minutes  
Approved Motion by Trustee McClain, seconded by Trustee LaScala to approve the board minutes from March 17, 24, 30, 2021 and April 14, 15, 16, 2021 respectively. (Carried 5-0)

Code Enforcement:  
Accept March  
Monthly Report Motion by Trustee LaScala, seconded by Trustee LeBlanc to approve the March 2021 Monthly Code Report as presented. (Carried 5-0)

Hawker's and Peddler's  
License Discussion To be discussed at a future meeting it was mentioned by Code Enforcement Officer Peter Edwards that when we discuss revising our Hawker's and Peddler's License local law to consider other users of the park who reserve it for their events. It was mentioned that it is time to consider updating our local ordinance since the existing one is old an outdated. It will be tabled until next months meeting, May 19<sup>th</sup>.

Miscellaneous  
Updates Code Enforcement Officer Peter Edwards advised that he is continuing to offer his assistance with our AHC Grant and has on-line code training scheduled several days later this month and early next month.

Fire:  
Accept March  
Monthly Report Motion by Trustee McClain, seconded by Trustee LaScala to approve the March 2021 Monthly Fire Report. (Carried 5-0)

TLVFD Election  
Results Approval Motion by Trustee McClain, seconded by Trustee Hollingsworth to formally approve the TLVFD Election Results, it was noted there are no changes from last year. (Carried 5-0)

Police:  
 Accept March Monthly Report  
 Motion by Trustee LaScala, seconded by Trustee LeBlanc to approve the March 2021 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 5-0)

School Resource  
 Officer's Agreement  
 TLCSD  
 Motion by Trustee Hollingsworth, seconded by Trustee LaScala to formally authorize Mayor Maroun to execute a two-year renewal for a School Resource Officer Agreement with the Tupper Lake Central School District for 2021-2023.

Contingent Employment  
 Travis Farmer Police Officer 5/16/2021  
 Motion by Trustee LaScala, seconded by Trustee LeBlanc to formally appoint Mr. Travis Farmer as a 6<sup>th</sup>-year Police Officer Effective may 16, 2021 contingent upon Franklin County Civil Services final approval. (Carried 5-0)

Corner of Deer Street & Wawbeek Avenue  
 Parking Issue Near Fire Hydrant  
 Police Chief Eric Proulx reported that he would like to close the issue concerning a possible vehicle parking violation at the intersection of Deer Street and Wawbeek Avenue. He reported that there is no violation or parking concern. No further action is required.announced that they have been having trouble with parking

DPW:  
 Auctions International  
 Contract Renewal  
 Motion by Trustee LeBlanc, seconded by Trustee McClain to formally authorize a two-year contact renewal with Auctions International, Inc. for sale of our used surplus equipment. (Carried 5-0)

Shared Services  
 Agreement 5-year  
 Surrounding Locals  
 Motion by Trustee LeBlanc, seconded by Trustee LaScala to authorize Mayor Maroun to execute a Shared Services Agreement for five-years with the surrounding communities as presented. (Carried 5-0)

Misc. Updates  
 Department of Public Works Superintendent Robert Degrace advised the board that they are continuing to clean the streets and expect to be ready to install the Heritage Trail signs in mid May once the treat of snow has pasted.

W/WW:  
 Hydrant Flushing  
 Water/Wastewater Superintendent Mark Robillard advised that his department will be have hydrant flushing completed by April 23<sup>rd</sup> weather permitting.

M.A. Bonjiovanni  
 Sewer Improvement  
 Update  
 Water/Wastewater Superintendent Mark Robillard advised that M.A. Bonjiovanni that his department are continuing to work with them at the main plant on Water Street and Demars Blvd.

NCC Sewer Improvement  
 Update  
 Water/Wastewater Superintendent Mark Robillard advised that North Country Contractors, LLC has been here working since April 9<sup>th</sup> and things are moving along nicely.

Miscellaneous  
 Updates  
 Water/Wastewater Superintendent Mark Robillard advised that he is having an ongoing problem with baby wipes being flushed in the sewers. He strongly urged the public to throw them in the trash and not the toilet. A public service ad will be run in the local newspaper for the next month.

Electric:  
Miscellaneous  
Updates

Electric Superintendent Michael Dominie advised the board that his department have been cutting and clearing lines along Hosley Avenue near the Lanthier farm and setting a new transformer there. A tall tree was also removed across the street from our Park Street water tower and the Village of Lake Placid Municipal Electric Department sent over their taller bucket truck to help us cut the tree along, a special thank you to them for helping us out.

In addition, crews have been working on an underground line along Pitchfork Pond Road and establishing a 3-phase supply for the Watewater Treatment Plant on Water Street.

Lastly, crews have been clear cutting the upper portion of Park Street from Forest Avenue to Rock Ridge, 75% of the line is now cut and crews will continue as weather permits.

Trouble Paying  
Bills- Disconnects

Electric Superintendent Michael Dominie advised the board that electric disconnects have been sent out and he reminded residents that are having problems paying their bills are encouraged to call the Village Office to request payment arrangements. We will work with the customer to see if we can get them assistance from Franklin County HEAP.

Treasurer:

Approve Warrant

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to approve the April 21, 2021 warrant in the amount of \$456,918.57 for payment of the bills and abstracts for the month of March 2021. (Carried 5-0)

Review Cash  
Position

Review the monthly cash position for March 31, 2021.

Health Update Trustee  
Hollingsworth

Trustee Clint Hollingsworth took a moment at the conclusion of our monthly meeting to give the public a brief update on the status of his cancer treatment and the good news of his remission.

Enter Executive

Session at 6:44 pm

Motion by Trustee LeBlanc, seconded by Trustee LaScala to enter into Executive Session at 6:47 pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. Secondly to discuss Collective Negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law). (Carried 5-0)

W/WW Helper

Dylan Miller

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to appoint Mr. Dylan Miller to the position of Water/Wastewater Helper effective May 10<sup>th</sup>, 2021. (Carried 5-0)

Promotion W/WW

Worker Benjamin

Casagrain

Motion by Trustee LaScala, seconded by Trustee LeBlanc to promote Benjamin Casagrain from W/WW Helper to W/WW Worker retroactive to September 21, 2020. It was an oversight last fall for the promotion that usually takes place on an employee's two-year anniversary. (Carried 5-0)

Summer Helpers

Appointed

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to appoint Mr. Peter Gilbert, Mr. Paul Woodruff and Mr. Russell Karrick to the position of part-time summer helpers effective May 10<sup>th</sup> for Peter Gilbert and Russell Karrick and May 17<sup>th</sup> for Paul Woodruff. (Carried 5-0)

**Exit Executive**

**Session at 7:12 pm**

**Motion by Trustee LeBlanc, seconded by Trustee McClain to exit Executive Session at 7:50 pm. (Carried 5-0)**

**Adjournment**

**Motion by Trustee LeBlanc, seconded by Trustee McClain to adjourned the meeting at 7:51 pm. (Carried 5-0)**

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**Mary A. Casagrain, Village Clerk/Treasurer**