

**Village of Tupper Lake  
Board of Trustees  
Minutes**

Date: April 19, 2023  
Location: Board Room  
Meeting: Regular Monthly 6:00-7:10 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc, Eric Shaheen, David Maroun and Village Clerk/Treasurer Mary A. Casagrain.

Absent from the Regular Meeting was Trustee Jason McClain.

Also present were Electric Superintendent Michael Dominic, Police Chief Eric Proulx, Code Enforcement Officer Peter Edwards, Fire Chief Royce Cole, Water/Wastewater Superintendent Mark Robillard, Town Councilman John Gillis, NYS DOT Resident Engineer Joseph Sciortino, Franklin County Legislator Nedd Sparks, Park Street Business owners and representatives Garrett Kopp, Josh McClain, Sue Delahanty, Rachel King, Mr. and Mrs. Andrew Russell, Mercy Living Center Executive Director Madaline Toliver (Via Zoom) and News Reporters Dan McClelland.

Call Monthly Meeting  
To Order

Mayor Maroun called the Monthly Meeting to order and established the agenda at 6:00 pm.

Tax Cap Override  
Approved

Motion by Trustee Maroun, seconded by Trustee LeBlanc to formally approve the Tax Cap Override from the public hearing held on April 12, 2023. (Carried 4-0)

Close Budget Public  
Hearing

Trustee Shaheen stated he believed we didn't close the budget public hearing from April 12, 2023 and therefore made the following motion to close the budget public hearing, seconded by Trustee LeBlanc. (Carried 4-0)

Pledge & Moment  
Of Silence

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Public Comment:  
Short Term Rentals  
John Gillis

Town Councilman John Gillis was present to share with the Village Board that the Town is considering a permit system that allows for inspections so we can protect the safety of our tourists and also our first responders. He attached an executive summary from a study on STR's in the Adirondacks, and a sample law that the Association of Towns attorney recommended as a good starting place for regulation.

Councilman Gillis stated the permitting system will ensure rentals are inspected by Code and DOH, are properly equipped with extinguishers and fire alarms and emergency exit instructions, there is adequate parking, good neighbor policies. In some communities the rentals are owned by LLCs and we don't know who the responsible managers are for the buildings, having a permitting system will give us the proper contact information for the LLC in the event there are issues that need to be addressed.

He advised there are less than 80 units available in Tupper Lake compared to Lake Placid that has over 800 units. In most cases

booking is slower now that we are out of the pandemic but there is always the worry that our work force will not have housing options now that owners are renting their properties as STRs.

In closing he added that a small permit fee will be justified for the safety and code inspections.

Party on Street  
Celebration Road  
Closure Request

Chamber of Commerce President Dan McClelland asked the board to reconsider and approve closure of Park Street for the May 27, 2023 Party on Park Celebration. In 2019 and 2022 the street was closed and many of the business owners prospered who are present to give testimonials.

Garrett Kopp

Mr. Garrett Kopp one of the main organizers stated the importance of Party on Park on average businesses saw increased sales, for example the Adirondack Store saw 6.4 times more sales, Chaga saw 3 times more sales and Well Dressed Food saw 3 times more sales to mention a few.

Josh McClain

Mr. Josh McClain with the Adirondack Store stated more tourists/locals stopped by the store with the road closed than when it is opened.

Rachel King

Ms. Rachel King with Earth Girl Designs stated she and her partner commissioned custom silver work as a result of visitors from the Party on Park Street event.

Susan Delahanty

Ms. Susan Delahanty stated the event was well received last year and in 2019 and visitors were very thankful for the road closure because of the ease to visit all the businesses without the traffic.

NYS DOT Resident  
Engineer Joseph  
Sciortino

Mayor Maroun asked NYS DOT Resident Engineer Mr. Joseph Sciortino to join us to discuss the required signage if the road closure is unmanned vs. manned. In the event it isn't manned additional signage needs to be strategically placed at each entrance to the community alerting motorists of the detour under the uniform traffic laws.

Police Chief Proulx

Police Chief Eric Proulx explained if it was the wish of the board to close the street he would submit the highway closure permit application this Friday if he can get confirmation from the Franklin County Sheriff's Department for assistance.

County Legislator  
Nedd Sparks

The Board of Trustees offered their support of the road closure if personnel can be attained from Franklin County and the permit approval from NYS DOT.

Franklin County Legislator Nedd Sparks stated he would reach out to the Franklin County Sheriff's Department for the support as well.

Board Minutes  
Approved

Motion by Trustee LeBlanc, seconded by Trustee Maroun to approve the board minutes from March 15, 20, 30, 2023 April 3, 4, 12, 2023 and Public Hearings from April 12, 2023, respectively. (Carried 4-0)

Treasurer:

Approve Warrant  
Motion by Trustee LeBlanc, seconded by Trustee Maroun to approve the April 19, 2023 warrant in the amount of \$150,966.96 for payment of the bills and abstracts for the month of March 2023. (Carried 4-0)

Review Cash Position	Review the monthly cash position for March 31, 2023.
Set Special Meetings	Motion by Trustee LeBlanc, seconded by Trustee Maroun to set a Special Meeting for April 27, 2023 at 5:00 pm for an additional budget work session and a special meeting for May 1, 2023 at 5:00 pm, to approve the water/sewer re-levy and FY2023-24 Budgets. (Carried 4-0)
Code Enforcement: Accept March Monthly Report	Motion by Trustee Maroun, seconded by Trustee LeBlanc to approve the March 2023 Monthly Code Report. (Carried 4-0)
Miscellaneous Updates	Code Enforcement Officer Peter Edwards advised the board that he will be attending the Clean Energy Communities training in Canton, New York on Wednesday, April 26 <sup>th</sup> , 2023. In addition he is working with the Board Street owner and Franklin County to see if the burned out structure can be hauled to the Tupper Lake transfer station instead of to the Malone landfill, an update will be shared at next month's meeting.
Police: Accept March Monthly Report	Motion by Trustee Shaheen, seconded by Trustee Maroun to approve the March 2023 Monthly Police Report. (Carried 4-0)
Police Vehicle Repair Update	Chief of Police Proulx advised the board his vehicle is back from Bailey Ford in Malone and he is running it daily to ensure it is fully operational.
Fire: Accept March Monthly Report	Motion by Trustee Maroun, seconded by Trustee LeBlanc to approve the March 2023 Monthly Fire Report. (Carried 4-0)
Annual Fire Report	Motion by Trustee Maroun, seconded by Trustee Shaheen to formally approve the Annual Fire Report for period 4/1/2022 to 3/31/2023 as presented. (Carried 4-0)
Approve Election Results From 4/6/23	Motion by Trustee Maroun, seconded by Trustee Shaheen to formally approve the April 6, 2023, annual election of officers for the Tupper Lake Volunteer Fire Department as presented. (Carried 4-0)
Noah Sabo Appointed Volunteer Member	Motion by Trustee Maroun, seconded by Trustee Shaheen to formally appoint Mr. Noah Sabo as a volunteer fire department member. (Carried 4-0)
DPW: Miscellaneous Updates	This brings the volunteer membership number up to 46 and there are 2 RAM members.  Department of Public Works Superintendent Robert Degrace advised the board they are cleaning up the winter sand and expect to have it completed by the end of the month.
W/WW: Hydrant Flushing	Water/Wastewater Superintendent Mark Robillard advised that his crew will be flushing hydrants until the end of the month. If residents experience dirty water they need to notify the office and he will have his crew revisit the effected area and re-flush. Both tanks are scheduled to be cleaned the first week of May weather permitting.

Miscellaneous  
Updates

Water/Wastewater Superintendent Mark Robillard advised they are waiting on formal approval from Department of Health to proceed with a PILOT Water Testing on Maddox Lane before moving forward with our new water project. He stated he will be pulling raw water data from the lake with a specialized plunger in the coming week and expect to have the PILOT testing scheduled soon.

Ball Park Water

Trustee Maroun asked for the water department to turn the water on in the ball park this coming week please.

Electric:  
MEUA Voting  
Delegate

**RESOLUTION**

At a regular meeting of the Board of Trustees of the Village of Tupper Lake, held on Wednesday, April 19, 2023 the following resolution was adopted:

Moved by Trustee Maroun, seconded by Trustee Shaheen,

**WHEREAS**, the Electric Superintendent Michael Dominic of the Village of Tupper Lake, New York is a municipal member of the Municipal Electric Utilities Association of New York State, and

**WHEREAS**, the Semi-Annual Conference of the Municipal Electric Utilities Association of New York State has been called on May 31, 2023 thru June 1, 2023, to be held at the Embassy Suites by Hilton Destiny USA, 311 Hiawatha Blvd W, Syracuse, New York, 13204 and

**WHEREAS**, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

**NOW THEREFORE BE IT RESOLVED**, that Michael Dominic be and is hereby designated as the accredited delegate of the Village of Tupper Lake, New York.

On roll call: Affirmative: 4 Negative: 0

I certify that the Board of Trustees of the Village adopted this resolution Tupper Lake, New York on the 19<sup>th</sup> day of April, 2023.

Signature

Seal:

Title

Miscellaneous  
Updates

Electric Superintendent Dominic advised the board they are working on changing out a pole near LeRoy’s parking lot, cutting trees on Lindsay Avenue and installing new LED street lighting.

Credit PPA

Electric Superintendent Dominic advised the board they received a credit from National Grid and expect to give that credit back to our customers over several months so they should expect to see a credit PPA on their future electric bills even though we haven’t been given an explanation why the credit was received.

Franklin County  
Legislator Sparks

Franklin County Legislator Sparks advised the board that the Village will be receiving \$25,000 from Franklin County for the ball park improvements, more information will be forth coming.

Madaline

Toliver Comment

Mercy Living Center Executive Director Madaline Toliver advised that they haven't opened their main floor yet, but they are taking admissions. She also stated Adirondack Health should be making an announcement soon on the sale of the facility.

Dan McClelland

News Reporter Dan McClelland asked how many residents the facility could accommodate.

Adjournment

Motion by Trustee Maroun, seconded by Trustee LeBlanc to adjourn the meeting at 7:10 pm. (Carried 4-0)

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Mary A. Casagrain, Village Clerk/Treasurer