

**Village of Tupper Lake
Board of Trustees
Minutes**

Date: Wednesday, March 16, 2016
Location: Board Room
Meeting: Regular 6:00-7:21 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Ronald LaScala, Thomas Snyder, David Maroun, Leon LeBlanc, Village Attorney Nathan N. Race and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Electric Superintendent Marc Staves, Water/Wastewater Superintendent Mark Robillard, Code Enforcement Officer Peter Edwards, Fire Chief Carl Steffen, Volunteer Fire Department Members Royce Cole, Town of Tupper Lake Supervisor Patricia Littlefield and News Reporters Dan McClelland and Thomas Salitsky.

Call Regular Meeting

To Order Mayor Maroun called the Regular Meeting to order at 6:00 pm.

Pledge

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

Public Comment:

Scott Snyder

PB Vacancy

Mr. Scott Snyder took a moment to introduce himself and to let the Village Board know he is interested in the Planning Board Vacancy.

Franklin County

Foreclosure Auction

Announced

Mayor Maroun announced that Franklin County will hold an auction for foreclosed properties at 11:00 am on May 25, 2016.

The Village Board briefly discussed their interest in asking Franklin County for title to the 56 Park Street property for future parking needs. Mayor Maroun stated he would follow-up with the Franklin County Treasurer to secure the property.

Bob Freeman Open

Gov't Overview

Mayor Maroun announced that on May 16, 2016 at 5:00 pm at the Goff Nelson Memorial Library Mr. Bob Freeman will be hosting an overview of the Open Meetings Law and Freedom of Information Laws.

2016 Local Leaders

Conference in Blue

Mountain

Mayor Maroun announced that from April 26-28, 2016 the 2016 Local Leaders Conference will be held in Blue Mountain Lake if any board member would like to attend to please let Mary know to make formal reservations.

Approve Minutes

Motion by Trustee Maroun, seconded by Trustee LaScala to approve the Board Minutes from February 17, 2016, and March 4, 2016 respectively. (Carried 5-0)

Community Revitalization/Grants:

2014/2015 NYS HOME

Local Program Grant

Awarded

Mayor Maroun announced that we received notice from NYS Homes and Community Renewal that our 2014/2015 NYS HOME Local Program Grant SHARS ID# 20153084 was awarded funding assistance in the amount of \$400,000.00.

Code:

Accept February Report

Motion by Trustee LaScala, seconded by Trustee Snyder to approve the February 2016 Monthly Code Report. (Carried 5-0)

2016 NYS Codes Training & Flood Plains Survey

Code Enforcement Officer Peter Edwards announced that he has completed his required annual training for 2016 in Lake Placid the first week of March. In addition he advised that he has completed the National Flood Plains Survey for the Village of Tupper Lake.

Ralph Russell Resignation

Motion by Trustee LaScala, seconded by Trustee Snyder to formally accept the resignation of Mr. Ralph Russell from the Joint Planning Board effective immediately. (Carried 5-0)

PB Vacancy & Staggering

Terms of Office

Mayor Maroun announced that if anyone in the community was also interested in the Planning Board Vacancy to please submit a letter of interest along with a brief resume and we would discuss them at our next monthly meeting. The board also reviewed a recommendation from Town of Tupper Lake Supervisor Littlefield to stagger the terms of office for both Village and Town representatives making their expirations to be December 31st of each year staggering one each of the seven years. Mayor Maroun advised that the board is to review the recommendation and it would be revisited next month.

Police:

Accept February Report

Motion by Trustee LeBlanc, seconded by Trustee LaScala to approve the February 2016 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 5-0)

Vehicles Replacement

Discussion

Police Chief Eric Proulx provided the board with several makes and models of replacement vehicles for discussion. He noted that it was his recommendation that they proceed with the purchase of a 2016 Police Utility Interceptor AWD piggy backing off the Westchester County Contract in the amount of \$40,151.85 to be purchased from overages in the NYS Retirement forecasts for the year. It was so moved by Trustee LeBlanc, seconded by Trustee Maroun to proceed with the necessary purchase off the Westchester County Contract in the amount of \$40,151.85 as presented. (Carried 5-0)

Multi-Use Trail

Vandalism

Police Chief Eric Proulx advised he is in the beginning stages of forming a Community Watch Program to be formed by early summer to help self police the trail and other troubled areas in the community like the municipal parks etc.

DPW:

Dump Truck Bid

Award

Motion by Trustee Maroun, seconded by Trustee LaScala to formally award the sale of the Department of Public Works old 1989 Ford F800 Dump in the amount of \$3,550.00. (Carried 5-0)

Water/Wastewater
Hydrant Flushing
Scheduled

It was noted that the Water Department were going to begin hydrant flushing on March 28th until April 8th.

NNYWW
Conference

Motion by Trustee LaScala, seconded by Trustee Maroun to authorize the four licensed operators to attend the spring 2016 Northern New York Water Works Conference in Potsdam on April 8th, 2016. (Carried 5-0)

Lyme Lease
Agreement

Motion by Trustee LaScala, seconded by Trustee Snyder to authorize Mayor Maroun to execute a Water Production and Access Easement with Lyme Adirondack Timberlands I, LLC for the future home of our ground water production wells and station as drafted. (Carried 5-0)

Carrie Tuttle
DANC to Visit
4/18/16

It was noted that this Friday, April 18, 2016 we will be meeting with Ms. Carrie Tuttle with DANC to take a closer look at our water rate structure, all board members are invited to attend.

Electric:
MEUA Semi-Annual
Meeting

Motion by Trustee Snyder, seconded by Trustee LaScala to authorize Electric Superintendent to attend the MEUA Semi-Annual Meeting in East Syracuse April 27 & 28, 2016 and to also be our voting delegate as per the following resolution:

WHEREAS, the Electric Superintendent Marc Staves of the Village of Tupper Lake, New York is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Semi-Annual Conference of the Municipal Electric Utilities Association of New York State has been called on April 27 and 28, 2016, to be held at the Embassy Suites Hotel, 6646 Old Collamer Road, East Syracuse, New York, 13057 and

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Marc Staves be and is hereby designated as the accredited delegate of the Village of Tupper Lake, New York.

On roll call: Affirmative: 5 Negative: 0

I certify that the Board of Trustees of the Village adopted this resolution Tupper Lake, New York on the 16th day of March, 2016.

Signature

Seal:

Title

(Carried 5-0)

Write-Off Electric
Balances

Motion by Trustee LaScala, seconded by Trustee Snyder to authorize the write-off of an electric account balance in the amount of \$82.88 for a deceased customer. (Carried 5-0)

Michael Poirier
To Retire

Motion by Trustee Snyder, seconded by Trustee LeBlanc to formally accept Electric Supervisor Mr. Michael Poirier's retirement effective May 31, 2016. (Carried 5-0)

Cross Training
& Pole Inventory

Electric Superintendent Marc Staves advised that he has Electric Lineman Mr. Matthew Harris cross training with Mr. James Moody learning the pole inventory system and cross training for Jim's position.

Visit to Solvay	Electric Superintendent Marc Staves advised that he has men from his department visiting the Village of Solvay’s Municipal Electric Department to see their solar vehicle before we piggy back on their bid for a replacement bucket truck. No date has been set yet for travel.
Fire: Accept February Report	Motion by Trustee Maroun, seconded by Trustee LaScala to approve the February 2016 Monthly Fire Report. (Carried 5-0)
Facteau Avenue Save	Mayor Paul A. Maroun congratulated the Fire Chief and his department for the save on the structural fire on Facticeau Avenue earlier this week.
Fire Contract Town of TL	After a brief debate over the Fire Contract with the Town of Tupper Lake it was noted that the Town of Tupper Lake will be hosting their public hearing on March 29, 2016 at 6:00 pm to consider the drafted contract with the Village of Tupper Lake.
1991 Pierce Pumper Bid Accepted	Trustee LaScala expressed his concerns of the future equalization and stated he does not support the fire contract as proposed. It was so moved by Trustee LeBlanc, seconded by Trustee Maroun to formally authorize Mayor Paul A. Maroun to execute the drafted Fire Protection Agreement with the Town of Tupper Lake for the period January 1, 2016 to December 31, 2020. (Carried 3-2, Trustee Snyder and Trustee LaScala voted “Nay”)
21 High Street Appraisal & Bid Sale	At the recommendation of Fire Chief Carl Steffen, motion was made by Trustee LaScala, seconded by Trustee LeBlanc to accept the high bid of \$1,580.05 for the sale of the 1991 Pierce Pumper placed on Auctions International website for sale. (Carried 5-0)
Other Purchases For New Station	Trustee Snyder stated he went along with the bid award but felt it was too low of a price. Fire Chief Carl Steffen advised that he has all of the Fire Department’s belongings out of the 21 High Street location.
Pine Street Siren Removal	Fire Chief Carl Steffen advised that his department has spent over \$2,000 towards the purchase a new hose drying rack, gear racks, shelving and kitchen equipment in the recent month.
Treasurer: Approve Warrants	It was also noted that the siren will be removed from the Pine Street Fire Station tomorrow and stored in the event it is needed in the future. Motion by Trustee LaScala, seconded by Trustee Maroun to approve the March 16, 2016 warrant in the amount of \$344,785.77 for payment of the bills and abstracts for the month of February, 2016. (Carried 5-0)
Review Cash Position	Review the monthly cash position for February 29, 2016.

Standard Work Day
& Reporting
Resolution for Elected
& Appointed Officials
RS 2417-A

Motion by Trustee LeBlanc, seconded by Trustee Maroun to formally accept the Standard Work Day and Reporting Resolution for Elected and Appointed Officials RS 2417-A as a 6 hour minimum day and an 8 hour maximum day with 10 days of activity per month for the Mayor and 5 days of activity per month for a Trustee. (Carried 5-0)

Pitney Bowes Postage
Lease Renewal

Motion by Trustee LaScala, seconded by Trustee Maroun to authorize Mayor Maroun to execute a sixty month Pitney Bowes Postage Lease renewal for a fixed \$739.08 quarterly cost. (Carried 5-0)

Unit I's Collective
Bargaining Settlement
6/1/15-5/31/18

Motion by Trustee Maroun, seconded by Trustee LeBlanc to formally authorize Mayor Maroun to execute the finalized CSEA Unit I's Collective Bargaining Agreement for the period June 1, 2016 to May 31, 2018. (Carried 5-0)

3/30/16 Special
Meeting

It was noted that there will be a special meeting scheduled for Wednesday March 30, 2016 to present the FY2016-17 Tentative Budget, time to be determined in the coming days.

Enter Executive
Session

Motion by Trustee LeBlanc, seconded by Trustee Maroun to enter Executive Session at 7:15 pm for the purpose of discussing the proposed acquisition, sale or lease of real property. (Carried 5-0)

Exit Executive
Session

Motion by Trustee LaScala, seconded by Trustee Snyder to exit Executive Session at 7:20 pm. (Carried 5-0)

Adjournment

Motion by Trustee LaScala, seconded by Trustee Snyder to adjourn at 7:21 PM. (Carried 5-0)

Mary A. Casagrain, Village Clerk/Treasurer