

**Village of Tupper Lake
Board of Trustees
Minutes**

Date: Wednesday, February 20, 2019
Location: Board Room
Meeting: Regular Monthly
6:00-7:26 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Ronald LaScala, Clint Hollingsworth and Village Clerk/Treasurer Mary A. Casagrain.

Absent from the Regular Meeting was Trustees Ronald LaScala.

Also present were Electric Superintendent Marc Staves, Water/Wastewater Superintendent Mark Robillard, Fire Chief Royce Cole, Resident James Lanthier, and News Reporters Daniel McClelland and Aaron Cerbone.

**Call Regular Meeting
To Order**

Mayor Maroun called the Regular Meeting to order at 6:00 pm.

Pledge
Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

**Andrew Chary
Gateway Contract**

Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to authorize Mayor Maroun to execute a proposal from Andrew Chary Architect PLLC for Gateway and Wayfinding sign design, construction documents, permitting and implementing as specified as part of our Regional Waterfront Revitalization Grants. (Carried 4-0)

**LGRMIF Records
Inventory Project
Bid**

Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to authorize the award of the LGRMIF Inventory Project bid to K. Sickler Murphy contingent upon a successful award of the records inventory project grant. (Carried 4-0)

**Board Minutes
Approved**

Motion by Trustee Maroun, seconded by Trustee Hollingsworth to approve the board minutes from the January 16, 2019, January 22, 2019 and February 11, 2019 respectively. (Carried 4-0)

**Code Enforcement:
Accept January
Monthly Report**

Motion by Trustee Maroun seconded by Trustee Hollingsworth to approve the January 2019 Monthly Code Report. (Carried 4-0)

**Northern Adirondack
Code Enforcement
Official Training**

Motion by Trustee Hollingsworth, seconded by Trustee Maroun to authorize Peter Edwards to attend the Northern Adirondack Code Enforcement Official training in Lake Placid March 3-7, 2019. (Carried 4-0)

**Police:
Misc. Updates**

Mayor Maroun advised that the new officers are doing well and on their own. In addition he advised that the municipal park cameras will be installed soon and we expect approval from NYS DOT any day now for the entrance speed signs.

**Fire:
Accept January
Monthly Report**

Motion by Trustee LeBlanc, seconded by Trustee Maroun to approve the January 2019 Monthly Fire Report. (Carried 4-0)

Santa Clara Substation
Radio Problems

Fire Chief Royce Cole advised the board that the radio problems with the Santa Clara Substation are being worked on and should be resolved soon.

DPW:
Shared Services
Agreements

Motion by Trustee LeBlanc, seconded by Trustee Maroun to authorize the Village to execute a Shared Services Agreement with the neighboring town highway departments and villages for shared services as they are needed over the next 5-years. (Carried 4-0)

Miscellaneous
Update

Department of Public Works Superintendent Robert Degrace thanked the Town of Tupper Lake and the W/S employees for their assistance in picking up snow this past month. He advised that he expects to pick the two schools up over the next week during the school's winter break.

W/WW:
Harris Beach PLLC
Water Project

Motion by Trustee Maroun, seconded by Trustee LeBlanc to authorize Mayor Maroun to execute a proposal for Local Counsel Services relating to the improvements to the Village's Water System Improvements with Harris Beach PLLC as presented. (Carried 4-0)

Park Street Water Tank

Storage Bldg Upgrade Water/Wastewater Superintendent Mark Robillard advised that the Park Street water tank storage building will be rehabilitated. The back portion of the building is rotten and will be worked on in the coming months.

Electric:
Release Construction
Doc's for Bid

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to authorize release of the Municipal Electric Garage Construction Documents for the purpose of putting the project out to bid and to advertise accordingly. (Carried 3-0)

NYS DOT 3 & 30
Reconstruction
Release

Motion by Trustee Hollingsworth, seconded by Trustee Maroun to authorize Mayor Maroun to execute a General Release with NYS DOT for the NYS Route 3 & 30 Reconstruction Project so the project can be closed out accordingly and our retainage returned to our vendors. (Carried 4-0)

Municipal Garage
Bid Date Moved

It was noted that due to recent addendums to the Municipal Garage Construction Bid the bid due date was moved from 2/19/19 to 2/26/19 to accommodate all bidders.

NYSERDA
Energy Storage

Electric Superintendent Marc Staves advised the board that the Village of Tupper Lake and Village of Lake Placid are moving ahead with the grant study to see if it is economically feasible to implement an energy storage system for our customer base. Update will be forthcoming.

Big Tupper Line
Extension Completed

Electric Superintendent Marc Staves advised the board that the Big Tupper Line Extension is completed and we are waiting direction from North Country Contractors for placement of a pole once the WD#3 Water Tank is installed.

Treasurer:
Approve Warrant

Motion by Trustee Hollingsworth, seconded by Trustee Maroun to approve the February 20, 2019 warrant in the amount of \$187,989.12 for payment of the bills and abstracts for the month of January 2019. (Carried 4-0)

Review Cash
Position

Review the monthly cash position for January 31, 2019.

Enter Executive

Session At 6:45 PM

Motion by Trustee Maroun, seconded by Trustee LeBlanc to enter into Executive Session at 6:15 pm for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
(Carried 4-0)

Evan Dechene Hired
HEO

Motion by Trustee Maroun, seconded by Trustee Hollingsworth to hire Mr. Evan Dechene as a Heavy Equipment Operator effective March 4, 2019. (Carried 4-0)

Exit Executive

Session at 7:30 PM

Motion by Trustee LeBlanc, seconded by Trustee Hollingsworth to exit Executive Session at 7:25 pm. (Carried 4-0)

Adjournment

Motion by Trustee Maroun, seconded by Trustee LeBlanc to adjourn at 7:26 pm. (Carried 4-0)

Mary A. Casagrain, Village Clerk/Treasurer