

**Village of Tupper Lake  
Board of Trustees  
Minutes**

Date: February 15, 2023  
Location: Board Room  
Meeting: Regular Monthly 6:00-7:20 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc, Eric Shaheen and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Jason McClain (Via Zoom), Electric Superintendent Michael Dominie, Police Chief Eric Proulx, Code Enforcement Officer Peter Edwards(Via Zoom), 2<sup>nd</sup> Assistant Fire Chief Nicholas Rolley, Water/Wastewater Superintendent Mark Robillard, Department of Public Works Robert Degrace, Town of Tupper Lake Board Member Mary Fontana, Goff Nelson Memorial Library Director Courtney Carey (Via Zoom), Resident Reese Fleury and Lorraine Bassett, Mercy Living Center Executive Director Madaline Toliver (Via Zoom) and News Reporters Dan McClelland and Aaron Marbone (Via Zoom).

Call Monthly Meeting  
To Order Mayor Maroun called the Monthly Meeting to order and established the agenda at 6:00 pm.

Pledge & Moment  
Of Silence Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Public Comment:  
No comments received.

Adk Park Local Gov't  
Review Board Motion by Trustee LeBlanc, seconded by Trustee Shaheen to authorize Mayor Maroun to sign an agreement between the Village of Tupper Lake and the Adirondack Park Local Government Review Board in the amount of \$300.00 as proposed. (Carried 3-0)

Madaline Toliver  
Mercy Living Center Update Mercy Living Center Executive Director Madaline Toliver advised the board that Adirondack Health has no details yet on the sale of Mercy Living Center as of now.

Land Use Code  
Review Committee Appointment Mayor Maroun appointed Trustee LeBlanc and Trustee Shaheen to work with two representatives from the Town of Tupper Lake Board to review the drafted Land Use Code with the respective Code Enforcement Officials of each board, it was seconded by Trustee LeBlanc. (Carried 3-0)

Board Minutes  
Approved Motion by Trustee Shaheen, seconded by Trustee LeBlanc to approve the board minutes from January 18, 2023. (Carried 3-0)

Treasurer:  
Approve Warrant Motion by Trustee Shaheen, seconded by Trustee LeBlanc to approve the February 15, 2023 warrant in the amount of \$161,196.84 for payment of the bills and abstracts for the month of January 2023. (Carried 3-0)

Review Cash  
Position Review the monthly cash position for January 31, 2023.

Code Enforcement:  
Accept January  
Monthly Report &  
2022 Year End Rpt

Motion by Trustee LeBlanc, seconded by Trustee Shaheen to approve the January 2023 Monthly Code Report and the Annual 2022 Year End Permit Report as presented. (Carried 3-0)

Miscellaneous  
Updates

Code Enforcement Officer Peter Edwards advised the board that he will send Trustee LeBlanc and Trustee Shaheen the drafted Zoning Code and Maps for their review with the Town Board first thing tomorrow.

Police:  
Accept January  
Monthly Report

Motion by Trustee LeBlanc, seconded by Trustee Shaheen to approve the January 2023 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 3-0)

Home Rule Request  
S.23/A.2455

Motion by Trustee LeBlanc, seconded by Trustee Shaheen to approve Home Rule Request for Senate Bill S.23/Assembly Bill A.2455 authorizing the employment of retired members of the division of state police as part-time police officers in certain villages in the county of Franklin. (Carried 3-0)

Recent Bomb Threat  
Update

Police Chief Eric Proulx advised the board that the recent bomb threat had the best outcome possible in light of the situation. He took the time to acknowledge how thankful he was for the work of Sergeant Jordan Nason while he was on vacation.

Fire:  
Accept January  
Monthly Report

Mayor Maroun also echoed his thankfulness to Sergeant Nason and the department. He also thanked the NYS Troopers, Fire Department and Electric Department for their efforts as well.

Thank You

Motion by Trustee LeBlanc, seconded by Trustee Shaheen to approve the January 2023 Monthly Fire Report. (Carried 3-0)

2<sup>nd</sup> Assistant Fire Chief Nicholas Rolley thanked the department for their help pumping out cellars following the recent outage in the junction due to the recent tree damage as well as assistance offered during the recent bomb threat.

DPW:  
Resignation  
Stephen Denis

Motion by Trustee Shaheen, seconded by Trustee LeBlanc to formally accept the resignation of Mr. Stephen Denis effective December 31, 2022 from the position of seasonal laborer. (Carried 3-0)

Miscellaneous  
Updates

Department of Public Works Superintendent Robert Degrace advised the board that NCC Systems has completed the installation of the cameras and door locks in the Little Logger's bathroom facility and surrounding area.

In addition, the skating rink was open for a total of 3-days before warm weather hit.

The crews are plowing, sanding and picking up snow from the side streets.

W/WW:  
Sewer District  
Letter

Town of Tupper Lake Councilwoman Mary Fontana was present to share with the Village Board a drafted letter to sewer district

member alerting them to future financial responsibility for misuse and negligent acts that would cause damages to the grinder units on some districts. She respectfully asked that the Village Board also consider adopting similar language in our Sewer local law for residents in the Village.

Trustee Shaheen echoed if residents are negligent then bill them.

Mayor Maroun advised we would further discuss the Town's request and send it to our Village Attorney for review before setting a future public hearing.

Madaline Toliver Comment

Mercy Living Center Executive Director Madaline Toliver asked us to consider an appeal process if it is needed.

Water Meter Warnings

Water/Wastewater Superintendent Mark Robillard advised the public as cold weather comes and goes water lines often break and residents should be cautious when the temperatures fall to please keep their water running to prevent a break to their water line and also their water meter. Our Water Local Law states a property owner can be billed for labor and materials for the necessary repairs to the water meter if they are negligent.

Miscellaneous Updates

It was noted the W/WW Department are almost done the addition to the map room at the garage and they are also working on water/sewer maps.

Electric: \$500,000 Electric Revenue Anticipation Note Bid Results

Motion by Trustee Shaheen, seconded by Trustee LeBlanc to formally accept the low bid from Greene County Commercial Bank who bid 4.09% for a \$500,000 Revenue Anticipation Note from February 14, 2023. (Carried 3-0)

Christopher Zaidan Electric Line Worker Resignation

Motion by Trustee Shaheen, seconded by Trustee LeBlanc to formally accept the resignation of Mr. Christopher Zaidan from the position of Electric Line Worker due to his provisional appointment to the position of Electric Supervisor effective January 14, 2023. (Carried 3-0)

Main/Demars Blvd. Tree Damage

Electric Superintendent Michael Dominie took the time to thank the Fire Department, Police Department, Water/Wastewater Departments and DPW Department for their help during a recent wind event that caused a tree to collapse on Main/Demars Blvd., the department was able to avoid an outage for 85% of the residents on the circuit with a work around.

Dangerous Tree Notice

Electric Superintendent Michael Dominie advised the board there is a tree on the corner of Emma Street and McLaughlin Avenue that is dangerous and will cause a similar outage if it falls on power lines or in the public roadway. He asked that we put them on notice of the dangerous tree condition. It was so moved by Trustee LeBlanc, seconded by Trustee Shaheen to send a letter to the Adirondack ARC. (Carried 3-0)

**Into Executive Session**

Motion by Trustee LeBlanc, seconded by Trustee Shaheen to enter Executive Session at 6:31 pm for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation and proposed, pending or current litigation. (Carried 3-0)

**Exit Executive Session**

Motion by Trustee LeBlanc, seconded by Trustee Shaheen to exit Executive Session at 7:19 pm. (Carried 3-0)

**Adjournment**

Motion by Trustee LeBlanc, seconded by Trustee Shaheen to adjourn the meeting at 7:20 pm. (Carried 3-0)

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Mary A. Casagrain, Village Clerk/Treasurer