

**Village of Tupper Lake  
Board of Trustees  
Minutes**

Date: Tuesday, January 21, 2014  
Location: Board Room  
Meeting: Regular 5:00-7:00 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc, Richard Donah, Thomas Snyder, David Maroun and Deputy Village Clerk Kyle Fuller.

Also present was the Chief of Police Eric Proulx.

**Enter Executive Session**

Motion by Trustee Snyder, seconded by Trustee Donah to enter Executive Session at 5:00 pm to discuss personnel issues for the Police, Fire, Electric, Water/Wastewater and DPW Departments. (Carried 5-0)

**Exit Executive Session**

Motion by Trustee Maroun, seconded by Trustee Snyder to Exit Executive Session at 6:11 pm. (Carried 5-0)

Also present were Fire Chief Carl Steffen, Electric Superintendent John Bouck, Water/Wastewater Superintendent Mark Robillard, Police Chief Eric Proulx, resident Ronald LaScala, Chamber of Commerce Events Coordinator Michelle Clement and News Reporters Mary Peryea, Ted Morgan and Shaun Kittle.

**Call Regular Meeting To Order**

Mayor Maroun called the Regular Meeting to order and established the agenda at 6:12 pm.

**Pledge**

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis and recovery for Peter Edwards who was seriously hurt over the weekend.

**Open Public Comment**

Period: No comments made.

**Chamber of Commerce Update**

The Chamber of Commerce Events Coordinator Michelle Clement gave a brief update of the some of the events for the coming months, Northern Challenge, Empire State Winter games, Winter Social, NYS Pro-Am Fishing Tournament, Fire & Ice, Tinman Improvements, Recreation Guide, relocations of Chamber Offices to the Town of Tupper Lake Hall, make Tupper more attractive to visitors, Roost Annual Meeting etc.

Trustee Snyder stated he would like feedback from people who have events at the park about how we can better accommodate them, for example we were encouraged in recent years to make Wi-Fi available in the park and we were able to work with the WildCenter to accomplish that.

**Shakespeare Arts Council**

Motion by Trustee Snyder, seconded by Trustee Donah to authorize the Tupper Lake Arts Council to utilize the Flanders Park for the evening of August 2, 2014 from 7:00 pm to 10:00 pm to host the Annual Shakespeare in the Park. (Carried 5-0)

AMEC Car Races  
On Ice

Motion by Trustee Snyder, seconded by Trustee Maroun to authorize the AMEC (Adirondack Motor Enthusiasts Club) to utilize the Municipal Park paved strip for their car ice race event January 25 & 26, 2014 from 8:30 am to 5:00 pm each day weather permitting. (Carried 5-0)

NYSERDA Grant

Joseph Technologies  
Motion by Trustee Snyder, seconded by Trustee Maroun to authorize Mayor Maroun to execute an agreement with Joseph Technologies Corporation, Inc. for the study of a district heating system for Tupper Lake for our NYSERDA Grant. (Carried 5-0)

NYS DOT Lighting

Committee Appointed Mayor Maroun announced the appointment of the following individuals to the NYS DOT Route 3 & 30 Reconstruction Project Lighting Committee as follows: Thomas Snyder, Michael Dechene, Garry Lanthier, Pierre St. Pierre, James Ellis, Ben Peets, Monica Parent, Ted Desmarais, Thomas Lawson, James LaValley and Robert Gillis.

Resident Ronald LaScala spoke up and interjected that he had an issue with not enough village residents being appointed to the committee.

Approve Minutes

Motion by Trustee Snyder, seconded by Trustee Maroun to approve the Board Minutes from December 16, 2013. (Carried 5-0)

Code Enforcement:

Accept December Report

Motion by Trustee Snyder, seconded by Trustee Donah to approve the December 2013 Monthly Code Report. (Carried 5-0)

Build a Greener Adk.  
Expo

Motion by Trustee Snyder, seconded by Trustee Donah to approve attendance for John Bouck at the Build a Greener Adirondack Expo January 30, 2014 at the Wild Center at a cost of \$30.00. (Carried 5-0)

RFP Joint Planning  
Board

It was acknowledged that the Joint Planning Board is seeking a RFP to review and make recommendations on their Land Subdivision Regulations (LSR) and Land Use Code (LUC).

Reminder that the next Joint Planning Board Meeting is scheduled for tomorrow, January 22, 2014 at 7:00 pm.

Police:

Accept December Report

Motion by Trustee Snyder, seconded by Trustee Maroun to approve the December 2013 Monthly Police Report. (Carried 5-0)

Police:

Accept December Report

Motion by Trustee Snyder, seconded by Trustee Donah to approve the November 2013 Monthly Police Report. (Carried 5-0)

Fire:

Accept December Report

Motion by Trustee Donah, seconded by Trustee Snyder to approve the December 2013 Monthly Report. (Carried 5-0)

Accept Donation

From Burnham Benefit

Advisors

Motion by Trustee Donah, seconded by Trustee Snyder to formally accept a donation of \$250.00 on behalf of the Volunteer Fire Department from Burnham Benefit Advisors. (Carried 5-0)

Town of Tupper Lake  
Fire Contract Approval Motion by Trustee Donah, seconded by Trustee Snyder to authorize Mayor Maroun to execute a fire contract with the Town of Tupper Lake effective January 1, 2014. (Carried 5-0)

Updated Policies For Volunteer Fire Department Fire Chief Carl Steffen advised the Village Board that the following polices were recently updated and approved: Standard Operating Guidelines, Code of Ethics, Fiscal Policy and Disclosure of Conflict of Interest.

Volunteer Members Appointed John Ellis, Sayla Harris, Jesse Kiblin Motion by Trustee Maroun, seconded by Trustee Snyder to formally appoint the following individuals to the Volunteer Fire Department Mr. John Ellis, Ms. Sayla Harris and Mr. Jesse Kiblin.

Water/Wastewater: NYS DOT Betterments Reviewed Water/Wastewater Superintendent Mark Robillard briefly reviewed the preliminary Betterment Cost Estimates received from NYS DOT for the Route 3 & 30 Reconstruction Project with the Village Board for Water and Sewer improvements.

Trustee Donah asked Superintendent Robillard to provide amortization schedules for the proposed improvements for review at a future meeting.

Summount Utilities Contract #C152735/#36 Resolution 012114A Motion by Trustee Snyder, seconded by Trustee Maroun to authorize Mayor Maroun to execute Contract #C152735/#36 with Summount NYS OPWDD for providing annual utilities for period 04/01/2014 to 03/31/2015. (Carried 5-0)

Harris Beach PLLC Contract Motion by Trustee Snyder, seconded by Trustee Donah to authorize Mayor Maroun to execute a contract for Bond Counsel Services with Harris Beach PLLC for our Ground Water Supply Project as presented. (Carried 5-0)

Budget Transfer for WW Budget Motion by Trustee Snyder, seconded by Trustee Donah to make the following transfers:  
G8130.400 transfer to G8130.460 in the amount of \$1,400 (Carried 5-0)

Electric: Electric Curtailment There will be no reduction in firm hydro energy sales for the month of February 1-28, 2014.

Quotes for Fire & Heat System by NCC Systems, Inc. Electric Superintendent John Bouck asked the Village Board to review and discuss the proposal we received from NCC Systems, Inc. for the installation of a fire and heat alarm system for the Municipal Garage on McLaughlin Avenue. The cost could be reduced if the Electric Department personnel assisted in someway.

Rate Review Motion by Trustee Snyder, seconded by Trustee LeBlanc to formally request that the New York Power Authority review our base purchase power calculations to ensure that the rates established back in 2009 are suitable for current and future operations of the electric utility. (Carried 5-0)

Substation Relay  
Project

Electric Superintendent John Bouck advised that the relay replacement project is complete.

Treasurer:

Approve Warrant

Motion by Trustee Snyder, seconded by Trustee Maroun to approve the January 21, 2014 warrant in the amount of \$583,196.29 for payment of the bills and abstracts for the month December 2013. (Carried 5-0)

Review Cash

Position

Review the monthly cash position for December 31, 2013.

Public Sector HR  
Consultants LLC  
Agreement

Motion by Trustee Snyder, seconded by Trustee LeBlanc to authorize Mayor Maroun to execute a Professional Services Agreement with Public Sector HR Consultants LLC for Human Resource Consulting Services. (Carried 5-0)

Tupper Lake Associates

LLC Option Agreement

ESB Property

Motion by Trustee Snyder, seconded by Trustee LeBlanc to authorize Mayor Maroun to execute an option agreement with Tupper Lake Associates, LLC for the cost of \$100.00 for a year for the future location of our Emergency Services Building Project. (Carried 5-0)

Holiday Observances As a courtesy reminder the Village offices will be closed on Wednesday, February 12, 2014 and Monday, February 17, 2014 in observance of President Lincoln's birthday and President's Day.

Call In:

There were no calls received.

Adjournment

Motion by Trustee LeBlanc, seconded by Trustee Maroun to adjourn at 7:00 PM. (Carried 5-0)

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Kyle Fuller, Deputy Village Clerk