

Village of Tupper Lake  
Board of Trustees  
Minutes

Date: Wednesday, January 20, 2016  
Location: Board Room  
Meeting: Regular 6:00-7:56 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Ronald LaScala, Thomas Snyder, David Maroun, Leon LeBlanc, Village Attorney Nathan N. Race and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Electric Superintendent Marc Staves, Police Chief Eric Proulx, Department of Public Works Superintendent Robert Degrace, Water/Wastewater Superintendent Mark Robillard, Fire Chief Carl Steffen, Volunteer Fire Department Members Royce Cole, Jake Zeller, Joshua Clement, Timothy Robillard, John Mandigo, Joseph Cormier, Joseph Arsenaault, Devon Jacobs, Kevin Feuka with C2AE, and News Reporters Dan McClelland and Ted Morgan.

Call Regular Meeting  
To Order Mayor Maroun called the Regular Meeting to order and established the agenda at 6:00 pm.

Pledge Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

Ground Water Supply Update Kevin Feuka C2AE Mr. Kevin Feuka with C2AE was present to formally introduce himself to us now that Mr. Timothy Burley has retired and to give us an update on our groundwater supply project and to discuss a revised contract for services with his firm C2AE for the next phases of the project design.

He advised that he has met with Susan Kennedy with the NYS DOH and representatives from Lyme Timber to get acclimated to the project and keep things moving forward. He also advised that the proposed contract was forwarded to Nathan Race for his formal review and recommendation for execution at next month's meeting.

Fire: Accept December Report Motion by Trustee Maroun, seconded by Trustee LaScala to approve the December 2015 Monthly Fire Report. (Carried 5-0)

Siren Debate Mayor Maroun stated that there has been great debate over the replacement of the siren to the new Santa Clara Emergency Services Building site.

To replace the siren with a new digital siren it would cost around \$7,500. To relocate the existing siren to the new location it would cost around \$2,000 for the pole, 3-phase and fire etc.

It was so moved by Trustee Maroun, seconded by Trustee LaScala to proceed with relocating our existing siren to the new Santa Clara location under the guidance of Electric Superintendent Mr. Marc Staves. (Carried 5-0)

<p>\$250 Donation Burnham Benefit Advisors</p>	<p>Motion by Trustee Maroun, seconded by Trustee LeBlanc to formally accept a donation of \$250 from Burnham Benefit Advisors for the Volunteer Fire Department Members use. (Carried 5-0)</p>
<p>Tyler Fire Equipment LLC 2016 Preventative Maintenance Service Agreement</p>	<p>Motion by Trustee LeBlanc, seconded by Trustee Maroun to authorize Mayor Maroun to execute the 2016 Preventative Maintenance Program Annual Service Contract with Tyler Fire Equipment LLC for our aerial device. (Carried 5-0)</p>
<p>21 High Street Appraisal</p>	<p>Formally acknowledge receipt of the appraisal of 21 High Street from Mr. Donald Hoffmann, SRA. Mayor Maroun asked that each board member review the appraisal and be prepared to discuss at next months meeting.</p>
<p>Vehicle Updates Truck Committee</p>	<p>Fire Chief Carl Steffen advised that the Truck Committee is in the process of preparing a formal report and it will be shared once it is finalized.</p>
<p>Open House Date Set 1/30/16</p>	<p>Mayor Maroun announced that Saturday, January 30, 2016 an Open House for the new Emergency Services Building has been set from 1-4:00 pm, refreshments will be provided compliments of Woodman of the World and Volunteer Fire Department.</p>
<p>Public Comment Period:</p>	<p>Fire Chief Carl Steffen advised that he has set an Open House for the Mutual Aid Companies for the evening of January 24, 2016.  No comments received.</p>
<p>Tracy Fletcher &amp; Tina LaVassaur Community Room 2/16/16</p>	<p>Motion by Trustee LeBlanc, seconded by Trustee Snyder to authorize Ms. Tracy Fletcher and Ms. Tina LaVassaur to utilize the new community room on February 16, 2016 from 6:00 – 8:00 pm to conduct a Court of Honor Ceremony for their sons to be awarded their Eagle Scout Certification. (Carried 5-0)</p>
<p>ROOST Community Update</p>	<p>Mayor Maroun reminded the community that ROOST will be hosting a public meeting Thursday, January 21, 2016 at 5:00 pm at the Town of TL Court Room to give the community an update on our destination marketing objectives, progress, and plans for Tupper Lake to date.</p>
<p>Kinney Drugs &amp; Adk Health Partnership</p>	<p>Mayor Maroun announced that Adirondack Health and Kinney Drugs have partnered together to kick-off a Healthy You Wellness Center at the Kinney Drugs in Tupper Lake. The center will be a walk-in medical clinic that offers convenient access to after-hour care to treat acute conditions. It will be staffed by a nurse practitioner from Adk Health, no appointments necessary from 4-8pm, Monday-Friday.</p>
<p>Save-The-Date 2016 Local Gov't Day April 13-14, 2016</p>	<p>Mayor Maroun announced that the 2016 Adirondack Park Local Government Day Conference has been announced for April 13 &amp; 14, 2016 in Lake Placid if any member of the board would like to attend.</p>

NYCOM Winter  
Legislative Meeting  
Removed

Trustee LaScala advised that the NYCOM Winter Legislative Meeting that he originally wanted to attend he wanted removed from the agenda and that he could no longer wanted to attend at this time.

Franklin County  
Multi-Jurisdictional  
Hazard Mitigation Plan  
2015

Motion by Trustee Maroun, seconded by Trustee LaScala to formally approve the proposed Franklin County Multi-Jurisdictional Hazard Mitigation Plan Update 2015 resolution as follows:

WHEREAS, the Franklin County Emergency Services Office, with the assistance from the Village of Tupper Lake, and Friends of the North Country, Inc., has gathered information and prepared the Franklin County Multi-Jurisdictional Hazard Mitigation Plan Update 2015; and

WHEREAS, the Franklin County Multi-Jurisdictional Hazard Mitigation Plan Update has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Village of Tupper Lake is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Village of Tupper Lake has reviewed the Plan and affirms that it will assist the County to Update the Plan no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the Tupper Lake Village Board that the Village of Tupper Lake adopts the Franklin County Multi-Jurisdictional Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan contingent upon availability of funding and resources.

ADOPTED this 20<sup>th</sup> day of January, 2016 at the meeting of the Tupper Lake Village Board.

Paul A. Maroun, Mayor

Mary A. Casagrain, Village Clerk/Treasurer

(Carried 5-0)

Minutes Tabled

The December 20, 2016 minutes were tabled.

Community Revitalization/Grants:

Amy Ferguson

Motion by Trustee LeBlanc, seconded by Trustee Snyder to authorize Mayor Maroun to execute a consultant agreement with Ms. Amy Ferguson for grant administration. (Carried 5-0)

NYS DEC  
CFA #52698  
Denied

Mayor Maroun advised that we received notice from NYS DEC that our 2015 Consolidated Funding Application #52698 wasn't funded for assistance with our Wastewater Infrastructure Engineering Planning Grant.

NYSERDA  
CFA #51651  
Denied

Mayor Maroun advised that we received notice from NYSERDA that our 2015 Consolidated Funding Application #51651 wasn't funded for our Phase II District Heating Project.

MOU Towns of  
Clifton and Fine

Motion by Trustee Maroun, seconded by Trustee LaScala to authorize Mayor Maroun to execute on behalf of the Village of Tupper Lake a MOU for Ms. Melissa McManus's services with the Towns of Clifton and Fine for EPF LWRP grants and other grants to advance priority projects for the community. (Carried 5-0)

MOU Clinton  
County

Motion by Trustee Maroun, seconded by Trustee LaScala to authorize Mayor Maroun to execute on behalf of the Village of Tupper Lake a MOU for Ms. Melissa McManus's services with Clinton County for EPF LWRP grant to advance waterfront revitalization goals and priority projects in Clinton and Franklin Counties. (Carried 5-0)

Code:  
Accept December  
Report

Motion by Trustee Maroun, seconded by Trustee LaScala to approve the December 2015 Monthly Code Report. (Carried 5-0)

Snowmobile Trail  
Signage Update

Code Enforcement Officer Peter Edwards gave the Village Board a brief update on the progress of the Village's initiatives to date to properly sign the Multi-Use Connector Trail for snowmobile use. He gave a brief background of his meetings with an APA Wetland Biologist earlier this fall in securing access around our newly constructed wooden bridges and signage that was installed to alert motorists of the trail etc. with the assistance of the DPW Department employees. Mr. Edwards also advised that the local snowmobile club is finalizing a C-7 Corridor funding agreement with Franklin County in the amount of \$3,500 for maintenance of the corridor.

Police:  
Accept December  
Report

Motion by Trustee LeBlanc, seconded by Trustee LaScala to approve the December 2015 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 5-0)

Franklin County  
Stop DWI

Motion by Trustee Snyder, seconded by Trustee LaScala to authorize Mayor Maroun to execute the Franklin County Stop-DWI Agreement with Local Police Departments for 2015-16. (Carried 5-0)

Bike Rodeo Donation  
Stewart's Shops

Motion by Trustee LaScala, seconded by Trustee Snyder to formally accept a donation from Stewart's Shops in the amount of \$500.00 for the 2015 Bike Rodeo. (Carried 5-0)

K-9 Update

Police Chief Eric Proulx gave a brief update to the board that the K-9 is now residing with Police Officer Nason, we have been formally accepted into the NYS Police Academy, and the department is working with the VFW to organize a dinner benefit to fund the schooling etc for the K-9 unit sometime in March of 2016.

Equitable Sharing Police Chief Eric Proulx advised the board that until further notice all Equitable Sharing has been suspended until further notice at the Federal Government Level on all cases involving asset forfeiture etc.

DPW: Department of Public Works Superintendent Robert Degrace advised the board that he received bids from six (6) different bidders and they are currently being reviewed and a recommendation will be presented at our next monthly meeting.

Dump Truck Bid Review Motion by Trustee Maroun, seconded by Trustee Snyder to authorize Mayor Maroun to execute an updated Shared Services Agreement with NYS DOT as provided. (Carried 5-0)

NYS DOT Shared Services Agreement

Adk Correctional Facility Table Update Trustee Maroun advised that one picnic table has been constructed and the other three are expected to be completed in the coming weeks. It was suggested by Trustee Snyder that they also make a dozen benches. Trustee Maroun advised he would look into it and get back to the board at a later date.

Skating Rink Open 12-8:00 pm Daily Unattended & Snow Hill Department of Public Works Superintendent Robert Degrace advised that the skating rink and snow hill will be open this weekend if the weather holds from 12-8: 00 pm daily unattended. Signage will be installed and the lights will be set to a timer. The Police will arrange to have the restroom doors locked each evening.

Lions Club Fire & Ice 2/20/16 Approval Motion by Trustee Snyder, seconded by Trustee Maroun to approve the Lion's Club of Tupper Lake use of the Municipal Park for their annual Fire & Ice Tournament February 20, 2016. (Carried 5-0)

AMEC Car Races 1/30 & 1/31 Motion by Trustee Snyder, seconded by Trustee LaScala to approve the Adirondack Motor Enthusiasts Car racers to utilize the Municipal Garage for registration 1/29 and the Municipal Park 1/30 & 1/31 for their annual car races on the ice. (Carried 5-0)

Water/Wastewater: Milton Cat Backhoe Replacement Water/Wastewater Superintendent Mark Robillard asked for permission to trade our 15-year old Milton Cat Backhoe for a new one. It would be funded through his current sewer budget. He added that there are some significant mechanical issues with his existing machine and feels it is time to trade. It was so moved by Trustee LaScala, seconded by Trustee Snyder to authorize the purchase off state contract less trade of \$30,000 for a John Deere for a net amount of \$111,225 delivered. (Carried 5-0)

Wastewater Garage Repairs Water/Wastewater Superintendent Mark Robillard advised the board that his department are in the process of doing minor repairs to the wastewater garage and locker rooms to please stop down and check it out.

Electric: Electric Monthly Report After a thorough review of the Superintendent Stave's monthly report it was so moved to accept it by Trustee Snyder, seconded by Trustee La Scala. (Carried 5-0)

Write-Off Electric  
Balances

Motion by Trustee LaScala, seconded by Trustee Maroun to authorize the write-off of two electric account balances for two deceased customers in the amounts of \$97.52 and \$210.89 respectively. (Carried 5-0)

Treasurer:

Approve Warrants

Motion by Trustee LeBlanc, seconded by Trustee Snyder to approve the January 20, 2016 warrant in the amount of \$643,578.66 for payment of the bills and abstracts for the month of December, 2015. (Carried 5-0)

Review Cash  
Position

Review the monthly cash position for December 31, 2015.

Enter Executive  
Session

Motion by Trustee Maroun, seconded by Trustee LeBlanc to enter Executive Session at 6:55 pm for the purpose of the employment history of particular person(s) or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. Secondly to discuss collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law). (Carried 5-0)

Carl Larson Appointed  
Chief Lineman Worker

Motion by Trustee Snyder, seconded by Trustee Maroun to appoint Mr. Carl Larson to the in-house position of Chief Electric Lineman Worker retroactive to January 1, 2016. (Carried 5-0)

Exit Executive  
Session

Motion by Trustee LeBlanc, seconded by Trustee Snyder to exit Executive Session at 8:00 pm. (Carried 5-0)

Boy Scouts Storage  
Basement

Motion by Trustee LeBlanc, seconded by Trustee Maroun to authorize the local boy scouts troop to store their pine derby race track and file cabinet in the former police basement filing room. (Carried 5-0)

Adjournment

Motion by Trustee LeBlanc, seconded by Trustee Snyder to adjourn at 8:01 PM. (Carried 5-0)

---

Mary A. Casagrain, Village Clerk/Treasurer