

**Village of Tupper Lake
Board of Trustees
Minutes**

Date: Tuesday, January 20, 2015
Location: Board Room
Meeting: Regular 5:10-8:05 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Richard Donah, Thomas Snyder, Leon LeBlanc, Village Attorney Nathan N. Race and Village Clerk/Treasurer Mary A. Casagrain.

Absent from the Regular Meeting was Trustee David Maroun.

Enter Executive Session

Motion by Trustee LeBlanc, seconded by Trustee Snyder to enter Executive Session at 5:10 pm for the purpose of discussing information relating to current or future investigation, discussions regarding proposed, pending or current litigation, the employment history of particular persons, and the proposed acquisition, sale or lease of real property. (Carried 4-0)

Police Chief Eric Proulx Entered
5:20 pm

Police Chief Eric Proulx entered Executive Session at 5:20 pm.

David Bell Entered
5:40 pm

Mr. David Bell entered Executive Session at 5:40 pm.

Exit Executive Session

Motion by Trustee LeBlanc, seconded by Trustee Donah to exit Executive Session at 6:05 pm. (Carried 4-0)

Also present were Electric Superintendent John Bouck, Water/Wastewater Superintendent Mark Robillard, Police Chief Eric Proulx, DPW Foreman Robert Degrace, Code Enforcement Officer Peter Edwards, Electric Engineer Curtis Wilson, and News Reporters Dan McClelland and Thomas Selitsky.

Call Regular Meeting
To Order

Mayor Maroun called the Regular Meeting to order and established the agenda at 6:06 pm.

Pledge

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

Public Comment

Period:

No Comments from the public.

Phyllis Crate

Appointment Tabled

Mayor Maroun stated he wanted to table the appointment for Ms. Phyllis Crate to the Village of Tupper lake Housing Authority Board of Directors at this time.

Rotary Fire & Ice

Golf Tournament

Motion by Trustee LeBlanc, seconded by Trustee Snyder to authorize the Rotary Club of Tupper Lake to utilize the Municipal Park for February 20-22, 2015 to host their annual Fire & Ice Golf Tournament and to also approve an alcohol permit for the event. (Carried 3-1, Trustee Donah "Abstained")

Mason's Flea Market &

Craft Fair

Motion by Trustee Donah, seconded by Trustee Snyder to authorize the Mason's to host their annual TL Flea Market & Craft Fair in the Municipal Park August 14-16, 2015. (Carried 4-0)

ROOST Letter of Support HIP Grant Motion by Trustee Donah, seconded by Trustee LeBlanc to approve a letter of support for ROOST for a Hamlet Investment Program grant through the Adirondack Park Smart Growth round for 2015. (Carried 4-0)

NC Chamber of Commerce Letter of Support Motion by Trustee Donah, seconded by Trustee Snyder to approve a letter of support for the North Country Chamber of Commerce to fund Labor Occupational Safety and Health programs for the North Country. (Carried 4-0)

After Hours Meet & Greet Well Dressed Food it was noted that there will be an "After Hours" Meet and Greet this Thursday, January 22, 2015 from 5:30 pm to 7:00 pm at the Well Dressed Food, all are welcomed to attend.

3rd Annual Mayor's Snowball Toss Challenge In Saranac Lake it was noted that the Village of Tupper Lake was invited to participate in the 3rd Annual Mayor's Snowball Toss Challenge in Saranac Lake during this year's Saranac Lake Winter Carnival on Saturday, February 8, 2015, all proceeds will benefit the High Peaks Hospice & Palliative Care Inc.

18th Annual APA Local Gov't Day It was noted that the 18th Annual APA Adirondack Local Government Day Conference will be held April 15 & 16, 2015 in Lake Placid if anyone is interested in attending to please let Mary know.

Renew Consultant Agreement for Melissa McManus, LLC Motion by Trustee Donah, seconded by Trustee LeBlanc to authorize Mayor Maroun to execute a renewal consulting agreement with Melissa McManus, LLC for Revitalization Project Management Services. (Carried 4-0)

Grant Update Report The Village board briefly reviewed the January 2015 Grant Update Report provided by Melissa McManus.

Approve Minutes Code: Motion by Trustee Snyder, seconded by Trustee Donah to approve the Board Minutes from December 15th, 2014 and January 12th & 15th, 2015 respectively. (Carried 4-0)

Accept December Report Motion by Trustee Donah, seconded by Trustee Snyder to approve the December 2014 Monthly Code Report. (Carried 4-0)

187 Park Street Notice of Violation The Village Board reviewed a Notice of Violation for an Unsafe and Dangerous Building located at 187 Park Street due to a structural fire. The property owner was served a notice to comply by December 23, 2014. The property owner failed to comply by the required date and our Village Attorney Nathan Race is now reviewing the required next steps.

It was noted that the Village of Malone charges the property owners criminally for such violations if they fail to comply and remedy the Unsafe and Dangerous Buildings.

Trustee Snyder stated he would like to know more about the Village of Malone's protocol before proceeding and further.

Vendor Permit
Donald Vaillancourt

Motion by Trustee LeBlanc, seconded by Trustee Donah to formally approve a vendor's permit for Mr. Donald Vaillancourt for this food service business called TLCR LLC for the summer of 2015. (Carried 4-0)

APA Smart Growth
Grant Assistance

Code Enforcement Officer Peter Edwards advised that he has been helping Melissa McManus locally with the APA Smart Growth Grant in helping to gather photo's and estimates from contractors for the \$75,000 grant submission.

Police:

Accept December
Report

Motion by Trustee Snyder, seconded by Trustee Donah to approve the December 2014 Monthly Police Report. (Carried 4-0)

Franklin County
DA Grant Body
Camera's

Motion by Trustee Donah, seconded by Trustee Snyder to formally accept funding from the Franklin County District Attorney in the amount of \$8,800 to fund body cameras for our Police Officers and Sergeants. The additional warranties will be purchased with our DEA funds. (Carried 5-0)

Town of Tupper Lake
Supervisor Patricia
Littlefield Entered
At 6:30 pm

It was noted that Town of Tupper Lake Supervisor Patricia Littlefield entered the Regular Meeting at 6:30 pm.

Fire:

Accept December
0Report

Motion by Trustee Donah, seconded by Trustee Snyder to approve the December 2014 Monthly Fire Report. (Carried 4-0)

Accept Burnham Benefit

Advisors Donation

Motion by Trustee Donah, seconded by Trustee Snyder to formally accept a donation from Burnham Benefit Advisors in the amount of \$250.00 to our Fire Department. (Carried 4-0)

Town of TL Fire
Contract Approved

Motion by Trustee Donah, seconded by Trustee LeBlanc to formally accept and authorize Mayor Maroun to execute a Fire Protection Agreement with the Town of Tupper Lake for 2015 in the amount of \$129,641.22. (Carried 3-1, Trustee Snyder "Nay")

Trustee Donah gave a brief background of the public hearing he attended on December 30, 2014 and how the Joint Fire Protection Committee was formulated and what purpose it serves. He added that the committee will focus on the following items for next year:
1) 5-year multi contract, 2) with a cap on inflationary escalators, 3) vehicle replacement plan, 4) debt service schedule, 5) spread sheet with Santa Clara monies factored in.

Town of TL Supervisor
Patricia Littlefield

Town of Tupper Lake Supervisor Patricia Littlefield suggested the Village and Town board meet quarterly to discuss ongoing issues and planning between the two governments.

Water/Wastewater:

Resolution #012015A

Sunmount DDSO Utilities

Contract C152735#37

with NYS OPWDD

4/1/2015 – 3/31/2016 Motion by Trustee Donah, seconded by Trustee Snyder to formally approve the Sunmount DDSO Utilities Contract C152735#37 with NYS OPWDD for the period 4/1/2015 to 3/31/2016. (Carried 4-0)

WW Treatment Facility
Furnace Replacement Water/Wastewater Superintendent Mark Robillard advised the board that he is looking at alternatives to replace the Wastewater Treatment Facility's furnace with either electric or propane verses oil heating system that is currently in place there. An update will follow at a future meeting.

DPW:

Robert Degrace
Acting Foreman

Trustee LeBlanc noted that Michael Spark recently retired and Mr. Robert Degrace is the acting foreman of the Department of Public Works.

Franklin County
Highway 2015 Request
For Assistance

Motion by Trustee LeBlanc, seconded by Trustee Snyder to formally approve the Request for Assistance form with the Franklin County Highway Department for the 2015 construction season for road blacktopping, shoulder work and other miscellaneous work as needed. (Carried 4-0)

Multi-Use Recreational
Trail Bid Date Set

It was noted that the Multi-Use Connector Trail Project is officially out to bid and has been posted in the Contract Reporter, bids are due on Friday, February 13, 2015.

Skating Rink Hours
Set

It was so moved by Trustee Donah, seconded by Trustee Snyder noting that the Skating Rink hours of operation have been set for the 2015 Winter Season and to authorize the movement of Mr. Michael Rule's schedule beginning next week to Tuesday – Saturday, 7:am-4:pm on Tuesday- Thursday, and 12:pm – 9:pm for Friday & Saturday accordingly. (Carried 4-0)

Brian Hollenbeck
Review Bid

The Village Board reviewed the bid received from Mr. Brian Hollenbeck in the amount of \$400 for the F350 Dual Wheel 8' Ford pickup box.

Thank You
Michael Sparks

Motion by Trustee LeBlanc, seconded by Trustee Snyder to reject the bid from Mr. Brian Hollenbeck stating it wasn't high enough and to formally proceed with posting it on Auctions International, Inc. (Carried 4-0)

Trustee LeBlanc took a moment to thank retired DPW Superintendent Michael Spark for his 30+ years of dedicated service to the community of Tupper Lake.

Rails & Ties

Trustee Donah asked if we knew when the railroad rails and ties would be moved. Village Clerk/Treasurer Mary A. Casagrain advised she would reach out to Charlie Roy tomorrow for an answer.

Electric:

Rate Increase Approved
By NYPA

Electric Superintendent John Bouck advised that on December 16, 2014 the NYPA Board officially approved our rate increase, the new rates took effect January 1, 2015 and will be billed to our customers in the next billing cycle for February 1, 2015.

Electric Utility Bid
Approval

Mr. Curtis Wilson our Electric Engineer presented to the board in detail a background and update concerning the relocation of our utility poles as a result of the NYS DOT Reconstruction Project and how our poles in their rights of way will be affected.

Motion by Trustee LeBlanc, seconded by Trustee Snyder to formally approve the notice of bid for March 5, 2015 at 3:00 pm for the Electric Utility Relocation of our Distribution Facilities as presented. (Carried 4-0)

NYS DOT
Construction
Estimate Approved

Motion by Trustee LeBlanc, seconded by Trustee Snyder to authorize Mayor Maroun to execute the NYS DOT Construction Estimate as presented by Mr. Curtis Wilson. (Carried 4-0)

NYS DOT Utility
Work Agreements

Motion by Trustee LeBlanc, seconded by Trustee Snyder to formally authorize Mayor Maroun to execute six (6) required Utility Work Agreements with NYS DOT as presented by Regional Utility Engineer with NYS DOT Mr. Brian A. Baxter, PE. (Carried 4-0)

MEUA Global

Settlement Provisions Electric Superintendent John Bouck briefly reviewed with the energy efficiency requirements of the MEUA Global Settlement Agreement that will soon sunset in year 2025. He advised that we are in compliance with all of the conditions of the agreement and the MEUA will start negotiating on our behalf for a renewal in the very near future.

Treasurer:
Approve Warrants

Motion by Trustee Snyder, seconded by Trustee Donah to approve the January 20, 2015 warrant in the amount of \$624,395.05 for payment of the bills and abstracts for the month of December, 2014. (Carried 4-0)

Review Cash
Position

Review the monthly cash position for December 31, 2014.

NYCOM Tax Cap
Increase

We have been notified by NYCOM that our Tax Cap for Fiscal Years Beginning June 1, 2015 has been increased from 1.48% to 1.68%.

Reminder Next
Months Meeting

As a courtesy reminder it was noted that next month's meeting will be held on Tuesday, February 17, 2015 due to President's Day Observances.

Enter Executive
Session

Motion by Trustee LeBlanc, seconded by Trustee Snyder to enter Executive Session at 7:15 pm for the purpose of discussing information relating to current or future investigation, discussions regarding proposed, pending or current litigation, the employment history of particular persons, proposed acquisition, sale or lease of real property and contracts negotiations. (Carried 4-0)

Exit Executive
Session

Motion by Trustee LeBlanc, seconded by Trustee Snyder to exit Executive Session at 8:00 pm. (Carried 4-0)

Adjournment

Motion by Trustee LeBlanc, seconded by Trustee Snyder to exit adjourn at 8:05 PM. (Carried 4-0)

Mary A. Casagrain, Village Clerk/Treasurer