

Village of Tupper Lake
Board of Trustees
Minutes

Date: January 16, 2024
Location: Board Room
Meeting: Regular Monthly 6:00-7:27 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Mary Fontana, Trustees Leon LeBlanc, Eric Shaheen, David Maroun, Jason McClain, and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Code Enforcement Officer Peter Edwards(Via Zoom), Water/Wastewater Superintendent Mark Robillard, Police Chief Eric Proulx, Assistant Fire Chief Nicholas Rolley, News Reporter Dan McClelland and Oliver Reil (Via Zoom) and Courtney Carey Goff Nelson Memorial Library Executive Director.

Call Monthly Meeting

To Order Mayor Fontana called the Monthly Meeting to order and established the agenda at 6:00 pm.

Pledge & Moment
Of Silence

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Public Comment
Period:

There were no comments.

Adk Park Local
Gov't Review
Board Support

Motion by Trustee LeBlanc, seconded by Trustee McClain to formally approve an annual agreement with Adirondack Park Local Government Review Board as proposed for an annual stipend of \$300.00. (Carried 5-0)

Board Minutes
Approved

Motion by Trustee Shaheen, seconded by Trustee McClain to approve the board minutes from December 18, 2023, and December 19, 2023, respectively. (Carried 5-0)

Reminder No Parking
2-6:00 am

It was noted that residents should be reminded that there is a parking ban in effect until April 15, 2024 from 2:00 am to 6:00 am for snow removal purposes.

Anonymous Letter
Received

Trustee Shaheen noted that he received an anonymous letter stated they were under the belief that the Village Board were going to allow food trucks to park-on-Park Street. Trustee Shaheen wanted to squash the rumors and state that it isn't true.

Treasurer:
Approve Warrant

Motion by Trustee LeBlanc, seconded by Trustee Shaheen to approve the January 16, 2024 warrant in the amount of \$569,420.63 for payment of the bills and abstracts for the month of December 2023. (Carried 5-0)

Review Cash
Position

Review the monthly cash position for December 31, 2023.

Monthly Meeting Reminder
02/20/2024

As a courtesy reminder next month's monthly meeting will be held on Tuesday, February 20, 2024, due to President's Day Observances.

CSEA Negotiations	The Board agreed that any future CSEA Negotiations would be held after 5:00 pm.
Code Enforcement: Accept December Monthly Report	Motion by Trustee LeBlanc, seconded by Trustee McClain to approve the December 2023 Monthly Code Report. (Carried 5-0)
Miscellaneous Updates	Code Enforcement Officer Peter Edwards advised the board that he is working on his 2023 Annual Code Report and will have it ready for approval at next month's meeting.
Police: Accept December Monthly Report	Motion by Trustee LeBlanc, seconded by Trustee McClain to approve the December 2023 Monthly Police Report. (Carried 5-0)
Pager Frequency Change	Police Chief Proulx advised the board that the Fire Department and Franklin County have changed their radio frequency and the new pagers can not be heard by the Police Department. They have to wait for Franklin County to page them out to assist when there is a tone out.
Fire: Accept December Monthly Report	Motion by Trustee McClain, seconded by Trustee Shaheen to approve the December 2023 Monthly Fire Report. (Carried 5-0)
Rescue Squad Assist Concerns	Trustee LeBlanc asked if the Volunteer Fire Department Members are trained to lift assist with the Tupper Lake Rescue Squad, he has heard many recent calls for assistance and wondered about liability to the patient and the volunteer member. Assistant Fire Chief Rolley advised Trustee LeBlanc that those member that respond to rescue calls are trained by him how to properly lift assist. Trustee Maroun advised he believed they would be covered under the Good Samaritan Law.
DPW: Snow Removal	It was noted that Department of Public Works Superintendent was excused from the meeting due to snow removal scheduling this evening.
Sidewalk Plow Concerns	Trustee Shaheen had concerns with some of the Park Street businesses having to clear their business entrances after their lots have already been plowed by a private contractor. Our sidewalk plow passes leaving snow deposits in their entrances. He asked if we would ensure our sidewalk operator is more observant and takes the time to backup and clear the entrance if they notice it has already been cleaned. He stated that the Park Street businesses have no place to put the snow and they pay lots of taxes.
W/WW: MA Bonjiovanni Change Order #2-6	Motion by Trustee McClain, seconded by Trustee LeBlanc to formally approve Change Order #2-6 for MA Bonjiovanni for the WWTP & Pump Station 3 Mechanical to clean the wet well chambers and concrete removal in second chamber. (Carried 5-0)
Miscellaneous Updates	Water/Wastewater Superintendent Mark Robillard advised the board that the crews are plowing and cleaning the hydrants as needed.

Electric:
Electric Meter
Technician Retired Motion by Trustee Shaheen, seconded by Trustee LeBlanc to formally accept a letter of retirement for Mr. Alan Quesnel from the position of Electric Meter Technician effective January 8, 2024. (Carried 5-0)

Part-Time Clerk
Appoint Alan
Quesnel Motion by Trustee Shaheen, seconded by Trustee LeBlanc to formally appoint Mr. Alan Quesnel to the position of part-time clerk for the Electric Department for cross-training purposes. (Carried 5-0)

Into Executive
Session Motion by Trustee LeBlanc, seconded by Trustee McClain to enter Executive Session at 6:26 pm for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. (Carried 5-0)

Trustee LeBlanc
Exited Meeting Trustee LeBlanc exited the meeting at 7:15 pm.

Exit Executive
Session Motion by Trustee Maroun, seconded by Trustee McClain to exit Executive Session at 7:26 pm. (Carried 4-0)

Adjournment Motion by Trustee Maroun, seconded by Trustee McClain to adjourn the meeting at 7:27 pm. (Carried 4-0)

Mary A. Casagrain, Village Clerk/Treasurer