

**Village of Tupper Lake
Board of Trustees
Minutes**

Date: Wednesday, January 16, 2019
Location: Board Room
Meeting: Regular Monthly 6:00-6:50 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Ronald LaScala, Clint Hollingsworth and Village Clerk/Treasurer Mary A. Casagrain.

Absent from the Regular Meeting were Trustees David Maroun and Leon LeBlanc.

Also present were Electric Superintendent Marc Staves, Code Enforcement Officer Peter Edwards, Police Chief Eric Prolix, Department of Public Works Superintendent Robert Degrace, Fire Chief Royce Cole, Resident Jan Yaworski, and News Reporter Daniel McClelland.

Call Regular Meeting
To Order Mayor Maroun called the Regular Meeting to order at 6:00 pm.

Pledge Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

ROOST's 2019 Annual Meeting & Winter Social Mayor Maroun announced that ROOST's 2019 Annual Meeting & Winter Social will be hosted tomorrow, January 17, 2019 at the Hotel Saranac from 5:30 – 7:30 pm, RSVP is required.

NYS DOS Assistance Requested Mayor Maroun announced that he spoke with the Town Supervisor Littlefield and they have invited a representative from NYS Department of State to visit to fully explain our options for a study of coterminous or dissolution which would be open to the public. The representative advised they wouldn't be able to accommodate us until early spring.

Letter of Support NC Chamber of Commerce Motion by Trustee LaScala, seconded by Trustee Hollingsworth to approve a letter of support for the North Country Chamber of Commerce to secure funding for NYS Occupational Safety & Health and Education Programming (OSHT&E) as presented. (Carried 3-0)

Governor Cuomo's 2019-20 AIM Funding Cut Next Steps Mayor Maroun advised that in correspondence recently received and announced as part of Governor Cuomo's 2019-20 Executive Budget as proposed the Village of Tupper Lake will see \$72,332 in AIM Funding eliminated from our 2019-20 budget. We will send objection letters to all of our representatives to work with the Governor to reinstate the funding.

Board Minutes Approved Motion by Trustee Hollingsworth, seconded by Trustee LaScala to approve the board minutes from the December 19, 2018 meeting. (Carried 3-0)

Code Enforcement:
Accept December
Monthly Report
Motion by Trustee LaScala seconded by Trustee Hollingsworth to approve the December 2018 Monthly Code Report. (Carried 3-0)

10 Front Street
Removal
Code Enforcement Officer Peter Edwards advised the board that the 10 Front Street structure has been removed and a new driveway installed. In early spring the property owner intends to plant hedges along the property line to shelter the driveway.

16 McFarland Avenue
Removal
Code Enforcement Officer Peter Edwards advised the board that the 16 McFarland Street structure has been removed and he expects the remaining black dirt and seed to be done in the coming days.

Drafted Code Revision
Review
It was noted that the joint efforts of the Village and Town to complete the 2nd version of the rough draft has been completed and their next scheduled meeting is tomorrow at 4:00 pm.

Community
Development:
MOU LWRP w/Village
Of Saranac Lake
Motion by Trustee Hollingsworth, seconded by Trustee LaScala to authorize Mayor Maroun to execute the Regional Waterfront Program Key Project Advancement Memorandum of Understanding for project C1000656 LWRP Grant with the Village of Saranac Lake as proposed. (Carried 3-0)

Police:
Accept December
Monthly Report
Motion by Trustee Hollingsworth, seconded by Trustee LaScala to approve the December 2018 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 3-0)

2017 Ford Explorer
Vehicle Damage
Changes
Chief of Police Eric Proulx advised the board that vehicle 5010 is out of service for transmission work in the Ford garage in Ray Brook and once it is back in service we will then have the 2017 Ford Explorer deer damage repaired at LeRoy's Auto Repair.

Report Software
Programming
Chief of Police Eric Proulx advised the board that Franklin County is working with the three (3) villages in the county to program new software that will manage our police reporting through a \$100,000 grant; he anticipates it to take a month or more to get it off the ground and monthly reports may be interrupted until it is fully implemented.

Fire:
Accept December
Monthly Report
Motion by Trustee LaScala, seconded by Trustee Hollingsworth to approve the December 2018 Monthly Fire Report. (Carried 3-0)

Mini-pumper Sold
West Virginia Co.
Fire Chief Royce Cole advised the board that the department has sold the Mini-pumper to a fire company in West Virginia and it is gone now.

Santa Clara Vehicle
Pump Repaired
Fire Chief Royce Cole advised the board that the pump on the vehicle at Santa Clara has been repaired and pumping fine now. IT is back in full service.

Adirondack Health
Center CO2 Alarm
Fire Chief Royce Cole advised the board that he would like to commend the doctor's and personnel at the AMC Wawbeek Avenue Health Center for following through with evacuation efforts which may have saved lives during a recent CO2 alarm.

DPW:
Charles Bencze
Resignation
Motion by Trustee LaScala, seconded by Trustee Hollingsworth to formally accept the resignation of Mr. Charles Bencze from the position of Heavy Equipment Operator. (Carried 3-0)

Miscellaneous
Update
Department of Public Works Superintendent Robert Degrace advised that they are removing snow and preparing for the storm.
W/WW:
Water Monitor Public
Informational Meeting
Set 1/31/19 6:pm
Water/Wastewater Superintendent Mark Robillard announced that there will be a public informational meeting on the installation of water monitors Thursday, January 31, 2019 at 6:00 pm in the basement of the Goff-Nelson Memorial Library.

Miscellaneous
Update
Water/Wastewater Superintendent Mark Robillard advised that during down time his crews have been working on their dump truck and inside work on their Maddox Lane facility and sheetrock replacement at the main plant on Water Street.

Water Street Property
Owner's Boundary
Questioned
Water/Wastewater Superintendent Mark Robillard advised that he believes a structure built by an adjacent property owner may have been built on the Village's property according to maps he attained from the assessor's office.

Electric:
Write-Off Non-collectable
Account Balances
Code Enforcement Officer Peter Edwards advised he would speak with Nathan Race to determine how to proceed with the structure.
Motion by Trustee Hollingsworth, seconded by Trustee LaScala to authorize the write off of non-collectable account balances currently in collections for deceased and inactive customers totaling \$2,837.87. (Carried 3-0)

Review SEQR EAF
Parts 1, 2 & 3
Municipal Garage
After a thorough review of the SEQR EAF Parts 1, 2 and 3 for our Municipal Electric Garage Replacement Project it was so moved by Trustee Hollingsworth, seconded by Trustee LaScala to approve a resolution after determining said action is classified as an Unlisted Action and hereby designates itself as lead agency for the proposed development herein and the proposed action will not result in any significant adverse environmental impacts. (Carried 3-0)

Release Construction
Doc's for Bid
Motion by Trustee Hollingsworth, seconded by Trustee LaScala to authorize release of the Municipal Electric Garage Construction Documents for the purpose of putting the project out to bid and to advertise accordingly. (Carried 3-0)

Basement Modified
Classroom
Electric Superintendent Marc Staves advised the board that his department has completed a small renovation to the basement of this building for the purpose of creating a small classroom for his monthly training classes including new lighting and drop ceiling.

Unit 8 Back
In Service
Electric Superintendent Marc Staves advised the board that Unit 8 is back in service from Clark's Service Center in Plattsburgh.

Big Tupper Line
Extension In
Progress

Electric Superintendent Marc Staves advised the board that the Big Tupper Line Extension for the WD#3 Water Tank project is almost completed.

No Hydro
Curtailment

Electric Superintendent Marc Staves advised the board that there will be no Hydro Curtailment for water supply this month.

Marc Staves
Retirement
3/29/19

Electric Superintendent Marc Staves advised the board that with mixed emotions he has submitted his NYS Retirement paperwork with an anticipated retirement date of March 29, 2019.

Treasurer:

Approve Warrant

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to approve the January 16, 2019 warrant in the amount of \$217,559.59 for payment of the bills and abstracts for the month of December 2018. (Carried 3-0)

Review Cash
Position

Review the monthly cash position for December 31, 2018.

Enter Executive
Session At 6:45 PM

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to enter into Executive Session at 6:25 pm for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. In addition, to discuss the proposed acquisition, sale or lease of real property. (Carried 3-0)

Exit Executive

Session at 7:30 PM

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to exit Executive Session at 6:49 pm. (Carried 3-0)

Adjournment

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to adjourn at 6:50 pm. (Carried 3-0)

Mary A. Casagrain, Village Clerk/Treasurer