IEEP INSULATION PROGRAM

The Independent Energy Efficiency Program (IEEP) is sponsoring this program to encourage participating municipal utilities' residential electric customers to invest in the comfort and efficiency of their homes. Insulation and air sealing work hand in hand to save energy, money, and to increase the comfort of your home. Annually, each residential electric customer of participating Municipal Electric Utilities is eligible for one (1) incentive payment up to 75% of the cost up to a maximum IEEP incentive of $5,000 of the installation expense incurred. Eligible measures include: **Attic insulation, exterior wall insulation, rim joist insulation, basement crawl space insulation, air sealing, weatherstripping, duct insulation, and ventilation.** All projects must be pre-approved by the IEEP in order to be eligible.

For pre-approval, please submit this completed form, a copy of your electric bill, and a detailed scope of work from your selected insulation contractor clearly listing all work and costs listed separately. The IEEP will return a pre-approval authorization and then the work can commence.

Once the work is completed and to receive your incentive, please submit this form and mail it to the address below along with:

- **This completed and signed form along with your IEEP Pre-approval number.**
- **A detailed copy of your dated invoice or installation contract showing proof of payment.**
- **A copy of your municipal utility electric bill that matches where the work was completed.**

Mail to: IEEP Rebate Program, P.O. Box 2489, Syracuse, New York 13220-2489
or email to IEEPRebates@meua.org
(Please *do not* send this rebate request to your electric utility.)

If you have any questions regarding the program, please contact the IEEP at (833) 239-0164 or IEEPRebates@meua.org.

CUSTOMER INFORMATION:

Customer Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: (_____) _____ Work Phone: (_____) _____

Electric account number: _____ Is this household HEAP eligible? ☐ Yes ☐ No

Contractor Name: _____ Phone: (_____) _____

Contractor City: _____ State: _____ Zip Code: _____

Contractor contact name: _____

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IEEP
Independent Energy Efficiency Program
P.O. Box 2489, Syracuse NY 13220-2489

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INSULATION PROGRAM

IEEP APPROVAL NUMBER *(provided before work begins)*	INCENTIVE AMOUNT	CONTRACTOR	CONTRACTOR PRICE	TOTAL IEEP INCENTIVE
	75% of the cost, up to a maximum of $5,000			

GENERAL TERMS AND CONDITIONS:

1. Incentives are available for municipal electric residential customers installing insulation and air sealing in existing buildings. Measures installed in newly constructed buildings are not eligible for rebates. 1-4 family units are eligible.

2. It is the responsibility of the customer to ensure that all requirements for the rebate are met and that all required documentation is provided. Failure to provide any of the required information will prevent processing of the application.

3. The IEEP may choose to inspect locations to verify project completion, to verify energy savings, or to survey on customer satisfaction. Such inspections will be made at a time convenient to the applicant, with advanced notice to the applicant. Misrepresentation of installation location or measure eligibility may result in forfeiture of the incentive award.

4. The IEEP reserves the right in its sole discretion to terminate or modify this program at any time.

5. One rebate check will be issued to the customer for each approved and completed application. Limit one rebate per customer per year.

6. Installations must be completed in accordance with all laws, codes and other requirements applicable under federal, state and local authority. Insulation contractors must be BPI Gold Star Certified in order to participate. Find contractors at BPI.org. Customer based self-installation projects are not allowed.

7. Customers are responsible for any such tax implications associated with reimbursement. Your electric utility and the IEEP are not responsible for any tax consequences associated with any payments.

8. The customer verifies that they have not received any other incentives from any other state programs for the same measures for which a rebate is being requested in this form.

9. Your electric utility and the IEEP assume no responsibility for performance of materials and material warranty.

10. The materials must be purchased new and installed within your electric utility's service territory within 6 months of IEEP approval date. Rebate applications must also be submitted within 6 months of installation date.

11. The customer relieves the electric utility and IEEP of any and all liability associated with this project.

I, the undersigned, agree to the terms and conditions of this document.

CUSTOMER SIGNATURE: _____ Date (Month/Day/Year): _____

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