

Town of Tupper Lake
Regular Town Board Meeting
Tuesday, April 9, 2024 – 6:00 p.m.

Roll Call: Supervisor Rick Dattola
Councilman Tim Larkin
Councilman John Gillis

Absent: Councilwoman Crystal Boucher
Councilman Rick Donah

Recording Secretary: Mary Kay Strack – Town clerk

Press: Dan McClelland – Tupper Lake Free Press

Supervisor Dattola called the Regular Town Board Meeting to order at 6:00 P.M., opening with the Pledge of Allegiance.

Supervisor Dattola started off the meeting by thanking the first responders, The Wild Center, and the Observatory for the excellent job they did putting on the Eclipses Events. Supervisor Dattola, especially wanted to thank Michelle Clement from ROOST. She did a tremendous job organizing the transportation, signage, and putting information on the website about the eclipse.

Dan McClelland of the Tupper Lake Free Press commented on how well the parking areas and bus transportation helped with the movement of people in and out of the events and around town. He stated that this could be a great model for how the Town of Tupper Lake puts together events.

Councilman Larkin comment on what a great idea it was to get NASA here and Seth McGowan should be thanked for it also.

1.) Establish Agenda:

- Added Samantha Davies going to Town Finance School May 14-15,2024 in Albany.

Councilman Larkin made a motion to approve Samantha Davies Town of Tupper Lake Accountant to attend Town Finance School in Albany from May 14-15, 2024.

Seconded by Councilman Gillis

All Board Members Voted Aye 3/0 Dattola, Larkin, Gillis

Absent Boucher, Donah

2.) Personal Appearance

No personal appearance

3.) Public Comment

No Public Comment

4.) Approve Meeting Minutes for March 11 & 20, 2024

The Town Clerk provided a drafted copy of the meeting minutes dated March 11, 2024 & March 20, 2024, for approval.

Councilman Gillis made a motion to approve the meeting minutes dated March 11 & 20, 2024 as written.

Seconded by Councilman Larkin

All Board Members Voted Aye 3/0 Dattola, Larkin, Gillis

Absent Boucher, Donah

5.) Approve Abstract of Audited Vouchers

Abstract #4

Vouchers # 2024-0220 to 2024-0293

Fund		Prepaid/Debit	Unpaid	Total
General	200.01	\$3,144.33	\$17,792.78	\$20,937.11
General B	200.02	\$32.45	\$1,000.12	\$1032.57
Highway	200.03	\$107.75	\$10,578.95	\$10,686.70
Highway Outside	200.04	\$21.85		\$21.85
Capital Projects	200.05			
Fire District	200.06			
Sewer #1	200.07		\$1,995.83	\$1,995.83
Sewer #5	200.10		\$174.69	\$174.69
Sewer #17	200.15	\$753.18	\$14.00	\$767.18
Sewer #17-1	200.16		\$470.06	\$470.06
Sewer #17-2	200.17		\$154.16	\$154.16
Sewer #23	200.19		\$1,810.11	\$1,810.11
Water #1	200.20		\$1,308.25	\$1,308.25
Water #3	200.21		\$286.48	\$286.48
Moody Lighting	200.31		\$522.12	\$522.12
Recreation Events	200.34		\$1000.00	\$1000.00
Total For Abstract		\$4,059.56	\$37,107.55	\$41,167.11

Motion to approve Abstract # 4 of Audited Vouchers in the amount of \$41,167.11 as submitted was made by Councilman Larkin.

Seconded by Councilman Gillis

All Board Members Voted Aye 3/0 Dattola, Larkin, Gillis

Absent Boucher, Donah

6.) Approve Monthly Department Reports:

Little Wolf Beach & Campground

~70% booked for the season, permit renewal has been submitted, as well as permit/notice to DOT to add 2-RV (one for daily/weekly rental and one for Caretaker's discretion ONLY), 2- Primitive Camper Van, 2- Tent sites.

Youth Activities

TL Youth Nordic Ski Program has received a donation from Woodmen Life to assist with equipment needs for the ever-expanding program.

Tupper Tumbling will wrap up its Spring session on Sat. April 13th. We are hoping to find and train another instructor to join Miss Mallory for our Fall session and beyond.

Eclipse themed PJ Movie Matinee and Paint n' Skip classes were sparsely attended, due in part to family vacations and the unexpected snowstorm. Those who did attend, however, were grateful to have something available to them during the 2-week long school break.

Baseball/Softball registrations for ages 8y+ will begin on April 15th. Tball and Coach Pitch registrations are scheduled in Late May/Early June with the rest of the summer sports. Day Camp registration deadline June 1st.

Events/Other

On March 13, we hosted a student from the high school as part of their Shadow Day experience. Junior Mary Becker was given a glimpse into the day-to-day operations within the Rec. Dept. She assisted with post-brewski inventory, and was given a tour of the main offices, Maddox Hall, and some of our storage areas. She was also able to observe our planning process for several youth activities schedules/calendars.

Total Eclipse of the Heart Adult Prom was a success! We were able to raise about \$1500.00 to assist with Day Camp transportation costs. We brought in couples from Vermont, New Jersey, Watertown, Lisbon and more who drove here in the snowstorm to show support for the event and the cause! We would like to extend a special thanks to the following people for making this possible: Mary Kay Strack, Brent Cook, Raquette River Brewing, Night School & Leon Jessie, Magnus & Fusion Street Crew, Cabin Fever, Spruce & Hemlock, Courtney Carey, Katelyn Drasye, AmeriCorps Volunteers, Laurie Fuller, Jessica Eggsware, Kathy Savage, Santa & Elves, Brooke Bell, Jessica Vaillancourt, Lisa Reed, Pam Arsenault, Birch Boys, KW Ranch, Vicki Hubbard, and MAC's SafeRide!

Eclipse- We have contracted with Boyer Septic to have 50 porta-johns placed in various viewing/parking locations around Town to accommodate the influx of guests staying in town this weekend. There will also be about 25 trash cans placed and a large dumpster on site at LPQ, to help alleviate the strain on the Village during this event.

Stay tuned next month for an update on Tinman, Field Day, summer staffing and event fencing.

7.) Committee Reports

Councilman Gillis report that they are making the transition from Cross County Skiing to Golf season. He is just waiting for the garage to empty at the golf course so he can put away the groomer and other equipment they use for on the cross-country ski trails.

Councilman Larkin reported that the employees for the golf course will start April 15, 2024. Councilman Larkin updated the board on Little Wolf Dam project. The Adirondack Park Association sent back a non-jurisdictional letter to the Town of Tupper Lake. The Department of Conversation sent the application for the permit back with a few questions that needed to be answered and stated that the project cannot start until after June 30th due to the spawning season of the warm water fish. The project will not start until after Labor Day due to Little Wolf Beach and Campground being open for the season July 1st. Councilman Larkin also updated the Town Board on the bids for Setting Pole Dam repair project. Only one bid was received for the Engineering of the Setting Pole dam repairs from LaBella. The Board will review the Engineering report.

8.) Old Business

Councilman Larkin went over the bids for Ultra – Low sulfur Diesel, 87 & 91 Octane Gasoline, and Propane for the Highway Department and Maddox Hall. Two bids were received from Mx Fuels and Adirondack Energy Products Inc. The quote was just a few pennies difference between the two companies. The bid was awarded to Adirondack Energy Product Inc., which is the company that the Highway Department is already receiving services from.

Supervisor Dattola stated that Councilwoman Boucher has drafted a letter for the sewer districts about the grinder pumps, he would like to wait until Councilwoman Boucher gets back to discuss the new sewer letter. Supervisor Dattola discussed the option of postcards because it is expensive to send out letters.

9.) Approve Brewski Budget for 2025

BrewSki Budget 2024

Expenses

Cups

\$3,036.00 Revenue

Registrations

\$36,000.00

Lanyards \$1,840.00

ADK Frontier \$1,500.00

Bracelets \$420.00

Roberts Sports \$500.00

Carabiners \$150.00

Day of cash sales \$3,140.00

Boyer Septic \$0.00

QR Merch \$1,405.00

Trudeau Septic \$900.00

no invoice yet 50/50 \$1,226.00

Brewers \$7,200.00

Meal gift cards \$0.00

NYS Liquor Auth \$36.00 Total: \$43,771.00

Hoodies \$5,036.00

Shirts \$1,710.00

High Peaks Cyclery \$600.00

Bank Cash \$200.00

MACs Donation \$500.00

Youth Ski Donation \$500.00

Ski Trail Donation \$7,500.00

Total: \$29,628.00

\$22,293.00 before donations

Potential Profit: \$14,143.00

Wish list 2025

5 jet sleds
pole banners!
signage
QR codes

bump to 1500 tickets?
20-25 breweries?
parking shuttle
no outside alcohol past registration tent
platter of wraps/subs
fencing for paths to direct foot traffic
Radios are a must!
more vested volunteers/parking control

Councilman Gillis made a motion to approve the tentative 2024 Brewski Budget

Seconded by Councilman Larkin
All Board Members Voted AYE 3/0 Dattola, Larkin, Gillis
Absent Boucher, Donah

10.) Approve Advertisement for Bid for Maddox Hall Roof Repair

Notice to Bidders

Please take notice, that the Town Board of the Town of Tupper Lake has authorized and directed the Town Clerk to advertise for sealed bids for contractor replace shingles on south side of the building over original building (church) for the Town owned Aaron Maddox Hall located at 179 Demars Blvd. Said bids are returnable on or before May 10th at 12:00 PM, prevailing time at the Town Hall, 120 Demars Blvd., Tupper Lake, New York 12986, at which time any and all bids will be publicly opened and read aloud.

The contract specifications can be picked up at the Town Hall between the hours of 8:30 a.m. – 4:00 p.m., Monday through Friday in the Town Clerk’s Office or may be requested by contacting the Town Clerk at 519-359-9261 or by email at clerk@townoftupperlake.com

The envelope containing the proposal shall be addressed to Mary Kay Strack, Town Clerk Town of Tupper Lake, 120 Demars Blvd., Tupper Lake, NY 12986 and shall be clearly marked on the outside “BID FOR ROOF REPAIR AT AARON MADDUX HALL”.

The Town of Tupper Lake reserves the right to reject any or all bids and to waive any informalities in the bids received.

By Order of the Town of Tupper Lake:
Mary Kay Strack, Town Clerk

Town of Tupper Lake bid Proposal for The Aaron Maddox Building located

at 179 Demars Blvd.

Replace shingles on the south side of the building over the original building (church).

The Contractor must make an appointment with The Town Code Enforcement Officer, Peter Edwards, to visit the site. (518) 637-2714

- Strip roof and haul refuse to Tupper Lake Transfer Station
- Ice and Water Shield each valley.
- Use synthetic felt under roof shingles.
- Use 30-year GAF Shingles to match existing roof (or equal)
- Replace drip edge.
- Paint Fascia (1 coat primer, 2 coats paint) or wrap in metal.

Councilman Gillis asked if there would be any language in the bid if there needs to be added repairs or changes to the repairs on the scope of work?

Supervisor Dattola said there would have to be a change order to repair anything extra that they find that needs to be done or changed.

Councilman Gillis wanted kick flashing done along one of the windows to help move the water away from the window.

Councilman Larkin made a motion to approve the advertisement for bids to repair the Maddox Hall Roof.

Seconded by Councilman Gillis

All Board Members voted AYE 3/0 Dattola, Larkin, Gillis

Absent Boucher, Donah

11.) Approve Jessica Eggsware as Fair Housing Officer

RESOLUTION # 16 /2024

Fair Housing Officer

Councilman John Gillis moved, and Councilman Tim Larkin seconded that

WHEREAS, The Town of Tupper Lake has been awarded a Community Development Block Grant (CDBG); and

WHEREAS, the NYS Office of Housing and Community Renewal requires that the Town of Tupper Lake designate a Fair Housing Officer who is familiar with the Fair Housing regulations to be the primary point of contact for all Fair Housing related issues;

NOW, THEREFORE, BE IT RESOLVED that Jessica Eggsware, Assessor of the Town of Tupper Lake, is hereby designated as the Fair Housing Officer for the Town of Tupper Lake.

Motion: Councilman John Gillis

Seconded: Tim Larkin

Carried: 3/0 Dattola, Larkin, Gillis

Absent: Councilwoman Crystal Boucher, Councilman Rick Donah

Mary Kay Strack – Town Clerk

Councilman Gillis made a motion to approve Jessica Eggsware, Town Assessor becoming the Fair Housing Officer for the Town of Tupper Lake.

Seconded by Councilman Larkin

All Town Board Members voted Aye 3/0 Dattola, Larkin, Gillis

Absent Boucher, Donah

12.) Approve the Recreation Department taking over the Turkey Trot with Kiwanis

Councilman Gillis made that motion to approve the Recreation Department running the Turkey Trot with Kiwanis.

Seconded by Councilman Larkin

All Town Board Members voted Aye 3/0 Dattola, Larkin, Gillis

Absent Boucher, Donah

13.) Approve Porkbusters BBQ as Food Vendor for Tinman 2024

Porkbusters BBQ was the only food vendor that submitted a bid.

Councilman Gillis stated that this year there will not be a blanket number for food, it will be done on a ticketed system, so the Tinman is paying for actual meals served. In the years past they have been overpaying for food. This will help with the budget of Tinman and help it to become profitable.

14.) Approve Zoning Board of Appeals and Planning Board to attend Adirondack Planning Forum in Saranac Lake, April 24 & 25, 2024.

Councilman Gillis made a motion to approve Jesscia Eggsware Town Assessor, Jan Yaworski, David St. Ogne, and Andrew Chary to attend the Adirondack Planning Forum training.

Seconded by Councilman Larkin

All Town Board Members voted Aye 3/0 Dattola, Larkin, Gillis

Absent Boucher, Donah

15.) Discuss Fencing Quotes for the Recreational Department

Laura LaBarge - Recreation Director provided 3 quotes for mesh fencing from Scrimlite Mesh Fencing, Kassmo Products, and Impact Instant Company to the Town Board for review. Laura LaBarge recommended MPA Event Graphics company for the purchasing of the fencing for Towns Events at \$6985.62 for 40 50FT rolls of mesh fencing.

Councilman Gillis made a motion to approve Laura LaBarge the Recreation Director, to purchase the mesh fencing from MPA Event Graphics.

Seconded by Councilman Larkin

All Town Board Members voted Aye 3/0 Dattola, Larkin, Gillis

Absent Boucher, Donah

16.) Executive Session

Contractual – personnel

Councilman Gillis made a motion to go into Executive session for contractual – personnel @ 6:30 p.m.

Seconded by Councilman Larkin

All Town Board Members voted Aye 3/0 Dattola, Larkin, Gillis

Absent Boucher, Donah

Councilman Gillis made a motion to come out of executive session at 6:40 pm

Seconded by Councilman Larkin

All Town Board Members voted Aye 3/0 Dattola, Larkin, Gillis

Absent Boucher, Donah

17.) Adjourn

Councilman Larkin made a motion to adjourn the regular town board meeting at

6:41p.m.

Seconded by Councilman Gillis

All Town Board Members voted Aye 3/0 Dattola, Larkin, Gillis

Absent Boucher, Donah

Mary Kay Strack – Town Clerk

DRAFT