

Patricia S. Littlefield  
Town Supervisor  
(518) 359-3981  
(518) 359-2634 FAX



Laurie J. Fuller  
Town Clerk  
(518) 359-9261  
(518) 359-2634 FAX

**Town Board Members**  
John Quinn  
Michael Dechene  
Tracy Luton  
Mary Fontana

120 DEMARS BLVD  
TUPPER LAKE, NY 12986

**William Dechene**  
Highway Superintendent  
(518) 359-3981  
(518) 359-8193 FAX

**Hon. Leonard F. Young, II**  
Town Justice  
(518) 359-9278  
(518) 359-8765 FAX

**APPLICATION FOR PUBLIC RECORDS**

**Date:** \_\_\_\_\_

**To: Laurie J. Fuller, Records Access Officer**

**All requests** are to be made in writing, during regular business hours, at the Town offices.

**All legal written requests** shall be considered, and answered within five working days. Either the record will be available, or if the request cannot be complied with, a written acknowledgement will be given stating the reason therefore.

**Copies of information** obtained are to be paid for at the rate of .25 cents per sheet copied.

I wish to inspect the following records(s): (Identify records you are interested in as clearly as possible.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

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**For office use only**

Approved  
Date: \_\_\_\_\_ Time: \_\_\_\_\_

Photocopies: \_\_\_\_\_ Charge: \_\_\_\_\_