Village of Tupper Lake
Board of Trustees
Minutes

Date:	Wednesday, September 19, 2018
Location:	Board Room
Meeting:	Regular Monthly 6:00-7:56 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees David Maroun, Leon LeBlanc, Ronald LaScala, Clint Hollingsworth and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Electric Superintendent Marc Staves, Water/Wastewater Superintendent Mark Robillard, Department of Public Works Superintendent Robert Degrace, Police Chief Eric Proulx, Residents Mark Dewyea, Mercy Living Center Administrator Madeline Tolliver and News Reporters Aaron Cerbone and Daniel McClelland.

Call Regular Meeting To Order

Mayor Maroun called the Regular Meeting to order at 6:00 pm.

Pledge

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Public comment Mark Dewyea

Mr. Mark Dewyea plead with the Village Board to cover the expenses incurred to his dog "Jackson Brown" caused by a loose dog because it was in the Village's custody when it escaped and viciously attached his little dog on his property.

Several members of the board sympathized with Mr. Dewyea and advised they would check with our attorney to see if we could get NYMIR to reconsider his claim.

Trustee Hollingsworth disclosed for the record that Mr. Dewyea is a friend and employer of Mr. Dewyea.

Franklin County Adult Protective Services Thank You

Mayor Maroun advised that he received a thank you from the Franklin County Adult Protective Services Department for their assistance in an aggravated animal cruelty case; Officers Vaillancourt and Kennedy were acknowledged.

Madeline Tolliver Emergency Preparedness Drill Discussion

Ms. Madeline Tolliver the Mercy Living Center Administrator invited the Village and their department to an Emergency Preparedness Table Top Drill discussion next month and a more definitive date will forthcoming.

Cliff Avenue Antique Classic Car Show

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to authorize the closure of Cliff Avenue for Bid Tupper Brewing to host an "Antique/Classic Car Show" Sunday, September 23, 2018 from 2:00 – 5:00 pm. (Carried 5-0)

STOP Domestic Violence Awareness Month

Mayor Maroun acknowledged that the month of October is STOP Domestic Violence Awareness month and Ms. Kellie Savage is the safe dwelling coordinator for STOP Domestic Violence and she has invited the community to a Survivor's Walk event September 25, 2018 at the Ivy Terrace beginning at 7: pm where they will have a luminary's testimonial walk.

Adirondack Association of Towns & Village Support	Motion by Trustee LaScala, seconded by Trustee Maroun to authorize our annual local support for the Adirondack Association of Towns & Village in the amount of a $300.00 stipend for their advocacy on our part in representing the interests of the local government of the Adirondacks. (Carried 5-0)
Board Minutes Approved	Motion by Trustee Hollingsworth, seconded by Trustee LaScala to approve the board minutes from August 15, 2018. (Carried 5-0)
Code Enforcement: Accept August Monthly Report	Motion by Trustee LaScala seconded by Trustee Hollingsworth to approve the August 2018 Monthly Code Report. (Carried 5-0)
16 McFarland Avenue Bid & Walk Through	It was noted that the 16 McFarland Avenue asbestos abatement and demolition bid has been posted for October 6, 2018 with a mandatory bidder walk through this Friday, September 21, 2018.
156 Park Street Progress	It was noted that the 156 Park Street property recently changed hands and progress with be forthcoming with its proposed repairs.
Police: Accept August Monthly Report	Motion by Trustee LaScala, seconded by Trustee LeBlanc to approve the August 2018 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 4-0)
Re-apply Waiver Sgt. Carmichael	Motion by Trustee Hollingsworth, seconded by Trustee LaScala to reapply for Sergeant Geoffrey Carmichael's Civil Service Retirement Waiver. (Carried 5-0)
Fire: Accept August Monthly Report	Motion by Trustee LaScala, seconded by Trustee Maroun to approve the August 2018 Monthly Fire Report. (Carried 5-0)
Fire Safety Prevention Education Week	It was noted that Fire Safety Prevention Education will be held the week of October 8, 2018 for the local schools.
Insurance Requirement For FD Volunteers	Mayor Maroun announced that a new bill is expected to be approved that will require the Village to provide the Volunteer Fire Department Members with cancer insurance. The premiums are expected to be under $200 per interior member.
DPW: Balsam Street Review Full LEAF Part 1, 2 & 3	As part of the Village Board's due diligence in support of the proposed action by the Village Board to discontinue ownership of the developed and undeveloped portions of Balsam Street on the south side of NY Route 3 the board reviewed the full LEAF Part 1, 2 & 3 as prepared by Mr. Kurt Bedore.
Balsam Street Unlisted Actions W/Negative Declarations	Motion by Trustee Maroun, seconded by Trustee LeBlanc concurring that the Village's SEQRA determination is that these two actions are UNLISTED with NEGATIVE DECLARATIONS with no further action required except as listed in the beginning of Part 1 related to coordination with the APA. We do not anticipate any adversarial inputs from the APA as this is primarily an Administrative/ APA Class B Planning action on the Village's part with the benefit that it will lower its O&M burden and potentially

increase the tax base via a future purchase. (Carried 4-1, Trustee Hollingsworth "Abstain")

Balsam Street Discontinuance

Motion by Trustee LaScala, seconded by Trustee Maroun to support the conditional discontinuance of the developed and undeveloped portions of Balsam Street on the south side of NY Route 3 contingent upon a response from the APA as to jurisdiction and update the official village map accordingly. (Carried 4-1, Trustee Hollingsworth "Abstain")

Municipal Park Roof Replacement to Start

Department of Public Works Superintendent Robert Degrace noted that the roofing contractor will begin the roof replacements this coming Monday if the weather cooperates.

Front & Arden Street Ready

Department of Public Works Superintendent Robert Degrace advised that Front and Arden Street will be ready later this week for blacktopping once 100 feet of sidewalk is installed and completed.

Paving Schedule Delay

Department of Public Works Superintendent Robert Degrace advised we are currently locked out of Upstone until the NYS is finished with their resurfacing job on the NY Route 3 to Plattsburgh.

2006 Chevy Plow Truck Replacement

Department of Public Works Superintendent Robert Degrace discussed the replacement of a 2006 Chevy Plow Truck that does not pass inspection, the frame is bad and it has over 150,000 miles.

Motion by Trustee LaScala, seconded by Trustee LeBlanc to replace the 2006 Chevy Truck with a new straight cab, 2500 or F250 comp from state contract. (Carried 5-0)

Landscaping Bid Award – Land Pro

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to award the Bandshell Landscape Supply and Installation Bid to Land Pro Landscape Construction in the amount of $106,985.00, they were the sole bidder. (Carried 5-0)

W/WW: Water Monitors Discussion

Mayor Maroun took a moment to discuss at length a condition of our water permit renewal that the NYS DEC will be requiring us to implement a plan to install water meters in each home for water monitoring purposes. We are researching alternatives to finance the new mandate and expect to devise a plan for their approval soon.

Change Orders Water Base Approval

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to approve change orders as follows for our base water project:
Change Order 1-5 North Country Contractors +$15,000
Change Order 3-2 Hyde-Stone Mechanical Contr. +$25,074.11
Change Order 4-2 Weydman Electric +$22,960.90
(Carried 5-0)

Change Orders WD#3 Approval

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to approve the following change order for WD#3 projects:
Change Order 1-C North Country Contractors +$78,780.00
(Carried 5-0)

NYRWA Hold Harmless

Motion by Trustee LaScala, seconded by Trustee Maroun to authorize Mayor Maroun to sign a hold harmless clause with the New York Rural Water Association in connection with our I&I Study Smoke Testing to be completed the second week of October. (Carried 5-0)

NYS EFC
CWSRF Closing — It was noted that the Village will be closing with NYS Environmental Facilities Corporation for our Wastewater Improvement Project on September 27, 2018.

Hydrant Flushing Completion — It was noted that the Village will complete their annual hydrant flushing sometime tomorrow, the hydrants were quite clean.

Electric:
EV Charging Station Completed — Electric Superintendent Marc Staves advised that the EV Charging Station were up and running and they received a nice press release with the Wild Center's activation. He publicly thanked the Merrill family from Big Wolf for lending us their vehicles for testing each of the charging station.

Tree Trimming & Removal Update — Electric Superintendent Marc Staves advised that the Tree Trimming and Removal project is moving along nicely and the right of way work is clean and neat.

Kaine Favro Resignation Accepted — Motion by Trustee Hollingsworth, seconded by Trustee Maroun to formally accept the resignation of Mr. Kaine Favro from the position of Electric Line Helper effective September 11, 2018. (Carried 5-0)

Accounting Seminar Approval — Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc to authorize attendance at the annual MEUA Accounting Seminar in Syracuse October 10 & 11, 2018 by Marc Staves, Matt Harris, Jackie St. Louis and Mary Casagrain to include registration, lodging and meals. (Carried 5-0)

Auditor's Visit 9/24-9/28 — It was noted that our auditors will be visiting from BST the week of September 24-28, 2018 to prepare our annual NYPA Report and NYS Comptroller's AUD Report for Fiscal Year End May 31, 2018.

Treasurer:
Approve Warrant — Motion by Trustee LaScala, seconded by Trustee Maroun to approve the September 19, 2018 warrant in the amount of $687,601.33 for payment of the bills and abstracts for the month of August 2018. (Carried 5-0)

Review Cash Position — Review the monthly cash position for August 31, 2018.

Professional Services Agreement KB Engineering & Consulting, PLLC — Motion by Trustee Maroun, seconded by Trustee LeBlanc to authorize Mayor Maroun to execute a professional services agreement with KB Engineering & Consulting, PLLC as proposed in the event we need to additionally utilize his firm going forward. (Carried 5-0)

Enter Executive Session — Motion by Trustee LaScala, seconded by Trustee Hollingsworth to enter into Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation at 7:08 pm. (Carried 5-0)

Water/Wastewater Helper Benjamin V. Casagrain Hired — Motion by Trustee LaScala, seconded by Trustee LeBlanc to formally appoint Mr. Benjamin V. Casagrain to the vacant position

of Water/Wastewater Helper effective September 20, 2018. (Carried 5-0)

Special Meeting Set 9/27/18 9:am

It was noted that a special meeting would be set up for September 27, 2018 at 9:00 am to discuss personnel issues with the Electric Department management.

Exit Executive Session

Motion by Trustee LeBlanc, seconded by Trustee Maroun to exit Executive Session at 7:55 pm. (Carried 5-0)

Adjournment

Motion by Trustee LeBlanc, seconded by Trustee Hollingsworth to adjourn at 7:56 pm. (Carried 5-0)

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Mary A. Casagrain, Village Clerk/Treasurer