Village of Tupper Lake
Board of Trustees
Minutes

Date: Monday, July 21, 2014
Location: Board Room
Meeting: Regular 6:00-8:30 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Richard Donah, Thomas Snyder, David Maroun, Leon LeBlanc and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Electric Superintendent John Bouck, Department of Public Works Superintendent Michael Sparks, Code Enforcement Officer Peter Edwards, Fire Chief Carl Steffen, Volunteer Fire Department Member Tina Arsenault, Girl Scout Troop Leaders Wendy Moeller and Nancy Smith, Girl Scout Troop members Isabelle Stallhammer, Jenna Switzer, Libby Gillis, parent Lisa Gillis, Residents Ronald LaScala, Eric Shaheen, Gerald Fletcher and News Reporters Mary Peryea and Shaun Kittle.

Call Regular Meeting To Order

Mayor Maroun called the Regular Meeting to order and established the agenda at 6:00 pm.

Pledge

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

Girl Scout Daffodil Bulb Fund Raiser

Girl Scout Troop Leaders Mrs. Wendy Moeller and Mrs. Nancy Smith along with a troop of girl scouts were present to address the Village Board with a petition to sponsor a daffodil bulb fund raiser for this coming spring. The fund raiser would help beautify the community and also help them offset the cost of Girl Scout camp. They asked for the Village's blessing for the project and welcomed consideration of some targeted areas in which to plant the daffodil bulbs.

Mayor Maroun thanked them for a wonderful presentation and advised they would discuss it as a board and get back to them with some recommendations.

Public Comment Period:

Eric Shaheen

Mr. Eric Shaheen asked where the Village is with the Emergency Services Building project.

Mayor Maroun gave a brief overview of the progress thus far and that the rebar and steel have been ordered, they are expected to be delivered in the coming weeks. He added that the Franklin County Highway Department assisted us and other townships to dig the site down to the hard pan to help save the community some of the cost.

Gerald Fletcher

Mr. Gerald Fletcher asked Mayor Maroun how receptive the Town of Tupper Lake has been through this process.

Mayor Maroun explained he expects to meet with the Town of Tupper Lake Board in the coming month and he outlined the cost per $1,000 based on a borrowing of $3.2 million and gave a brief overview of the bids received and held by the bidders from last fall.

Get Fit with Brit	Motion by Trustee Snyder, seconded by Trustee LeBlanc to authorize "Get Fit with Brit" Mrs. Britni Casagrain to utilize the Washington Street Park field on Friday evenings from 6:00 to 8:00 pm to sponsor a Personal Training Boot Camp session beginning on July 11, 2014 till August 29, 2014. (Carried 5-0)
Zumba & Insanity Park Use	Motion by Trustee Snyder, seconded by Trustee LeBlanc to authorize Zumba Instructor Darcy Robillard and Insanity Instructor Brian Bennett to host their exercise classes in the Municipal Pavilion and adjoining field the week of August 4-8, 2014 due to the unavailability of the HGA from 5:00 to 7:30 pm. (Carried 5-0)
Zombie Walk	Motion by Trustee Maroun, seconded by Trustee Snyder to give the Town of Tupper Lake Recreation Director permission to utilize the Municipal Park on October 11, 2014 from 6:00 pm to 11:00 pm to host the 1st ever Zombie Walk with games, music, contests and "Zombie Maze." (Carried 5-0)
Relay for Life 5K Run/Walk	Motion by Trustee Donah, seconded by Trustee Snyder to authorize use of the Washington Street Park by the Relay for Life of Tupper Lake to host a 5K walk/run on October 25, 2014 from 8:00 am to 1:00 pm. (Carried 5-0)
NYS DOT Projected Betterments	The Village Board briefly reviewed the July 8, 2014 betterment cost share estimates for the Water, Sewer and Ornamental Lighting which totals approximately $490,000 plus contingencies the betterment cost share for the Village would be close to $650,000.
NYS DOT Advanced Payment Resolutions	Motion by Trustee Donah, seconded by Trustee Snyder to formally approve three (3) separate resolutions ratifying an agreement for advanced payment for portions of municipal property that will be impacted during the NYS DOT Route 3 & 30 Reconstruction Project as specified as 129 Park Street, 17 Demars Blvd., and 124 Park Street. (Carried 5-0)
Approve Minutes	Motion by Trustee Donah, seconded by Trustee Snyder to approve the Board Minutes from June 17 and June 25, 2014. (Carried 5-0)
Code: Accept June Report	Motion by Trustee Donah, seconded by Trustee Snyder to approve the June 2014 Monthly Code Report. (Carried 5-0)
Bima's Pizzeria & Deli, LLC 30-day Waiver	Motion by Trustee Snyder, seconded by Trustee Donah to formally approve a waiver of a 30-day notice requirement for Bima's Pizzeria & Deli, LLC for a wine and beer license. (Carried 5-0)
Misc. Updates	Code Enforcement Officer Peter Edwards advised that the new Aubuchon Hardware will be installing sidewalks and black topping in the coming weeks along with a new sign. In addition new drainage will be installed tying into the Village's piping in the municipal park.
James Beausoliel Cleanup	It was noted that property owner Mr. James Beausoliel has until July 20, 2014 to comply or he will be given a notice to appear before Justice Delair for a violation against the property maintenance code.
Police: Accept June Report	Motion by Trustee Snyder, seconded by Trustee LeBlanc to approve the June 2014 Monthly Police Report. (Carried 5-0)

TL Chamber of Commerce Donation	Motion by Trustee Donah, seconded by Trustee Maroun to formally accept a donation from the Tupper Lake Chamber of Commerce for our assistance with this year's traffic control for the Tinman Triathlon in the amount of $150.00. (Carried 5-0)
Abandoned Bicycle Bid	Motion by Trustee LeBlanc, seconded by Trustee Maroun to formally accept a bid of $5.00 for the lot of abandoned bicycles submitted by Mr. Rodney Denue. (Carried 5-0)
NYS JCAP Grant	Motion by Trustee LeBlanc, seconded by Trustee Donah to formally approve resolution #072114A approving submission of a resolution for consideration of a Justice Court Assistance Program (JCAP) Grant as follows: Resolution #072114A WHEREAS, the Town and Village justice courts need be refurbished and/or rebuilt; and WHEREAS, there are funds available in the maximum amount of $30,000 available to the Village and another $30,000 maximum available to the Town from the Justice Court Assistance Program (JCAP); and WHEREAS, the Village is building an emergency services building that will house the police department and by locating a new justice court in that building for the Town and Village will facilitate arraignments and the process of justice; NOW THEREFORE, BE IT RESOLVED, the Village of Tupper Lake and the Town of Tupper Lake authorize the application for JCAP funding to construct a new justice court for the Village and Town in the total maximum amount combined of $60,000. (Carried 5-0)
Fire: Accept June Report	Motion by Trustee Donah, seconded by Trustee Snyder to approve the June 2014 Monthly Report. (Carried 5-0)
Smoke Training Discussion	Reminder that the Village Municipal Office Building will be used as a training exercise on Saturday, August 9, 2014 between the hours of 8:00 am to 10:00 am.
Summer Events Update	The Chicken BBQ and Block Dance were a success. The Annual Firemen's Golf Tournament will be August 2, 2014 and a Children's Day towards the end of August.
"Wolf Stock" Bus Discussion	The Village Board discussed at length the feasibility of providing organizers of "Wolf Stock" busing services from the Municipal Park parking lot to the Little Wolf Beach on July 26, 2014 from 10:00 am to 10:00 pm. Board members talked about liability concerns and the bus being used for non-volunteer fire department functions. Mayor Maroun stated he would follow-up with the Franklin County Transportation to see if a bus could be chartered for this event.
Trustee Donah DWI Check Point Apology	Trustee Donah took a comment to apologize to the community for comments made at last months meeting concerning NYS Troopers conducting DWI Check Points.

Eagle Island Boat Storage

Fire Chief Carl Steffen advised the board that they have made arrangements with the Eagle Island Girl Scout Camp to store the Upper Saranac Lake Association's boat at their dock and to access the lake from there.

Upper Saranac Lake Meeting Update

Fire Chief Carl Steffen reported that on Woodsmen Weekend he and members of the department visited the Upper Saranac Lake Association's board meeting to give them a brief update and answer questions.

Jaws of Life Serviced

Fire Chief Carl Steffen reported that the Jaws of Life has been serviced.

DPW:
Little Logger Improvements

It was noted that the Mushroom Toppers at the Little Logger Park were damaged last week due to flaws in their design. They have been removed and Bears Playground will be replacing them at their cost in the coming weeks.

Grass Areas

It was noted that the grass isn't taking around the sliding hill, sod will be picked up on Friday, July 25, 2015 and installed ½ of the hill at a time. In addition the stairs to the slide will be looked at closely by Bears Playground and changed to make them safer.

Water/Wastewater:
Lake/Wawbeek Ave. Pre-construction Meeting

It was noted that there will be a pre-construction meeting on Wednesday, July 23, 2014 for the Lake and Wawbeek Avenue Utility Improvements project. We would like to request a scope change request from Starks Gravel & Excavating Inc. to install additional sewer mains along the mid portion of Wawbeek Avenue from Park Street to Lake Street due to the deep excavations that exceed 10ft.

Appoint Ryan Skiff W/WW Helper

Motion by Trustee Snyder, seconded by Trustee Maroun to appoint Mr. Ryan Skiff to the position of Water/Wastewater Helper effective August 4, 2014 to replace soon to be retired Mr. Gary Drasye. (Carried 5-0)

Pine Street Bid No Bidders

It was noted that we received no bid for the Pine Street Manhole Project. It was noted that Water/Wastewater Superintendent Mark Robillard had delaying the bids due to no bidders back in June. He is worried we will not be able to repair the manhole in this construction season and was going to reach out to contractors for bids in the coming week and would report at next month's meeting.

Electric:
Electric Curtailment

There will be no reduction in firm hydro energy sales for the month of August 1-31, 2014.

MEUA Annual Meeting Resolution

Motion by Trustee Snyder, seconded by Trustee Maroun to formally approve the following resolution designating John T. Bouck as our voting delegate at this year's annual MEUA Meeting as follows:

RESOLUTION

WHEREAS, the Electric Superintendent John T. Bouck of the Village of Tupper Lake, New York is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Annual Conference of the Municipal Electric Utilities Association of New York State has been called on September 9, 10, 11, and 12, 2014, to be held at The Inn on Lake, 770 South Main Street, Canandaigua, New York, and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that John T. Bouck be and is hereby designated as the accredited delegate of the Village of Tupper Lake, New York.

I certify that the Board of Trustees of the Village adopted this resolution Tupper Lake, New York on the 21st day of July 2014.

_____
Signature

_____
Title
(Carried 5-0)

Discharge Balance Deceased Customer

Motion by Trustee Snyder, seconded by Trustee Maroun to discharge an electric account balance in the amount of $94.61 for a deceased customer. (Carried 5-0)

Tennis Court LED Lighting Added

Electric Superintendent John Bouck announced that his department has recently installed LED Lighting for the Village's Tennis Courts.

Treasurer: Approve Warrants

Motion by Trustee Snyder, seconded by Trustee Donah to approve the July 21, 2014 warrant in the amount of $224,971.35 for payment of the bills and abstracts as of June 30, 2014. (Carried 5-0)

Review Cash Position

Review the monthly cash position for June 30, 2014.

Credit Card Use Policy

Motion by Trustee Donah, seconded by Trustee Snyder to formally approve a Credit Card Use Policy as proposed for the Village of Tupper Lake. (Carried 5-0)

Enter Executive Session

Motion by Trustee LeBlanc, seconded by Trustee Maroun to enter Executive Session at 7:15 pm to discuss proposed, pending or current litigation and to also discuss the employment history of potential employee. (Carried 5-0)

Exit Executive Session

Motion by Trustee Snyder, seconded by Trustee LeBlanc to Exit Executive Session at 8:29 pm. (Carried 5-0)

Adjournment

Motion by Trustee Snyder, seconded by Trustee LeBlanc to adjourn at 8:30 PM. (Carried 5-0)

_____
Mary A. Casagrain, Village Clerk/Treasurer