

Village of Tupper Lake
Board of Trustees
Minutes

Date: Monday, June 24, 2013
Location: Board Room
Meeting: Regular 4:00-7:30 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Leon LeBlanc, Thomas Snyder, David Maroun, Richard Donah and Village Clerk/Treasurer Mary A. Casagrain

Also present were Chamber of Commerce Events Coordinator Michelle Clement, residents Ronald LaScala, Electric Department Superintendent John Bouck, Fire Chief Carl Steffen, Volunteer Fire Department Member Cliff LaMere, Water/Wastewater Superintendent Mark Robillard and News Reporters Shaun Kittle, Mary Peryea and Ted Morgan.

Call Regular Meeting

To Order Mayor Maroun called the Regular Meeting to order and established the agenda at 6:00 pm.

Pledge Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

Open Public
Period:

None.

Chamber Update

The Chamber of Commerce Events Coordinator Ms. Michelle Clement advised the board that they interviewed visitor coordinator candidates today and are hopeful to find someone to keep the office staffed.

June 29th Tinman preparation is moving along and Ms. Clement thanked the municipal workers for all their help thus far, they currently have 485 registered racers from 11 states and 3 countries. She explained that she is compiling data now as to what impact this event has on the local economy.

July 3rd we are gearing up for a family fun evening with fireworks, bed races, sack races, army band and an award ceremony with a perpetual golden bed pan award which will be passed down the from year to year to the winner of the bed races.

July 8th we will be hosting our Tinman Volunteer Appreciation picnic in the pavilion at the municipal park.

August 3rd we will kick off the start of our 2nd Annual Tupperpolozza Event. It will start with a simulated US Luge Experience, Rock the ARC music concert in the municipal ball field, Warrior Run and a wonderful family event concluding on August 10, 2013 in the municipal park.

As part of the US Luge Experience Ms. Clement asked the board to shut down part of Cliff Avenue from Park Street to Lake Street. Ms. Clement explained that she has spoken to each of the businesses and received their verbal consent. It was so moved by Trustee LeBlanc, seconded by Trustee Maroun to authorize closing of the Cliff Avenue from Park Street to Lake Street as requested. (Carried 5-0)

September 29th we will host the annual Octupperfest featuring classic snowmobiles and making it a regional event.

Harriestown Town

Board Grand Reopening

Airport Cafe'

Mayor Maroun announced that we have received an invitation to the Harriestown Town Board Ribbon Cutting Ceremony celebrating the Grand Reopening of the Airport Cafe' at the Adirondack Regional Airport on Monday, July 1, 2013 at 2:30 pm.

Seaplane Seminar

Motion by Trustee Snyder, seconded by Trustee Donah to authorize Mr. Brad Parker to host a Seaplane Seminar in the Municipal Park Pavilion July 27, 2013 and August 10, 2013 from 9:30 am to 2:30 pm. (Carried 5-0)

St. Lawrence Psychiatric

Center Resolution

Motion by Trustee Snyder, seconded by Trustee LeBlanc to formally approve the following resolution of support the St. Lawrence Psychiatric Center that serves six counties being designated as a Regional Center of Excellence (RCE) as follows:

Resolution #062413A

RESOLUTION OF SUPPORT
FOR THE CONTINUED OPERATION OF THE
ST. LAWRENCE PSYCHIATRIC CENTER

The following resolution was offered by Trustee Snyder and seconded by wit Trustee LeBlanc:

WHEREAS, the New York State Office of Mental Health is proposing a reduction in the number of inpatient hospital beds, and

WHEREAS, the plan would include designating certain hospitals for closure, and

WHEREAS, the St. Lawrence Psychiatric Center, located in Ogdensburg, New York already provides a comprehensive range of residential programs including Children/Youth Services, Adult Services, and a Sex Offender Treatment Program, in line with the Office of Mental Health's plan to provide Centers of Excellence and

WHEREAS, the St. Lawrence Psychiatric Center has a distinguished history of providing services to those in need from the North Country and throughout New York State for over 100 years, and

WHEREAS, St. Lawrence County has a long history of assisting the New York State by welcoming and caring for those being treated at the St. Lawrence Psychiatric Center, and

WHEREAS, the St. Lawrence Psychiatric Center is the only such facility in this part of the state, and

WHEREAS, the St. Lawrence Psychiatric Center provides high quality care for residents of this region for whom travel and access to other facilities outside of this region would be a hardship, and

WHEREAS, the St. Lawrence Psychiatric Center employees approximately 500 people,

WHEREAS, these employees reside in the North Country, make purchases here, and support our local business, thereby contributing to the local economy and making our region a better place to live and raise a family, and

WHEREAS, in the past few years the General Motors plant in Massena, New York closed, putting over 500 people out of work, the Newton Falls Fine Paper Mill closed, leaving 100 people without jobs, the zinc and talc mines in Gouverneur area have greatly reduced their operations, costing over 200 job losses, and numerous cutbacks and layoffs at local hospitals and schools have further strained the North Country economy, placing an unprecedented demand on human, health, and social services in our region, and

WHEREAS, the loss of jobs and payroll at the St. Lawrence Psychiatric Center would create an economic climate that will contribute even further to the need for the services that would be taken out of this area by the Center's closure or reduction of services, and

WHEREAS, the current condition of the over 500,000 square feet of vacant and deteriorating buildings that were formerly used by the St. Lawrence Psychiatric Center is a clear indication that there is no market or reasonable expectation for the adaptive reuse of any additional buildings currently being used by the St. Lawrence Psychiatric Center should they be closed, and

NOW, THEREFORE, BE IT RESOLVED that the Village of Tupper Lake urges our regional elected to oppose any plan that would involve the closure or reduction in services of the St. Lawrence Psychiatric Center, and

BE IT FURTHER RESOLVED that the Village of Tupper Lake urges the New York State Office of Mental Health to designate the St. Lawrence Psychiatric Center as a "Center for Regional Excellence" should the Office of Mental Health and State officials implement the closure or reduction in services, and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to New York Governor Andrew Cuomo, United States Congressman Owens, New York Senators Little, Griffo, Skelos, and Ritchie, New York Assembly Members Duprey, Russell, Butler, Silver, and Blankenbush and the New York State Office of Mental Health Acting Commissioner Kristin Woodlock.

Whereupon the foregoing resolution was brought to a roll call vote and the following recorded:

Seal: Mayor Mayor – aye
Trustee Snyder – aye
Trustee LeBlanc – aye
Trustee Donah – aye
Trustees Maroun – aye

Village Clerk/Treasurer
(Carried 5-0)

Date

Task 1 Questionnaire

Beach Feasibility The Village Board of Trustees took a moment to review the questionnaire for the Municipal Waterfront Park Beach Feasibility Study project provided by Melissa McManus for our comments and suggestions. No changes were requested.

Mayor's Announcements:

Bed Tax Update Mayor Maroun announced that the Franklin County Bed Tax failed at the Legislature.

Uncovered Load Enforcement

Mayor Maroun took a moment to thank the community for their cooperation in covering their trash loads to the TL Transfer Station. The request to ask for Franklin County's participation came from our Revitalization and Beautification Committees.

Approve Minutes

Motion by Trustee Snyder, seconded by Trustee Maroun to approve the Board Minutes from May 20th and 30th, 2013.
(Carried 5-0)

Code Enforcement:

Accept April Report

Motion by Trustee Maroun, seconded by Trustee LeBlanc to approve the May 2013 Monthly Code Report. (Carried 5-0)

Planning Board

Public Hearing

Aubuchon Hardware As a courtesy reminder there will be a Joint Village/Town Planning Board Public Hearing this Thursday, June 27, 2013 at 7:00 pm for the Aubuchon Hardware relocation proposal.

Small Cities:

Set Public Hearing Date

Motion by Trustee Maroun, seconded by Trustee LeBlanc to set a public hearing date of Wednesday, July 10, 2013 at 5:00 pm.
(Carried 5-0)

Fire:

Accept May's Report

Motion by Trustee Donah, seconded by Trustee Maroun to approve the May 2013 Monthly Report. (Carried 5-0)

Block Dance
July 20, 2013

Motion by Trustee Snyder, seconded by Trustee Maroun to authorize a Community Block Dance July 20, 2013 from 4:00 to 8:00 pm along High Street and to close High Street from the K of C Hall to Guido's and on Cliff Avenue from High Street to Park Street. There will be no alcohol and it is a free event. (Carried 5-0)

Appoint Kenneth
Gravlin to Dept.

Motion by Trustee LeBlanc, seconded by Trustee Snyder to appoint Mr. Kenneth Gravlin to the Tupper Lake Volunteer Fire Department. (Carried 5-0)

Vehicle &
Pump Test Update

It was noted that #169 the 1983 Pierce was out of service until springs and rear differential seal were replaced and the parts for the vacuum leaks will be installed later this week and it will be in full service. We expect the parts for the Ladder #164 by the end of the week to be installed.

Trustee LeBlanc asked if a school was going to be offered for the ladder truck in the coming summer to cross train department members on how to operate it.

Water/Wastewater:
NYS DOT
Reconstruction
Project Floor Drains

Mayor Maroun announced that we received a letter from Mr. Robert Curtis concerning residential basements drain. It was noted that perimeter drains would not be allowed and we will have to address giving the property owners an alternative access for their water.

Demars Blvd. Pump
Station

Water/Wastewater Superintendent Mark Robillard advised the board that he has installed the cement pad with the help of the Electric and DPW Departments and will installing the generator in the coming week.

Water Line from
Gazebo to Pavilion

Water/Wastewater Superintendent Mark Robillard advised he has ordered the materials for the 1/2" line to be installed from the gazebo to the pavilion and expects to start installing it once the ground is dry.

DPW:

Bathroom Attendants

Trustee Donah discussed the need for a Park Commission to oversee the current uses and future uses of the park and to what extent Village forces will assist private event set up and take down. He added that he feels this will help to encourage and facilitate more recreational use of the park.

Friends of the Park
Recreation Use

Trustee Donah advised he has been approached by Ms. Susan Svoboda and Karen Pioli about creating a volunteer base to help distribute equipment for use of the different venues at the park including basketball, volleyball, baseball etc. He added that it is in the early stages and they have provided a tentative schedule of tournaments and events for the youth. It was so moved by Trustee Donah, seconded by Trustee Maroun to approve the tentative events calendar with the exception of already scheduled events. (Carried 5-0)

Police:
Accept May
Report

Motion by Trustee Snyder, seconded by Trustee Maroun to approve the May 2013 Monthly Police Report. (Carried 5-0)

Vehicle 5012 Towed

Chief of Police Eric Proulx advised the board that he has had issues with vehicle #5012 with the GPS unit interfering with the breaks to the point it had to be towed, it is back in service now.

- Donations Accepted Motion by Trustee Snyder, seconded by Trustee LeBlanc to formally accept a \$250.00 donation from Community Bank, NA and a \$300.00 donation from the Adirondack Regional Federal Credit Union for our Annual Bike Rodeo which was held on June 8, 2013. (Carried 5-0)
- Parking Restrictions
Tinman Event Motion by Trustee Snyder, seconded by Trustee LeBlanc to restrict parking along Boyer and Pleasant Avenues and on Route 3 Main Street from the Aaron Maddox Hall to the Holy Name Cemetery from 6:00 pm to 4:00 pm in addition to closing Santa Clara Avenue. (Carried 5-0)
- DVR & Camera
Repairs Motion by Trustee Snyder, seconded by Trustee LeBlanc to authorize we have the DVR and cameras for the park repaired because we have received complaints for the Demars Blvd Park and Washington Street Park. The estimated cost for repairs would be about \$800.00. (Carried 5-0)
- Alcohol Permit
Woodsmen Motion by Trustee LeBlanc, seconded by Trustee Snyder to grant an alcohol permit to the Woodsmen's Association for their July 13 & 14, 2013 event. They have an alcohol vendor with a permit in place for the event. (Carried 5-0)
- Electric:
TCC Renewal Motion by Trustee Snyder, seconded by Trustee Maroun to authorize Mayor Maroun to execute an agreement with the NYPA for our TCC Annual Renewal for 19 mega watts to protect our hydro allocation. (Carried 5-0)
- Electric Curtailment There will be no reduction in firm hydro energy sales for the month of July 1-31, 2013.
- Authorize Discharge
Of Accounts Motion by Trustee Snyder, seconded by Trustee LeBlanc to discharge eight (8) inactive account balances totaling \$252.71 and one for \$5.56 for a deceased customer. In addition authorization to add back to two write-off account balances we were able to recoup in the amount of \$428.78 and \$233.78 respectively. (Carried 5-0)
- James Moody
Retirement Motion by Trustee Snyder, seconded by Trustee Donah to formally accept a letter of retirement for Electric Meter Serviceman Mr. James Moody effective July 30, 2013. (Carried 5-0)
- Scheduled Power
Outage 7/2/2013 It was noted that there will be a scheduled power outage for July 2, 2013 to perform necessary system upgrades to a portion of Stetson Road from 8:00 am to Noon.
- Electric:
MEUA Annual
Meeting Motion by Trustee Snyder, seconded by Trustee Maroun authorizing Mr. John Bouck's attendance at the MEUA Annual Meeting August 20-23, 2013 in Ellicottville, New York and to designate John Bouck as our accredited voting delegate as follows:

RESOLUTION

At a regular meeting of the Board of Trustees of the Village of Tupper Lake, held on Monday, June 24, 2013, the following resolution was adopted:

Moved by Trustee Snyder, seconded by Trustee Maroun,

WHEREAS, the Electric Superintendent John Bouck of the Village of Tupper Lake, New York is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Annual Conference of the Municipal Electric Utilities Association of New York State has been called on August 20, 21, 22 and 23, 2013, to be held at the Holiday Valley Ellicottville, New York, and

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that John Bouck be and is hereby designated as the accredited delegate of the Village of Tupper Lake, New York.

On roll call: Affirmative: 5 Negative: 0

I certify that the Board of Trustees of the Village adopted this resolution Tupper Lake, New York on the 24th day of June, 2013.

Signature

Seal:

Title

(Carried 5-0)

Trustee Donah asked Electric Superintendent John Bouck what they vote on at these meetings.

Electric Superintendent John Bouck advised that they deal with FERC Level Rate of Return from National Grid along with 22 other municipalities. At this meeting they will also be discussing NYPA's last rate review and reserve for depreciations.

Treasurer:
Approve Warrant

Motion by Trustee Snyder, seconded by Trustee Donah to approve the May 20, 2013 corrected warrant in the amount of \$347,940.13 for payment of the bills for May 20, 2013 and the May 31, 2013 warrant in the amount of \$93,465.33 and the June 24, 2013 warrant in the amount of \$373,146.08 for payment of the bills and abstracts for the month May 2013. (Carried 5-0)

Review Cash
Position

Review the monthly cash position for May 31, 2013.

Water & W/WW
Budget Transfers

Motion by Trustee Snyder, seconded by Trustee Maroun to approve budget transfers for Water Fund in the amount of \$12,572.58 and Water/Wastewater in the amount of \$19,723.52 for Fiscal Year End May 31, 2013. (Carried 5-0)

DOS AIA Agreement
Terrain-NYC

Motion by Trustee Snyder, seconded by Trustee Donah to authorize Mayor Maroun to execute a modified Standard Form Contract for Professional Services received from DOS and Terrain-NYC Landscape Architecture PC for the Beach Feasibility and Completing the Municipal Park Master Plan. (Carried 5-0)

DOS AIA Agreement
MJ Raymond Construction
LLC & Bears
Playground

Motion by Trustee Snyder, seconded by Trustee Donah to authorize Mayor Maroun to execute a Standard Form Contract for Professional Services received from DOS and MJ Raymond Construction, LLC and Bears Playground for the playground project. (Carried 5-0)

Welcomed ADK
News Reporter

Mayor Maroun welcomed the new Tupper Lake News Reporter Mr. Shaun Kittle with the Adirondack Daily News.

Connector Trail
Update

Mayor Paul Maroun advised that our DPW Department has stopped the rail and tie removal at the request of NYS DOT until a few items can be worked out with the Adirondack Scenic Railroad and National Grid. We expect progress in the coming days.

Cliff LaMere
FD Concerns

Mr. Cliff LaMere stated that the Volunteer Fire Department has been losing senior people and he feels we need to ask those who have left why they left, some issues are over safety and some are personal. He asked how many members we currently have now.

Fire Chief Steffan stated he believes we have 47 active members at this time.

Enter Executive
Session

Motion by Trustee Snyder, seconded by Trustee LeBlanc to enter Executive Session at 7:30 pm to discuss personnel for the electric, fire, police and office. (Carried 5-0)

Exit Executive
Session

Motion by Trustee Maroun, seconded by Trustee Snyder to Exit Executive Session at 8:25 pm. (Carried 5-0)

Accept Officer
Stephen Kemp's
Resignation

Motion by Trustee LeBlanc, seconded by Trustee Snyder to formally accept the settlement dated June 18, 2013 and resignation of Officer Stephen Kemp effective June 24, 2013. (Carried 5-0)

Advertise F/T
Deputy Village
Clerk

Motion by Trustee Donah, seconded by Trustee Maroun to re-advertise for a full-time Deputy Village Clerk instead of a part-time position until July 8, 2013. (Carried 5-0)

Adjournment

Motion by Trustee Maroun, seconded by Trustee Snyder to adjourn at 8:30 PM. (Carried 5-0)

Mary A. Casagrain, Village Clerk/Treasurer