

**Board of Trustees**

**Minutes**

Date: Thursday, May 31, 2012  
Location: Board Room  
Meeting: Special 3:00 – 4:51 PM

At the Special Meeting of the Board of Trustees held this date, the following were present: Mayor Paul Maroun, Trustees Leon LeBlanc, Richard Donah, Charles Perham and Village Clerk/Treasurer Mary A. Casagrain.

Absent from the Special Meeting was Trustee Thomas Snyder.

Call Special Meeting  
to Order & Establish  
Agenda

Mayor Paul Maroun called the Special Meeting to order and established the agenda at 3:00 pm.

Official Naming  
Proposed New  
Playground

Motion by Trustee Donah, seconded by Trustee LeBlanc to officially name the new proposed playground “Little Loggers Play Area” and to remove pathway to the skate-park. (Carried 4-0)

53 Park Street  
Facade Repairs

Motion by Trustee LeBlanc, seconded by Trustee Perham to award the 53 Park Street Facade Repairs bid to D&R Contracting Inc. in the amount of \$14,000.00. (Carried 4-0)

Revised Agreement  
Avalon Associates, Inc.  
2012 Grants

Motion by Trustee Donah, seconded by Trustee Perham to authorize Mayor Maroun to execute a revised agreement with Avalon Associates, Inc. for our 2012 Grant Applications to HOME and AHC and the following resolution:

**Resolution  
Authorizing Contracts  
With Avalon Associates, Inc.  
For Application Preparation,  
Program Development, Administration  
And Program Delivery Services Under the  
Home Investment Partnership Program And The  
Affordable Home Ownership Development Program**

**RESOLVED**, the Mayor is authorized to execute a contract with Avalon Associates, Inc., Community Development Consultants, for preparation of applications for federal and state grant funding and administrative services required to complete all activities under the Home Investment Partnership Program and the Affordable Home Ownership Development Program. Fees for application preparation and completion and closeout activities will be paid from local funds. All other fees for program development, general administrative and program delivery services will be paid from grant proceeds based on established hourly billing rates plus reimbursement of expenses or at fixed fees allocated to each approved project.  
(Carried 4-0)

Co-apply with Town of TL  
CDBG Town Wide  
Housing Rehabilitation  
Grant

Motion by Trustee LeBlanc, seconded by Trustee Perham to co-apply with the Town of Tupper Lake for a 2012 CDBG Town Wide Housing Rehabilitation Grant and formally approve the

following resolution giving the Mayor Authorization to sign a cooperation agreement with the Town of Tupper Lake:

RESOLUTION AUTHORIZING A JOINT APPLICATION  
WITH THE TOWN OF TUPPER LAKE  
FOR 2012 FUNDING UNDER THE New York STATE  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, Community Development Block Grant (CDBG) funding is available through the NYS Office of Community Renewal to support local community development activities which are undertaken by eligible municipalities; and

WHEREAS, the Town of Tupper Lake intends to apply for CDBG funding to support a town-wide housing rehabilitation program; and

WHEREAS, the Board of Trustees of the Village of Tupper Lake has determined that a joint proposal with the town will be the best way to secure CDBG funding and administer a local housing rehabilitation program in this community; and

WHEREAS, this proposal has been considered at public hearings conducted by the Village Board on May 21 and June 4, 2012; now therefore

BE IT RESOLVED, the Mayor is authorized to sign a Cooperation Agreement with the Town of Tupper Lake to support a joint application for Community Development Block Grant funding that will be submitted for consideration in the 2012 competition through the NYS Office of Community Renewal.

(Carried 4-0)

Mini-Excavator

Fund Balance

Motion by Trustee LeBlanc, seconded by Trustee Perham to process payment for the new 2012 Mini-Excavator to be delivered in the coming days out of this years budget, A5110.200 Streets Equipment. (Carried 4-0)

Reminder Monday,  
June 4, 2012 “Jaws of  
Life” Demo

As a courtesy reminder this coming Monday, June 4, 2012 at 6:30 pm at the Village Garage Herst will be on site to give a demonstration of their “Jaws of Life” equipment, all are welcomed to attend. (Carried 4-0)

Final Draft “Employee  
Handbook”

Motion by Trustee Donah, seconded by Trustee Perham to formally approve the final draft of the Employee Handbook since its review by CSEA. (Carried 4-0)

Enter Executive  
Session

Motion by Trustee Donah, seconded by Trustee LeBlanc to enter Executive Session at 3:45 pm to discuss CSEA Union Negotiation proposals from Unit I, II & III for contract period June 1, 2012 to May 31, 2012 and a personnel issue. (Carried 4-0)

Injured Fire Fighter  
Cleared for Light Duty

The medical limitation of an interior firefighter was discussed and it was the pleasure of the board to continue non-interior duties until a full medical clearance can be attained in 90-days.

Review Offers from  
Unit I, II & III  
Respectively

Each Unit’s proposals were discussed in depth in preparation of June 12<sup>th</sup>, 2012 meeting with CSEA and a counter offer prepared.

Trustee Donah  
Exited at 4:25 PM

Trustee Donah exited Executive Session at 4:25 pm.

Exit Executive  
Session

Motion by Trustee LeBlanc, seconded by Trustee Perham to exit  
Executive Session at 4:50 pm. (Carried 3-0)

Fire Fighter Ian  
McLear Medical  
Clearance

Motion by Trustee Perham, seconded by Trustee LeBlanc to  
restrict fire fighter Ian McLear from interior fire fighting and air  
pack designation until a full medical clearance in 90-days.  
(Carried 3-0)

Adjournment

Motion by Trustee Perham, seconded by Trustee LeBlanc to  
adjourn at 4:51 pm. (Carried 3-0)

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Mary A. Casagrain, Village Clerk/Treasurer