Village of Tupper Lake
Board of Trustees
Minutes

Date:	Wednesday, May 17, 2017	
Location:	Board Room	
Meeting:	Executive Session & Regular	5:00-6:45 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Clint Hollingsworth, Leon LeBlanc, David Maroun, Ronald LaScala and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Fire Chief Royce Cole and Volunteer Fire Department Member Kenneth Gravlin.

Call Regular Meeting To Order

Mayor Maroun called the Regular Meeting to order at 5:00 pm.

Enter Executive Session at 5:00 pm

Motion by Trustee LeBlanc, seconded by Trustee Hollingsworth to enter Executive Session at 5:06 pm to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to dismissal, or removal of a particular person or corporation and to discuss possible litigation. (Carried 5-0)

Letter of Retirement for John McDougall

Motion by Trustee LeBlanc, seconded by Trustee LaScala to formally accept a letter of retirement for Mr. John McDougall effective May 27, 2017 from the position of seasonal laborer for the Municipal Park. (Carried 5-0)

Re-hire John McDougall Seasonal Laborer

Motion by Trustee LaScala, seconded by Trustee Maroun to formally re-hire Mr. John McDougall effective May 30, 2017 to the position of seasonal laborer for the Municipal Park at an hourly rate of $12.00. (Carried 5-0)

5:45 pm Electric Superintendent Marc Staves Entered

Electric Superintendent Marc Staves entered Executive Session at 5:45 pm to discuss the retirement of Mr. James Moody from the position of account clerk. Superintendent Staves explained that Mr. Matthew Harris is being cross trained for the duties and once that is completed Mr. Moody will come back as needed for seasonal cross training at which time he will resign.

Exit Executive Session 5:46 pm

Motion by Trustee LaScala, seconded by Trustee Maroun to exit Executive Session at 5:46 pm. (Carried 5-0)

Also present were Code Enforcement Officer Peter Edwards, Police Chief Eric Proulx, Department of Public Works Superintendent Robert Degrace, Water/Wastewater Superintendent Mark Robillard, Electric Superintendent Marc Staves, Fire Chief Royce Cole, Volunteer Fire Department Members Kenneth Gravlin, Resident Jan Yaworski and News Reporter Dan McClelland.

Call Regular Meeting To Order

Mayor Maroun called the Regular Meeting to order at 6:00 pm.

Pledge

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Colin Gillis.

Big Tupper Brewing Corvette Show

Motion by Trustee LeBlanc, seconded by Trustee LaScala to authorize the lifting of the alcohol ban to allow open container for Big Tupper Brewing's Corvette show on Saturday, June 17, 2017 from Noon to 4:00 pm on Cliff Avenue which would entail closing the street from Park Street to Lake Street for the event as well as authorizing a band on July 28, 2017 for Little Wolf Stock from 5:30 pm to 9:30 pm. (Carried 5-0)

Open Comment Period:

Charlie Frenette's Letter to Board

Mayor Maroun addressed Mr. Charlie Frenette's letter to the board concerning the future use of the NYS DOT corridor in the junction. Mayor Maroun explained that he has drafted a letter to the NYS DOT Commissioner about several concerns including, the storage of the creosote ties, storage of the rails to be removed so that they are not in the view shed of the corridor and recommended they store them at the Town of Tupper Lake garage, the number of access points along the Washington Street trail for pedestrians and snowmobiles and that it tie into our creation trail just to mention a few. He stated he has spoken to Director Driscoll and will finalize his comments in writing later this week.

Eagle Scout Approval Received

Mayor Maroun announced that we received formal approval that Mr. Christopher Gilman's project has been formally accepted and set to commence once school is out this summer.

Approve Minutes

Motion by Trustee LaScala, seconded by Trustee Maroun to approve the Board Minutes from April 26 and May 3, 2017 respectively. (Carried 5-0)

Code:

Accept April Report

Motion by Trustee LaScala, seconded by Trustee Maroun to approve the April 2017 Monthly Code Report. (Carried 5-0)

10 Front Street

Unsafe & Dangerous Code Enforcement Officer Peter Edwards explained that he would like the Village Board to proceed with the Unsafe & Dangerous proceedings with the 10 Front Street property. It was so moved by Trustee LaScala, seconded by Trustee LeBlanc to work with C2AE to prepare a quote for services to complete the project. (Carried 5-0)

Police:

Accept March Report

Motion by Trustee Maroun, seconded by Trustee LaScala to approve the April 2017 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 5-0)

Bike Rodeo - Shut Down Santa Clara Avenue

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to shut down Santa Clara Avenue during the Bike Rodeo event scheduled for Saturday, June 10, 2017. (Carried 5-0)

Touch a Truck Event 9/2/17

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to formally authorize the Municipal Departments to host and participate in the Annual Touch a Truck event Saturday September 2, 2017 in the Municipal Park. (Carried 5-0)

Lake Pleasant K-9 Vehicle

Mayor Maroun advised the board that he recently spoke with the Supervisor of Lake Pleasant Mr. Bill Farber and asked the Village to consider entering into an Inter-Municipal Agreement with them for the use of our K-9 Unit for Indian Lake, Blue Mountain Lake and Long Lake. In addition they have a K-9 Vehicle they want to sell to a neighboring community and they would sell it to us at a reduced cost.

Purchase K-9 Vehicle	Motion by Trustee Maroun, seconded by Trustee LeBlanc to authorize the purchase of the K-9 Vehicle if our Village Mechanic signs off on its condition for $6,500.00. (Carried 5-0)
Assemblyman Billy Jones Grant Funds $5,000 for Speed Units	Motion by Trustee Maroun, seconded by Trustee LeBlanc to formally accept a grant from Assemblyman Billy Jones in the amount of $5,000 for the first speed unit to be placed at the Holy Name Cemetery entrance to the community. (Carried 5-0)
Fire: Accept April Monthly Report	Motion by Trustee LeBlanc, seconded by Trustee LaScala to approve the April 2017 Monthly Fire Report. (Carried 5-0)
Fire Department Bids	Fire Chief Royce Cole explained to the board that after the truck committee's lengthy review it was their recommendation that the board award the bid to the lowest qualified bidder of Vander Molen Fire Apparatus Sales & Service in the amount after discounts of $385,989.00. Fire Chief Royce Cole explained that the company has been in business for 127 years in Dewitt, they are a family owned business and have a satellite office in Ballston Lake. It was so moved by Trustee Maroun, seconded by Trusted LaScala to award the new fire vehicle bid from April 12, 2017 to Vander Molen Fire Apparatus Sales & Service for a Suften Truck in the amount of $385,989 as recommended by the Volunteer Fire Department Truck Committee. In addition it was motioned that we finance the vehicle for a 7-year term with a $100,000 down payment from the equipment fund for a new fire truck. (Carried 5-0)
Paul Smith's College Disaster Drill	Motion by Trustee LaScala, seconded by Trustee LeBlanc to authorize the Volunteer Fire Department to bring a vehicle to Paul Smith's College for a disaster drill scheduled for June 3, 2017. (Carried 5-0)
DPW: Vachereau Street Progress	Department of Public Works Superintendent Robert Degrace advised the board that the Vachereau Street reconstruction is coming along and has been delayed due to rain.
Appoint Mr. Glenn Bencze as Working Foreman	Motion by Trustee Maroun, seconded by Trustee LaScala to formally appoint Mr. Glenn Bencze to the position of Department of Public Works Working Foreman effective June 1, 2017. (Carried 5-0)
Unscreened Top Soil Sale/Disposal	Department of Public Works Superintendent Robert Degrace advised the board that they will start selling the surplus unscreened top soil beginning June 1, 2017 by appointment only. It will be sold by the loader bucket full (2.5 cubic yard) for $12.00 a bucket. Reminder to the public that it can be loaded onto a trailer or one-ton dump truck or larger only, no pick-up trucks.

Water/Wastewater:

Bid Opening Date Moved To 5/23/17

Water/Wastewater Superintendent Mark Robillard advised the board that our engineering firm C2AE have moved our bid opening date ahead to May 23, 2017 at 2:00 pm for our Ground Water Supply Project. In addition water tests are flowing at 400-500 GPM through our 8" pipe.

Advertise Seasonal Laborer for W/WW

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to advertise for a seasonal laborer for the Water/Wastewater Department at $10.00 an hour until the second week of June, 2017. (Carried 5-0)

WWTP/Collection System Project Agreement W/C2AE for Professional Services

Motion by Trustee LaScala, seconded by Trustee Hollingsworth to authorize Mayor Maroun to execute the WWTP/Collection System Project Agreement with C2AE for professional services as submitted. (Carried 5-0)

Vachereau Street Progress

Water/Wastewater Superintendent Mark Robillard advised the board that the water and wastewater reconstruction along Vachereau Street is moving along and most of the piping will be replaced where possible even though there is a lot of rock ledge.

Electric:

Northern Regional MEUA Attendance

Motion by Trustee Hollingsworth, seconded by Trustee LaScala to authorize the attendance of Superintendent Marc Staves, Trustee Clint Hollingsworth, Deputy Village Treasurer Jacqueline St. Louis and Lineman Michael Dominie to attend the Northern Regional MEUA Conference in Alexandria Bay June 1, 2017 to include lodging, meals and conference fees for two nights. (Carried 5-0)

Clean Energy Standard Surcharge

Electric Superintendent Marc Staves took a minute to remind our electric customers that their June 1st bills will have the new Clean Energy Standard Surcharge included in the bill. It was reminded that this is a direct pass through from New York State for CES and ZEC initiatives throughout all of New York State. The first CES Surcharge will cost electric customers $3.71 per 1,000 kilowatt hour.

NYPA Financial Review

Electric Superintendent Marc Staves advised the board that we recently had representatives from the New York Power Authority here to discuss our recent financial review of our annual NYPA report which was very positive.

Verizon Webinar Update

Electric Superintendent Marc Staves advised the board that he and Trustee Hollingsworth recently sat through a webinar with Verizon for a grid wide metering system of which we will put a dozen test units into production several remote customers to test their effectiveness. This will be a good starting point to be able to test the units before investing significant amounts of money purchasing a SCADA system for our customer base down the road.

Motion by Trustee Hollingsworth, seconded by Trustee LeBlanc for Electric Superintendent Marc Staves to test the remote reading units with our electric system on a trial basis as proposed. (Carried 5-0)

Treasurer:	
Approve Warrant	Motion by Trustee Maroun, seconded by Trustee Hollingsworth to approve the May 17, 2017 warrant in the amount of $183,974.44 for payment of the bills and abstracts for the month of April 2017. (Carried 5-0)
Review Cash Position	Review the monthly cash position for April 30, 2017.
Adjournment	Motion by Trustee Maroun, seconded by Trustee LaScala to adjourn at 6:45 PM. (Carried 5-0)

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Mary A. Casagrain, Village Clerk/Treasurer