



TOWN BOARD MEETING AGENDA

Date: March 11, 2015

Time: 7:00 P.M.

Location: Town Hall – Lower Level

Meeting: Regular

1. Call Meeting to Order
2. Pledge of Allegiance
3. Establish the Agenda
4. Approve Abstract of Audited Vouchers in the amount of \$42,969.87
5. Approve Blanket Resolution for Budget Transfers
6. Accept 2014 Annual Financial Report
7. Approve Minutes for Meeting Dated February 12, 2015
8. Approve Town Clerks Annual Report for 2014
9. Approve Departments Monthly Reports
10. Committee Reports
11. Old Business
 - 11.1) Discuss Water Level at Setting Pole Dam
 - 11.2) Update on Emergency Service Contract
12. New Business
 - 12.1) Approve the Certification in Job Title Change for Samantha Davies from Bookkeeper to the Supervisor to Permanent Appointment to Accountant Effective Immediately
 - 12.2) Consider a Resolution as Requested by our Neighbor Mayor Clyde Rabideau entitled Bonjour, Adirondacks
 - 12.3) Approve Highway Superintendent to Attend Schooling in June in Ithaca
13. Public Comment (5 min.)
14. Executive Session (Discuss Hiring Position)
15. Adjourn

**TOWN OF TUPPER LAKE
ABSTRACT OF AUDITED VOUCHERS**

MARCH 12TH, 2015
TOWN BOARD MEETING

SUPERVISOR'S ORIGINAL COPY

I HEREBY CERTIFY THAT THE VOUCHERS LISTED ON THIS ABSTRACT FOR THIS PERIOD CONSISTING OF THESE ATTACHED PAGES WERE AUDITED AND ALLOWED IN THE AMOUNTS SHOWN. AUTHORIZATION IS HEREBY GIVEN AND DIRECTION IS MADE TO PAY EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

ABSTRACT #3

VOUCHERS # 2015-0099 – 0163 & 2015-0166

SUPERVISOR, Patricia Littlefield DATE

DEPUTY SUPERVISOR, John Quinn DATE

COUNCILMAN, Michael Dechene DATE

COUNCILWOMAN, Kathleen Lefebvre DATE

COUNCILMAN, Richard Skiff DATE

DATED: 3/12/2015

SIGNED— _____, TOWN CLERK

Town of Tupper Lake
Abstract #3 - March 12, 2015

<u>Fund</u>			<u>Prepaid/Debit</u>	<u>Unpaid</u>	<u>Total</u>
General	200.01		\$ 14,470.40	\$ 6,987.90	\$ 21,458.30
Highway	200.03		\$ 13,938.70	\$ -	\$ 13,938.70
Highway Outside	200.04		\$ -	\$ -	\$ -
Fire District	200.06		\$ -	\$ -	\$ -
Sewer #5	200.10		\$ 2,889.65	\$ -	\$ 2,889.65
Sewer #8-1	200.12		\$ 1,514.16	\$ -	\$ 1,514.16
Sewer #8-2	200.13		\$ 50.69	\$ -	\$ 50.69
Sewer #17	200.15		\$ 38.99	\$ -	\$ 38.99
Sewer #17-1	200.16		\$ 1,752.25	\$ -	\$ 1,752.25
Sewer #17-2	200.17		\$ 93.46	\$ -	\$ 93.46
Sewer #23	200.19		\$ 530.02	\$ -	\$ 530.02
Water #3	200.21		\$ 178.97	\$ -	\$ 178.97
Moody Lighting	200.31		\$ 495.83	\$ -	\$ 495.83
Water #15	200.36		\$ 28.85	\$ -	\$ 28.85
Total For Abstract			\$ 35,981.97	\$ 6,987.90	\$ 42,969.87

Budget Transfers – Blanket Resolution

-The purpose of this resolution is to allow the Supervisor to make budget transfers within funds when needed. In turn a report will be presented to the Board at each monthly meeting. No amounts will be transferred between funds.

TOWN CLERK'S ANNUAL REPORT – 2014 FISCAL YEAR

CASH RECEIPTS:

Sporting License	\$1,867.00
Marriage License	\$1,290.00
Marriage Transcript	\$290.00
Certified Copies	\$2,802.00
Littlewolf Beach/Campground	\$63,411.00
G.O.C. & Bingo License	\$956.25
Bingo 3% fee	\$96.31
Dog License	\$847.00
Dog Fines	\$50.00
Building Permits	\$11,224.00
Misc.	\$258.49
X – Skiing	\$2,793.00
X – Ski Trail Fund	\$25.00
Garden	\$255.00
Softball & Baseball	\$2,605.00
Softball & Baseball Sponsor	\$1,100.00
Dance Class	\$4,215.00
Soccer Sponsor	\$1,000.00
Soccer	\$1,765.00
Joint Planning	\$1,700.00
Swim Lessons	\$1,240.00
Day Camp	\$9,030.00
Paintball	\$40.00

TOTAL 2015 LOCAL SHARES REMITTED \$105,356.44

CASH DISBURSEMENTS

NYS Department of Health	\$967.50
NYS Department of Agriculture & Markets	\$172.00
NYS Comptroller (Bingo)	\$528.75
NYS Comptroller (Games of Chance)	\$45.00
NYS Decals	\$1,784.86

TOTAL 2015 NON-LOCAL REVENUES \$3,503.61

TOTAL STATE, COUNTY & LOCAL REVENUES \$108,860.05


Laurie J. Fuller – Town Clerk

Town of Tupper Lake Code Enforcement

Monthly Report February 2015

1 Building Permits issued in February

0 Demolition Permits

0 Complaint filed

Completed 3 field inspections

February 2015 miles logged 21

Responded to a 2am fire call in the Village. Village COE Pete Edwards was unavailable.

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O'Leary
Code Enforcement Officer
Town of Tupper Lake

Recreation Report for 3-12-15

SOFTBALL

I'm excited about this year's season. Coach Bob Fletcher is getting off to a good start and if it works out we'll be getting some practice time done indoors. Coach Fletcher has been nice to organize a travel team again this year. Instead of just playing Saranac Lake we hope to have games with Bloomingdale and Lake Placid as well.

STORAGE SHED

Everything is good to go on our end. We just need to get the final go ahead from the village. I've sent the information to Trutee Donah and am just waiting to hear back.

EMPLOYMENT

Employment notices have been in the paper for the past couple weeks. Applications are starting to trickle in. The deadline is April 3 and I hope to have recommendations by the April board meeting.

EXPLORATORY COMMITTEE

I've spoken to a couple of folks who said they were interested in serving on an exploratory committee to see the feasibility of starting a dog park. If you or you know anyone who is interested in serving on this committee, please let me know. I hope to have an initial get together this month.

TOWN HALL SIGNAGE

I have checked out a couple different companies. If the board has an idea, (size, style, function), of what they'd like it would help me narrow down the search.

TLHighway

From: <wrdechene@roadrunner.com>
To: <tlhighway@roadrunner.com>
Sent: Tuesday, March 10, 2015 9:06 PM
Subject: Feb-March 2015

Town Of Tupper Lake Highway Department
 Pine Street
 Tupper Lake, NY 12986
 William Dechene - Highway Superintendent
 (Garage) 518-359-9241
 (Cell) 518-524-7086
 (Home) 518-359-3779
 E-mail: tlhighway@roadrunner.com

Highway Report: February 11- March 09, 2015

- Weekly dump runs for the Maddox Hall and town hall.
 - Replaced the wire whip on the Artic Cat snowmobile for cross country groomer.
 - Brought the Skandic snowmobile to Robert's Sports Center in Malone to have the voltage regulator replaced on 03/27/15.
 - Repaired the tow hitch on the Skandic snowmobile.
 - Brought two face-cords of firewood to the park for the Fire & Ice event.
 - Brought two face-cords of firewood to the Country Club for the BrewSki event.
 - Ryan thawed the temporary waterline to the food pantry.
 - The Village Electric Department assisted Ryan with their bucket truck so that he could chip ice off the roof of the Maddox Hall.
 - Ryan has been out grooming the snowmobile trails daily from Mt. Arab to the Mt. Matumbula loop trail, as well as the trail going to Piercefield dump.
 - Helped the village DPW pick up snow on Park Street, Lake Street, Wawbeek Ave and part of Main Street; one loader and one tandem truck.
 - Helped the village DPW pick up snow during the day, six times; one tandem truck.
 - Pushed snowbanks back on the town roads with a loader and the grader.
 - Plowed and sanded roads per weather conditions.
 - Plowed the town hall, Maddox hall, country club and the lower parking lot at the Rod & Gun Club per weather conditions.
 - Rinsed off trucks daily after use.
 - I attended Advocacy Day in Albany on March 4th for the CHIPS money.
- Fuel and gas logs for February per other records



Capital of the Adirondacks™

Village of Saranac Lake 39 Main Street, 2nd Floor Suite 9 • Saranac Lake, NY 12983-2294 • Phone: (518) 891- 4150 • www.saranaclakeny.gov

March 4, 2015
Town of Tupper Lake
Supervisor Patricia Littlefield
120 Demars Blvd
Tupper Lake NY 12986

Re: ***Bonjour, Adirondacks!***

Dear Supervisor Littlefield,

Thanks for taking my call and agreeing to help our region attract the 4 million Francophone tourists living within a two-hour drive of our communities.

The Adirondacks...and Malone...have much to offer Francophones...and we've only scratched the surface of their tourism potential...and now is the time for us to unite as a "region" and make us a comfortable and familiar "go-to" US destination for them.

The simplest way we can make these tourists feel welcomed is to make our municipal signage bi-lingual and use "international symbols."

It need not cost your town or village a dime more than normal...all we have to do is resolve to **replace** our municipal signage with those that are English and French....and go from there.

We will also lobby the New York State Department of Transportation (the "DOT") for bilingual signage in our region, just as it has done on I-87. We can also align with ROOST—our regional tourism marketing arm---and apply for any available grants; and we can stand shoulder-to-shoulder with the North Country Chamber of Commerce which has been in the business of incorporating Francophones into our economy for over 20 years.

To get started, you may wish for your village board to consider adopting a resolution similar to the one attached.

We are also proposing to meet as a group in early May and hear from a member of the Canadian Parliament hailing from St-Jean Quebec about the importance of making the Francophone feel welcomed and comfortable in order to stimulate their additional tourist visits.

We are so much stronger acting as one region and I appreciate your interest in making this effort happen. Please call upon me at anytime should you have any additional questions or comments on how to make ***"Bonjour, Adirondacks"*** a success for our communities.

Very Truly Yours,

Clyde Rabideau
Mayor, Village of Saranac Lake

cc: James McKenna, ROOST and Garry Douglas, North Country Chamber of Commerce

Bonjour, Adirondacks!

A Resolution to Promote Tourism in our Adirondack/North Country Region

Whereas, there are over 4 million francophones (those with the mother tongue of French) living within a 2 hour drive from our region, representing a tremendous tourism development and profit potential, and

Whereas, the Adirondacks and North Country Region were advised by the North Country Regional Chamber of Commerce, Regional Organization of Sustainable Tourism (ROOST) and the Franklin County Tourism Bureau that becoming more hospitable and welcoming to francophone visitors will increase our tourism, and

Whereas, one of the easiest ways to become more hospitable and welcoming to francophones is to make our street signs and print advertising bi-lingual, in English and French, then therefore, be it

Resolved, that _____ does hereby establish a "budget-friendly" francophone tourism development policy whereby it will:

1. Replace its damaged and obsolete community signage at normal replacement times with bilingual, English and French signage or with International symbols where practical, as long as the replacement cost is comparable with unilingual English-only signage.
2. Endeavor to add French translation to its news, brochures and advertising where practicable and cost-effective.
3. Encourage local business owners to adopt the same sensibilities and practices.
4. Join with other local municipal governments in advocating francophone-friendly practices in a coalition, which may be known as the Bonjour Adirondack Coalition (BAC.)
5. Encourage the New York State Department of Transportation (NYS DOT) to also utilize bilingual English-French signage where practical, just as it does on Interstate 87.