

## TOWN BOARD MEETING AGENDA

**Date:** January 7, 2016  
**Time:** 6:00 P.M.  
**Location:** Town Hall-Lower Level  
**Meeting:** Organizational & Regular Meeting

1. Pledge of Allegiance
2. Call Meeting to Order
3. Swearing in of New Councilwomen
4. Organizational Meeting
  - 4.1) Approve 2016 Appointments
  - 4.2) Approve 2016 Committees
5. Establish the Agenda
6. Approve Minutes for Meeting Dated November 19, 2015
7. Approve Abstract of Audited Vouchers in the amount of \$190,147.34
8. Approve Budget Transfers in the amount of \$67.00
9. Approve Town Departments Monthly Reports
10. Committee Reports
11. Old Business
  - 11.1) Award Roof bids for Adult Center & Highway Garage
12. New Business
  - 12.1) Approve Resolution #1 Authorizing Payment for Standard Monthly Statements
  - 12.2) Approve Resolution #2 Lease Agreement with Franklin County Probation
  - 12.3) Approve Resolution #3 Procurement Policies and Procedures
  - 12.4) Approve Resolution #4 Changing Meeting Time from 7 pm to 6 pm
  - 12.5) Approve Attendance for Local Government Day April 13<sup>th</sup> & 14<sup>th</sup> 2016 in Lake Placid
  - 12.6) Discuss passing resolution for Franklin County Multi-Jurisdictional Hazard Mitigation
13. Public Comment
14. Executive Session (if needed)
15. Adjournment

## 2016 Organizational Meeting

January 7, 2016

Assessor	K. Paul O'Leary	
Deputy Town Clerk & Registrar	Donna Maliszewski	
Building Custodian	Donna Maliszewski	
Court Clerk, Part Time	Laurie Fuller	
Dog Officer	Wayne LaPierre	
Tax Collector for the year 2016	Laurie J. Fuller	
Deputy Tax Collector	Donna Maliszewski	
Deputy Highway Superintendent	Derek Foote Highway Superintendent's Appt.	
Deputy Supervisor	Councilman John Quinn Supervisor's Appt.	
Hazardous Waste Control Officer	Safety Joe	
Town Historian	John Kopp	
Town Health Officer	Ron Simmons	
Town Planner	Paul O'Leary	
Deputy Town Planner	Mike Fritts	
Land Use Code Administrator/Code Enforcement Officer	Paul O'Leary	
Bookkeeper to Supervisor	Samantha Davies	
Budget Officer	Supervisor Patricia Littlefield	
Town Attorney	Kirk Gagnier	
Town Emergency Manger	Carl Steffen	
Youth Activity Director	Mike Fritts	
Legal holidays observed	New Year's Day Washington's Birthday Independence Day Columbus Day Thanksgiving Day Christmas Day	Lincoln's Birthday Memorial Day Labor Day Election Day Veteran's Day Martin Luther King Day
Town Clerk's Petty Cash	\$200.00	
Mileage Allowance	.50 cents	
Official Depository	Community Bank & NBT Bank	
Official Newspapers	Tupper Lake Free Press Adirondack Daily Enterprise	
Regular Monthly Board Meeting	2 <sup>nd</sup> Thursday – 6:00 P.M.	

2016 Committees

HIGHWAY DEPARTMENT	Supervisor Patricia Littlefield Councilman John Quinn
LITTLE WOLF BEACH & CAMPSITE	Councilman John Quinn Supervisor Patricia Littlefield
TOWN OFFICES, BUILDINGS & PROPERTIES	Councilman Michael Dechene Councilwoman Mary Fontana
TUPPER LAKE COUNTRY CLUB	Councilman Michael Dechene Supervisor Patricia Littlefield
AUDIT COMMITTEE	Councilman Michael Dechene Councilwoman Mary Fontana
DOG CONTROL	Supervisor Patricia Littlefield Councilwoman Tracy Luton
TOWN PLANNER & YOUTH ACTIVITY DIRECTOR	Supervisor Patricia Littlefield Councilwoman Tracy Luton
JOINT VILLAGE & TOWN FIRE COMMITTEE	Supervisor Patricia Littlefield Councilman John Quinn

TOWN OF TUPPER LAKE  
ABSTRACT OF AUDITED VOUCHERS

JANUARY 7, 2016  
TOWN BOARD MEETING

TOWN CLERK'S ORIGINAL COPY  
&  
SUPERVISOR'S ORIGINAL COPY

I HEREBY CERTIFY THAT THE VOUCHERS LISTED ON THIS ABSTRACT FOR THIS PERIOD CONSISTING OF THESE ATTACHED PAGES WERE AUDITED AND ALLOWED IN THE AMOUNTS SHOWN. AUTHORIZATION IS HEREBY GIVEN AND DIRECTION IS MADE TO PAY EACH OF THE CLAIMANTS THE AMOUNT OPPOSITE HIS NAME.

**ABSTRACT #1**

**VOUCHERS # 2015-0898-0905 & 2016-0001-0022**

\_\_\_\_\_  
SUPERVISOR, Patricia Littlefield      DATE

\_\_\_\_\_

\_\_\_\_\_  
DEPUTY SUPERVISOR, John Quinn      DATE

\_\_\_\_\_

\_\_\_\_\_  
COUNCILMAN, Michael Dechene      DATE

\_\_\_\_\_

\_\_\_\_\_  
COUNCILWOMAN, Kathleen Lefebvre      DATE

\_\_\_\_\_

\_\_\_\_\_  
COUNCILMAN, Richard Skiff      DATE

\_\_\_\_\_

DATED:      1/7/2016

SIGNED - \_\_\_\_\_, TOWN CLERK

Town of Tupper Lake  
Abstract #1 - January 7, 2016

<u>Fund</u>			<u>Prepaid/Debit</u>	<u>Unpaid</u>	<u>Total</u>
General	200.01	\$	-	\$ 135,079.63	\$ 135,079.63
Genearl (B)	200.02	\$	-	\$ -	\$ -
Highway	200.03	\$	-	\$ 27,674.12	\$ 27,674.12
Highway Outside	200.04	\$	-	\$ 27,393.59	\$ 27,393.59
Fire District	200.06	\$	-	\$ -	\$ -
Sewer #5	200.10	\$	-	\$ -	\$ -
Sewer #8-1	200.12	\$	-	\$ -	\$ -
Sewer #8-2	200.13	\$	-	\$ -	\$ -
Sewer #16	200.14	\$	-	\$ -	\$ -
Sewer #17	200.15	\$	-	\$ -	\$ -
Sewer #17-1	200.16	\$	-	\$ -	\$ -
Sewer #17-2	200.17	\$	-	\$ -	\$ -
Sewer #23	200.19	\$	-	\$ -	\$ -
Water #3	200.21	\$	-	\$ -	\$ -
Water #5	200.23	\$	-	\$ -	\$ -
Water #7	200.24	\$	-	\$ -	\$ -
Water #8-2	200.26	\$	-	\$ -	\$ -
Water #16	200.29	\$	-	\$ -	\$ -
Moody Lighting	200.31	\$	-	\$ -	\$ -
Water #15	200.36	\$	-	\$ -	\$ -
<b>Total For Abstract</b>		\$	-	\$ 190,147.34	\$ 190,147.34

Town of Tupper Lake  
Budget Transfers  
Year End 2015

	<b>Account</b>	<b>Detail</b>	<b>Decrease</b>	<b>Increase</b>
General	19904.01	<b>Contingency</b>	\$67.00	
	81604.01	Garbage		\$30.00
	86644.01	Code Enforcement		\$37.00
			\$67.00	\$67.00

# Town of Tupper Lake Code Enforcement

## Monthly Report December 2015

1 Building Permits issued in December

0 Demolition Permit

0 Complaints filed

Completed 12 field inspections

December 2015 miles logged 74

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O'Leary  
Code Enforcement Officer  
Town of Tupper Lake

# **Recreation Report for 01-07-16**

## **XC SKIING**

We had our first outing today and the kids had a blast. We hope to get to the country club starting once a week, next week.

## **DANCE**

The next semester for dance start on January 20.

## **LITTLE WOLF CAMPGROUND MAP**

Taking a look at the older map we have, I think it is time for a new one. With your permission I move forward on this. Many people that call for reservations request one. Was also wondering if we might want to do a brochure as well. Maybe just an online version.

## **SWIM EVENT**

Robert Perkins, a man from New Jersey whom spends time up in Tupper Lake, approached me about holding a swim event this summer. He has said he'd come to the board and discuss it a little more but he is hoping to top the inaugural one this summer, most likely the first or second week of August. He said he would like to do it at the municipal park but I've been kinda hinting toward Little Wolf Pond. Either way I would like to work with him to bring this to fruition. Attached are some details he just sent me regarding the event.

## **GIRLS HOCKEY**

Bob Fletcher would like to start a girl's hockey league for next season. I think this is a great idea and addition to the town recreation programs. We would like to begin recruiting this spring and summer. I've identified a couple funding avenues to offset the cost of the initial startup. I asking the board's permission to pursue this for the 2016-2017 ice season.

Town of Tupper Lake  
Dog Control Report

For the Month of: November 2015

Date: 12-7-15

Complaints Received 2

Complaints Answered 4

Dogs Captured 2

Dogs return to owner 2

Dogs turned over to DCO 0

Dogs transported to Humane Society 0

Dogs Adopted 0

Dogs Euthonized 0

Dogs treated by Vet 0

Dangerous Dog Complaints 1

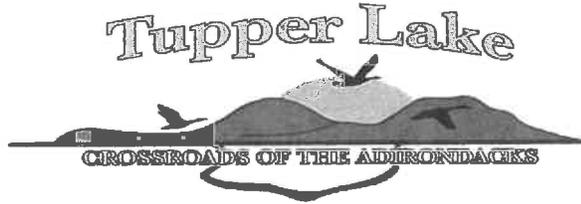
Tickets issued 0

Mileage 12 DCO Wayne LaBoree

Report prepared by Way. LaBoree DCO

TURNED IN \$20.00 to town hall

*Work sheet*



December 10, 2015

Date

Bid opening for: Renovations and Repairs to Highway Garage Roof

<u>Name</u>	<u>Submitted Bid</u>
LaVarnway Construction – Saranac, NY	\$108,700.00
PTL Contracting Corp.- Theresa, NY	<del>\$101,200.00</del> 97,200
Titan Roofing, Inc. – Springfield, MA	\$119,000.00
Northern Tier Contracting Inc.- Gouverneur, NY	\$119,400.00

Date of Opening December 8, 2015

Time of Opening 12:02 P.M.

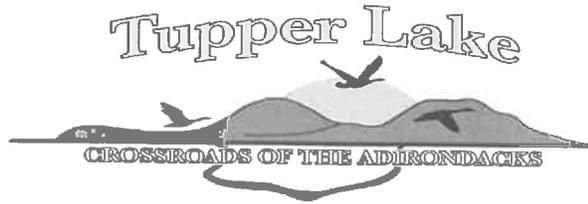
Guest Present: Todd Kiechle - NTC  
Ron Hartel – Continental Construction

Witness: Laurie J Fuller – Town Clerk  
William Dechene – Highway Superintendent  
Donna Maliszewski – Deputy Town Clerk

Bid was awarded to \_\_\_\_\_

Town of Tupper Lake  
120 Demars Blvd.  
Tupper Lake, NY 12986

\_\_\_\_\_  
Town Clerk



December 10, 2015

Date

Bid opening for: Renovations and Repairs to Highway Garage Roof

<u>Name</u>	<u>Submitted Bid</u>
Northern Tier Contracting Inc.- Gouverneur, NY	\$119,400.00
Continental Construction – Gouverneur, NY	\$156,840.00
E & M Enterprises – Tupper Lake, NY	\$175,000.00
PTL Contracting Corp.- Theresa, NY	\$101,200.00
Titan Roofing, Inc. – Springfield, MA	\$119,000.00
Dow Electric, Inc. – Malone, NY	\$94,754.00
General Roofing Contractor – Glen Falls, NY	\$85,500.00
Northeastern – Utica, NY	\$79,590.00
J. Denis General Carpentry – Tupper Lake, NY	\$142,600.00
LaVarnway Construction – Saranac, NY	\$108,700.00

**Date of Opening** December 8, 2015

**Time of Opening** 12:02 P.M.

**Guest Present:** Todd Kiechle - NTC  
Ron Hartel – Continental Construction

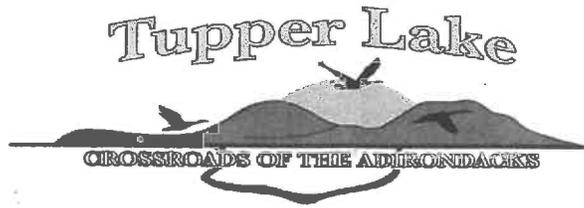
**Witness:** Laurie J Fuller – Town Clerk  
William Dechene – Highway Superintendent  
Donna Maliszewski – Deputy Town Clerk

**Bid was awarded to** \_\_\_\_\_

\_\_\_\_\_  
Town Clerk

Town of Tupper Lake  
120 Demars Blvd.  
Tupper Lake, NY 12986

Worksheet



December 10, 2015

Date

Bid opening for: Renovations and Repairs to Adult Center Roof

<u>Name</u>	<u>Submitted Bid</u>
PTL Contracting Corp.- Theresa, NY	\$17,300.00
Continental Construction – Gouverneur, NY	\$19,320.00
LaVarnway Construction – Saranac, NY	\$19,900.00
General Roofing Contractor – Glen Falls, NY	\$20,900.00

**Date of Opening** December 8, 2015  
**Time of Opening** 12:02 P.M.

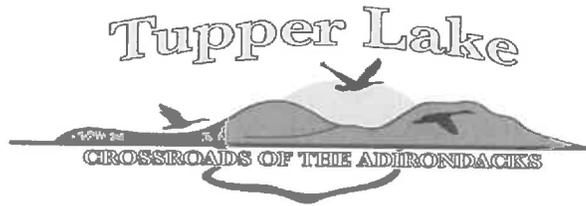
**Guest Present:** Todd Kiechle - NTC  
Ron Hartel – Continental Construction

**Witness:** Laurie J Fuller – Town Clerk  
William Dechene – Highway Superintendent  
Donna Maliszewski – Deputy Town Clerk

**Bid was awarded to** \_\_\_\_\_

Town of Tupper Lake  
120 Demars Blvd.  
Tupper Lake, NY 12986

\_\_\_\_\_  
Town Clerk



December 10, 2015

Date

Bid opening for: Renovations and Repairs to Adult Center Roof

<u>Name</u>	<u>Submitted Bid</u>
Northern Tier Contracting Inc.- Gouverneur, NY	\$59,900.00
Continental Construction – Gouverneur, NY	\$19,320.00
E & M Enterprises – Tupper Lake, NY	\$60,000.00
PTL Contracting Corp.- Theresa, NY	\$17,300.00
Titan Roofing, Inc. – Springfield, MA	\$33,000.00
Dow Electric, Inc. – Malone, NY	\$29,997.00
General Roofing Contractor – Glen Falls, NY	\$20,900.00
Northeastern – Utica, NY	\$32,990.00
J. Denis General Carpentry – Tupper Lake, NY	\$38,320.00
LaVarnway Construction – Saranac, NY	\$19,900.00

**Date of Opening** December 8, 2015

**Time of Opening** 12:02 P.M.

**Guest Present:** Todd Kiechle - NTC  
Ron Hartel – Continental Construction

**Witness:** Laurie J Fuller – Town Clerk  
William Dechene – Highway Superintendent  
Donna Maliszewski – Deputy Town Clerk

**Bid was awarded to** \_\_\_\_\_

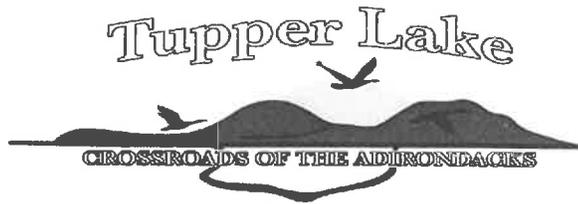
Town of Tupper Lake  
120 Demars Blvd.  
Tupper Lake, NY 12986

\_\_\_\_\_  
Town Clerk

PATRICIA S LITTLEFIELD  
SUPERVISOR  
(518) 359-3981  
(518) 359-8193 FAX

TOWN BOARD MEMBERS

JOHN QUINN  
MICHAEL DECHENE  
TRACY LUTON  
MARY FONTANA



TOWN OF TUPPER LAKE  
120 DEMARS BLVD., TUPPER LAKE, NY 12986

LAURIE J FULLER  
TOWN CLERK  
(518) 359-9261  
(518) 359-2634 FAX

WILLIAM DECHENE  
HIGHWAY SUPERINTENDENT  
(518)359-9241

HON. LEONARD F YOUNG, III  
(518) 359-9278  
(518) 359-8764 Fax

**RESOLUTION #1 /2016**

RESOLUTION AUTHORIZING PAYMENT FOR STANDARD MONTHLY STATEMENTS

\_\_\_\_\_ offered the following resolution.

**WHEREAS;** A Resolution authorizing Supervisor to approve payment for standard monthly statements prior to regular monthly board meeting in order to avoid late fees.

\_\_\_\_\_ duly seconded this resolution, and adopted as follows:

\_\_\_\_\_  
Laurie J. Fuller  
Town of Tupper Lake Town Clerk

Date: January 7, 2016

**Resolution #2/2016  
LEASE AGREEMENT**

This Agreement made this 7th day of January 2016 between the **TOWN OF TUPPER LAKE**, a municipality with offices at 120 Demars Blvd., Tupper Lake, New York 12986 (“Lessor”) and **FRANKLIN COUNTY PROBATION DEPARTMENT**, Malone, New York 12953 (“Lessee”)

Lessor does hereby lease to Lessee the office on the first floor of the Town of Tupper Lake Office Building, 120 Demars Blvd., Tupper Lake, New York, which has been previously occupied by Lessee, with the privileges and appurtenances for and during the term of one year from the 1<sup>st</sup> day of January 2016 to December 31, 2016.

Lessee will pay to Lessor for the use of said premises; the annual rent One Thousand Two Hundred (\$1,200.00)

In the event Lessee shall fail pay said rent, or any part thereof when it becomes due, it is agreed that Lessor may sue for the same, or re-enter said premises, or resort to any other legal remedy.

Lessor will provide heat and lights to the office space and office personnel of Lessee may use the lavatory facilities. Lessee will provide its own telephone services.

Lessee covenants that at the expiration of said term it will surrender said premises to Lessor in as good condition as now, necessary wear and damage by the elements excepted.

WITNESS the hands and seals of the said parties as of the day and year first above written.

In presence of

TOWN OF TUPPER LAKE

BY: \_\_\_\_\_

Supervisor Patricia S. Littlefield

Motion:  
Seconded:  
Action:

Date: January 7, 2016

FRANKLIN COUNTY PROBATION

BY: \_\_\_\_\_

Probation Department Executive Director

Resolution #3 2016

PROCUREMENT POLICIES AND PROCEDURES

This Resolution sets forth the policies and procedures of the Town of Tupper Lake to meet the requirements of General Municipal Law, Section 104-b.

Purpose

Goods and services which are not required by law to be procured pursuant to competitive bidding must be procured in a manner so as to assure the prudent and economical use of public moneys, in the best interests of the tax-payers, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption. To further these objectives, the governing board is adopting internal policies and procedures governing all procurement of goods and services which are not required to be made pursuant to the competitive bidding requirements of General Municipal Law, Section 103, or of any other general or local law.

Except for procurements made through county contracts, or through state contracts, alternative proposals or quotations for goods and services shall be secured by use of written requests for proposals, written quotations, verbal quotations or any other method of procurement which furthers the purposes of General Municipal Law, Section 104-b.

Documentation of actions taken, in connection with each procurement is required as follows:

Purchasing Exhibit

Methods of competition to be used for non-bid procurement

**Chart:**

	Written Quotes		Bid	RFP	Other
	2	3			
<b>Purchase Contracts up to \$9,999:</b>					
Under \$1500.	Discretion of Purchaser				
\$1501 - \$3,000	X				
\$3,001 - \$9,999		X			
<b>\$10,000 total or more</b>			X		
<b>Public Work Contracts Up to \$19,999:</b>					
Under \$3,000	Discretion of Purchaser				
\$3,001 - \$19,999	X				
<b>\$20,000 total or more</b>			X		

Cooperative bids, state contracts, county contracts or preferred vendors must be utilized prior to initiating a non-bid procurement. Obtain procedures from the division office.

General Municipal Law requires that similar procurements that exceed \$10,000 in a fiscal year must be grouped together for the purpose of determining whether a particular item or group of items must be bid. Such bids will be made at the discretion of the Business Manager.

\*An RFP may be required; however, contracts for professional services may be awarded without competitive bidding.

**DEFINITIONS:**

Purchase Contract: An order for supplies and/or equipment or other goods.

Public Works Contract: An order for the construction or repair of any building, structure, fixture or other improvement on real property including all materials used and all work, labor and other services rendered in connection with such construction or repair.

Professional Services: A service involving specialized skill, training and expertise, use of professional judgment or discretion, and/or a high degree of creativity.

RFP: Request For Proposal

Purchase order number needed for \$100.00 dollars or more.

Awards to Other Than Lowest Dollar Offer

Whenever any contract is awarded to other than the lowest responsible dollar offerer, the reasons such an award furthers the purpose of General Municipal Law, Section 104-b as set forth herein above shall be documented.

Comments concerning the policies and procedures shall be solicited from Town Board members prior to the enactment of the policies and procedures, and will be solicited from time to time hereafter.

The Town Board shall annually review these procedures. The town clerk shall be responsible for conducting an annual review of the procurement policy and for an evaluation of the internal control structure established to ensure compliance with the procurement policy.

The unintentional failure to full comply with the provisions of this General Municipal Law, Section 104-b, shall not be grounds to void action taken or give rise to a cause of action against the Town of Tupper Lake, or any officer or employee thereof.

The above RESOLUTION was unanimously adopted by the Town Board of the Town of Tupper Lake on January 7, 2016.

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Town Clerk, Town of Tupper Lake

Date: January 7, 2016

Motion:

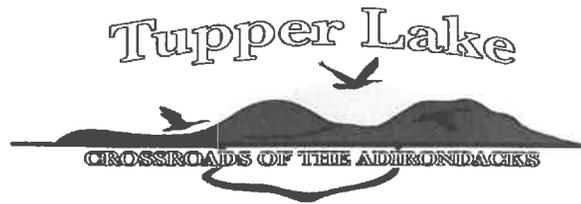
Seconded:

Action:

PATRICIA S LITTLEFIELD  
SUPERVISOR  
(518) 359-3981  
(518) 359-8193 FAX

TOWN BOARD MEMBERS

JOHN QUINN  
MICHAEL DECHENE  
TRACY LUTON  
MARY FONTANA



TOWN OF TUPPER LAKE  
120 DEMARS BLVD., TUPPER LAKE, NY 12986

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(518)359-9241

HON. LEONARD F YOUNG, III  
(518) 359-9278  
(518) 359-8764 Fax

**RESOLUTION #4 –2016**

January 7, 2016

**WHEREAS:** with some discussion the Town Board Members agreed having the Regular monthly board meeting time change from 7:00 P.M. to 6:00 P.M. the second Thursday of every month.

**BE IT RESOLVED:** at a Regular Town Board meeting held January 7, 2016 the Town Board passed a resolution to change the time of the Regular Monthly Board meeting to 6:00 P.M.

**Motion:**

**Seconded:**

**Action:**

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Laurie J. Fuller – Town Clerk

# Save-The-Date

**When: Wednesday & Thursday, April 13 & 14, 2016**  
**Where: Crowne Plaza Resort & Golf Club, Lake Placid,**  
**NY**

**How Much: \$63.97 Early Registration Fee\***  
**(\$59.60 w/ tax exempt form)**

*Note: All vouchers & checks should be made payable to: Crowne Plaza Resort & Golf Club*

*\* Late Registration Fee (Received after March 30th): \$80.17 or \$74.60 w/tax exempt form.*

Registration forms and agendas  
will be emailed (from [LocalGovernment@apa.ny.gov](mailto:LocalGovernment@apa.ny.gov))  
and available in February on the Agency website:  
[www.apa.ny.gov](http://www.apa.ny.gov).

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**Have an idea for a session or a topic you wish to  
be included in the 2016 LGD Conference Agenda?**

**Please email it to us at  
[LocalGovernment@apa.ny.gov](mailto:LocalGovernment@apa.ny.gov)**

**Be sure to use  
“LGD 2016 Topic”**

# Friends of the North Country, Inc.

1 Mill Street  
P.O. Box 446  
Keeseville, New York 12944-0446

Phone: (518) 834-9606  
Fax: (518) 834-9687  
Toll Free: 1-888-355-FONC (3662)  
email: scampbell@friendsofthenorthcountry.org

Scott Campbell  
Executive Director

Bruce Garcia  
Chair

Ethel Clarke  
Vice Chair

John Clarke  
Secretary

Mark Kaiser  
Treasurer

Directors  
Peter R. Prescott  
Gretchen Crowningshield

Sustaining  
Members  
Arthur LeFevre



**To:** Town of Tupper Lake **From:** Susan Picard

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**Fax:** 359-2634 **Pages:** 2

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**Phone:** **Date:** January 4, 2016

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**Re:** **CC:**

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**Urgent                      For Review                      Please Comment                      Please Reply**

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**PLEASE NOTE:**

Attached is a revised resolution for the Franklin County Multi-Jurisdictional Hazard Mitigation Update plan that was mailed previously. An error was made on the 1<sup>st</sup> resolution and the one attached is the correct resolution for your use.

Thank you.

Susan Picard

- To assist with the provision of housing with emphasis on the needs of the poor.
- To undertake economic development, which supports community wide revitalization.
- To identify, designate and restore locally significant historic structures.
- To generally act as facilitators in the process of stabilization, growth and development.

ADOPTION RESOLUTION  
TUPPER LAKE COUNTY MULTI-JURISDICTIONAL  
HAZARD MITIGATION PLAN UPDATE 2015

Town of Tupper Lake  
Tupper Lake Town Board  
120 Demars Blvd., Tupper Lake, NY 12986

**RESOLUTION**

WHEREAS, the Franklin County Emergency Services Office, with assistance from the Town of Tupper Lake, and Friends of the North Country, Inc., has gathered information and prepared the Franklin County Multi-Jurisdictional Hazard Mitigation Plan Update 2015; and

WHEREAS, the Franklin County Multi-Jurisdictional Hazard Mitigation Plan Update has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Town of Tupper Lake is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Town of Tupper Lake has reviewed the Plan and affirms that it will assist the County to Update the Plan no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the Tupper Lake Town Board that the Town of Tupper Lake adopts the Franklin County Multi-Jurisdictional Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan contingent upon availability of funding and resources.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ at the meeting of the Tupper Lake Town Board.

\_\_\_\_\_  
(Supervisor)

\_\_\_\_\_  
(Clerk)

## Public Notice of the Intent of FEMA to Fund a Project Hazard Mitigation Grant Program Project # 4020-0065

Notification is hereby given to the public of the intent of the Federal Emergency Management Agency (FEMA) to provide grant funding through the Hazard Mitigation Grant Program (HMGP) to the State of New York (Grantee), who will provide funds to Franklin County (Sub-grantee), to acquire and demolish flood-prone structures in the Town of Malone.

The proposed undertaking is the acquisition of ten private properties (nine with structures and one vacant lot) on Lower Park Street in the Town of Malone. The properties are located in or adjacent to the Special Flood Hazard Area of the Salmon River and have sustained repetitive damages from flooding and ice jams.

Acquisitions will be from willing sellers only. Properties will be acquired, structures demolished, and sites graded and seeded. Deed restrictions will prohibit future development and sites will be maintained in perpetuity as open space under the County's ownership.

Federal Executive Orders 11988, Floodplain Management, and 11990, Protection of Wetlands, require federal agencies to review proposed actions in floodplains and/or wetlands and explore practicable alternatives to avoid, minimize or mitigate potential impacts. The alternative to acquisition/demolition would be to leave these properties vulnerable to an ongoing cycle of flooding, ice jams, repairs and rebuilding. The proposed undertaking will remove structures from the floodplain and create open space to restore the beneficial values served by floodplains and wetlands.

The public is invited to provide comments about this project. Written comments may be submitted by mail to FEMA Region II, Hazard Mitigation Grant Program, Leo O'Brien Federal Building, 11A Clinton Square, Room 742, Albany, New York 12206-5421 or by email to [FEMA-R2-HMA@fema.dhs.gov](mailto:FEMA-R2-HMA@fema.dhs.gov). Comments should be submitted within thirty (30) days of this notice.