NEW YORK STATE DEPARTMENT OF HEALTH
Vital Records Section

Application to Town/City Clerk for Copy of Marriage Record

TYPE OF RECORD DESIRED (Check One)

Search and Certification ☐ Fee $10.00 per copy	Search and Certified Copy ☐ Fee $10.00 per copy
A Certification, an abstract from the marriage record issued under the seal of the Health Department, includes the names of the contracting parties, their residence at the time the license was issued as well as date and place of birth of the bride and groom. A Certification may be used as proof that a marriage occurred.	A Certified Transcript includes all of the items of information occurring on the original record of the marriage. A Certified Transcript may be needed where proof of parentage and certain other detailed information may be required such as: passports, veteran's benefits, court proceedings, or settlement of an estate.

PLEASE COMPLETE FORM AND REMIT FEE

PLEASE PRINT OR TYPE

Name of Groom (First) (Middle) (Last)	Name of Bride (First) (Middle) (Last)
Groom's Age or Date of Birth	Bride's Age or Date of Birth
Residence of Groom (County) (State)	Residence of Bride (County) (State)
Date of Marriage or Period Covered by Search	If Bride Previously Married, State Name Used at That Time
Place Where License Was Issued	Place Where Marriage Was Performed
For what purpose is information required?	What is your relationship to person whose record is requested? If self, state "self."
In what capacity are you acting?	If attorney: Name and relationship of your client to persons whose marriage record is required.
Signature of Applicant	Date
Address of Applicant	Please print name and address where record is to be sent.

DOH-301 (3/93)

(PLEASE SEE REVERSE SIDE)

Where to Apply for Record of Marriage

1. License Issued in New York State (Outside of New York City)

Year of Marriage	Apply to:
* 1880 to present	Certification Unit Vital Records Section P.O. Box 2602 Albany, NY 12220-2602
* 1880 - 1907 and license issued in the cities of Albany, Buffalo or Yonkers	Albany: City Clerk, City Hall, Albany, NY 12207 Buffalo: City Clerk, City Hall, Buffalo, NY 14202 Yonkers: City Clerk, City Hall, Yonkers, NY 10701

2. License Issued in New York City

Apply to the Borough office of the New York City Clerk that issued the marriage license. The location of these offices follows:

Manhattan - Municipal Building, New York, NY 10007

Brooklyn - Municipal Building, Brooklyn, NY 11202

Bronx - (Records for 1908-1913 are on file with the Manhattan office) 1780 Grand Concourse, New York, NY 10457

Queens - (Records prior to 1898 are on file with the New York State Department of Health) 120-55 Queens Boulevard, Kew Gardens, Jamaica, NY 11424

Richmond - (Records prior to 1898 are on file with the New York State Department of Health) Borough Hall, St. George, Staten Island, NY 10301.

PLEASE NOTE: Records of marriages in areas of the present City of New York, which were not part of the city at the time of marriage, are on file with the State Department of Health.