

TOWN OF TUPPER LAKE

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TDD 711

APPLICATION FOR PUBLIC RECORDS

Date: _____

To: Laurie J. Fuller, Records Access Officer

All requests are to be made in writing, during regular business hours, at the Town offices.

All legal written requests shall be considered, and answered within five working days. Either the record will be available, or if the request cannot be complied with, a written acknowledgement will be given stating the reason therefore.

Copies of information obtained are to be paid for at the rate of .25 cents per sheet copied.

I wish to inspect the following records(s): (Identify records you are interested in as clearly as possible.)

Signature: _____

Printed Name: _____

Address: _____

City/State/Zip: _____

Daytime Phone: _____
