

WATER CUSTOMER SERVICE ORDER MUNICIPAL WATER SYSTEM

OFFICE: 53 PARK STREET, TUPPER LAKE, NY 12986 · PHONE: 359-3341

RECORDED	READER'S SLIP	STENCIL PLATE	LOCATION HISTORY	CUSTOMER LEDGER	METER HISTORY		BILL CUSTOMER	MISC. ACCT. REC.		
DATE										
BY										

<input type="checkbox"/> Install Meter	Property Owner
<input type="checkbox"/> Remove Meter	
<input type="checkbox"/> Read Meter	Address
<input type="checkbox"/> Turn Off At Curb	Occupancy
<input type="checkbox"/> Turn On At Curb	Send Bill To
<input type="checkbox"/> Investigate Leak	
<input type="checkbox"/> Tap Main	Address
<input type="checkbox"/> Run Service to Curb Box	INSTRUCTIONS: Date Work To Be Done Order Taken By
<input type="checkbox"/> Thaw Service	

(NOTE IN THIS SPACE IF CUSTOMER IS TO BE BILLED)

WATER METER DATA			DATA FOR FLAT RATE CHARGE			SERVICE DATA		
INSTALL TURN ON	CHECK WHICH	REMOVE TURN OFF	Main Faucet	No.	Charge	Tap Size	Tap Charge	No. Ft. to Curb Box
	DEPT. NO.		Water Closets			THAWING		
	MAKE		Bath Room			T.R. No.	Man Hrs.	Charge
	TYPE		Hose Connections			Date Work Done		
	SIZE		Cellar Pumps			Work Done By		
	MFG'S NO.					Class of Service		
	READING		Total Quarterly Chg.					
	METER LOC.							

REMARKS:

№ 4996

TECHNICIAN: Return Original to Billing Department
BILLING DEPT.: Retain Duplicate until work is complete