Village of Tupper Lake
Board of Trustees
Minutes

Date:	Wednesday, December 16, 2015
Location:	Board Room
Meeting:	Regular 6:00-7:56 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Ronald LaScala, Thomas Snyder, David Maroun, Leon LeBlanc, Village Attorney Nathan N. Race and Village Clerk/Treasurer Mary A. Casagrain.

Also present were Electric Superintendent Marc Staves, Police Chief Eric Proulx, Department of Public Works Superintendent Robert Degrace, Fire Chief Carl Steffen, Volunteer Fire Department Members Royce Cole and Joseph Arsenault, and News Reporters Dan McClelland and Thomas Selitsky.

Call Regular Meeting To Order

Mayor Maroun called the Regular Meeting to order and established the agenda at 6:00 pm.

Pledge

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

Public Comment Period:

No comments.

ESB Project Change Order #11 Bette & Cring

Motion by Trustee Maroun, seconded by Trustee LeBlanc to authorize Mayor Maroun to execute change order No. 11 for Bette & Cring Construction Group for an additional amount of $3,063.00. (Carried 5-0)

Approve Minutes

Motion by Trustee LaScala, seconded by Trustee LeBlanc to approve the Board Minutes from November 16th and December 1st, 2015 respectively. (Carried 5-0)

Grants:

NY Main Street CFA #52872 Denial

Mayor Maroun announced that we received notice from New York Main Street (NYMS) Program CFA that our application for assistance was not selected for funding in this year's round.

NYS DOS CFA #50409Award

Mayor Maroun announced that we received notice from NYS DOS Local Waterfront Revitalization Program that we received funding in the amount of $920,000 for the purpose of Leveraging the Tourism Economy Along Central Adirondack Blueways for the 2015 CFA funding round.

Draft MOU Towns of Clifton and Fine

Mayor Maroun presented a drafted MOU proposed for Melissa McManus's services with the Towns of Clifton and Fine for our review. A finalized MOU will be ready for approval next month.

Draft Agreement With DANC for TL BOA Grant

Mayor Maroun presented a drafted agreement between the Village of Tupper Lake and Development Authority of the North Country (DANC) for the administration of the Tupper Lake BOA Grant. Once we have approval from NYS DOS we will review again for execution.

Comprehensive Monitoring Report NYS CDBG Project #1152ME6606-11 Section 504 (ADA Compliance)

Motion by Trustee Snyder, seconded by Trustee LeBlanc to formally approve a Section 504 Notice and Grievance Procedures Under the Americans With Disabilities Act as presented for all future NYS CDBG Grants to ensure specific grievance procedures that incorporate due process standards and provide for the prompt and equitable resolution of Section 504 related complaints. (Carried 5-0)

Code:
Accept November Report

Motion by Trustee Snyder, seconded by Trustee LaScala to approve the November 2015 Monthly Code Report. (Carried 5-0)

Annual Northern Adirondack Code Training February 19-March 3, 2016 Lake Placid

Motion by Trustee LeScala, seconded by Trustee Snyder to authorize Peter Edwards to attend the Annual Northern Adirondack Code Enforcement Officials Training in Lake Placid February 29-March 3, 2016 to include attendance and dues. (Carried 5-0)

Police:
Accept November Report

Motion by Trustee Snyder, seconded by Trustee Maroun to approve the November 2015 Monthly Police Report for the Village and Town of Tupper Lake. (Carried 5-0)

Heroin Forum 12/17 @7: PM Aaron Maddox Hall

Police Chief Eric Proulx informed the Board of Trustees that he will be hosting a Heroin Roundtable Forum at the Aaron Maddox Hall tomorrow evening, December 17, 2015 at 7:00 pm for the community.

Fire:
Accept November Report

Motion by Trustee Maroun, seconded by Trustee LaScala to approve the November 2015 Monthly Fire Report. (Carried 5-0)

Appoint Matthew Welch as VFD Member

Motion by Trustee LaScala, seconded by Trustee Maroun to appoint Mr. Matthew Welch as a Volunteer Fire Department Member. (Carried 5-0)

Klossner Fire Efforts

Mayor Maroun commended the Fire Chief and the Volunteer Fire Department Members for their efforts saving the Klossner Family home in the town earlier this week. Their quick response saved the structure.

Siren Debate

Mayor Maroun stated the Village and the Department are uncertain at this time whether or not to relocate the siren from the High Street location to the Santa Clara location.

Mayor Maroun stated he would like to give it a 30-day trial period without the siren at both the Pine and High Street locations to see if the current method of notification to the volunteers via cell phone and pagers was sufficient.

Fire Chief Carl Steffen stated he wasn't sure if FEMA required the siren or not, he would check in to it further.

Trustee Maroun stated he feels it helps them when responding timely to calls.

Trustee LeBlanc stated he really didn't have an opinion.

Volunteer Fire Department Member Royce Cole stated he wants the siren and feels it notifies motorist to be alert to emergency vehicles on the roads.

Trustee LaScala stated he thinks it is a good idea to keep it.

Trustee Snyder stated he feels there is no need for it, redundancy.

PA Vehicle Investigation
Joseph Arsenault

Volunteer Fire Department Member Joseph Arsenault advised he and several volunteer members traveled to Pennsylvania to investigate a 2001 Pierce Saber 6-man Custom Fire Pumper. He presented photographs taken of the exterior, under carriage etc. Paul Schaud a certified vehicle inspector also joined Mr. Arsenault for the inspection. He advised the vehicle is in good running condition, the vehicle was inspected yearly by DOT. It has the following options: 6-man custom cab, 750 water, 1500 pump, light tower, scene lights, new poly fuel tank & straps, new tires and springs, regular DOT maintenance, there isn't one fire hydrant in their fire district so it pumps at all fire scenes. We have first option of $115,000.

Mayor Maroun thanked Mr. Arsenault and Mr. Schaud for their do diligence looking over the vehicle.

Vehicle Rotation
#165 & #167

Fire Chief Carl Steffen advised that for the time being vehicle #165 & #167 are being rotated to limit wear and tear on each vehicle.

#169 1983

Fire Chief Carl Steffen advised that #169 the 1983's body is rough and would like it to be the next vehicle we replace.

Auctions International
Bid 1991 Pierce

Motion by Trustee LaScala, seconded by Trustee Maroun to post the 1991 Pierce on Auctions International with a floor of $10,000 for the fire vehicle. (Carried 5-0)

DPW:
Dump Truck Replacement
Request for Bid

Department of Public Works Superintendent Robert Degrace discussed at length his need for replacing the 1987 Dump Truck. The needed repairs would exceed the vehicles value and he asked if we could go to bid to look at a replacement and set it for January 15, 2016. It was noted that we could use CHIPS funding to fund the Statutory Installment Bond payment for the next five years. It was so moved by Trustee LeBlanc, seconded by Trustee Maroun to bid a 2015 or newer vehicle to replace the 1987 Dump Truck. (Carried 5-0)

John Deere Utility
Vehicle Received

Department of Public Works Superintendent Robert Degrace advised that the board received the John Deere Utility Vehicle for the maintenance of our new recreational trail.

NYS DOT Highway Inventory Listing Add Dish Street and Wood Street

Motion by Trustee Maroun, seconded by Trustee LaScala to formally declare that Dish Street and Wood Street are in fact Village Streets and for the purpose of CHIPS funding we are formally accepting responsibility for their maintenance and repair.

(Carried 5-0)

Picnic Tables ADK Correctional Facility

Motion by Trustee LeBlanc, seconded by Trustee LaScala to formally ask the Adirondack Correctional Facility for their assistance in constructing four 8-sided octagon style wooden tables, we would have to provide all the materials for their construction. (Carried 5-0)

Water/Wastewater:
Empire State Development Grant Water Supply CFA# 54793 Award

Mayor Maroun advised that we received confirmation from Empire State Development Grants Program that our Water Supply Distribution Improvement Grant CFA #54793 was funded in the amount of $1,000,000 in the 2015 CFA round.

Water Budget Transfer

Motion by Trustee Snyder, seconded by Trustee Maroun to authorize budget transfers for the Water Fund in the amount of $33,000 as follows:

F1990.400	Cr. 6,000	
F8340.430	Cr. 14,000	
F8340.450	Cr. 13,000	
F1440.400		Dr. 33,000

(Carried 5-0)

Electric:
2003 Bucket Truck Replacement

Electric Superintendent Marc Staves advised the board that he preparing a bid for the replacement of the 2003 Bucket Truck and would formally like the board's authorization to proceed with the bid. Motion by Trustee LeBlanc, seconded by Trustee Maroun to authorize Superintendent Staves to proceed with a bid for the replacement of the 2003 Bucket Truck. (Carried 5-0)

Homemade Pole Trailer Replacement

Electric Superintendent Marc Staves advised that he has requested three quotes for the replacement of the homemade pole trailer we are currently using and he expects to have a recommendation for us to approve in the coming months.

Electric Monthly Report

After a thorough review of the Superintendent Stave's monthly report it was so moved to accept it by Trustee Snyder, seconded by Trustee Maroun. (Carried 5-0)

Treasurer:
Approve Warrants

Motion by Trustee Maroun, seconded by Trustee LaScala to approve the December 16, 2015 warrant in the amount of $335,903.99 for payment of the bills and abstracts for the month of November, 2015. (Carried 5-0)

Review Cash Position

Review the monthly cash position for November 30, 2015.

Holiday Schedule

Mayor Maroun advised that the Village Offices will be closed ½ day Christmas Eve and New Years Eve and all day on Christmas and New Years.

Partners in Safety Inc. Contract 2016	Motion by Trustee Maroun, seconded by Trustee LaScala to authorize Mayor Maroun to execute our 2016 Drug and Alcohol Testing agreement with Partners in Safety Inc. for our CDL licensed drivers. (Carried 5-0)
Enter Executive Session	Motion by Trustee Maroun, seconded by Trustee LeBlanc to enter Executive Session at 7:15 pm for the purpose of discussing information relating to current or future investigation, discussions regarding proposed, pending or current litigation, the employment history of particular person(s) or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. Lastly to discuss collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law). (Carried 5-0)
Exit Executive Session	Motion by Trustee LeBlanc, seconded by Trustee LaScala to exit Executive Session at 7:55 pm. (Carried 5-0)
Adjournment	Motion by Trustee LeBlanc, seconded by Trustee LaScala to adjourn at 7:56 PM. (Carried 5-0)

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Mary A. Casagrain, Village Clerk/Treasurer