

Village of Tupper Lake
Board of Trustees
Minutes

Date: Monday, December 16, 2013
Location: Board Room
Meeting: Regular
6:00-7:31 PM

At the Regular Meeting of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Richard Donah, Thomas Snyder, David Maroun and Village Clerk/Treasurer Mary A. Casagrain.

Absent from the Regular Meeting was Trustee Leon LeBlanc.

Also present were Fire Chief Carl Steffen, Fire Department Member Royce Cole, Tupper Lake Snowmobile Club Member Richard Reandau, Code Enforcement Officer Peter Edwards, Electric Superintendent John Bouck, Water/Wastewater Superintendent Mark Robillard, resident Ronald LaScala and News Reporters Mary Peryea and Shaun Kittle.

Call Regular Meeting
To Order Mayor Maroun called the Regular Meeting to order and established the agenda at 6:00 pm.

Pledge Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

Open Public Comment
Period:
TL Snowmobile
Club Raffle Drawing Members from the Tupper Lake Snowmobile Club asked if Mayor Maroun would do the honor of drawing the winning ticket for the snowmobile raffle the club held to fund improvements for the snowmobile trails and signage. Mayor Maroun drew Mr. Fred Schuller Jr.'s ticket.

Peter Edwards thanked the community for their support, this raffle allowed them to donate \$2,600 to the Town of Tupper Lake for snowmobile support.

Approve Minutes Motion by Trustee Donah, seconded by Trustee Snyder to approve the Board Minutes from November 18, 2013 and December 2, 2013. (Carried 4-0)

Code Enforcement: Accept November Report Motion by Trustee Snyder, seconded by Trustee Donah to approve the November 2013 Monthly Code Report. (Carried 4-0)

March 3-6, 2014
Annual Training Motion by Trustee Maroun, seconded by Trustee Donah to authorize Code Enforcement Officer Peter Edwards to attend the March 3-6, 2014 Annual Northern Adirondack Code Enforcement Officials Education Conference in Lake Placid. (Carried 4-0)

DPW:
NYS DOT Rte 3&30
Project Schedule Mayor Maroun advised that he has reviewed a letter from Mr. Robert H. Curtis with the NYS DOT concerning establishing a sub-committee to address aesthetics for our highway reconstruction project, for example, street lighting, sidewalks, grass areas etc. He advised that at next months meeting he will appoint the committee members.

L WRRP Playground Project

Mayor Maroun advised that the playground area has been secured for the winter and in the coming weeks he will be meeting with the contractor to establish a completion schedule for early spring.

Outdoor Skating Rink

The board discussed at length that they are going to move forward with establishing an outdoor skating rink near the outfield restrooms. The DPW and W/WW Departments were instructed to work together in establishing a base and converting the garage area to a warming room for visitors to the rink.

The board briefly discussed future considerations for next year and for the summer restroom needs. The brick structure near the tennis courts was discussed will be reviewed in the coming months and long term planning will be initiated for consideration for restrooms for the playground area etc.

Water/Wastewater:
Winter Projects

Water/Wastewater Superintendent Mark Robillard advised that his crews are working on improvements to the W/WW Treatment Plant and other equipment for next construction season.

Lake Street Capital Improvements

Water/Wastewater Superintendent Mark Robillard advised that it looks like we will be able to roll the proposed water capital improvements for Lake Street into our hardship funding with NYS EFC and AEDA will be moving forward with submission to the NYS DOH for approval and then design so we can go to bid in early spring.

Fire:
Accept November Report

Motion by Trustee Maroun, seconded by Trustee Snyder to approve the November 2013 Monthly Report. (Carried 4-0)

Santa Clara Contract Approval

Motion by Trustee Snyder, seconded by Trustee Maroun to authorize Mayor Maroun to execute a fire contract with the Town of Santa Clara effective January 1, 2014. (Carried 4-0)

Fire Chief Carl Steffen advised that 911 is programming the 911 addresses into our coverage area now. In the coming weeks he will be traveling to Santa Clara to inspect the vehicle and boat and to further discuss the placement of dry hydrants in anticipation of providing the continued fire coverage.

Vehicle Update

Fire Chief Carl Steffen advised that the aerial device certification was sent on December 12, 2013 and expects the certification letter any day now. #169 & #167 recently had their annual chassis and maintenance inspection completed. He advised that he will personally see to it that each vehicles recommendation is completed and the board updated each month. #165 & #166 recently had their annual chassis and maintenance inspections as well and Century Fire Apparatus are completing the recommendations in the coming week.

Truck Committee To Be Formed

Mayor Maroun asked that the Fire Chief appoint a truck committee to review the future needs of the Village Department.

Police:
Accept November Report

Motion by Trustee Snyder, seconded by Trustee Donah to approve the November 2013 Monthly Police Report. (Carried 4-0)

Electric:
Electric Curtailment

There will be no reduction in firm hydro energy sales for the month of January 1-31, 2013.

NYPA Holiday
Disconnect Moratorium
Notice

We received notice from the NYPA that no utility shall terminate or disconnect service to any residential customer for nonpayment of bills during the period from 12/17/2013 through 1/2/2014.

Substation Relay
Project

Electric Superintendent John Bouck advised that the relay replacement project is underway and HMT is scheduled to be here the second week of January of 2014.

MEUA Lineworker
Safety & Training
Program

Motion by Trustee Snyder, seconded by Trustee Maroun to authorize two linemen to be registered for the MEUA Lineworker Safety and Training Program for 2014. (Carried 4-0)

Treasurer:
Approve Warrant

Motion by Trustee Snyder, seconded by Trustee Maroun to approve the December 16, 2013 warrant in the amount of \$206,720.03 for payment of the bills and abstracts for the month November 2013. (Carried 4-0)

Review Cash
Position

Review the monthly cash position for November 30, 2013.

Partners in Safety
Inc. Contract 2014

Motion by Trustee Maroun, seconded by Trustee Snyder to authorize Mayor Maroun to execute our 2014 Drug and Alcohol Testing agreement with Partners in Safety Inc. for our CDL licensed drivers. (Carried 4-0)

Annual Insurance
Buy-out 2014

Motion by Trustee Snyder, seconded by Trustee Maroun to authorize our annual Insurance Buy-out Option for our employees for 2014, \$2,500 single, \$3,000 for 2-person and \$3,500 Family. (Carried 4-0)

Christmas & New
Years Observances

As a courtesy reminder the Village offices will be closed at Noon on Christmas Eve, Christmas Day, New Years Eve at Noon and New Years Day.

Call In:

There were no calls received.

Enter Executive
Session

Motion by Trustee Maroun, seconded by Trustee Donah to enter Executive Session at 7:00 pm to discuss personnel issues for the Police, Fire, Electric, Water/Wastewater and DPW Departments and to discuss negotiations for contract for services. (Carried 4-0)

Exit Executive
Session

Motion by Trustee Snyder, seconded by Trustee Donah to Exit Executive Session at 7:30 pm. (Carried 4-0)

Budget Transfer for
W/W/W Budgets

Motion by Trustee Snyder, seconded by Trustee Donah to make the following transfers:

F8340.430 transfer to F8340.460 in the amount of \$2,000
G8120.430 transfer to G8120.200 in the amount of \$3,000
(Carried 4-0)

Adjournment

Motion by Trustee Snyder, seconded by Trustee Maroun to adjourn at 7:31 PM. (Carried 4-0)

Mary A. Casagrain, Village Clerk/Treasurer