

TOWN OF TUPPER LAKE BOARD MEETING

December 11, 2014

Roll Call: Supervisor Patricia S. Littlefield
 Councilman John Quinn
 Councilwoman Kathleen Lefebvre
 Councilman Rick Skiff

Absent – Councilman Michael Dechene

Recording Secretary: Laurie J Fuller – Town Clerk

Press: Dan McClelland – Tupper Lake Free Press
 Tom Salitsky – Adirondack Daily Enterprise

Also: William Dechene- Highway Superintendent

Guest: High School Government Class Students
 Shawn LaDue & Alisha Dukett

Supervisor Littlefield called regular Town Board meeting to order opening with the Pledge of Allegiance.

Establish the agenda two items added:

1. Appointment for Associations of Senior Citizens
2. Budget Transfers

1. Approve minutes:

Town Clerk provided each board member a drafted copy of minutes dated November 5, 2014 for approval.

Motion to approve minutes as written for meeting dated November 5, 2014 was made by Councilman Skiff.

Seconded by Councilwoman Lefebvre

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Lefebvre, Skiff

2. Approve Abstract of Audited Vouchers:

Town of Tupper Lake
 Abstract #12 – December 11, 2014

Fund		Prepaid/Debit	Unpaid	Total
General	200.01	\$10,632.53	\$12,187.52	\$22,820.05
General (B)	200.02	-	-	-
Highway	200.03	-	\$9,008.25	\$9,008.25
Highway Outside	200.04	-	\$1,173.47	\$1,173.47
Fire District	200.06	-	-	-
Sewer #5	200.10	-	\$141.95	\$141.95
Sewer #8-1	200.12	-	\$5.87	\$5.87
Sewer #8-2	200.13	\$1,198.11	\$50.64	\$1,248.75
Sewer #17	200.15	-	\$39.10	\$39.10
Sewer #17-1	200.16	-	\$188.86	\$188.86
Sewer #17-2	200.17	-	\$81.28	\$81.28
Sewer #23	200.19	-	-	-
Water #3	200.21	-	\$1,020.18	\$1,020.18
Water #7	200.24	-	-	-
Water #8-2	200.26	-	-	-
Moody Lighting	200.31	-	\$523.38	\$523.38
Water #15	200.36	-	\$32.62	\$32.62

Total For Abstract		\$11,830.64	\$24,453.12	\$36,283.76
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Motion to approve Abstract #12 in the amount of \$36,283.76 was made by Councilman Quinn

Seconded by Councilman Skiff

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Lefebvre, Skiff

3. Approve Monthly reports:

Code Officer

Monthly Report November 2014

8 Building Permits issued in November

0 Demolition Permits

1 Complaint filed

Completed 13 field inspections

November 2014 miles logged 98

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O'Leary
Code Enforcement Officer
Town of Tupper Lake

Youth Activity Director

Recreation Report for 12-09-14

BEACH SOFTWARE

New software has arrived and I have been getting familiar with it. Out tech guy will be coming in next week to setup a new designated "beach" computer so the new software can be installed.

UPCOMING EVENTS

Lumberjack Scramble – This event is NYSSRA sanctioned. It will take place on February 28, 2015.

Snow, Sled and Ski Relay

I spoke with organizers of the Fire and Ice about including some sort of town sponsored event. This would be a good fit.

And for your information and the for the media's attention here are some nighttime events taking place at the golf course.

Jan 3rd, Full Moon Ski: TL XC Trails Event

Jan 17th, Skiing with the Stars: APO Event

Jan 31st, Full Moon Ski: TL XC Trails Event

Feb 21st, Skiing with the Stars: APO Event

March 7th, Full Moon Ski: TL XC Trails Event

Also March 7th is the Brewski which I've confirmed with the Chamber is a go again for this year.

BROCHURE

I've been making slight adjustments to the xc brochure. Once I get an updated map I would like to get another 1,000 printed. I believe it was about \$450 last time. Do I have the board's permission to do this?

Motion to approve spending approximately \$450.00 dollars to have 1,000 trail map brochures printed for x-cross skiing was made by Councilman Quinn.

Seconded by Councilwoman Lefebvre
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Lefebvre, Skiff

Dog Control Officer

Town of Tupper Lake
Dog Control Report

For the Month of: October

Date: 11-5-2014

Complaints Received	0
Complaints Answered	0
Dogs Captured	0
Dogs return to owner	0
Dogs turned over to DCO	0
Dogs transported to Humane Society	0
Dogs Adopted	0
Dogs Euthonized	0
Dogs treated by Vet	0
Dangerous Dog Complaints	0
Tickets issued	0

Mileage 0 DCO Shaheen R Shaheen

Report prepared by Shaheen R Shaheen DCO

Town of Tupper Lake
Dog Control Report

For the Month of: November

Date: 11-30-2014

Complaints Received	1
Complaints Answered	1
Dogs Captured	1
Dogs return to owner	1

Dogs turned over to DCO 1

Dogs transported to Humane Society 0

Dogs Adopted 0

Dogs Euthonized 0

Dogs treated by Vet 0

Dangerous Dog Complaints 0

Tickets issued 0

Mileage 17 DCO Shaheen R Shaheen

Report prepared by Shaheen R Shaheen DCO

Highway Superintendent

TOWN OF TUPPER LAKE HIGHWAY DEPARTMENT
 PINE STREET
 TUPPER LAKE, NY 12983
 William E Dechene, Highway Superintendent
 Garage (518) 359-9241
 Cell (518) 524-7086
 Home (518) 359-3779

HIGHWAY REPORT: November 4 – December 5, 2014

- Installed a catch basin and 70' of 6" drain pipe behind the pro-shop at the Tupper Lake Country Club to help drain the back of the building.
- Installed the sander, plow and wing on Unit 60.
- Hauled five tandem loads of #2 stone from Saranac Lake Quarries to the highway garage to have on hand to fix mud spots on gravel roads throughout the winter and spring.
- Finished piling and mixing winter sand at the highway garage.
- Worked on the new cross country ski trail pulling stumps and leveling the trail with the Village Water Dept's excavator and the town's bulldozer.
- Hauled bank-run sand from the town sandpit to the highway garage to stockpile there for future use.
- Filled in culvert crossings on Big Tupper Road with stone dust.
- Ryan worked with the water dept for 3.5 days flushing out the sewer line on District 23.
- Cut and chipped brush on Pitchfork Pond Road where the snowmobile trail is groomed during the winter.
- Weekly dump runs for the Maddox Hall and the town hall.
- Cleaned out the drainage ditch behind the town hall.
- Checked and cleaned out culverts on all town roads that were plugged with leaves and brush.
- Brought the cross country ski-doo to Robert's Sport Center in Malone for service and repairs.
- Brought Unit 54 to Viking in Harrisville to have the hydraulics repaired, the wing would not work properly.
- Plowed and sanded roads as needed per weather condition.
- Plowed and sanded the Maddox Hall, town hall and the Country Club parking lots as needed.
- Ryan worked with the water dept at the Maddox Hall. The sewer lift pump was plugged with rocks, it would not pump the sewer out of the holding tank.
- *The holding tank is metal and very deteriorated, it will need to be replaced this spring.
- Cleaned up the scrap metal around the highway garage and brought it to Casella Waste Service in Potsdam; 4.22 tons, they will be mailing a check for \$590.80.

Fuel and gas logs for November per other records.

Motion to approve Monthly reports as presented was made by Councilman Skiff

Seconded by Councilman Quinn

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Lefebvre, Skiff

4. Resolution for Employee Handbook:

RESOLUTION #38 2014

OF

THE TOWN BOARD OF THE TOWN OF TUPPER LAKE,
FRANKLIN COUNTY, NEW YORK

WHEREAS, the Town of Tupper Lake has never established an Employee Handbook for office help, has always followed the CSEA contract, and

WHEREAS, at the July 10, 2014 board meeting a motion was made to authorize appointing Hamel Resources, LLC out of Lake George, New York to create a Town Employee Handbook for the amount of \$200.00.

NOW THEREFORE BE IT RESOLVED, at a regular town board meeting held December 11, 2014 board members passed a resolution to adopt the employee handbook created by Hamel Resources for town office help effective January 1, 2014.

Date: December 11, 2014

Motion: Councilman Skiff

Seconded: Councilwoman Lefebvre

Absent: Councilman Dechene

Action: Carried 4/0 vote Littlefield, Quinn, Lefebvre, Skiff

Laurie J Fuller – Town Clerk RMC

5. Public Hearing Date for Fire Protection Agreement &
End of year meeting:

Motion to set public hearing date for Tuesday, December 30, 2014 at 6:00 p.m., and special end of year board meeting to follow was made by Councilwoman Lefebvre.

Seconded by Councilman Skiff

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Lefebvre, Skiff

6. Reappoint Garry Lanthier to BAR:

RESOLUTION #39 2014

OF

THE TOWN BOARD OF THE TOWN OF TUPPER LAKE
FRANKLIN COUNTY, NEW YORK

WHEREAS; the appointment of Mr. Garry Lanthier on the Board of Assessment Review term has expired and,

WHEREAS; Mr. Lanthier has accepted the reappointment.

NOW THEREFORE BE IT RESOLVED; at a regular town board meeting held December 11, 2014 Councilman Quinn made a motion to reappoint Garry Lanthier for a 5-year term on the Board of Assessment Review Board, Seconded by Councilwoman Lefebvre.

Supervisor Patricia S. Littlefield	AYE
Councilman John Quinn	AYE
Councilman Michael Dechene	Absent
Councilwoman Kathleen Lefebvre	AYE
Councilman Rick Skiff	AYE

Date: December 11, 2014

Laurie J Fuller – Town Clerk, RMC

7. Approve one day schooling for
Town Clerk & Deputy:

Councilman Quinn made a motion approving the Town Clerk & Deputy to attend one day schooling in Kingston, New York.

Seconded by Councilman Skiff
All Town Board Members voted AYE 4/0 Littlefield, Quinn, Lefebvre, Skiff

8. Bid for Gradall:

NOTICE TO BIDDERS

Notice is hereby given, pursuant to section 103 of the General Municipal Law that the Town of Tupper Lake is seeking bids for a used Tandem-Axle Wheeled Excavator with telescoping boom. No older than 2004, specs are available in the Town Clerk's office. Bids can be dropped off or mailed to the office of the Town Clerk, 120 Demars Blvd., Tupper Lake, New York 12986 on or before 1:00 p.m. Tuesday, December 9, 2014. All bids must be accompanied by a non-collusive certificate. The Town of Tupper Lake reserves the right to reject or to waive any informalities in any and all bids if in the interest of the Town of Tupper Lake.

Town of Tupper Lake

William Dechene
Highway Superintendent

RESOLUTION #40 / 2014

OF

THE TOWN BOARD OF THE TOWN OF TUPPER LAKE,
FRANKLIN COUNTY, NEW YORK

Town Purchase used 2004 Gradall for Highway Department

WHEREAS; the Town Highway Superintendent has requested getting bids for a Tandem-Axle Wheeled Excavator with telescoping boom, and

WHEREAS; it was advertised and one bid was received and opened on December 9, 2014 at 1:00 p.m.

**Yacano's Gradall Sales
5114 State Hwy 12, P.O. Box 1049
Norwich, N.Y. 13815**

One used 2004 Gradall with 64" Ditch Bucket, 36" Excavating Bucket, and Grapple attachments. (\$140,000.00)

NOW THEREFORE BE IT RESOLVED; at a regular town board meeting held December 11, 2015 town board members passed a resolution to purchase 2004 Gradall in the amount of \$140,000.00.

ALSO BE IT RESOLVED; the old 1989 gradall will be put on the Auction International site for sale

Motion: Councilman Quinn

Seconded: Councilwoman Lefebvre

Absent: Councilman Dechene

Action: Carried 4/0 Littlefield, Quinn, Lefebvre, Skiff

Laurie J Fuller – Town Clerk RMC

9. Lease agreement for new copier:

Councilman Skiff made a motion to authorize Supervisor to execute a copier lease agreement with Office Systems for a new updated copier for Town office, term is for 63 months at \$113.33 a month.

Seconded by Councilman Quinn

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Lefebvre, Skiff

10. Approve salary changes for office staff:

As per recommendation by Comptroller's office a motion to approve salary changes for the office staff as per 2015 budget was made by Councilwoman Lefebvre

Seconded by Councilman Skiff

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Lefebvre, Skiff

11. Approve Guardian Dental Insurance:

Motion to approve Guardian Life Insurance Company of America as the carrier for dental insurance coverage for Town employees was made by Councilman Quinn.

Seconded by Councilwoman Lefebvre

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Lefebvre, Skiff

12. Appoint Diana Savard to Association of Senior Citizens:

Motion to appoint Diana Savard to be the representative for the Town of Tupper Lake for the Association of Senior Citizens, replacing Kathleen Lefebvre was made by Councilwoman Lefebvre.

Seconded by Councilman Skiff

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Lefebvre, Skiff

13. Approve Budget Transfers:

December 2014 Budget Transfers

	Account	Detail	Increase	Decrease
Cash	200.03.000	Cash Comm. Bank Highway Fund DA	\$140,000.00	
	230.03.857	Reserve Highway Comm. Bank Eq. Cap.		\$140,000.00
Fund Balance	909.03	Fund Balance Highway DA	\$140,000.00	
	200.03	Cash Highway Fund DA		\$140,000.00

Appropriation	51302.03	Machinery EQ	\$140,000.00	
	909.03	Fund Balance Highway DA		\$140,000.00
			\$280,000.00	\$280,000.00

Motion to approve budget transfers as listed above was made by Councilman Skiff

Seconded by Councilwoman Lefebvre

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Lefebvre, Skiff

14. Executive Session:

Motion to enter into executive session at 7:50 p.m. to discuss pending litigation was made by Councilman Quinn.

Seconded by Councilman Skiff

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Lefebvre, Skiff

Motion to enter out of executive session at 8:05 p.m. was made by Councilwoman Lefebvre

Seconded by Councilman Skiff

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Lefebvre, Skiff

15. Pending litigation
answer extension:

Councilman Quinn made a motion to grant extension for answer from defendant on pending litigation to January 15, 2015.

Seconded by Councilwoman Lefebvre

All Town Board Members voted AYE Littlefield, Quinn, Lefebvre, Skiff

16. Adjournment:

Motion to adjourn at 8:10 p.m. was made by Councilman Skiff

Seconded by Councilman Quinn

All Town Board Members voted AYE 4/0 Littlefield, Quinn, Lefebvre, Skiff