

**TOWN OF TUPPER LAKE**  
**REGULAR TOWN BOARD MEETING**

**&**

**PUBLIC HEARING LOCAL LAW #2 – 2013**

**December 10, 2012**

Roll Call: Supervisor Roger Amell  
Councilwoman Kathleen Lefebvre  
Councilman David Tomberlin  
Councilwoman Patricia Littlefield  
Councilman Gerald Fletcher

Recording Secretary: Laurie J. Fuller – Town Clerk

Press: Dan McClelland – Tupper Lake Free Press  
Jessica Collier – Adirondack Daily Enterprise

Also: Paul O’Leary – Assessor/Code Officer  
Mike Fritts – Youth Activity Director  
William Dechene – Highway Superintendent

Guest on  
Sign in sheet:

Donald Dechene	Bruce Cook
Rachel Dechene	Brent Cook
Bill Dechene	Mark LaVigne
Dorothy Bedore	Jess Collier
Beulah Dechene	Ron LaScala
Dennis Dechene	David R Dechene
Bucky Kentile	Joanne Dechene
Ron Snyder	Derek Foote
Christine Dausin	Matt Zande
Bob Zande	Elizabeth Zande
Rita LaFrance	Andrea O’Neill

Everyone stood for the Pledge of Allegiance

Supervisor Amell called Public Hearing to order at 4:05 p.m.

Councilwoman Lefebvre read Public Notice:

To be published in the Free Press on November 28, 2012 and posted on the Town Bulletin board for the period of November 28, 2012 to December 10, 2012

**NOTICE OF PUBLIC HEARING ON LOCAL LAW TO INCREASE THE  
SALARY OF THE TOWN HIGHWAY SUPERINTENDENT**

**NOTICE IS HEREBY GIVEN** that there has been introduced at a meeting of the Town Board of the Town of Tupper Lake, Franklin County, New York, Local Law No. 2 of the Year 2013 entitled Local Law to increase the Salary of the Town Highway Superintendent and that the Town Board of the Town of Tupper Lake will hold a public hearing on said Local Law No. 2 of the year 2013 at the Town Hall, 120 Demars Boulevard at 4:00 PM on December 10, 2012 at which time all interested persons will be heard.

Said Local Law is subject to a Permissive Referendum and shall become effective as of January 1, 2013.

Town of Tupper Lake

Laurie J. Fuller  
Town Clerk

### LOCAL LAW #2 OF 2013

A Local Law to increase the salary of the Town Highway Superintendent

Be it enacted by the Town Board of the Town of Tupper Lake the Following:

1. The annual salary of the Town Highway Superintendent shall be increased from \$48,932.00 to \$49,911.00 for the year 2013.
2. This Local Law is subject to Permissive Referendum.
3. This Local Law shall take effect as of January 1, 2013.

No Public Comments

Motion to adopt Local Law #2 of the year 2013 increase the salary of the Town Highway Superintendent was made by Councilwoman Littlefield.

Seconded by Councilman Tomberlin  
All Town Board Members voted AYE 5/0

Supervisor Amell closed Public Hearing and open Regular Board Meeting at 4:10 p.m.

1. Zande property  
In District #23:

Bob, Betsy & Matt Zande attended the board meeting again this month to discuss the town putting a grinder pump on their vacant lot on Tamarac road in district #23. Matt Zande is looking into building a home on this lot. They feel they have been paying for the grinder pump as part of the district charge on their Town tax bill since district was created.

Supervisor Amell stated that previously four newly constructed residents in district #17, Little Wolf had to install a grinder pump at their own cost.

Supervisor Amell and board members all agreed this is something they need to consult with the Town Attorney, Kirk Gagnier.

2. Approve minutes:

Town Clerk provided each board member a drafted copy of minutes for meetings dated November 1<sup>st</sup> and November 8<sup>th</sup> 2012 for approval.

Motion to approve minutes as written for meetings dated November 1<sup>st</sup> and November 8<sup>th</sup> 2012 was made by Councilwoman Littlefield.

Seconded by Councilwoman Lefebvre  
All Town Board Members voted AYE 5/0

3. Approve code Officer's  
Monthly report:

# Monthly Report November 2012

5 Building Permits issued in November.

2 Complaint filed

Completed 15 field inspections

November 2012 miles logged 138

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O'Leary

Code Enforcement Officer  
Town of Tupper Lake

Permit #	Issue Date	Owner	Property Location	Permit Type	Amount
061-12	9/13/2012	Big Wolf Lake Association	70 Big Wolf Road 460.-1-3	Alteration	42.00
073-12	11/8/2012	Susan Markus	11 Big Wolf Road 460.-1-8	Renovation	93.00
074-12	11/13/2012	Jeffrey Teriele	92 Stetson Road 491.77-4-1	Renovation	78.00
075-12	11/16/2012	Robert Fernette	State Route 30 470.-3-1	Accessory Structures	69.00
076-12	11/28/2012	Barbara Herndon	31-33 Big Wolf Road 470.-3-5	Repair	39.00
<b>Total:</b>					<b>321.00</b>

Complaint #	Location	Identifier	Type	Status	Owner
2012-0025	24 Sugar Maple Lane	480.1-1-24	Work W/O Permit	O	On File w/CEO
2012-0026	95 Stetson Road	491.77-2-2	Work W/O Permit	O	On File w/CEO

\* Status: C= completed, O= open, V= void

Motion to approve Code Officer's Monthly report was made by Councilwoman Lefebvre.

Seconded by Councilwoman Littlefield  
All Town Board Members voted AYE 5/0

4. Approve Youth Activity  
Director's Monthly report:

## Recreation Report for December 10, 2012

BROCHURE

I wanted the board to have one final look at the design before I have it go to print. The final price will be under what I was initially quoted since I was able to do most of the design in house. Basically we're paying for the glossy printing which works out to about .21-cents apiece. Also, when I was picking up a copy an IT man asked if he could have a copy of the brochure. I asked what caught his attention and he replied the fact that it was dog friendly and free.

#### CROSS COUNTRY SKI PROGRAM

I've held a couple signups and am now just waiting for snow. We look to have another strong turnout this year and most importantly some volunteers to help me out on the days we ski. It's amazing to think this is the fourth year we've offered this program. It's exciting to see how the children have grown and improved over these years.

I've also appealed to a couple private individuals for donations to the program.

#### CROSS COUNTRY SKI CENTER

Our volunteer groomsmen held a work bee over the weekend and according to Jim Frenette Sr. things are shaping up nicely. They have the Skandic machine and other equipment up there already and are just waiting for the newer sled to get tuned up. Oh, and also snow.

These are the new signs that will be placed at a couple intersections. They were done by Tupper Lake Supply.

2<sup>nd</sup> Annual Lumberjack Scramble will be held on Saturday, February 16.

Motion to approve Youth Activity Director's Monthly report was made by Councilwoman Lefebvre.

Seconded by Councilman Tomberlin  
All Town Board Members voted AYE 5/0

5. Approve Dog Control Officer's Monthly report:

### Town of Tupper Lake Dog Control Report

For the Month of: November 2012

Date: December 1, 2012

Complaints Received	5
Complaints Answered	5
Dogs Captured	0
Dogs return to owner	0

Dogs turned over to DCO	0
Dogs transported to Humane Society	0
Dogs Adopted	0
Dogs Euthonized	0
Dogs treated by Vet	0
Dangerous Dog Complaints	0
Tickets issued	0

Mileage 35 miles          DCO William Moody

Report prepared by William Moody DCO

Motion to approve Dog Control Officer’s Monthly report was made by Councilman Fletcher.

Seconded by Councilwoman Littlefield  
All Town board Members voted AYE 5/0

6. Advertise for Planning Board member.

The Joint Town & Village Planning Board is short one member which is a town appointment. Board members would like a list of interested parties to fill vacancies when needed.

Motion to approve advertising for interested parties to fill vacancies on Joint Planning Board was made by Councilwoman Littlefield.

Seconded Councilwoman Lefebvre  
All Town Board Members voted AYE 5/0

7. Quotes on Security System  
For town office:

The touch pad to set alarm in upstairs hallway is hard to set due to fact it is battery operated. Back in September NCC Systems came to take a look at it to see what other options we have to make it easier to set.

They gave us a quote of \$524.20 to replace pad and hard wire.

Mahoney Alarms suggested maybe updated system with card readers and push button release for interior doors. Three different quotes were given one for \$8,895.00 one for \$5,085.00 and \$3,505.00.

Town Board members agreed to have NCC Systems replace and hard wire key pad in upstairs hallway.

Motion to go with NCC Systems quote for \$524.20 to replace upstairs key pad and hard wire it was made by Councilman Fletcher.

Seconded by Councilwoman Littlefield  
All Town Board Members voted AYE 5/0

8. Road off Tamarac Village:

Nick Brunette approached board members about opening up an unopened town road at Tamarac Village to access a 50-acre interior lot he would like to develop for home sites. Supervisor Amell explained Mr. Brunette needs a letter from the town board to get APA approval. The road will have to meet town specifications and then town will accept road.

Motion to write letter for Nick Brunette to present to the APA to develop in Tamarac Village and town giving permission to open up unopened portion of road and bring up to town road specifications was made by Councilwoman Lefebvre.

Seconded by Councilman Fletcher  
 All Town Board Members voted AYE 5/0

9. Office space for  
 District Attorney:

Supervisor Amell has spoken with County Legislature Paul Maroun & District Attorney Derek Champagne about moving the Assistant DA's office to the town hall, which is now located at Jack Delehanty's place.

Supervisor Amell explained we have two offices available for them to use if they wish. This would be a big savings for the county and would be nice to have the Southern County District Attorney's office, court & probation all under one roof.

10. Set end of year  
 Meeting date:

Board members set the end of the year meeting for December 26, 2012 at 10:00 a.m..

11. Budget Transfers:

	Acct/Budget	Detail	Credit	Debit	Revenue	Expenditure
<b>General</b>						
	10104	Town board CE	\$79.14			
	12204	Supervisor CE		\$79.14		
	1220	Public Admin Fees			\$151.50	
	14104	Town Clerk				\$151.50
	14301	Bookkeeper PS	\$683.48			
	14304	Bookkeeper CE		\$683.48		
	16204	Building CE	\$544.00			
	16201	Building PS		\$544.00		
	19904	Contingency	\$6,690.42			
	16804	Data Processing		\$400.65		
	19204	Municipal Dues		\$875.00		
	33104	Traffic Control CE		\$1,093.94		
	51324	Garage CE		\$1,775.15		
	64104	Publicity		\$88.56		
	80904	Environmental CE		\$2,340.28		
	86864	Community Devel admin		\$116.84		
	19554	Payments in lieu taxes				\$2,074.72
	1081	Payments in lieu of taxes			\$2,074.72	
	71101	Boardwalk PS	\$119.18			
	71104	Boardwalk CE		\$119.18		
	71404	Beach CE	\$550.00			
	71401	Beach PS		\$550.00		
	2555	Permits & Licensing			\$1,001.54	
	86641	Code Enforcement PS				\$914.12

	86641	Code Enforcement CE				\$87.42
General Outside Vig						
	2401	Interest			\$3.86	
	90308	Social Security (Town)				\$3.86
Highway (outside Vig)						
	51101	Gen repair PS	\$41.77			
	90308	Social Security (Town)		\$41.77		
	51102	Gen repair EQ	\$770.74			
	51104	Gen repair CE		\$770.74		
Sewer 1						
	909	Fund Balance	\$1,016.75			
	2401	Interest			\$13.25	
	81204	Sanitary sewers CE		\$1,016.75		\$13.25
Sewer 5						
	909	Fund Balance	\$171.83			
	2401	Interest			\$7.10	
	81204	Sanitary Sewers CE		\$171.83		\$7.10
Sewer 17-1						
	909	Fund Balance	\$27.38			
	2401	Interest			\$.077	
	81204	Sanitary Sewers CE		\$27.38		
Sewer 17-2						
	909	Fund Balance	\$32.41			
	2401	Interest			\$14.80	
	81204	Sanitary Sewers CE		\$32.41		\$14.80
Water 3						
	909	Fund Balance	\$211.20			
	2401	Interest			\$1.41	
	83204	Source Power Pump CE		\$211.20		\$1.41
Moody						
	909	Fund Balance	\$487.85			
	2401	Interest			\$7.95	
	51824	Street Lighting		\$487.85		\$7.95
Water 15						
	5720	Statutory Bond Proceeds			\$37.51	
	83204	Source Power Pump CE				\$37.51
			\$8,666.22	\$8,666.22	\$3,231.62	\$3,231.62

Motion to approve budget transfers as presented was made by Councilman Tomberlin

Seconded by Councilwoman Littlefield  
All Town Board Members voted AYE 5/0

12. Approve Abstract of Audited Vouchers:

Motion to approve Abstract of Audited Vouchers for the period 11/8/2012 thru 12/7/2012 in the amount of \$102,652.15 was made by Councilwoman Lefebvre.

Seconded by Councilman Tomberlin  
All Town Board Members voted AYE 5/0

13. Committee Reports:

Councilman Fletcher reported **the Firebox at the Country Club** needs to be fixed before they can install the new log set insert.

The Country Club Board would prefer the wood, either way the firebox needs to be fixed. Councilwoman Littlefield stated back in May we did bid on firebox and had three bids; lowest bid was \$5,000., that is when we went to bid for propane thinking it would save money. Supervisor Amell suggest **TABLING** this for now and meet with the Country Club Board to discuss.

Councilwoman Littlefield thanked John Gillis and Bill Dechene & Highway crew and Village for helping volunteers get **trials** ready for **cross country skiing**.

Councilwoman Lefebvre reported there has been some work done at the **food pantry**, installed new cupboards, took out old elevator , built a new ramp etc. Mike Gaff did work. Councilwoman Lefebvre & Councilman Tomberlin are on the audit committee, would like to have a **private audit** done for this past year to make sure our finances are in order. Board members agreed Councilwoman Lefebvre and Councilman Tomberlin will draw up a request for proposals.

Supervisor Amell also reported Mike Gaff did a few **repairs** here at the **town hall**, installed bathroom sink downstairs and repaired a few door handles and light fixtures.

14. New highway radio's

Highway Superintendent Bill Dechene stated all radios will have to be narrow band by the first of the year. Seven radios need to be replaced, one quote from Champlain Communications for \$3523.87 installed. Waiting for quote from Wells Communication.

Councilwoman Littlefield made a motion to purchase seven mobile units at \$3523.87 equal to or better.

Seconded by Councilman Tomberlin  
All Town Board Members voted AYE 5/0

15. Executive Session:

Motion to enter into executive session at 5:05 p.m. to discuss retiree health insurance was made by Councilwoman Lefebvre.

Seconded by Councilman Fletcher  
All Town Board Members voted AYE 5/0

Motion to enter out of executive session at 5:35 p.m. with no action taken was made by Councilwoman Lefebvre.

Seconded by Councilwoman Littlefield  
All Town Board Members voted AYE 5/0

16. Adjournment:

Motion to adjourn at 5:38 p.m. was made by Councilwoman Littlefield.

Seconded by Councilman Tomberlin

All Town Board Members voted AYE 5/0

---

Laurie J. Fuller – Town Clerk, RMC