Village of Tupper Lake
Board of Trustees
Minutes

Date:	Monday, September 21, 2015	
Location:	Board Room	
Meeting:	Public Hearing & Regular Meeting	5:30-6:00 PM

At the Public Hearing of the Board of Trustees held this date, the following were present: Mayor Paul A. Maroun, Trustees Thomas Snyder, Leon LeBlanc, David Maroun and Village Clerk/Treasurer Mary A. Casagrain.

Trustee Richard Donah was absent from the Public Hearing and Regular Monthly Meeting.

Also present were Code Enforcement Officer Peter Edwards, residents Dante Dager, Paul Stradley, Deanna Lewis and News Reporters Rich Rosentreter, Mary Peryea, Ted Morgan and Tom Salitsky.

Call Regular Meeting To Order

Mayor Maroun called the Public Hearing to order for the purpose of hearing the public's comments on the Village's consideration of a 2015 NYS Consolidated Funding Application to NYS OCR for a Community Development Block Grant for the Main Street area in the amount of $400,000.

Mary Peryea

Ms. Mary Peryea stated the "Junction" housing is in need of the grant badly and much needed improvements would benefit the area of town.

Mayor Maroun Overview of Grant

Mayor Maroun read the public hearing notice aloud and gave an extensive overview of the grant parameters and requirements of possible grant recipients. He also added that the Village of Tupper Lake has entered into an agreement with Development Authority of the North Country (DANC) for the submission of the grant and administration if funded.

Peter Edwards Code Enforcement Officer Outreach

Code Enforcement Officer Peter Edwards advised the board that he personally met with Mr. Brian Tulip with DANC and conducted several inspections of the feasible homes that could benefit from the grant assistance and to be used in our grant application as sample "Case Studies."

In addition, Code Enforcement Officer Edwards advised he hand delivered applications to many of the home in the covered grant area and explained the grant requirements. He stated he has seen a great response to the Income and Housing Conditions Surveys completed.

Close Hearing 5:58 PM

After no further comments from the public, Mayor Maroun called the Public Hearing to close at 5:59 PM.

Call Regular Meeting To Order

Mayor Maroun called the Regular Meeting to order and established the agenda at 6:00 pm.

2015 NYS CDBG
Grant Submission
#092115

Motion by Trustee LeBlanc, seconded by Trustee Snyder to authorize the Village of Tupper Lake to submit a Fiscal Year 2015 New York State Community Development Block Grant for funding as follows:

RESOLUTION AUTHORIZING SUBMISSION
OF AN APPLICATION FOR FISCAL YEAR 2015
NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

WHEREAS, federal grant funding is available through the NYS Office of Community Renewal to support local community development activities which are undertaken by eligible municipalities; and

WHEREAS, the Village of Tupper Lake is eligible to apply for such funding in the 2015 competition under the NYS Community Development Block Grant (CDBG) Program; and

WHEREAS, housing rehabilitation in Tupper Lake is a priority project identified in previous planning, including the Tupper Lake Economic Development Strategy (2007) and the Tri Lakes Housing Needs Assessment (2010); and

WHEREAS, the Board of Trustees has determined such funding should be a local program that will support rehabilitation of substandard owner occupied, single family homes, located in the Junction neighborhood, which includes the target area of the Main Street Program recently submitted to the NYS Office of Community Renewal by the Village of Tupper Lake in the 2015 CFA round; and

WHEREAS, this program has been considered at a Public Hearing conducted by the Village Board on September 25, 2015; now therefore

BE IT RESOLVED, the Mayor is authorized to sign and submit an application for $ 400,000 in Community Development Block Grant Funding for consideration in the 2015 Small Cities competition through the NYS Office of Community Renewal; and

BE IT FURTHER RESOLVED, the mayor is authorized to sign all agreements, certifications and other documents required to complete the application and to accept a grant and administer the program as it is proposed in the application for the 2015 funding.

(Carried 4-0)

Also present were Electric Superintendent John Bouck, Police Chief Eric Proulx, DPW Superintendent Robert Degrace, Code Enforcement Officer Peter Edwards, Fire Chief Carl Steffen, Volunteer Fire Fighter Mark Arsenault, 12th Graders Deanna Lewis, Paul Stradley and Dante Dager, Tracy Road Equipment Sales Representative Joe Natali, News Reporters Mary Peryea, Rich Rosentreter and Thomas Salitsky.

Pledge

Pledge of allegiance to the flag and a moment of silence and prayer for the safe return of missing teen Collin Gillis.

Open Comment Period:
Mark Arsenault

Volunteer Fire Department Member Mr. Mark Arsenault presented to the board a 2002 Pierce from Maryland that he'd like the Village Board to seriously look at. He outlined the vehicle in detail as well as present financing options.

Review & Approve Change Orders #8, 9, 10 BC #4 Empire Northeast, Inc.

Motion by Trustee Maroun, seconded by Trustee LeBlanc to formally approve Change Orders #8, 9, &10 for Bette & Cring Construction Group in the amount of $13,635.00 and Change Order #4 for Empire Northeast, Inc. in the amount of a credit of $16,100.00. (Carried 4-0)

Public Comment Period:
Mark Arsenault

Volunteer Fire Department Member Mark Arsenault advised the board that he has been researching many used fire vehicles and he would like permission from the Village Board to inspect further several of the leads including new vehicles in addition to used.

Fire Chief Carl Steffen advised that the difference in purchasing new fire vehicle with a commercial chassis vs. a custom chassis is about $20,000.00 more for the custom.

Motion by Trustee Maroun, seconded by Trustee Snyder to authorize Volunteer Fire Department Member Mark Arsenault to further investigate and report to the Village Board at a later meting. (Carried 4-0)

Rosary Crosade

Motion by Trustee Maroun, seconded by Trustee LeBlanc to formally approve Rosary Crosade on Saturday, October 10th, 2015 from 12:00 Noon to 1:00 pm. (Carried 4-0)

TL Clergy & Lay Council Hot Dog Festival 2016

Motion by Trustee Snyder, seconded Maroun to authorize the Tupper Lake Clergy and Lay Council permission to reserve the Municipal Pavilion next year for Labor Day to host another "Hot Dog Festival." (Carried 4-0)

NYCOM Fall Training School

As a reminder there will be a NYCOM Fall Training School September 28, 2015 thru October 2, 2015 if any board member wants to attend to please let Mary know so she can register you.

Local Gov't Day Potsdam NY

As a reminder there will be a Local Government Day in Potsdam on October 13, 2015 if any board member wants to attend to please let Mary know so she can register you.

Adirondack Park Local Gov't Review Board Support Tabled

Mayor Maroun asked that we table the formal request we received from the Adirondack Park Local Government Review Board until next months meeting.

ROOST Update

The Village Board briefly reviewed the ROOST Update report for the period June 2 to August 31, 2015.

Approve Minutes

Motion by Trustee Snyder, seconded by Trustee Donah to approve the Board Minutes from August 27 and 24, 2015 respectively. (Carried 4-0)

Small Cities: DANC HOME Technical Services Agreement

Motion by Trustee LeBlanc, seconded by Trustee Maroun to authorize Mayor Maroun to execute an agreement with DANC for Technical Services for the submission of a 2015 HOME Grant for the Village Corporation. Grant Submissions are due by October 16, 2015. (Carried 4-0)

Authorize 2015 CDBG Grant Application

Motion by Trustee LeBlanc, seconded by Trustee Snyder to formally approve the following resolution for submission of a 2015 CDBG Grant Application:

RESOLUTION AUTHORIZING SUBMISSION
OF AN APPLICATION FOR FISCAL YEAR 2015
NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

WHEREAS, federal grant funding is available through the NYS Office of Community Renewal to support local community development activities which are undertaken by eligible municipalities, and

WHEREAS, the Village of Tupper Lake is eligible to apply for such funding in the federal fiscal year 2015 competition under the NYS Community Development Block Grant (CDBG) Program; and

WHEREAS, the Board of Trustees has determined such funding should be a local program that will support rehabilitation of substandard owner occupied, single family homes, located in the Junction

neighborhood, which includes the target area of the Main Street Program recently submitted to the NYS Office of Community Renewal by the Village of Tupper Lake in the 2-15 CFA round; and

WHEREAS, this program has been considered at a Public Hearing conducted by the Village Board on September 21, 2015; now therefore

BE IT RESOLVED, the Mayor is authorized to sign and submit an application for $400,000 in Community Development Block Grant Funding for consideration in the 2015 Small Cities competition through the NYS Office of Community Renewal; and

BE IT FURTHER RESOLVED, the mayor is authorized to sign all agreements, certifications and other documents required to complete the application and to accept a grant and administer the program as it is proposed in the application for the 2015 funding.

(Carried 4-0)

Authorize 2015 HOME Grant Application

Motion by Trustee Snyder, seconded by Trustee LeBlanc to authorize Mayor Maroun to execute Amendment No. 1 for Technical Services Agreement with DANC for submission of a NYS HOME application and resolution attached:

RESOLUTION AUTHORIZING SUBMISSION
OF AN APPLICATION FOR FISCAL YEAR 2015
NEW YORK STATE HOME LOCAL PROGRAM FUNDING

WHEREAS, federal grant funding is available through the NYS Housing Trust Fund Corporation through the Office of Community Renewal to support local housing rehabilitation activities which are undertaken by eligible municipalities; and

WHEREAS, the Village of Tupper Lake is eligible to apply for such funding in the federal fiscal year 2015 competition under the NYS HOME Program; and

WHEREAS, the Board of Trustees has determined such funding should be a local program that will support rehabilitation of substandard owner occupied, single family homes, located throughout the Village of Tupper Lake; and

BE IT RESOLVED, the Mayor is authorized to sign and submit an application for $400,000 in New York State HOME Local Program Administrator Funding for consideration in the 2015 funding through the NYS Housing Trust Fund Corporation through the Office of Community Renewal; and

BE IT FURTHER RESOLVED, the mayor is authorized to sign all agreements, certifications and other documents required to complete the application and to accept a grant and administer the program as it is proposed in the application for the 2015 funding.

(Carried 4-0)

Code:
Accept August Report

Motion by Trustee Snyder, seconded by Trustee Maroun to approve the August 2015 Monthly Code Report. (Carried 4-0)

187 Park Street Demolition Update

Code Enforcement Officer Peter Edwards advised the board that he is waiting to hear from the contractor awarded the bid to proceed on the demolition of 187 Park Street unsafe and dangerous building.

Police:
Accept August Report

Motion by Trustee Snyder, seconded by Trustee Maroun to approve the August 2015 Monthly Police Report. (Carried 4-0)

Bulletproof Vest Assistance

Motion by Trustee Snyder, seconded by Trustee Maroun to formally accept an award from the Bureau of Justice Assistance for an award in the amount of $2,299.45 under the Fiscal Year 2015 Bulletproof Vest Partnership. (Carried 4-0)

Fire:
Accept August Report

Motion by Trustee Maroun, seconded by Trustee LeBlanc to approve the August 2015 Monthly Fire Report. (Carried 4-0)

Nick Rolley Fire Fighter Of Year Award	Mayor Maroun acknowledged and congratulated Volunteer Fire Fighter Mr. Nicholas Rolley for being honored as the "Franklin County Fire Fighter of the Year Award."
Annual Chassis Inspection & Pump Services	Fire Chief Carl Steffen advised the board that he is in receipt of our annual chassis inspection and pump service report for our fire department vehicles from Century Fire Apparatus, Inc. He stated he would begin scheduling the necessary repairs with the Village Mechanic Brad Paige. He noted that #169 is in bad shape and #165 may not pass pump test, more updates to follow.
Corey Brunett Appointed Volunteer Fire Dept. Member	Motion by Trustee Maroun, seconded by Trustee Snyder to formally appoint Mr. Corey Brunett to the Tupper Lake Volunteer Fire Department Inc. (Carried 4-0)
Touch a Truck Thank You	Fire Chief Carl Steffen thanked the Police Department and Fire Department for all their efforts during Touch a Truck.
DPW: Event Deposit Discussion	Department of Public Works Superintendent Robert Degrace advised he would like to collect an event deposit for all users of the ballpark, pavilion, and gazebo areas due to many messes that have been left for our park crews to clean up. If the areas are returned to their original state it would be fully refundable if not it is ours to keep for the cleanup. Trustee Maroun asked the board to table till next month's board meeting.
187 Park Street Demo Award	Motion by Trustee LeBlanc, seconded by Trustee Snyder to award the demolition bid to the low bidder Burke Excavation & Demolition Inc. abn: JEDA Environmental in the amount of $42,720. (Carried 4-0)
Multi-Use Connector Trail Walk Thru	It was noted that the Multi-Use Connector Trail is open and the final walk through is scheduled for Wednesday, September 23, 2015 at 10:30 am. A ribbon cutting ceremony is scheduled for Friday, October 2nd at Noon.
Franklin County Blacktopping is Expected 9/23/15	Department of Public Works Superintendent Robert Degrace advised that the Franklin County Highway Department is expected here on Wednesday, September 23rd to being paving our Village and Town streets.
Approve Change Order No. 2 Fuller Excavating	Motion by Trustee LeBlanc, seconded by Trustee Maroun to approve change order No. 2 with Steven Fuller Excavating, Inc. in the amount of $4,000 credit for the removal of the kiosk from the project as proposed. (Carried 4-0)
Water/Wastewater: Vacuum Bids Review	The Village Board briefly reviewed the bids received for the Vacuum Truck bid from August 21, 2015.

Joe Natalie W/Tracy Road Equipment

Mr. Joe Natalie a representative with Tracy Road Equipment was present to highlight his bid. He advised the board that he successfully demonstrated the vehicle to the department, his company has a positive displacement, a single engine, they can vacuum deeper, product safety hose is mounted to the rear on the back and it is adjustable requiring no outriggers, they are an authorized dealer for Western Truck and Aqua Tec and they are $50,000 below the other bids. He advised that they also have a lifetime warranty on water tanks and hoppers and can expect to deliver in 150-180 days from award.

Mayor Maroun thanked him for attending and advised we would be in touch in the coming weeks as to our decision once we've had time to discuss it with our Water/Wastewater Department Superintendent Mark Robillard.

USDA Compliance Review

It was noted that we received a letter from USDA that we have completed our compliance review and are in compliance with civil laws and statues.

SEQR Type I Ground Water Supply Project

Mot6ion by Trustee Snyder, seconded by Trustee Maroun to approve the following resolution assuming lead agency status and declaring our project is a Type I action under SEQR for the Village of Tupper Lake's Potable Groundwater Supply & Water Distribution System Improvements Project as follows and to authorize Mayor Maroun to execute Park I of the Full Environmental Assessment Form:

RESOLUTION SETTING STATUS UNDER SEQR
AND ASSUMING LEAD AGENCY STATUS

Village of Tupper Lake
Potable Groundwater Supply &
Water Distribution System Improvements

WHEREAS, the Village of Tupper Lake, hereinafter referred to as the "Village", is proposing to cause to be constructed a water system to serve Village residents, businesses, and institutions; and

WHEREAS, the Village of Tupper Lake Village Board must evaluate all proposed actions submitted for its consideration that may affect the environment in light of the State Environmental Quality Review Act (SEQRA) and the regulations promulgated thereunder; and

WHEREAS, the involved agencies [as that term is defined in 6(A-2) NYCRR 617.2(t)] include the New York State Department of Health, Adirondack Park Agency and the New York State Department of Environmental Conservation, and the required environmental review will be conducted solely by the Village of Tupper Lake Board; and

WHEREAS, the Village of Tupper Lake Village Board desires to serve and act as the lead agency for the purposes of SEQR; and

WHEREAS, to aid the Village of Tupper Lake Village Board in determining whether the Action may have a significant impact on the environment, a Full Environmental Assessment Form dated September 21, 2015 has been prepared by the Village and a copy of which has been filed with the Village Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Village of Tupper Lake Village Board that:

The Village of Tupper Lake Village Board makes the following findings and determinations with respect to the proposed project:

The project constitutes a "**Type I Action**" as that term is defined in Section 6(A-2) NYCRR Section 617.2(kk) and 617.11;

The Village of Tupper Lake Village Board desires to serve as lead agency for the

purposes of SEQR.

The Village Clerk shall cause the New York State Department of Health, Adirondack Park Agency and the New York State Department of Environmental Conservation as the other "involved agencies" to be notified of this resolution. The well site is located in the Town of Tupper Lake and the Town of Tupper Lake will be notified as an "interested agency".

This resolution shall take effect immediately.

(Carried 4-0)

W/WW FYE 5/31/15 Budget Transfers	Motion by Trustee Maroun, seconded by Trustee Snyder to formally approve fiscal year end budget transfer for the Water/Wastewater Department in the amount of $13,567.58 for water and $1,014.54 for sewer. (Carried 4-0)
Electric: Retirement John T. Bouck 10/30/15	Motion by Trustee Snyder, seconded by Trustee Maroun to formally accept a letter of retirement for Electric Utility Superintendent Mr. John T. Bouck effective October 30, 2015. (Carried 4-0)
Electric Curtailment	There will be no reduction in firm hydro energy sales for the period October 1-31, 2015.
FYE 5/31/15 NYPA Report	Motion by Trustee Snyder, seconded by Trustee Maroun to formally accept the Fiscal Year End 5/31/15 NYPA Report for the Municipal Electric Department as presented. (Carried 4-0)
Northline Utility Change Orders #1, 2 & 3	Motion by Trustee Snyder, seconded by Trustee Maroun to formally approve change order No. 1, 2 & 3 with Northline Utility, Inc. for $7,783.30, $3,096.30 & ($15,999.46) respectively. (Carried 4-0)
Treasurer: Approve Warrants	Motion by Trustee Snyder, seconded by Trustee Maroun to approve the September 21, 2015 warrant in the amount of $1,183,296.43 for payment of the bills and abstracts for the month of August, 2015. (Carried 5-0)
Review Cash Position	Review the monthly cash position for August 31, 2015.
Into Executive Session	Motion by Trustee Snyder, seconded by Trustee LeBlanc to enter into Executive Session at 7:00 pm for the purpose of discussing information relating to the employment history of several individuals who may be considered for future employment. Also to discuss collective bargaining negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law). Lastly, to discuss proposed, pending, or current litigation. (Carried 5-0)
Geoff Carmichael PT Sergeant	Motion by Trustee LeBlanc, seconded by Trustee Maroun to formally appoint Mr. Geoff Carmichael to the position of part-time Sergeant effective September 30, 2015, (Carried 4-0)
Electric Utility Superintendent & Electric Line Worker	Motion by Trustee Snyder, seconded by Trustee Maroun to advertise inside and outside for the position of Electric Utility Superintendent and Electric Line Worker. Noting it would be posted in the MEUA monthly news letter, Press Republican and Watertown Daily Times.

Melissa Dominie Full-time Clerk	Motion by Trustee LeBlanc, seconded by Trustee Maroun to formally appoint Ms. Melissa Dominie to the position of full-time Clerk effective October 5, 2015 at a beginning salary of $28,861.84. (Carried 4-0)
Exit Executive Session	Motion by Trustee LeBlanc, seconded by Trustee Maroun to exit Executive Session at 7:20 pm. (Carried 4-0)
Adjournment	Motion by Trustee Maroun, seconded by Trustee Snyder to adjourn at 7:26 PM. (Carried 4-0)

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Mary A. Casagrain, Village Clerk/Treasurer